



## Board of Directors

Tuesday, March 31, 2020 - 1:00 pm

The Regional District of Kootenay Boundary  
Board Room, Trail, BC

## ZOOM MEETING

### A G E N D A

1. Call to Order
2. Land Acknowledgement
  - 2.a) We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples, as well as the Metis Peoples whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

- 3.a) The agenda for the Regional District of Kootenay Boundary Board of Directors meeting of March 31, 2020 is presented.

**Recommendation: Corporate Vote Unweighted**

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting of March 31, 2020 be adopted as presented.

4. Draft Minutes

- 4.a) The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held March 11, 2020 are presented.

[Minutes-Board of Directors-11 Mar-BoD Mar 31 20 - Pdf](#)

**Recommendation: Corporate Vote Unweighted**

That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held March 11, 2020 be adopted as presented.

5. Presenter

- 5.a) **M. McConnachie, RDKB Representative Columbia Basin Trust Board of Directors**  
**Re: 2020 First Quarter Report**

6. Agenda Items-Remote Meeting Attendance

- 6.a) **C. Scott, Planner**  
**Re: Application for a Development Variance Permit-Electoral Area C/Christina Lake**  
*The applicants will attend the Board meeting remotely via Zoom*

A staff report from Corey Scott, Planner regarding an application for a development variance permit from Summer Magic Estate Corp. for the construction of a small addition on a cabin in Electoral Area C/Christina Lake is presented.

[Staff Report SummerMagicEstates DVP Board-March 31 2020](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted**

That the Development Variance Permit application submitted by Summer Magic Estate Corp., to allow for a reduction in the required setback from the natural boundary of Christina Lake from 7.5m to 2.69m, a variance of 4.81m, to construct a 26m<sup>2</sup> addition on the existing cabin on the property legally described as Lot A, DL 1181s, SDYD, Plan 28414, Electoral Area C/Christina Lake, be denied.

7. Unfinished Business

8. Communications-RDKB Corporate Communications Officer

- 8.a) **F. Maika, Corporate Communications Officer**  
**Re: Communications and Engagement Update**  
A staff report from Frances Maika, Corporate Communications Officer presenting a communications and engagement update.



[CommunicationsUpdate 200326 - BOD - Mar 31,2020](#)  
[EngagementHQ toolsSpectrum - BOD - Mar 31, 2020](#)  
[IAP2 Spectrum - BOD - Mar 31, 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the staff report from Frances Maika, Corporate Communications Officer, regarding Communications During the Coronavirus (COVID-19) Pandemic and Website Redesign Project, as presented to the Regional District of Kootenay Boundary Board of Directors on March 31, 2020, be received.

**FURTHER** that the Board direct staff to complete work on Zoom Webinar testing and moving the RDKB Board meetings to an online format using Zoom Webinar that requires the inclusion of the recording of Board meetings in the current rewrite of RDKB Procedure Bylaw No. 1616. **AND FURTHER,** that staff also be directed to design and carry out the same online engagement process for each community within the RDKB, selecting the appropriate tools to allow project proponents and participants to review and discuss projects specific to their area or municipality before indicating their topic choices.

9. Communications-Information Only

9.a) There are no Communications (information only) items to consider.

10. Reports

10.a) **Monthly Cheque Register Summary**

*Director Cacchioni, Finance Liaison*

The monthly Cheque Register Summary for the month of February 2020 is presented.

[Feb 20-Vendor Payments-Chq Register Summary-BoD Mar 31 20](#)

**Recommendation: Corporate Vote Unweighted**

That the Cheque Register Summary for the month of February 2020 for \$756,706.16 be received.

10.b) **RDKB Committee Minutes**

Minutes of RDKB Committee Meetings as adopted by the respective Committees are presented.

- Solid Waste Management Plan Steering and Monitoring Committee (Nov. 14/19)
- Education and Advocacy Committee (Jan. 15/20)
- East End Services Committee (Feb. 18/20)

[Minutes-SWMP Steering&Monitoring Committee-14 Nov-BoD Mar 31 20 - Pdf](#)

[Minutes-15 Jan-Education & Advocacy-E&A-J1an28-BoD Mar 31 20-Pdf](#)

[Minutes - 18 Feb 2020 - EES - March 17, 2020 Pdf](#)

**Recommendation: Corporate Vote Unweighted**

That the minutes of the Solid Waste Management Plan Steering and Monitoring Committee (Nov. 19/19), Education and Advocacy Committee (Jan. 15/20) and the East End Services Committee (Feb. 18/20) be received.

10.c) **Recreation Commission Minutes**

Minutes of the Grand Forks and District and the Christina Lake Recreation Commission meetings will be provided once the meetings resume their regular meeting schedule.

10.d) **Draft Advisory Planning Commission (APC) Minutes**

- Electoral Area B/Lower Columbia-Old Glory (March 2/20)
- Electoral Area E/West Boundary (March 2/20)
- Electoral Area E/West Boundary-Big White (March 3/20)
- Electoral Area D/Grand Forks (March 5/20)
- Electoral Area C/Christina Lake (March 3/20)

[APC Minutes-Area B-Board-March 31 2020](#)

[APC Minutes-Area E-Board-March 31 2020](#)

[APC Minutes- Big White -Board-March 31 2020](#)

[APC Minutes-Area D -Board-March 31 2020](#)

[APC Minutes-Area C-Board-March 31 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the following draft minutes of the Electoral Area Advisory Planning Commission meetings be received:Area B/Lower

Columbia-Old Glory (March 2), Electoral Area E/West Boundary (March 2), Electoral Area E/West Boundary-Big White (March 3/20), Electoral Area D/Grand Forks (March 5/20) and Electoral Area C/Christina Lake (March 3/20).

11. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration.

- 11.a) There are no recommendations from the RDKB Committee meetings that were held during March 2020, and which would require Board approval.

12. New Business

12.a) **C. Marsh & M. Stephens, Emergency Program Managers**  
**Re: Update on RDKB COVID-19 Pandemic Response & Freshet Response Planning**

An update on the RDKB's response to the COVID-19 pandemic and freshet response planning is presented.

[RDKB Corporate Pandemic Response Plan Final - BOD - Mar 31, 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the RDKB Board of Directors receive the Corporate Pandemic Response Plan.

12.b) **J. Dougall, General Manager of Environmental Services**  
**Re: Verbal Update-Solid Waste Management Services**

12.c) **C. Scott, Planner**  
**Re: BC Timber Sales (BCTS) Referral-Electoral Area B/Lower Columbia-Old Glory**

A staff report from Corey Scott, Planner regarding a referral from BC Timber Sales (BCTS) and providing an opportunity to provide comments on their logging plans in Electoral Area B/Lower Columbia-Old Glory is presented.

[Staff Report BCTS Board-March 31 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report, "Forestry Referral: BC Timber Sales (BCTS) Operating Plan 20", as presented to the Board on March 31, 2020, to BC Timber Sales for consideration.

12.d) **C. Scott, Planner**

**Re: FrontCounter BC Referral for Trail Maintenance on Crown Land-Electoral**

A staff report from Corey Scott, Planner regarding a FrontCounter BC application, on behalf of the Grand Forks ATV Club, for an authorization under Section 57 of the Forest and Range Practices Act (FRPA) to rehabilitate and maintain a trail on Crown land, and to legally designate the trail under Section 56 of the Act is presented.

[Staff Report CL GrandForksATVClub Board-March 31 2020 \(1\)](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors directs staff to forward this staff report, "FrontCounter BC Referral – Crown Land Section 56 and 57 Authorization under the Forest and Range Practices Act", as presented to the Board on March 31, 2020 and which includes comments from the Electoral Area D/Rural Grand Forks Advisory Planning Commission to Front Counter BC for consideration.

12.e) **C. Scott, Planner**

**Re: Application for Subdivision in Agricultural Land Commission**

**Electoral Area D/Rural Grand Forks**

A staff report from Corey Scott, Planner regarding a referral from the Agricultural Land Commission (ALC) for an application to subdivide land within the Agricultural Land Reserve (ALR) in Electoral Area D/Rural Grand Forks is presented.

[Staff Report Dahl ALR Board-March 31 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward, with a recommendation of support, the application to the Agricultural Land Commission for the proposed subdivision submitted by Theresa Carson as presented to the Board on March 31, 2020, for the property legally described as DL 1624, SDYD, Electoral Area D/Rural Grand Forks.

12.f) **C. Scott, Planner**

**Re: Application for Subdivision-City of Rossland**

A staff report from Corey Scott, Planner regarding a referral from the City of Rossland requesting Regional District comments for a subdivision application is presented.

[Staff Report Rossland-CalderaPH3 Board-March 31 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the staff report regarding the City of Rossland subdivision referral 3320.20/07-2019, presented to the Board on March 31, 2020, for Phase 3 of the Caldera subdivision, on the parcels legally described as Parcel A (See 21298I) Sublot 24 Township 28 Kootenay District, Plan X60 Except (1) Part lying west of a line parallel to and 10 chains distant from the westerly; (2) Parts included in Plans 5102, R299, NEP19698, NEP88960, EPP84688 AND EPP88603, be received. **FURTHER** that the Board directs staff to advise the City of Rossland that the Regional District of Kootenay Boundary's interests are unaffected by the proposed subdivision.

12.g) **D. Dean, Manager of Planning and Development**

**Re: Bylaw Enforcement Officer Position**

A staff report from Donna Dean, Manager of Planning and Development regarding approval from the Board of Directors to appoint the Bylaw Enforcement Officer position to enforce our regulatory bylaws is presented.

[Staff Report-BEO Appointment-Board-March 31 2020](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted**

That the Regional District of Kootenay Boundary Board of Directors appoints the Bylaw Enforcement Officer position the ability to enforce the following regulatory bylaws, that may be

amended from time to time, effective March 31, 2020:  
Electoral Area 'A' Zoning Bylaw No. 1460, 2014; Electoral Area 'B' Zoning Bylaw No. 1540, 2015; Electoral Area 'C' Zoning Bylaw No. 1300, 2007; Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675, 2019; Electoral Area 'E'/ Big White Ski Resort Zoning Bylaw No. 1166, 2001; Electoral Area 'E'/Mount Baldy Ski Resort Zoning Bylaw No. 1340, 2010; Electoral Area 'E'/Jewel Lake Zoning Bylaw No. 855, 1995; Electoral Area 'E'/Bridestville Townsite Rural Land Use Bylaw No. 1485, 2012; Electoral Area 'A' OCP Bylaw No. 1410, 2010 (Development Permit Provisions); Electoral Area 'B'/Lower Columbia-Old Glory OCP Bylaw No. 1470, 2012 (Development Permit Provisions); Electoral Area 'C'/Christina Lake OCP Bylaw 1250, 2004 (Development Permit Provisions); Electoral Area 'E'/Big White Ski Resort OCP Bylaw No. 1125, 2001 (Development Permit Provisions); Electoral Area 'E'/Mount Baldy Ski Resort OCP Bylaw No. 1335, 2007 (Development Permit Provisions); Regional District of Kootenay Boundary Heritage Designation Bylaw No. 1236, 2004; Regional District of Kootenay Boundary Floodplain Management Bylaw No. 677, 1995; Regional District of Kootenay Boundary Building and Plumbing Bylaw No. 449, 1985; Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, 1975; Regional District of Kootenay Boundary Electoral Area 'A' and 'B' Dog Control and Licensing Bylaw No. 1117, 2000; Regional District of Kootenay Boundary Boundary Animal Control Bylaw No. 1550, 2014; Big White Noise Control Bylaw No. 1431, 2009; Solid Waste Management Facilities Regulatory Bylaw No. 1605, 2016.

12.h) **M. Forster, Executive Assistant**

**Re: Statutory Requirements for Adoption of the RDKB 2020-2024 Five Year Financial Plan**

A staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2020 Budget and the 2020-2024 Five Year Financial Plan as adopted by the individual RKDB Committees for the specific RKDB services / functions is presented.

[Staff Report - Statutory Requirements for Adoption of 2020 2024 Five Year Plan - BOD - Mar 31, 2020Pdf](#)

**Recommendation: Corporate Vote Unweighted**

That the staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2020 Budget / 2020-2024 Five Year Financial Plan as adopted by the individual Regional District of Kootenay Boundary Committees for the specific RDKB services / functions be received.

12.i) **J. Chandler, General Manager of Operations/Deputy Chief Administrative Officer**

**Re: Carson Fire Hall Expansion Project-Contract Award**

A staff report from James Chandler, General Manager of Operations/Deputy Chief Administrative Officer seeking approval for award of the construction contract for the Carson Fire Hall expansion project is presented.

[Staff report-Carson Fire Hall-Contract Award-BoD Mar 31 20](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors award the construction contract for the Grand Forks Rural Fire Service, Carson Fire Hall Expansion Project to Eppel Construction Ltd, for the value of \$661,573.46 and as per the March 23, 2020 staff report titled, *Award of Construction Contract for the Carson Fire Hall Expansion Project*, as presented to the Board on March 31, 2020. **FURTHER**, that the Board approve the RDKB authorized signatories to sign and execute the Contract.

12.j) **J. Chandler, General Manager of Operation/Deputy CAO**  
**Re: Feasibility Study for Fire Services – West Boundary**

To seek approval from the Board of Directors to provide funding to undertake a feasibility study in review of options for a future combined Fire Service in the West Boundary region.

[Staff report-West Boundary Fire Service Feasibility Study-BoD- March 31 2020](#)

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors, as per the staff report titled *Feasibility Study for Fire Services – West Boundary*, dated March 25th, 2020 and presented to the Board on March 31, 2020, authorize the

allocation of up to \$30,000, to complete the study from the Feasibility Studies Service #006.

12.k) **Goran Denkovski, Manager of Infrastructure and Sustainability**

**Re: Kootenay Clean Energy Transition Pilot Project**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the Board supporting the Kootenay Clean Energy Transition Pilot Project.

[Staff Report - Kootenay Clean Energy Transition Pilot Project - Board, March 31, 2020 - Pdf](#)

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors support the Community Energy Association application for FCM funding through their Signature Project grant for \$500,000 for the Kootenay Clean Energy Transition Pilot Project. Further, that the Board direct Staff to allocate \$15,000 per year for 2020 and 2021 from the CARIP reserve fund to the General Administration (001) budget if the grant is successful.

12.l) **G. Denkovski, Manager of Infrastructure and Sustainability**

**Re: Application for Gas Tax Funding- Beaver Valley Golf and Recreation Society - Electoral Area 'A'**

An application for the disbursement of Electoral Area 'A' Gas Tax funds to the Beaver Valley Golf and Recreation Society is presented.

[Champion Lakes Golf Course Lights Upgrade Gas Tax 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Beaver Valley Golf and Recreation Society and the allocation of Gas Tax funding for \$5,000.00 from Electoral Area 'A' for the costs associated with upgrades to lighting at the Champion Lakes Golf Course. **FURTHER** that the Board approves the RDKB signatories to sign and enter into the agreement.

12.m) **G. Denkovski, Manager of Infrastructure and Sustainability**



**Re: Application for Gas Tax Project Budget Amendment Funding - Westbridge Recreation Society - Electoral Area 'E'/West Boundary**

An application for the disbursement of Electoral Area 'E'/West Boundary Gas Tax funds to the Westbridge Recreation Society is presented.

[Westbridge Recreation Society Budget Amendment March 2020](#)

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Project Budget Amendment application submitted by the Westbridge Recreation Society and the allocation of Gas Tax funding to increase the 2018 budget of \$40,849.73 by 4,289.64 from Electoral Area 'E'/West Boundary for the costs associated with constructing a building. **FURTHER** that the Board approves the RDKB signatories to sign and enter into an amended agreement.

12.n) **B. Ihlen, General Manager of Finance**  
**Re: Purchasing Policy Amendment**

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding amendments to the Purchasing Policy to ensure that all necessary goods and services are acquired in a timely manner to ensure the effective operations of the Regional District during the COVID-19 Pandemic.

[Staff Report - Purchasing Policy Amendment March 26 2020 and original policy - BOD - Mar 31, 2020](#)

**Recommendation: Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve the COVID-19 Pandemic Amendment to the Purchasing Policy as presented to the Board on March 31, 2020.

12. **L. Moore, Senior Planner**  
o) **Re: Climate Action Initiative (CAI) – Regional Adaptation Strategies Projects Implementation**

The BC Agriculture Council's [\[1\]](#) Agriculture and Food Climate Action Initiative (CAI) is requesting financial support from

RDKB to aid in the implementation of projects outlined in the Kootenay and Boundary Regional Adaptation Strategy (the Strategy).

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[1] From their website: "BCAC advocates for the interests of BC Farm and ranch families. By working collaboratively with our members, partner industry associations and private sector agrifood businesses, we ensure the sustainable growth and competitiveness of BC Agriculture."

[Staff Report CAI - BOD - Mar 31, 2020](#)

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approve the request from Climate Action Initiative for a financial commitment of \$3,000 a year for 3 years to undertake agricultural adaptation projects as outlined in the Kootenay and Boundary Regional Adaptation Strategies.

**FURTHER** that these contributions be allocated from 001 'RDKB Climate Action Reserve Fund (2013)'.

12.p) **Grant Application**

**Re: Backcountry Horsemen Society - Area B**

A grant application from the Backcountry Horsemen Society, for \$15,000 for Dewdney Trail restoration and signage is presented.

[Recreation Grant - Area B - Backcountry Horsemen Society - BOD - March 31, 2020](#)

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approve the grant application from the Backcountry Horsemen Society, for \$15,000 for Dewdney Trail Restoration as presented to the Board on March 31, 2020.

12.q) **Grants in Aid - as of March 26, 2020:**

[Grants in Aid-Board-March 31 2020](#)

**Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted**

That the following grants-in-aid be approved:

1. Beaver Valley Blooming Society – Plantings, Supplies for Community Areas – Electoral Area 'A' - \$2,000
2. Beaver Valley Dynamic Aging Society – “Sips & Sparkle” Fundraiser Expenses – Electoral Area 'A' - \$2,000
3. JL Crowe Secondary School – RDKB Area A Director’s Memorial Award – Electoral Area 'A' - \$750
4. JL Crowe Secondary School – RDKB Area B Director’s Memorial Award – Electoral Area 'B'/Lower Columbia-Old Glory - \$750
5. U14B West Kootenay Rebels – Equipment and Uniforms – Electoral Area 'B'/Lower Columbia-Old Glory - \$1,000
6. Boundary Woodlot Association – Emergency Preparedness Fair 2020 – Electoral Area 'E'/West Boundary - \$1,037.04
7. Kettle River Lions Club – Food for Emergency Preparedness Fair 2020 – Electoral Area 'E'/West Boundary - \$552
8. West Boundary Community Services Co-operative Association – Development of Riverside Centre Website - \$5,000
9. West Boundary Sustainable Foods & Resources Society – Catering for Emergency Preparedness Fair 2020 – Electoral Area 'E'/West Boundary - \$284

### 13. Board Appointments Updates

- 13.a) Southern Interior Development Initiative Trust (S.I.D.I.T.)- Director McGregor  
 B.C. Rural Centre/Southern Interior beetle Action Coalition (S.I.B.A.C.)-Director McGregor  
 Okanagan Film Commission-Director Gee (*report attached*)  
 Boundary Weed Stakeholders Committee-Director Gee (report attached)  
 Columbia River Treaty Local Government Committee (CRT LGC)-Directors Worley & Langman  
 (*CRT Reports attached*)  
 Columbia Basin Regional Advisory Committee (CBRAC)- Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability  
 West Kootenay Regional Transit Committee (Directors Cacchioni & Worley, Alternate Director Parkinson)  
 Rural Development Institute-Director Worley  
 Chair's Update-Chair Langman

[CRT LGC Letter to Regional Elected Officials - BoD Mar 31 20](#)  
[CRT Negotiations Update Round 9-BoD Mar 31 20](#)  
[CRT LGC Update Feb 2020 FINAL 14Feb2020-BoD Mar 31 20](#)  
[Minister Statement on CRT negotiations March 2020-Mar 31 20](#)  
[Okanagan Film Commission and Invasive Species - BOD - Mar 31, 2020](#)

14. Bylaws

14.a) **B. Ihlen, General Manager of Finance**  
**Re: Bylaw No. 1735-Regional District of Kootenay**  
**Boundary**  
**2020-2024 Five Year Financial Plan**

**First, Second and Third Readings and Adoption**

A staff report from Barb Ihlen, General Manager of Finance/CFO, presenting the 2020-2024 Five Year Financial Plan Bylaw No. 1735, 2020.

[Staff Report - Financial Plan Bylaw 1735 March 31 2020 complete with attachments - BOD - March 31, 2020](#)

**Recommendation: Corporate Vote Weighted**

That Regional District of Kootenay Boundary 2020-2024 Five Year Financial Plan Bylaw No. 1735, 2020 be read a First, Second and Third Time.

**Recommendation: Corporate Vote Weighted**

That Regional District of Kootenay Boundary 2020-2024 Five Year Financial Plan Bylaw No. 1735, 2020 be Reconsidered and Adopted.

**Recommendation: Corporate Vote Weighted**

That the Regional District of Kootenay Boundary Board of Directors approve the 2020-2024 Five Year Financial Plan for the following Services:

- Service 005 Planning & Development
- Service 010 Regionalized Waste Management Services

15. Late (Emergent) Items

16. Discussion of Items for Future Meetings

17. Question Period for Public and Media

18. Closed Meeting

18.a) Proceed to a Closed Meeting pursuant to Section 90 (1) (c) of the *Community Charter*.

19. Adjournment



**Board of Directors**  
**Wednesday, March 11, 2020**  
**Trail, BC - RDKB Boardroom**  
**Minutes**

**Board Members Present:**

Director Diane Langman, Chair  
Director G. McGregor, Vice-Chair  
Director A. Grieve, via teleconference  
Director L. Worley  
Director R. Russell  
Director V. Gee  
Director S. Morissette  
Director M. Walsh  
Director R. Cacchioni  
Director A. Morel  
Director G. Shaw

**Staff Present:**

M. Andison, Chief Administrative Officer  
T. Lenardon, Manager of Corporate Administration/Recording Secretary  
J. Chandler, GM of Operations/Deputy Chief Administrative Officer  
B. Ihlen, GM of Finance  
J. Dougall, GM of Environmental Services  
M. Stephens, Interim Manager of Emergency Programs  
D. Derby, Regional Fire Chief  
C. Marsh, Recovery Manager, Boundary Flood Recovery  
F. Phillips, Senior Energy Specialist

**1. Call to Order**

The Chair called the meeting to order at 1:02 p.m.

## 2. **Acknowledgement**

- 2.a)** We acknowledge and appreciate that the land on which we gather is the converging ancestral, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples.

## 3. **Consideration of the Agenda (additions/deletions)**

- 3.a)** The agenda for the Regional District of Kootenay Boundary Board of Directors meeting of March 11, 2020 was presented.

The agenda was amended with the following changes:

1. Remove Item 5a); Delegation,
2. Consider a revised staff report and attachments regarding the Five Year Financial Plan-Agenda Item 12.d),
3. Add to 14) Late Emergent Items:
  - 14.a) Electoral Area E/West Boundary/Greenwood Cemetery Service (145) 2020-2024 Five Year Financial Plan,
  - 14.b) Emergency Preparedness Snowpack update,
  - 14.c) Recommendation from the Solid Waste Management Plan Steering and Monitoring Committee meeting of March 11, 2020, and
  - 14.d) Discussion on *RDKB Board Resolution 113-20 - BC Timber Sales Logging Plans* as adopted on February 27, 2020, and it was

**121-20** Moved: Director McGregor Seconded: Director Cacchioni

### **Corporate Vote Unweighted**

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting of March 11, 2020 be adopted as amended.

Carried.

## 4. **Draft Minutes**

- 4.a)** The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 27, 2020 were presented.

**122-20** Moved: Director Cacchioni Seconded: Director Morel

### **Corporate Vote Unweighted**

That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 27, 2020 be adopted as presented.

Carried.

**5. Delegation(s)****5.a) J. Strilaeff, President/CEO Columbia Basin Trust  
Re: Annual Overview of Trust Activities & Update on Future Plans**

Removed from Agenda.

**6. Unfinished Business**

**6.a)** There was no unfinished business to discuss.

**7. Communications-RDKB Corporate Communications Officer**

**7.a)** Staff is currently working on Work Plan projects and will provide an update at a future meeting.

**8. Communications (Information Only)****8.a) UBCM-March 4/20  
Re: Review of Resolution Process**

Director Russell advised that there will be some significant changes to the UBCM Resolution process. Input will be important at the Local Government Area Association meetings.

**123-20** Moved: Director McGregor Seconded: Director Shaw

**Corporate Vote Unweighted**

That Communications Information Only Item 8.a) be received.

Carried.

**9. Reports****9.a) Monthly Cheque Register Summary**  
*Director Cacchioni, Finance Liaison*

The Monthly Cheque Register Summary for the month of February 2020 will be provided at a future meeting.

**9.b) Minutes of RDKB Committee Meetings as Adopted by the Respective Committees Are Presented**

1. Boundary Community Development Committee (Feb. 11/20).
2. Liquid Waste Management Plan Stage 3 Steering Committee (Jan. 31/20).



**124-20** Moved: Director McGregor Seconded: Director Worley

**Corporate Vote Unweighted**

That the minutes of the Boundary Community Development Committee meeting held February 11, 2020 and the minutes of the Liquid Waste Management Plan Stage 3 Steering Committee meeting held January 31, 2020 be received.

Carried.

**9.c) Recreation Commission Minutes**

Electoral Area C/Christina Lake Parks & Recreation (Nov. 19/20)

**125-20** Moved: Director McGregor Seconded: Director Worley

**Corporate Vote Unweighted**

That the minutes of the Electoral Area C/Christina Lake Parks and Recreation Commission meeting held November 19, 2020 be received.

Carried.

**9.d) Advisory Planning Commission (APC)-Draft Minutes**

Draft minutes of APC meetings held in March will be presented at a future meeting.

**10. Committee Recommendations to Board of Directors**

Recommendations to the Board of Directors as referred by the respective RDKB Committees are presented for consideration.

**10.a) Boundary Community Development Committee (March 4/20)**

**Re: West Boundary Recreation Grant**

**Kettle Valley Golf Club-Support for the Jr. Golf Program**

*Director McGregor, Committee Chair / Director Russell, Vice Chair*

**126-20** Moved: Director Grieve Seconded: Director Cacchioni

**Stakeholder Vote (Electoral Area E/West Boundary, Greenwood & Midway) Weighted**

That the Regional District of Kootenay Boundary Board of Directors approve an application for a West Boundary Recreation Grant from the Kettle Valley Golf Club for \$800 to assist with the costs for the Junior Golf Program, as presented to the Board on March 11, 2020.

Carried.

**10.b) Policy & Personnel Committee (Feb. 27/20)***Director McGregor, Committee Chair / Director Grieve, Committee Vice Chair*

The Board reviewed the current RDKB First Nations territorial acknowledgement.

After discussion, it was agreed to include Metis Peoples in the script and to remove the word "ancestral".

**127-20** Moved: Director Grieve Seconded: Director Gee

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve the current First Nations land acknowledgment with the addition of the text: *as well as the Metis Peoples whose footsteps have also marked these lands* and with removing the word "ancestral", as discussed by the Board on March 11, 2020. **FURTHER** the Board members agree, while this is the standard language to be used, individual Directors are not restricted from adding additional comments to the statement should they wish to do so.

Carried.

**10.c) Policy & Personnel Committee (Feb. 27/20)***Director McGregor, Committee Chair / Director Grieve, Committee Vice Chair*

There was a discussion regarding remuneration for RDKB Directors who have "executive" appointments on external boards, which are not RDKB Board Chair or Board of Directors appointed Committees such as the Standing Committees.

To acknowledge the work and meeting attendance for these Directors, staff will capture remuneration in the remuneration bylaws so that approval for remuneration for each meeting or activity does not have to be presented to the Board and the Board Chair for approval each time.

Director Russell noted his concerns regarding the financial impacts around this matter, and he requested that the financial impacts around the matter be included in discussions.

**128-20** Moved: Director McGregor Seconded: Director Cacchioni

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve that, as part of the RDKB Remuneration Bylaw Review being undertaken in 2020, the Board consider including a provision in the bylaw that would enable the Board to provide additional meeting and travel expenses to be paid, on a discretionary basis, to Directors for additional work resulting from a Director's election/appointment to an executive position on an external committee.

Carried.

(Director Russell opposed)

**11. Board Appointments Updates**

**11.a)** The Board Appointment Updates will be provided at the next meeting.

**12. New Business****12.a) F. Phillips, Senior Energy Specialist****Re: RDKB Electric Vehicle Infrastructure Design Study**

*Director Russell, Environmental Services Liaison*

A Staff Report from Freya Phillips, Senior Energy Specialist regarding the RDKB electric vehicle infrastructure design study was presented.

Staff reviewed the Board's focus to reduce its fossil fuel usage within the overall RDKB fleet by moving towards zero emissions with the General and the Building Inspection Department fleets as part of the vehicle replacement cycle.

Currently, it is proposed that the RDKB's 50% portion of the funding come from its Climate Action Reserve Fund (CARIP). Staff confirmed that there are sufficient funds in the CARIP Reserve Fund for this purpose.

Staff will follow up with the inclusion of electric vehicles and EV charging in the Board Remuneration Bylaw and will present the information to the Board for consideration at a future meeting.

There was a conversation respecting cost recovery and the viability of level 3 charging stations and use by the public. Staff noted that more work on this matter is required.

Staff also addressed inquiries regarding security and what prevents the public using the charging infrastructure, whether usage by the public should be free, and knowledge transfer and sharing the learning. Staff also addressed concerns that we do not move forward too quickly.

**129-20** Moved: Director Russell Seconded: Director Shaw

**Corporate Vote Unweighted**

The Regional District of Kootenay Boundary Board of Directors direct staff to:

- Proceed with the Electric Vehicle infrastructure assessment and design study once the FCM grant application has been submitted prior to grant approval,
- Transfer up to \$30,000 from the 'RDKB Climate Action Reserve Fund (2013)' (001) to General Administration Services (001) to support the RDKB Electric Vehicle Infrastructure Assessment and Design study and include into the 2020-2024 Financial Plan,
- Reduce the CARIP allocation as required if the FCM grant is successful.

Carried.

**12.b) M. Stephens, Interim Manager of Emergency Programs**  
**Re: UBCM 2020 Community Emergency Preparedness Fund (CEPF)**  
**Emergency Operations Centre (EOC) & Training Grant**

*Director Worley, Emergency Preparedness Liaison*

A staff report from Mark Stephens, Interim Manager of Emergency Programs regarding the UBCM 2020 CEPF Emergency Operations Centre and Training Grant was presented.

**130-20** Moved: Director Worley Seconded: Director McGregor

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors support the UBCM CEPF Emergency Operations Centre (EOC) and Training Grant application from Mark Stephens, Interim Manager of Emergency Programs as presented on March 11, 2020.

**FURTHER** that staff be directed to submit the application.

Carried.

**12.c) C. Scott, Planner**

**Re: Special Event Permit for Local Significance**  
**Electoral Area E/West Boundary Big-White**

A staff report from Corey Scott, Planner regarding a new special event at Big White Ski Resort and the request from AltiTunes for a designation of "municipal [local] significance" for a Special Event Permit application to the Liquor and Cannabis Regulation Branch (LCRB) was presented.

**131-20** Moved: Director Gee Seconded: Director McGregor

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors support the request to designate the 2020 "AltiTunes" event at Big White Ski Resort, for the land legally described as DL 4220, lease 338494 (exp.10/31/2039), as municipally significant for Big White.

Carried.

**12.d) B. Ihlen, General Manager of Finance**

**Re: Five Year Financial Plan Approval**

*Director Cacchioni, Finance Liaison*

A staff report from Barb Ihlen, General Manager of Finance regarding the proposed 2020-2024 Five Year Financial Plan was presented.

Barb Ihlen, General Manager of Finance reviewed the report with the Board and explained the updates, which include an additional 5% to the General Government (001)

and the Electoral Area Services (002) Budgets to address the cost pressures of Director Remuneration and an additional \$9,000 to the Electoral Area Services (002) Contingencies Budget for equipment and supplies for the new Bylaw Enforcement Officer position.

After Board review and discussion, it was;

Moved: Director Cacchioni    Seconded: Director Morel

### **Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve the Five Year Financial Plan as presented to the Board on March 11, 2020 with minor variations due to final 2019 financial numbers and with an additional 5% to Director Remuneration in the General Government Service (001) and the Electoral Area Services (002) Budgets to address cost pressures related to Board remuneration and with an additional \$9,000 to Contingencies in the Electoral Area Services (002) Budget for equipment and supplies for the new RDKB Bylaw Enforcement Officer position.

In further discussion around the motion on the floor, some Directors expressed concerns respecting the impact that the inclusion of the 5% to address cost pressures respecting Director's Remuneration will have. Some Directors agreed that the motion should be amended by removing *and with an additional 5% to Director Remuneration in the General Government Service (001) and the Electoral Area Services (002) Budgets to address cost pressures related to Board remuneration*, and it was;

**132-20**      Moved: Director Russell    Seconded: Director Morel

That the motion be amended to:

### **Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve the Five Year Financial Plan as presented to the Board on March 11, 2020 with minor variations due to final 2019 financial numbers and with an additional \$9,000 to Contingencies in the Electoral Area Services (002) Budget for equipment and supplies for the new RDKB Bylaw Enforcement Officer position.

Voting on the Amendment - Carried.

(Directors Cacchioni and Shaw opposed)

Voting on the original recommendation as Amended-Carried.

(Directors Gee, McGregor and Russell opposed).

### **12.e) G. Denkovski, Manager of Infrastructure and Sustainability**

**Re: Kootenay Clean Energy Transition Pilot Project - East Kootenay, Central Kootenay and Kootenay Boundary Regional District Initiative**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the Board supporting the Kootenay Clean Energy Transition Pilot Project was presented.

Moved: Director Worley Seconded: Director Morel

### **Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors support the Community Energy Association application for FCM funding through their Signature Project grant for \$500,000 for the Kootenay Clean Energy Transition Pilot Project.

**FURTHER** that the Board direct staff to allocate \$15,000 per year for 2020 and 2021 from the CARIP reserve fund to the General Administration (001) budget if the grant is successful.

After review, it was agreed that the Board needs a better understanding of what the deliverables will be and how the funding will be allocated between the three Regional Districts as well as what incentive-tools would be available to the participants, and it was;

**133-20** Moved: Director Cacchioni Seconded: Director Morel

### **Corporate Vote Unweighted**

That the motion be amended to refer the staff report regarding the Kootenay Clean Energy Transition Pilot Project back to staff for more information.

Voting on the original motion as amended: Carried.

### **12.f) Grants in Aid - as of March 5, 2020:**

**134-20** Moved: Director Grieve Seconded: Director McGregor

### **Stakeholder Vote (Electoral Area Directors) Weighted**

That the following grants-in-aid be approved:

1. JL Crowe Senior Boys Basketball – Provincial Championship Transportation – Electoral Area 'A' - \$500
2. JL Crowe Senior Boys Basketball – Provincial Championship Transportation – Electoral Area 'B'/Lower Columbia-Old Glory - \$500
3. West Kootenay Smoke N Steel Auto Club – Electoral Area 'B'/Lower Columbia-Old Glory - \$800
4. Christina Lake Stewardship Society – Aquatic Invasive Species Billboard – Electoral Area 'C'/Christina Lake - \$2,436
5. Grand Forks ATV – Trails Reconstruction – North Fork – Electoral Area 'D'/Rural Grand Forks - \$5,000
6. West Boundary Community Services Co-operative Association – Start-up Legal Costs – Electoral Area 'E'/West Boundary - \$537.60

7. West Boundary Community Services Co-operative Association – Destination BC Tourism Training – Electoral Area 'E'/West Boundary - \$805.35
8. West Boundary Community Services Co-operative Association – Destination BC Visitor Centre Training – Electoral Area 'E'/West Boundary - \$1,502

Carried.

### **13. Bylaws**

**13.a)** There were no bylaws to consider.

### **14. Late (Emergent) Items**

#### **14.a) Electoral Area E/West Boundary / Greenwood Cemetery Service (145) Proposed 2020-2024 Five Year Financial Plan**

**135-20** Moved: Director Gee Seconded: Director Shaw

#### **Stakeholder Vote (Electoral Area E/West Boundary, Greenwood) Unweighted**

That the Regional District of Kootenay Boundary Board of Directors approve the Electoral Area E/West Boundary Greenwood Cemetery Service (145) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

#### **14.b) Emergency Management Verbal Update on Current Snowpack**

Chris Marsh, Recovery Manager, Boundary Flood Recovery updated the Board on the current snowpack level and he provided additional information taken from meetings with the BC River Forecast Centre.

The snowpack in the Boundary is currently 126% to 138% of normal and the River Forecast Centre is recommending that local governments proceed with a heightened level of awareness given currently, there is a high risk for flooding in the spring; subject to weather patterns during the upcoming months.

Mr. Marsh advised that RDKB Emergency Preparedness is moving forward to prepare communities now for setting up sand bag stations and staff are communicating concerns with the Province to ensure early allocation of resources. He also noted that staff are having ongoing discussions with stakeholders, are continuing to broadcast preparedness information and have activated a Level 1 Emergency Operations Centre (EOC), which is being communicated to the RDKB communities. Information is posted on social media on the RDKB website and in an upcoming media release.

**136-20** Moved: Director Morel Seconded: Director McGregor

**Corporate Vote Unweighted**

That the verbal update regarding the current snowpack as presented by Chris Marsh, Recovery Manager, Boundary Flood Recovery on March 11, 2020 be received.

Carried.

**14.c) Late Emergent Recommendation to the Board  
Solid Waste Management Plan Steering and Monitoring Committee (March 11/20)-Re: Business Recycling**

Further to discussions respecting the current business recycling program in some businesses in the RDKB East End, which took place at the February 27, 2020 Board meeting, Staff provided an update on this matter and a revised recommendation was presented.

After review of the recommendation, it was;

**137-20** Moved: Director Russell Seconded: Director McGregor

**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors direct staff to award a modified contract to Alpine Disposal and Recycling that includes processing and marketing of materials for:

- Rossland and Beaver Valley Curbside Services from May 1, 2020 -April 30, 2021 at a cost of \$9,250/month (plus applicable taxes). After this one year, the small business curbside program will be discontinued.
- McKelvey Creek Landfill Bin (Depot) Services from May 1, 2020 -April 30, 2023 at a cost of \$3,200/month (plus applicable taxes). A 3% annual increase to the cost to be applied at each anniversary date of the contract after the first year.

Carried.

**14.d) BC Timber Sales Logging Plans in Electoral Areas C, D and E  
Operating Plan 15**

Amending Recommendation #113-20-February 27, 2020

Director Gee spoke to the February 27th amending motion, which was put forth due to concerns around the size of the proposed cut blocks and directed staff to forward concerns to the Minister of Forests, Lands, Natural Resource Operations and Rural Development. She advised that since then, BC Timber Sales has explained that this referral for Operating Plan 15, as discussed by the Board on February 27th, is not the final cut block. Therefore, she advised she wishes to withdraw amending resolution #113-20 so that the original recommendation as presented to the Board on February 27<sup>th</sup>, without an amendment stands.



**15. Discussion of Items for Future Meetings**

- 15.a)** Update on the Publication of 2020-2024 Five Year Financial Plans (Making available on website and how this will look etc.).
- 15.b)** Discussion on plans for meetings should the RDKB have to cancel face-to-face meetings.
- 15.c)** Discussion on training to hold electronic/remote meetings for personal distancing. Staff to work with Board and Committee Chairs.

**16. Question Period for Public and Media**

- 16.a)** A question period was not required.

**17. Closed Meeting**

- 17.a)** A closed meeting was not necessary.

**18. Adjournment**

- 18.a)** There being no further business to discuss, the meeting was adjourned (time: 2:45 p.m.)

TL



## Electoral Area Services (EAS) Committee Staff Report

<b>RE:</b>	Development Variance Permit – Summer Magic Estate		
<b>Date:</b>	March 12, 2020	<b>File #:</b>	C-1181s-04644.000 (639-20V)
<b>To:</b>	Chair Grieve and members of the EAS Committee		
<b>From:</b>	Corey Scott, Planner		

### Issue Introduction

We have received an application for a development variance permit from Summer Magic Estate Corp. for the construction of a small addition on a cabin in Electoral Area C/Christina Lake (see attachments).

Property Information	
<b>Owner(s):</b>	Summer Magic Estate Corp.
<b>Location:</b>	2586 Graham Road
<b>Electoral Area:</b>	Electoral Area C/Christina Lake
<b>Legal Description(s):</b>	Lot A, DL 1181s, SDYD, Plan 28414
<b>Area:</b>	3.05ha (7.54acr)
<b>Current Use(s):</b>	Cabin
Land Use Bylaws	
<b>OCP Bylaw: 1250</b>	Waterfront Residential
<b>DP Area:</b>	Waterfront Environmentally Sensitive
<b>Zoning Bylaw: 1300</b>	Waterfront Residential 2 (R2)
Other	
<b>Waterfront / Floodplain:</b>	Partial
<b>Service Area:</b>	NA
<b>Planning Agreement Area:</b>	NA

### History / Background Information

The subject property is located along Graham Road, just off West Lake Drive and approximately 450 metres south of Lighthouse Point in Electoral Area C/Christina Lake. It is a hooked parcel, split into three sections by Graham Road and West Lake Drive.

The property has a "Waterfront Residential" Official Community Plan (OCP) land use designation and is zoned "Waterfront Residential 2" (R2). Christina Lake abuts the eastern boundary of the property. As such, it is partially within the floodplain as well as the Environmentally Sensitive Waterfront Development Permit Area.

Page 1 of 4

P:\PD\EA\_'C'\C-1181s-04644.000 Summer Magic Estate\2020-01 DVP\EAS\2020-03-12\_SummerMagicEstates\_DVP\_EAS.docx

The property was the subject of a natural boundary adjustment by the Surveyor General in fall of 2019. It has three small cabins and a boat house that are approximately 60 years old. All of the structures are situated on the easternmost 0.49ha (1.22acr) portion of the parcel.

### **Proposal**

The applicant is proposing to vary the required setback from the natural boundary of Christina Lake from 7.5m to 2.69m, a variance of 4.81m, for the construction of a 26m<sup>2</sup> (280ft<sup>2</sup>) addition to the main cabin building, which is approximately 54m<sup>2</sup> (581ft.<sup>2</sup>). The addition would include a bedroom, bathroom, foyer and small porch (see attachments).

### **Implications**

For Development Variance Permit applications, the RDKB considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

The applicant has submitted a letter outlining the request. To summarize:

- the addition would be to a cabin that has been on the property for over 60 years;
- the addition would not further the non-conforming siting of the existing cabin, which currently sits approximately 2.5m from the natural boundary; and,
- the cabin is not visible from neighbouring properties.

No element of hardship was identified within the application package; however, the applicant has noted that the topography of the lot is a challenge.

Should the variance receive approval from the Board, a site-specific exemption to the Floodplain Bylaw (No. 677, 1995) will be required in order to issue a Building Permit for the proposed construction.

### Land Use Considerations

One of the goals for lands designated for residential use by the OCP states "protection of lake water quality and the natural environment are paramount in residential and rural development." Given the close proximity of the cabin to the water, meeting this goal would be challenging without having significant limits of disturbance in place during construction. Additionally, there is no assurance that the development would not have long term impacts given its close proximity to the foreshore.

### **Advisory Planning Commission (APC)**

The application was considered by the Electoral Area C/Christina Lake APC at their February 4, 2020 meeting. It was deferred pending more information, as it was felt that more detail should be provided on:

Page 2 of 4

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- the north and south cabin, as well as the boathouse, which were not identified in the original application; and,
- whether the septic system was installed in accordance with the *Sewerage System Regulation* and which structures are connected to it.

## **Applicant Response**

The applicant provided additional information following the APC's first consideration of the application.

### Septic Sewerage System

The applicant provided their filing with Interior Health and the associated engineer's report in response to the APC's comments (see attachments). The report and filing were prepared and signed and sealed by a Registered Professional Engineer.

Based on the Site Plan included in the engineer's report, the septic field appears to be located more than 100m away from the natural boundary of Christina Lake. As such, it is exempt from the requirement for a Development Permit.

### Other Structures

The engineer's report includes a Site Plan for the property that includes all existing and proposed future structures (see attachments). The applicant noted in follow-up correspondence that the structure labelled "garage c/w bedroom" is non-existent but is planned for the future.

The applicant has noted that there are currently four structures on the property:

- the main cottage – kitchen, washroom, living room;
- the north cottage – bedroom, toilet, sink;
- the south cottage – bedroom, toilet, sink; and,
- the boat house – no plumbing (storage only).

The R2 zone permits a maximum density of one single family dwelling, one secondary suite and one sleeping quarter per parcel. The main cottage is considered to be a single family dwelling.

The north and south cottages are considered to be sleeping quarters that exceed the 20m<sup>2</sup> maximum permitted size. Because they do not contain cooking facilities they are not secondary suites. Additionally, they are not accessory buildings because they contain bedrooms. These two cottages do not conform to the current density and size provisions for sleeping quarters specified in the Zoning Bylaw.

### Lawful Non-conformity

The applicant has stated that they believe the two cottages were built sometime between 1960 and 1963, which would predate the first zoning regulations in Christina Lake (1978) that would have regulated land use on the property. As such, the cottages would be considered "lawfully non-conforming" to the current Zoning Bylaw. There is no formal documentation to confirm the dates of construction other than the year 1960 on

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one of the cement footings of the south upper cabin, which is somewhat common for the time in this area.

The boathouse also appears to be non-conforming with the siting regulations of the Zoning Bylaw and is likely to fall under the same lawful non-conforming status as the cottages.

Any future alterations to any of these structures would require the applicant to address the non-conformity through either Board approval of variances and floodplain exemptions, or demolition and reconstruction to meet current siting requirements of the Zoning Bylaw.

### **APC Reconsideration**

The APC reconsidered the application at their March 3, 2020 meeting. The following observations were provided in the APC's discussion of the application:

"The APC appreciates the applicant's efforts to provide additional information, as we requested. After extensive discussion of this variance application, the APC believes that the encroachment into the setback from the Natural Boundary of the Lake is something that has the potential to negatively impact both the environment and the water quality of the Lake—which are values that, if negatively impacted, will injure all the property owners of Christina Lake."

The APC provided a recommendation of non-support for the application.

### **Staff Comments**

The proposal would present challenges in meeting the OCP's goal to ensure protection of Christina Lake's water quality and natural environment. The APC's comments reflect this sentiment and discourage such development from taking place in Electoral Area C/Christina Lake. If the application were to be rejected, the applicant is encouraged to explore alternative building sites on the property that are better aligned with the goals of the OCP and meet the requirements of our Zoning Bylaw.

### **Recommendation**

That the Development Variance Permit application submitted by Summer Magic Estate Corp., to allow for a reduction in the required setback from the natural boundary of Christina Lake from 7.5m to 2.69m, a variance of 4.81m, to construct a 26m<sup>2</sup> addition on the existing cabin on the property legally described as Lot A, DL 1181s, SDYD, Plan 28414, Electoral Area C/Christina Lake, be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation to deny.

### **Attachments**

Site Location Map  
Subject Property Map  
Applicant Submission

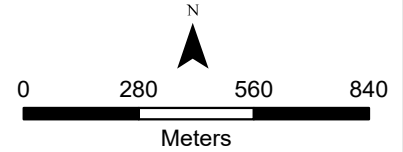


Regional District of  
Kootenay Boundary

Date: 21-Jan-2020

## Site Location Map

Lot A, DL 1181s,  
SDYD, Plan 28414



1:16,000



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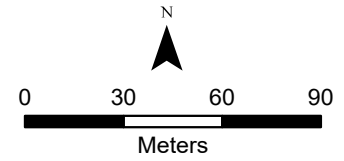


Regional District of  
Kootenay Boundary

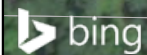
Date: 21-Jan-2020

## Subject Property Map

Lot A, DL 1181s,  
SDYD, Plan 28414



1:2,000



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### Statements regarding request for variance:

The variance we are applying for is that the proposed addition/renovation onto the existing principal building is less than the minimum setback to the Natural Boundary of Christina Lake.

The existing structure has been there for more than sixty years. Our goal is to improve and enhance the function of the cabin while preserving the integrity of the existing structure and ensuring low environmental impact. Our renovation will not impact or disturb the existing shoreline.

The front of the bedroom addition will be set back from the lake more than the front of the existing building.

The design is appropriate for the natural environment where it is situated. The addition will not be visible from the road or neighbouring properties and thus will have no impact to neighbouring properties.

In this area of Christina Lake there are many other dwellings which are also within the minimum setback.

We are moving the existing bathroom. We have a new (2019) septic system which has been engineered to handle our current needs as well as possible growth in the future.

While this property on Graham Road is new to us, our family have owned property nearby on Christina Lake for ninety years. It is of utmost importance to us to preserve its natural beauty.



The space below is provided to describe the proposed development. Additional pages may be attached.

The proposed renovation / addition will add an 11'0" by 22' 8½" bedroom, bathroom and porch to the north side of the existing cabin. The kitchen will be enlarged towards the back (west) side of the cabin into the area that is currently a 3-piece bathroom. Bathroom will be moved adjacent to the new bedroom.

Renovation allows for an added bedroom and improved functionality of the kitchen and entrance to the cabin.

Part of the rear (west) wall of the cabin will be moved in, providing increased roof overhang over the back of the cabin.







Attached please find:

- Architect drawings of proposed renovation / addition.
- Site Plan showing current buildings with proposed addition and distances to property lines.
- Up to date Site Survey completed by Hango Land Surveying Inc.
- Most recent Property Assessment

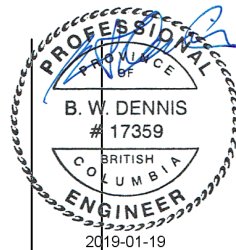
Fee of \$450 plus \$100 sign fee has been paid by credit card over the phone to RDKB.

Filing #:

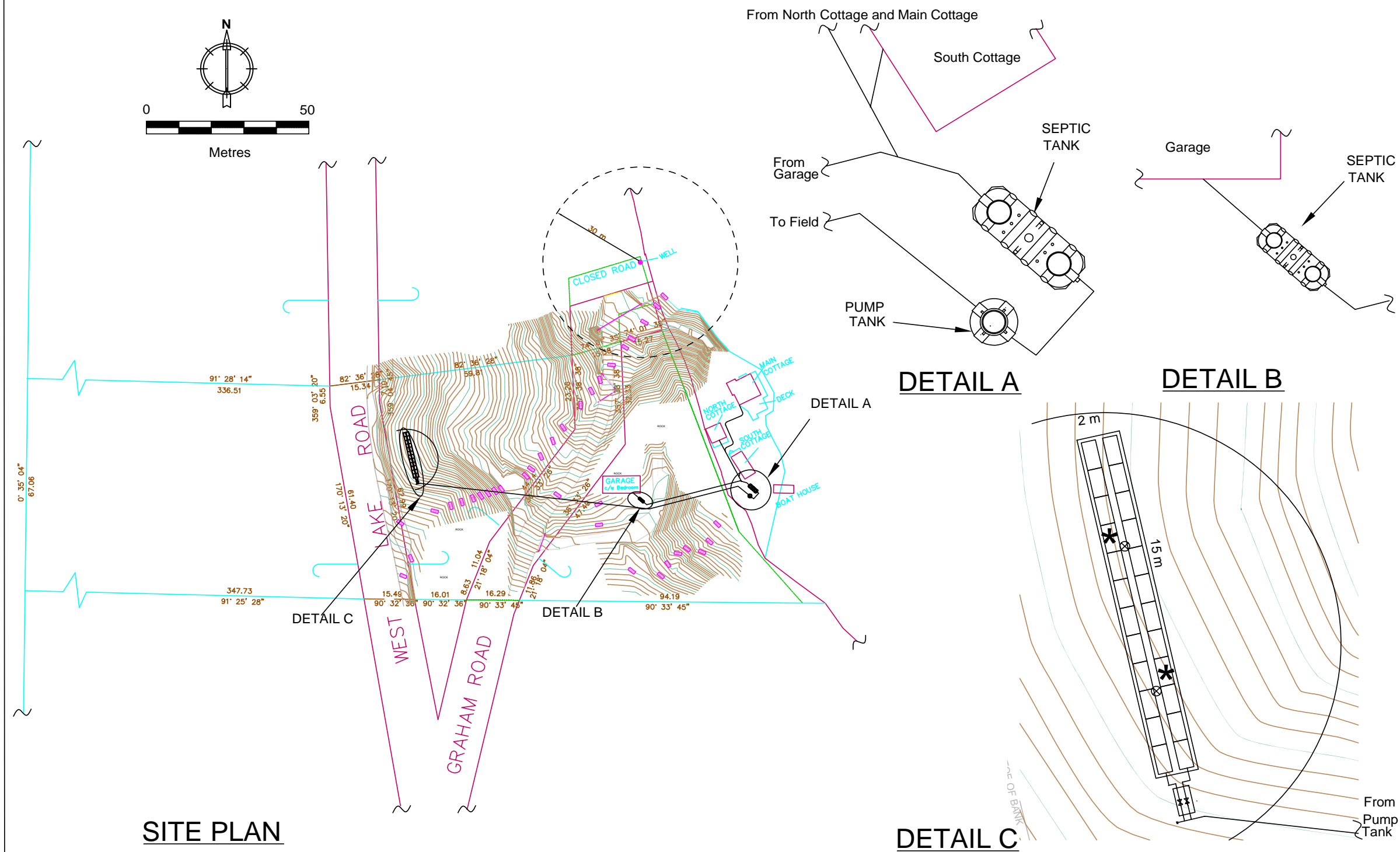
LEGEND

- ☒ Test Hole  
⊗ Observation Port  
⊕ Well  
\* Pan Lysimeter
- |   |   |
|---|---|
|  |  |
| Mound Sand  | Washed Drainrock  |
|  |  |
| Concrete  | Soil  |
|  |  |
| Grass   | Eljen Section   |

Notes:



0		Issued for RSS Filing
REV	DATE	DESCRIPTION



SITE PLAN

DETAIL C



Brent Dennis, P. Eng.  
brent.dennis@BWDengineering.com  
Office: 604-957-3611 Mobile: 604-789-2204  
15822-106A Ave. Surrey BC V4N 1K7  
www.BWDengineering.com

Client: Summer Magic Estate Corp.  
Owner: Summer Magic Estate Corp.  
Project #: 19111

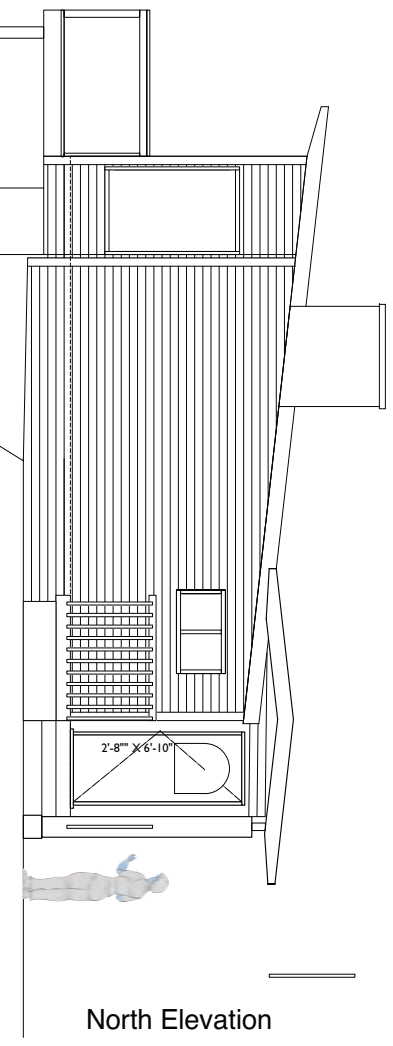
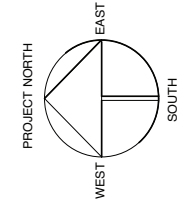
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Onsite Wastewater System

Project Name: 2586 Graham Road

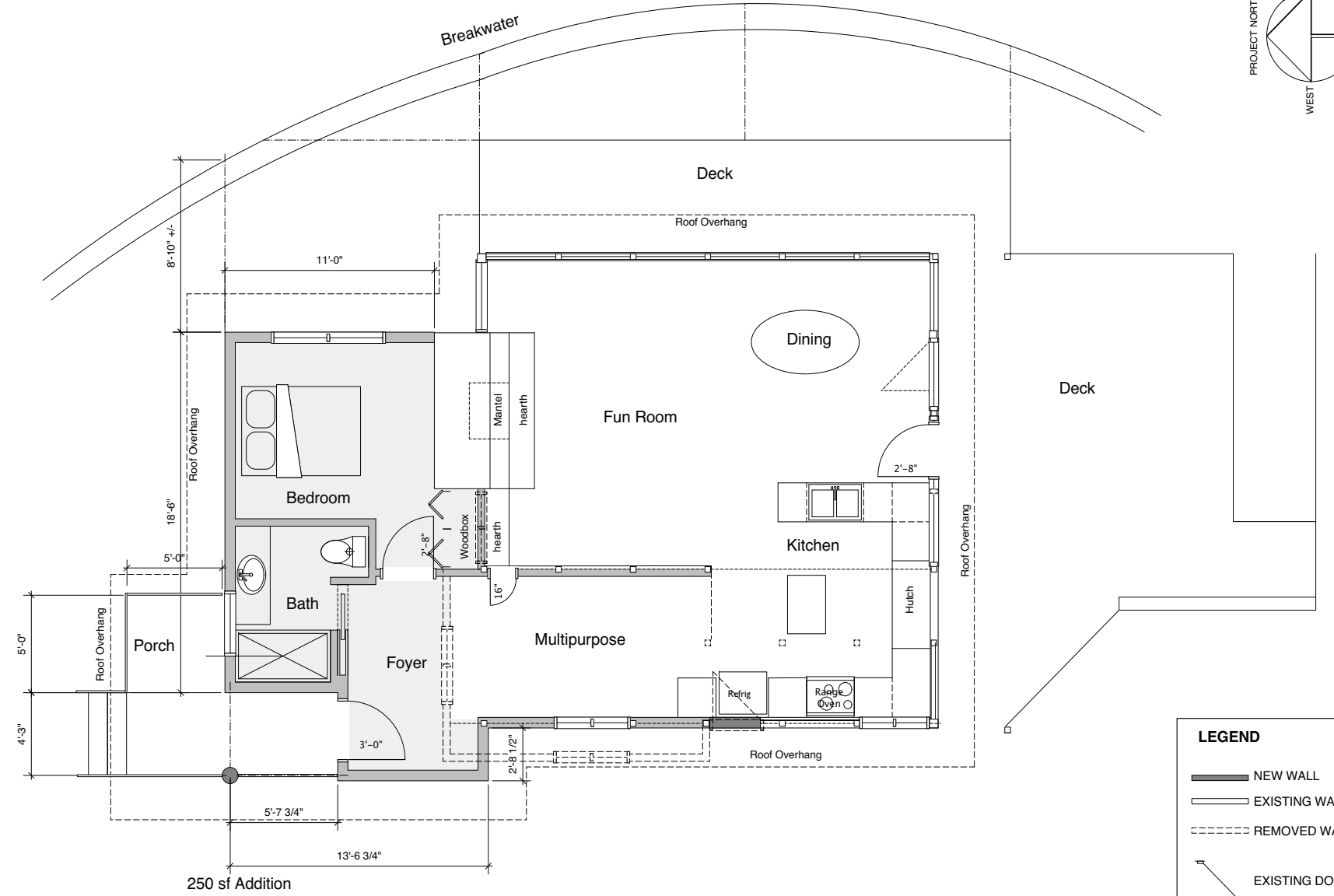
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19111- 001	1 of 6	0

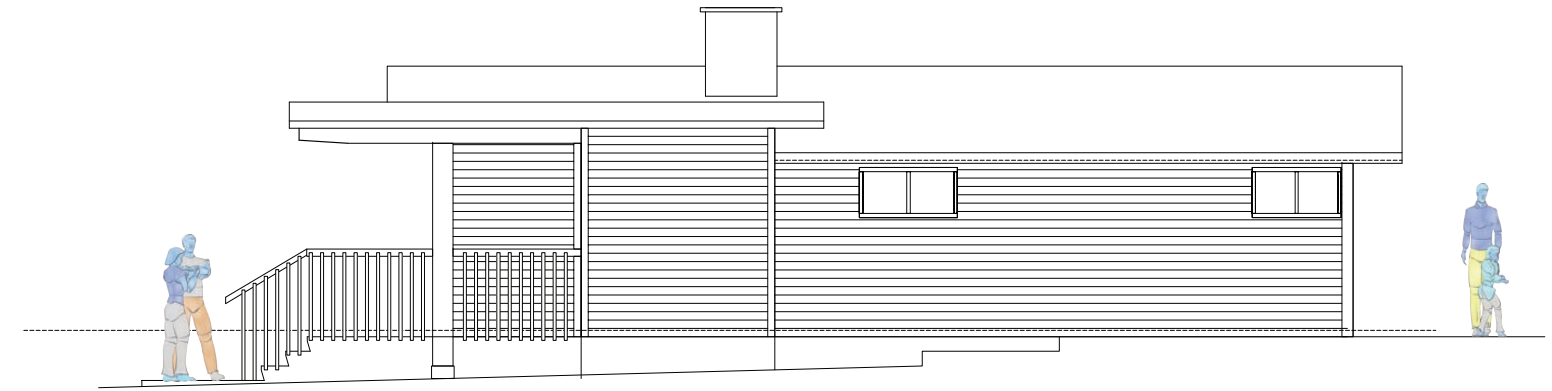
1 5 10 20 50 ft



North Elevation



Main Floor Plan



West Elevation

**LEGEND**

- NEW WALL
- EXISTING WALL
- REMOVED WALL
- EXISTING DOOR
- REMOVED DOOR
- NEW DOOR

**SUMMER MAGIC CABIN**  
**CHRISTINA LAKE, BC**  
**MAIN FLOOR PLAN**  
**DRAWING # SK-2**  
**#1945 : DECEMBER 4, 2019**



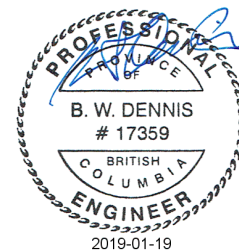
**Summer Magic Estate Corp  
2586 Graham Road  
Christina Lake, BC**

**Onsite Wastewater System  
Construction Package**

**January 2019**

**Project No. 19111**

**Prepared by:  
BWD Engineering Inc.**

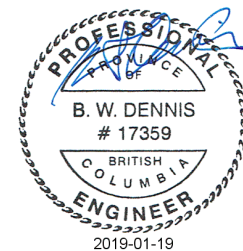


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## PROJECT

<b>Client</b>	Summer Magic Estate Corp
<b>Owner</b>	Summer Magic estate Corp
<b>Project No.</b>	19111
<b>Project Name:</b>	2586 Graham Road, Christina Lake, BC

## STRUCTURE(S) SERVICED

The wastewater system will service a 4-bedroom family detached residence. There are no future expansion plans.

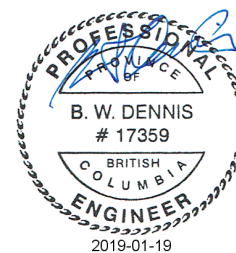
## PRINCIPLE DESIGN

### SYSTEM PARAMETERS

<b>DDF</b>	1600 L/day (350 IG/d)
<b>HLR</b>	50 L/m <sup>2</sup> /day
<b>Field Type</b>	Sand Mound
<b>Secondary Treatment System</b>	Type 2 – Combined Treatment and Dispersal system
<b>Tertiary Treatment System</b>	Permeable Reactive Barrier (PRB)
<b>Distribution</b>	Pressure – Demand Dose

### SOILS LOG

Attached



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## SYSTEM DESCRIPTION AND FUNCTION

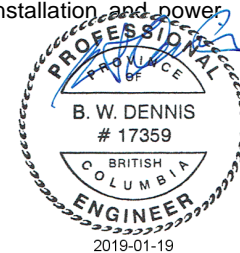
An existing one bedroom home exists with two bonus bedrooms referred to as north and south cottages. A new proposed garage with third bonus room above is being built. All existing septic systems are removed or abandoned. No existing equipment is reused. A single new septic system will provide service to all structures.

All sewerage from the main house is pumped via an internal lift station within the house plumbing to the gravity line feeding the main septic tank. All sewage from the north cottage exits through a single line from the south side of the building below grade by gravity directly to the septic tank. All sewage from the south cottage exits through a single line from the west side of the building below grade by gravity joining the gravity line from the north cottage and going directly to the septic tank. All sewage from the proposed garage exits through a single line from the south east corner of the building below grade to a solids-control septic tank. The effluent then flows below grade by gravity to the main gravity line feeding the main septic tank. The septic tank is two-chamber with an outlet filter and high-level alarm. The effluent then flows by gravity to the pump tank. A single pump delivers effluent, controlled by simple demand float, from the pump tank to the combined treatment and dispersal Field. The septic and pump tanks are vented to an acceptable location.

The secondary treatment is an Eljen In-Mound, Type 2 Combined Treatment and Dispersal System. This system incorporates two rows of Eljen GSF A42 modules. The Eljen GSF further moderates the dosing and insures that the effluent is properly treated prior to being released into the environment. The Eljen GSF also moderates the rate of infiltration further protecting the native soils.

The distal lines in the field are equipped with a shut off valve at the proximal ends. There is a clean out at the distal ends of the lines as well. Also, the field has two combination observation / sampling ports per the site plan.

The electrical system design is by others. The control panel and pump are only specified to meet the process requirements of the sewerage system regulation and the performance requirements of the piping design. The electrical contractor is responsible for all aspects of the electrical installation and power distribution.





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#### PROJECT SPECIFIC NOTES

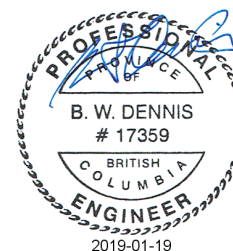
1. This system is NOT designed for backwash from a water softener.
2. This system is NOT designed for use of a garburator.
3. This system is NOT designed for floor drains, roof down spouts or any other water source not specifically noted.
4. This system IS designed for residential wastewater only.

#### EQUIPMENT SPECIFICATIONS

<b>Main Septic Tank</b>	Canwest RKS1000LP c/w PL122 Filter and Reed Switch Usable Volume: 4,540 L (1000 IG)
<b>Solids Control Septic Tank</b>	Canwest RKP300LP c/w PL68 Filter Usable Volume: 1,360 L (300 IG)
<b>Pump Tank</b>	Canwest RKP500 Single Chamber Usable Volume: 2,270L (500 IG)
<b>Pump</b>	Myers 30MD
<b>Alarm Panels</b>	(2) Rhombus Tank Alert XT
<b>Secondary Treatment System</b>	Eljen GSF – (24) A42 Modules c/w 2 combination Observation Port/Sampling Devices (12 modules per row, 2 rows)
<b>Tertiary Treatment System</b>	Permeable Reactive Barrier – Constructed by adding 5 cm Birch Hogged Wood to the constructed vertical separation just prior to the Eljen System Sand

#### EQUIPMENT NOTES:

- All supplier drawings must be reviewed for acceptance by the Engineer prior to final commitment.
- Equivalent substitutions must be approved by the Engineer in writing.
- All equipment manuals to be retained and forwarded to the Engineer.





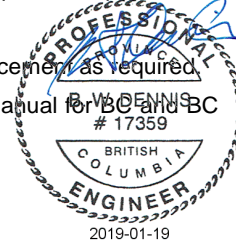
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## CONSTRUCTION NOTES

1. Construction Management by Owner
2. Site Meetings / Inspections:
  - a) Project review (kick off) meeting on site is required prior to construction.
  - b) Final Inspection and commissioning is required prior to the system being put into service.
  - c) Further inspections, if required, will be determined at the kick off meeting.

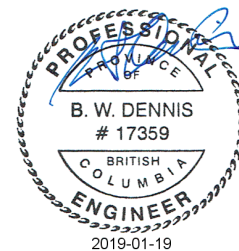
**Note: Owner is responsible for scheduling site meetings and inspections.**
3. All work to be completed by an ROWP Certified Installer unless approved by the Engineer in writing.
4. Any changes to the design must be approved by the Engineer in writing prior to installation.
5. **Electrical Notes:**
  - All electrical design is by others and must comply with BC Provincial Electrical Code.
  - **Electrical Design to be reviewed by the Engineer prior to installation.**
  - Junction Boxes are not to be located inside the septic tank or below grade with the exception of Orenco SBEX Splice Box.
  - All Conduit to be sealed at both ends.
  - Reed Switch from Septic Tank Filter and HL Float from Pump Tank to be wired to discrete alarm panels.
  - Alarm Panels and all JBs to have cover from direct weather.
  - Floats to be mounted on separate post, not on pump or discharge piping. Post to be mounted in a SIM/Tech pipe support.
  - Elevation of Floats to be per BWD Engineering Design, not manufacturer's catalog suggestions.
  - Both Pump and Floats to have enough cable to be removed from the tank without disconnection of the cable.
6. All building plumbing by others.
7. All septic plumbing to meet BC Plumbing Code and BC SPM-V3.
8. The pump is located directly on the floor of the pump tank. There is no riser block used.
9. Dispersal Field Notes:
  - a) Field construction to take place during dry weather only.
  - b) Organic Layer and any heavy overburden to be removed from basil area prior to fill placement. The soils to be removed may be reused as topsoil.
  - c) Basil Area to be gently scarified to remove smearing prior to system placement as required.
  - d) All fill and specified sand to meet Eljen 2018 Design and Installation Manual for BC and BC SPM-V3 specification for washed mound sand.



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- 
- e) **PRB – Permeable Reactive Barrier.** Once the 45 cm of constructed VS sand has been placed, add 5 cm on Hogged Birch wood. Turn the birch into the sand with a hand fork to a maximum depth of 15 cm.
  - f) This field system does not require venting.
  - g) Observation ports extend to Basil Area (native soil) per BC SPM-V3. Two required, located per the site plan.
  - h) Lysimeter Pans. Two required, located as noted on the site plan and installed per BWD Engineering drawings.
  - i) Finished Landscaping to encourage surface water to drain away from field and must avoid pooling.
  - j) Distribution piping is end fed.
10. All tanks to have sufficient cover and depth to water table to avoid floatation or concrete is to be substituted with anti-floatation flanges. Final installation to be approved by the manufacturer.
11. All piping is PVC. All pressure mains are 2-inch schedule 40, all gravity lines are 4-inch sewerage class. Field piping per design drawings.
12. This design complies with and must be installed in accordance with the February 2018 Eljen GSF Design and Installation Manual for BC and the BC SPM V3.
13. Installer must follow project guidance on BWD Installer Information and Project Check List document provided under separate cover.
14. Installer must complete and return BWD Installer's Letter of Certification, provided under separate cover.



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## ATTACHMENTS

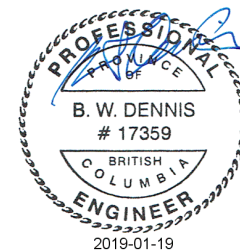
### DRAWINGS

19111-001 Sheet 1 of 6 rev 0	Site Plan
19111-001 Sheet 2 of 6 rev 0	Field Section
19111-001 Sheet 3 of 6 rev 0	Distribution Piping Detail
19111-001 Sheet 4 of 6 rev 0	Demand Dose Control Schematic – Floats
19111-001 Sheet 5 of 6 rev 0	Pipe Trench Detail
19111-001 Sheet 6 of 6 rev 0	Pan Lysimeter & Observation Port

### SUPPLIERS

Canwest	RKS 1000LP/2
Polylok	PL122 Outlet Filter and Reed Switch
Canwest	RKP 300LP
Canwest	RKP 500
Canwest	Poly Tank Installation Instructions
SJE Rhombus	Tank Alert XTT
Myers	MD Series
Eljen	GSF (for Eljen 2018 Design and Installation Manual for BC, go to <a href="http://www.eljen.com">www.eljen.com</a> )

**Note: Supplier Documentation is supplied for reference only. Third party designers and installers must use manuals as supplied with equipment purchased and comply with the design criteria as set out herein this Construction Package. Should any discrepancy be found between documentation, the engineer must be consulted prior to issue of any design or commencement of construction.**





## Staff Report

**Date:** 26 Mar 2020

**File**

**To:** Chair Langman and Board of Directors

**From:** Frances Maika, Corporate Communications Officer

**Re:** Communications and Engagement Update

### Issue Introduction

This report updates the Board of Directors about:

1. Communications During the Coronavirus (COVID-19) pandemic
2. Digital Communication Tools
3. Online Engagement for CBT-CIP Consultations
4. Website Redesign Project

### History/Background Factors

1. Communications During the Coronavirus (COVID-19) Pandemic

#### *EOC Activation*

The RDKB Emergency Operations Centre has been activated to a Level 2, and the Corporate Communications Officer is now serving as Information Section Chief as part of that EOC activation.

The EOC activation is somewhat unique in that the RDKB is not a lead agency in this pandemic, but acting in support of the Interior Health Authority and the Province of BC who are leading the emergency response. As such, the Corporate Communications Officer is currently playing two roles – IO in the EOC and continuing her regular duties as much as possible, in support of business continuity for the RDKB.

To date, RDKB Communications has issued regular updates (daily or every two days) on our response to the pandemic, and shared those updates through the media, on [emergency.rdkb.com](https://emergency.rdkb.com) and on social media. Frances Maika has also been issuing regular news releases on projects taking place in the RDKB.

#### *Other Communications*

Frances Maika has been working to ensure that all our websites are current and include cross references to information that residents may need or be searching for, whether that information is specific to the pandemic or related to services we are continuing to provide during the pandemic.

RDKB Communications is now in the process of designing an online newsletter on [jointheconversation.rdkb.com](http://jointheconversation.rdkb.com) that will allow residents to subscribe directly to information updates by email, thus bypassing the media and social media. The online newsletter allows residents to receive updates about our services, processes, emergency activations or any other information they may need.

## 2. Digital Communication Tools

### *Cloud-based Tools*

RDKB Communications is well-positioned during the Coronavirus (COVID-19) pandemic to follow a virtual workplace model as all the tools used regularly by Frances Maika to do her job are cloud-based ([jointheconversation.rdkb.com](http://jointheconversation.rdkb.com), [emergency.rdkb.com](http://emergency.rdkb.com), cascadestrategy.com planning software, Hootsuite social media software etc.). This means all communications work can be carried out from a home office in keeping with social distancing orders issued by the provincial government and supported by local government.

### *Zoom Meeting and Webinar*

RDKB Communications has been working closely with the IT Department who have been implementing our Meeting Owl three-dimensional camera hardware and Zoom Meeting software to ensure we can continue to conduct our business effectively without being face to face. These systems are fully functional and in use, and Frances Maika is now working with the IT Department to complete testing of Zoom Webinar so that the public can attend and participate in RDKB board meetings.

Our current Zoom Webinar license will allow up to 1,000 participants to log in to our meetings, and includes a chat function for public questions, the ability to invite multiple panelists who can be granted access to video, audio and screen-sharing, and to record and save each meeting for sharing on our website or elsewhere.

### *Legislation, Bylaws and Zoom*

The [Local Government Act Section 221](#) allows for electronic meetings. The [Community Charter Division 3](#) specifies that those same meetings must be open to the public to attend. During this pandemic where social distancing is required and large meetings are prohibited, Zoom Webinar allows for us to meet our legislative requirements and remain safe.

All Zoom meetings and webinars are stored on servers located within Canada. This means we follow the [BC Freedom of Information and Privacy Protection Act](#), Part 3-Protection of Privacy.

Our current Procedure Bylaw No. 1616 does not allow for recording of board meetings and needs to be revised to allow the RDKB to record and possibly store meeting recordings on our website to allow anyone to view them on demand.

If we decide to record meetings, we are also obligated to inform meeting participants that by attending a meeting electronically or in person, they are agreeing to their image and sound being recorded, and that any recording may be shared publicly on our website or elsewhere.

Recording meetings and having them available for viewing at anytime on our website shows we are transparent and follow the principles of good public engagement. If the RDKB wants to encourage residents to engage with local government about issues important to them and that affect them, it behoves us to provide a means for residents to view daytime board meetings after hours on our website.

### 3. CBT-CIP Consultations

The Regional District of Kootenay Boundary has cancelled all Columbia Basin Trust Community Initiatives Program (CBT CIP) public engagement meetings due to the ongoing COVID-19 pandemic. However, the grant process will move forward and working closely with Columbia Basin Trust to explore the use of [jointheconversation.rdkb.com](http://jointheconversation.rdkb.com), our online engagement site to ensure we hear from communities about the initiatives that are important to them.

All current applicants will be notified by email about the new process once it is developed in early April and launched by mid-month, and information will also be shared in local media and on our CBT-CIP page at [rdkb.com](http://rdkb.com). Notice of meeting cancellations is now posted on [rdkb.com](http://rdkb.com) and [emergency.rdkb.com](http://emergency.rdkb.com).

### 4. Website Redesign Project

The Website Redesign Project has been paused since the Coronavirus (COVID-19) pandemic was declared. Pathwise, our consultants working on website content for the site will continue their work as soon as the Corporate Communications Officer duties lessen in the EOC and in assisting the RDKB in adapting to a new virtual workplace, and other staff are available to participate in content production. If content production is able to start again in early April, then the website is on track for a late-spring or early summer launch (Beta launch) for public input followed by website adjustments through summer 2020 and a finalized site in fall 2020.

## **Advancement of Strategic Planning Goals**

Improve and Enhance Communication

Respond to Economic/Demographic/Social Change

Exceptional Cost Effective and Efficient Services

## **Alternatives**

### **2. Digital Communication Tools**

- A. That the Regional District of Kootenay Boundary Board of Directors direct staff to complete work on Zoom Webinar testing and take necessary steps to move board meetings to an online format using Zoom Webinar.
- B. That the Regional District of Kootenay Boundary Board of Directors direct staff to complete work on Zoom Webinar testing and take necessary steps to move board meetings to an online format using Zoom Webinar. That staff also make necessary revisions to Procedure Bylaw No. 1616 to allow for recording of board meetings, and present that revised bylaw to the Board for review at a future meeting.

### **3. CBT-CIP Consultations**

- A. Design eight different online engagement processes, each tailored to its community

Tailor each online engagement process for each director's constituency, offering a unique approach that each director deems appropriate for their constituency.

The advantages of tailoring each session to a specific constituency are:

- More residents may participate if the online engagement session mirrors what they have been accustomed to seeing face-to-face
- Residents could select how they participate and use one of a number of tools, thus ensuring they have a say in how they are consulted

The disadvantages of creating tailored engagements are:

- Difficult to compare engagement results across the region, and to gain insights by comparing like tools, if different tools are used for each engagement.
- Requires more work on the part of those we're engaging with – they may have to make more choices if multiple tools are used. Sometimes too much choice can lower participation rates.



- May be higher workload for staff if we need to create multiple, different engagement sessions and tools – this during a pandemic crisis placing unusual demands and work challenges on staff.
- Due to the workload, staff will have to stagger these sessions across a longer period, rather than launching the online engagement process across the region at the same time.

B. Design and carry out the same online engagement process for each community within the RDKB, selecting the appropriate tools to allow project proponents and participants to review and discuss projects specific to their area or municipality before indicating their top choices.

The advantages of designing one online engagement process for all RDKB communities are:

- It simplifies our approach while still allowing us to meet the need for interactive and collaborative methods that mimic face-to-face consultations.
- We can compare results across the region, gain insights into the effectiveness of the tools we use and compare how projects are ranked in each area or municipality. This may provide useful data or insights.
- This approach may lower workload for staff as we need to create one project and clone it rather than creating multiple projects during a pandemic crisis that is placing unusual demands and work challenges on everyone.

The disadvantages of creating the same online engagement process across the region are:

- Less opportunity for directors and residents to select the method in which residents engage with the RDKB.
- Possibly less opportunity to meet the expectations of each community based on how they may have consulted with us in the past.

### **Recommendation(s)**

That the staff report from Frances Maika, Corporate Communications Officer, regarding *Communications During the Coronavirus (COVID-19) Pandemic* and *Website Redesign Project*, as presented to the Regional District of Kootenay Boundary Board of Directors on March 31, 2020 be received. **FURTHER** that the Board direct staff to complete work on Zoom Webinar testing and take necessary steps to move board meetings to an online format using Zoom Webinar, including making the necessary revisions to Procedure Bylaw No. 1616 to allow for recording of board meetings, and to present that revised bylaw to the Board for review at a future

meeting. **AND FURTHER** that staff also be directed to design and carry out the same online engagement process for each community within the RDKB, selecting the appropriate tools to allow project proponents and participants to review and discuss projects specific to their area or municipality before indicating their top choices.

**ATTACHMENTS:**

*IAP2 Spectrum of Public Participation*

*EngagementHQ Tools Spectrum*

# EngagementHQ Tools Spectrum

Managing your project communications



## Open environment

Participants can engage with each other. Comments, images and ideas are visible to the community



### FORUM

The Forums tool creates a space for discussion, dialogue and debate. People share their experiences with others, ask questions and have conversations in a safe and interactive environment.



### IDEAS

Ideas provides "virtual" post it notes for individuals to add their ideas to a collective board. People like the ideas that inspire them most, helping align your priorities with what matters most to the community.



### PLACES

Places is a simple way to gather community feedback and ideas directly on a map. Participants drop a "pin" in the area of concern, add photos and then fill in a quick survey.

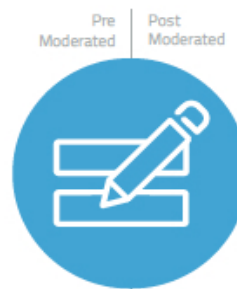
## Mixed environment

Participants can see other participant contributions. However, there is little peer-to-peer interaction. Some data may be visible to the public, other data is just accessible by admin.



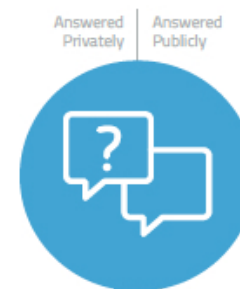
### STORIES

When we tell or hear a story, neuroscience tells us that we experience things on a higher and more resonant level. Stories helps your community better understand, empathize and relate to others as well as your project goals.



### GUESTBOOK

Guestbook keeps things simple; people are only able to upload comments, which are moderated to manage what appears publicly. No other interaction is enabled.



### QUESTIONS

Questions is an issues management and communications risk mitigation tool. It is a managed space for your community to ask you questions and for you to respond either publicly or privately.

## Controlled environment

Participants cannot engage with each other. Data is stored in the backend and only accessible by admin.



### POLLS

Polls encourage people to give a quick answer on one question, selecting from multiple choice answers. They are able to instantly see the Poll results, piquing their interest and giving you real time insight.



### SURVEYS

The Surveys tool gives people an opportunity to voice their opinion in a convenient and guided way, which has historically shown higher response rates than other formats.

# IAP2'S PUBLIC PARTICIPATION SPECTRUM



The IAP2 Federation has developed the Spectrum to help groups define the public's role in any public participation process. The IAP2 Spectrum is quickly becoming an international standard.

INCREASING IMPACT ON THE DECISION 					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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**Regional District of Kootenay Boundary**  
**Cheque Register-Summary for month of February 2020**

<b>Cheque Date</b>	<b>Supplier</b>	<b>Name</b>	<b>Amount</b>
7-Feb-20	ABE010	ABETKOFF FARMS LTD.	\$ 618.24
13-Feb-20	ALG010	A.L.G. SAFETY	\$ 1,720.95
13-Feb-20	BCF020	B.C. FIRE TRAINING OFFICERS	\$ 157.50
7-Feb-20	BCO020	BC ONE CALL LIMITED C/O HUGHESMAN	\$ 37.80
13-Feb-20	BEA480	BEAVER VALLEY MAY DAYS SOCIETY	\$ 4,000.00
21-Feb-20	BEL070	BELL MEDIA RADIO GP	\$ 218.48
7-Feb-20	BIG055	BIG WHITE MOUNTAIN COMMUNITY	\$ 1,850.00
7-Feb-20	BIP010	BI PURE WATER	\$ 1,001.00
7-Feb-20	BOU046	BOUNDARY METIS COMMUNITY	\$ 4,160.00
7-Feb-20	BOW040	BOWMAN, KARLEE	\$ 52.00
21-Feb-20	BRI001	BRINK'S CANADA LIMITED	\$ 550.94
7-Feb-20	CAN044	CANGAS PROPANE	\$ 1,318.30
21-Feb-20	CAN060	CANADIAN RED CROSS	\$ 312.55
13-Feb-20	CAR020	CARLILE, DOMINIC, M.	\$ 90.00
21-Feb-20	CIE020	CI EXCAVATING	\$ 5,462.63
21-Feb-20	CIV040	CIVIC LEGAL LLP	\$ 412.72
7-Feb-20	COM018	COMMUNITIES IN FAITH	\$ 4,496.00
21-Feb-20	CUL010	CULLEN DIESEL POWER LTD.	\$ 5,837.40
13-Feb-20	DAY030	DAY BUSINESS FORMS & PRINTING	\$ 347.20
7-Feb-20	DEL070	DELL CANADA INC	\$ 353.46
13-Feb-20	DEL070	DELL CANADA INC	\$ 3,546.79
13-Feb-20	DEL080	DE LAGE LANDEN FINANCIAL SERVICES	\$ 682.85
7-Feb-20	DIL003	DILIGENT CANADA INC	\$ 8,259.78
7-Feb-20	EST020	EST ENVIRONMENTAL TECHNOLOGIES	\$ 336.00
7-Feb-20	FIR060	FIRE PREVENTION OFFICERS	\$ 294.00
13-Feb-20	FORGRA	FORTIS BC - FINANCIAL ACCOUNTING	\$ 467.25
7-Feb-20	FRI025	FRIENDS OF THE ROSSLAND RANGE	\$ 3,504.00
7-Feb-20	FRO020	FRONTLINE FIRST AID SERVICES	\$ 328.68
21-Feb-20	FRU020	FRUITVALE CO-OP	\$ 185.00
21-Feb-20	FRU020	FRUITVALE CO-OP	\$ 68.50
21-Feb-20	GEA001	GEARY, JOEY	\$ 165.00
21-Feb-20	GFO030	GFOABC	\$ 832.65
21-Feb-20	GHI010	GHILARDUCCI & CROMARTY	\$ 78.40
7-Feb-20	GIL180	GILL, COLIN	\$ 20.00
13-Feb-20	GRA001	GRAND FORKS FIGURE SKATING CLUB	\$ 1,000.00
13-Feb-20	GRA039	GRAND FORKS COMMUNITY CHRISTMAS	\$ 1,000.00
7-Feb-20	GRA520	GRAND FORKS SEARCH & RESCUE	\$ 5,250.00
21-Feb-20	GRE045	GREATER TRAIL MINOR HOCKEY	\$ 185.00
13-Feb-20	HEN140	HENDERSON, DEREK	\$ 90.00

**Regional District of Kootenay Boundary**  
**Cheque Register-Summary for month of February 2020**

<b>Cheque Date</b>	<b>Supplier</b>	<b>Name</b>	<b>Amount</b>
21-Feb-20	HEN140	HENDERSON, DEREK	\$ 271.95
7-Feb-20	HOM010	HOME DEPOT CREDIT SERVICES	\$ 75.39
7-Feb-20	HYD001	HYDRACLEAN RESTORATION SERVICES	\$ 104,442.74
13-Feb-20	INT140	INTERIOR HEALTH	\$ 650.00
21-Feb-20	INT140	INTERIOR HEALTH	\$ 325.00
7-Feb-20	IRW010	IRWIN AIR LTD.	\$ 2,790.61
13-Feb-20	JFA010	J.F. AUTO& TRUCK CENTRE	\$ 461.27
7-Feb-20	JOH310	JOHNSON, ROSANNE, IN TRUST	\$ 110.05
13-Feb-20	JOS040	JOSH THE GARAGE DOOR GUY	\$ 196.56
13-Feb-20	KAL040	KAL TIRE	\$ 5,333.35
13-Feb-20	KET014	KETTLE VALLEY FOOD CO-OP	\$ 5,000.00
7-Feb-20	KOO008	KOOTENAY MAINTENANCE SERVICES	\$ 819.00
7-Feb-20	KOO039	KOOTENAY ANIMAL ASSISTANCE	\$ 250.00
7-Feb-20	KUH015	KUHN, JENNIFER	\$ 62.65
7-Feb-20	LAK060	LAKESIDE GENERAL STORE	\$ 818.62
21-Feb-20	LAK060	LAKESIDE GENERAL STORE	\$ 181.00
21-Feb-20	LAK070	LAKELAND FIRE & SAFETY	\$ 351.74
27-Feb-20	LAN030	BC LAND TITLE & SURVEY AUTHORITY	\$ 1,000.00
21-Feb-20	LAR040	LARMOUR, MATTHEW	\$ 753.16
13-Feb-20	LGM100	LGMA	\$ 204.75
21-Feb-20	LIB080	LICENSE INSPECTORS' AND BYLAW	\$ 1,025.00
7-Feb-20	LIS020	LISA'S LAKESIDE BISTRO	\$ 187.95
13-Feb-20	LIT015	LITTLE LAKERS LEARNING CENTRE	\$ 3,500.00
7-Feb-20	MAR350	MARRANDINO, PAUL JC	\$ 116.60
7-Feb-20	MAS060	MASON, BRAD J.	\$ 126.50
7-Feb-20	MER120	MERIDIAN ONECAP CREDIT CORP	\$ 485.56
21-Feb-20	MER120	MERIDIAN ONECAP CREDIT CORP	\$ 502.84
13-Feb-20	MIN040	MINISTER OF FINANCE	\$ 414.32
21-Feb-20	MIN040	MINISTER OF FINANCE	\$ 230.46
13-Feb-20	MIN180	MINISTER OF FINANCE MINISTRY OF	\$ 20,000.00
7-Feb-20	MIN190	MINISTRY OF ENVIRONMENT AND	\$ 613.24
13-Feb-20	MIN210	MINISTRY OF TRANSPORTATION &	\$ 2,500.00
7-Feb-20	MUN002	MUNICIPAL PENSION PLAN 50151-	\$ 21,508.92
20-Feb-20	MUN002	MUNICIPAL PENSION PLAN 50151-	\$ 21,614.43
7-Feb-20	MUN003	MUNICIPAL PENSION PLAN 00151-	\$ 36,266.19
20-Feb-20	MUN003	MUNICIPAL PENSION PLAN 00151-	\$ 35,641.78
7-Feb-20	NAN010	CITY OF NANAIMO	\$ 3,559.50
7-Feb-20	NEO001	NEOPOST	\$ 1,293.64
13-Feb-20	NEO001	NEOPOST	\$ 3,000.00

**Regional District of Kootenay Boundary**  
**Cheque Register-Summary for month of February 2020**

<b>Cheque Date</b>	<b>Supplier</b>	<b>Name</b>	<b>Amount</b>
13-Feb-20	NOF010	NO FRILLS	\$ 469.56
7-Feb-20	OHM020	OHM MEDICAL TRAINING SERVICES INC.	\$ 2,047.50
7-Feb-20	OKA210	OKANAGAN NATION ALLIANCE	\$ 4,500.00
7-Feb-20	PEN003	CITY OF PENTICTON	\$ 1,732.50
13-Feb-20	PEN003	CITY OF PENTICTON	\$ 630.00
21-Feb-20	PEN003	CITY OF PENTICTON	\$ 136.50
7-Feb-20	PLA020	PLANNING INSTITUTE OF BC	\$ 590.00
21-Feb-20	POL060	POLLOCK, CHRIS	\$ 120.00
21-Feb-20	PON010	PONY ESPRESSO	\$ 1,023.75
7-Feb-20	PRO009	PROVINCIAL FIRE AND SAFET	\$ 5,700.39
7-Feb-20	PRO060	PROLINE CUSTOM CLOTHING INC.	\$ 313.55
7-Feb-20	PUR020	PUROLATOR INC.	\$ 528.87
7-Feb-20	QUI010	QUICKSCRIBE SERVICES LTD.	\$ 234.15
21-Feb-20	QUI010	QUICKSCRIBE SERVICES LTD.	\$ 104.16
7-Feb-20	REC002	RECEIVER GENERAL	\$ 736.21
7-Feb-20	REC002	RECEIVER GENERAL	\$ 734.47
21-Feb-20	REC002	RECEIVER GENERAL	\$ 736.21
7-Feb-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 108,458.76
7-Feb-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 100,950.58
21-Feb-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 101,969.37
21-Feb-20	REG010	REGIONAL DISTRICT OF CENTRAL	\$ 25.46
7-Feb-20	REG080	REGIONAL DISTRICT OF EAST	\$ 6,615.00
13-Feb-20	ROC190	ROCK CREEK COMMUNITY MEDICAL	\$ 799.48
7-Feb-20	ROM030	ROMAINE INDUSTRIES LTD.	\$ 2,629.05
13-Feb-20	ROS050	ROSSLAND SOCIETY OF	\$ 1,000.00
7-Feb-20	ROS110	ROSSLAND COUNCIL FOR ARTS &	\$ 2,352.00
7-Feb-20	ROS320	ROSSLAND SEARCH & RESCUE	\$ 5,250.00
21-Feb-20	SAV040	SAVE-ON-FOODS	\$ 20.83
21-Feb-20	SEL010	SELECT OFFICE PRODUCTS	\$ 450.20
21-Feb-20	SEL040	SELKIRK COLLEGE (CASTLEGAR)	\$ 560.00
13-Feb-20	SEY010	SEYMOUR PLUMBING & HEATING	\$ 210.00
7-Feb-20	SHA030	SHAW CABLE	\$ 677.02
13-Feb-20	SHA030	SHAW CABLE	\$ 460.03
7-Feb-20	SOU005	SOUTH COLUMBIA SEARCH & RESCUE	\$ 5,250.00
13-Feb-20	SOU110	SOUTHERN INTERIOR WASTE	\$ 200.00
21-Feb-20	SPE080	SPENCER'S CHEF GARDEN RESTAURANT	\$ 150.00
7-Feb-20	STA007	DESJARDINS CARD SERVICES	\$ 233.65
21-Feb-20	STE110	STEPHENS, MARK	\$ 25.00
7-Feb-20	STE130	STERICYCLE COMMUNICATION	\$ 888.82



**Regional District of Kootenay Boundary**  
**Cheque Register-Summary for month of February 2020**

<b>Cheque Date</b>	<b>Supplier</b>	<b>Name</b>	<b>Amount</b>
21-Feb-20	STE130	STERICYCLE COMMUNICATION	\$ 1,813.56
13-Feb-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 9,078.78
21-Feb-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 778.10
7-Feb-20	TEL002	TELUS MOBILITY	\$ 4,996.23
7-Feb-20	TEL050	TELUS COMMUNICATIONS CO. C/O	\$ 1,370.73
21-Feb-20	TEL050	TELUS COMMUNICATIONS CO. C/O	\$ 2,750.85
13-Feb-20	THE001	TRAVEL MEDICINE & VACCINATION	\$ 500.00
21-Feb-20	THE010	THE SOURCE	\$ 22.39
7-Feb-20	TRA046	TRAIL HAMMER AND BOLT CO. LTD.	\$ 76.08
13-Feb-20	TRA046	TRAIL HAMMER AND BOLT CO. LTD.	\$ 41.44
7-Feb-20	TRA150	TRAIL MINOR BASEBALL	\$ 14,515.00
13-Feb-20	TRA150	TRAIL MINOR BASEBALL	\$ 5,568.00
7-Feb-20	VER080	VERSA-TASK SERVICES	\$ 465.00
21-Feb-20	VER130	VERHELST, ROBERT	\$ 34.63
21-Feb-20	VIS050	VISTA RADIO LTD.	\$ 568.30
7-Feb-20	WEI070	WEINLICH, JANA	\$ 200.44
7-Feb-20	WES035	WESTERN FINANCIAL GROUP FRUITVALE	\$ 300.00
21-Feb-20	WES035	WESTERN FINANCIAL GROUP FRUITVALE	\$ 135.00
21-Feb-20	WOR010	WORKER'S COMPENSATION BOARD OF	\$ 336.96
13-Feb-20	WSA010	WSA ENGINEERING LTD.	\$ 17,319.75
7-Feb-20	YEL010	YELLOWHEAD ROAD & BRIDGE	\$ 346.01
<b>Total Accounts Paid</b>			<b>\$ 756,706.16</b>

NB: Payments greater than \$100,000 related to Provincial Emergency Program (service 012) are marked with an asterisk.



## **Solid Waste Management Plan Steering & Monitoring Committee Meeting**

### **Minutes**

**Thursday, November 14, 2019**

**RDKB Board Room, Trail, BC**

#### **Directors Present**

Director G. McGregor, Chair  
Director R. Cacchioni, Vice Chair  
Director S. Morissette  
Director R. Russell  
Director V. Gee-Via Teleconference  
Alternate Director B. Edwards

#### **Staff Members & Visitors Present:**

M. Andison, CAO RDKB  
J. Dougall, General Manager of Environmental Services  
T. Dueck, Solid Waste Program Coordinator  
S. Surinak, Secretary/Clerk/Receptionist/Recording Secretary

One Member of the Public-Via Teleconference with Director Gee

#### **CALL TO ORDER**

The Chair called the meeting to order at 3:02 pm.

**ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)**

The agenda for the November 14, 2019 Solid Waste Management Plan Steering & Monitoring Committee with the following late addition was presented:

6. C) Discussion regarding a second scale at McKelvey Creek Landfill.

Moved: Director Cacchioni    Seconded: Director Morissette

That the agenda for the November 14, 2019 Solid Waste Management Plan Steering & Monitoring Committee be adopted as amended.

Carried.

**MINUTES**

The minutes of the Solid Waste Management Plan Steering & Monitoring Committee meeting held on April 11, 2019 were presented.

Moved: Director Gee    Seconded: Director Russell

That the minutes of the Solid Waste Management Plan Steering & Monitoring Committee meeting held on April 11, 2019 be adopted as presented.

Carried.

**DELEGATIONS**

There were no delegations to this meeting.

**UNFINISHED BUSINESS**

There was no unfinished business for the Committee to discuss.

**NEW BUSINESS****T. Dueck****Re: Business Recycling**

A Staff Report from Tim Dueck, Solid Waste Coordinator, regarding Business Recycling.

The Committee discussed the current business recycling services in the RDKB and the two recycling contracts that are expiring soon. Janine Dougall, General Manager of Environmental Services, outlined the costs of the current contracts and the options and potential costs of new contracts. Other things that need to be considered in relation to new contracts are:

- The possibility of the Provincial Government including ICI recycling in the BC Recycling Regulation.
- The need to ensure language is included in future contracts that give the RDKB the ability to modify the scope of work or terminate the contract.

The Committee agreed that whatever business recycling policy the RDKB institutes moving forward needs to be uniform across the entire service area.

Director Gee left the meeting at 3:49 pm.

Moved: Director Cacchioni    Seconded: Director Morissette

That the Solid Waste Management Plan Steering and Monitoring Committee receive the Staff Report, "Business Recycling Services and Contracts" as presented and provide direction regarding ICI recycling services.

Carried.

Moved: Director Russell    Seconded: Director Cacchioni

That the Solid Waste Management Plan Steering & Monitoring Committee request that staff provide a recommendation for a plan to move toward an equitable cost-recovery model for ICI recyclables with the intent to phase out of RDKB ICI material collection and processing , phased for different communities in the watershed. FURTHER that recommendation be provided to the Committee at a future meeting.

Carried.

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**Solid Waste Management Plan Steering & Monitoring Committee Meeting  
November 14, 2019**

**Item for Discussion-Mailouts & Public Education**

Moved: Director Russell    Seconded: Director Cacchioni

That the Solid Waste Management Plan Steering & Monitoring Committee defer the discussion regarding Mailouts and Public Education to a future meeting.

Carried.

**Item for Discussion-Second Scale at McKelvey Creek Landfill**

Director Cacchioni requested discussion on this matter.

There is already a plan in the works for a second scale at McKelvey Creek Landfill as part of the Organics Collection expansion.

Director Cacchioni requested that Staff prepare a report outlining options for a second scale at McKelvey Creek Landfill to be presented at a future meeting.

**LATE (EMERGENT) ITEMS**

There were no late (emergent) items for the Committee to discuss.

**DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

There were no items to discuss for future meetings.

**QUESTION PERIOD FOR PUBLIC AND MEDIA**

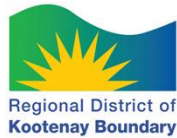
There were no questions from the media nor the public.

**CLOSED (IN CAMERA) SESSION**

There were no items to discuss in a closed (in camera) session.

**ADJOURNMENT**

There being no further items for discussion, the meeting was adjourned at 4:05 pm.



## **Education and Advocacy Committee**

### **Minutes**

**Wednesday, January 15, 2020**

**RDKB Board Room, 843 Rossland Ave., Trail, BC**

#### **Committee members present:**

Director R. Russell, Chair  
Director R. Dunsdon  
Director G. McGregor  
Director D. Langman  
Director A. Morel (arrived 9:41 am)

#### **Staff present:**

M. Andison, Chief Administrative Officer  
M. Forster, Executive Assistant/Recording Secretary  
F. Maika, Corporate Communications Officer

#### **CALL TO ORDER**

The Chair called the meeting to order at 9:30 am.

#### **ADOPTION OF AGENDA (ADDITIONS/DELETIONS)**

The agenda for the Education and Advocacy Committee meeting of January 15, 2020 was presented.

The agenda was amended by the addition of a communications discussion as part of 6a and a Warfield Council discussion as part of 7a.

Moved: Director McGregor Seconded: Director Langman

That the agenda for the Education and Advocacy Committee meeting of January 15, 2020 be adopted as amended.

Carried

### **ADOPTION OF MINUTES**

The minutes of the Education and Advocacy Committee meeting of May 23, 2019 were presented.

Moved: Director McGregor Seconded: Director Dunsdon

That the minutes of the Education and Advocacy Committee meeting of May 23, 2019 be adopted as presented.

Carried

### **ELECTION OF VICE CHAIR**

Committee Chair Russell called a first time for nominations for the position of Vice-Chair of the Education and Advocacy Committee for the year 2020.

Moved: Director McGregor

That Director Dunsdon be nominated as Vice-Chair of the Education and Advocacy Committee for the year 2020.

Director Dunsdon accepted the nomination.

Committee Chair Russell called a second time for the position of Vice-Chair of the Education and Advocacy Committee for the year 2020.

Committee Chair Russell called a third time for the position of Vice-Chair of the Education and Advocacy Committee for the year 2020.

Hearing no further nominations, Director Dunsdon was declared, by acclamation, Vice-Chair of the Education and Advocacy Committee for the year 2020.

### **GENERAL DELEGATIONS**

There are no scheduled delegations.

### **UNFINISHED BUSINESS**

#### **2019 UBCM Minister & Provincial Staff Meetings Re: Provincial Ministry Responses to Meeting Discussions**

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*Page 2 of 8  
Education and Advocacy Committee  
January 15, 2020*



The following list identifies the meetings that RDKB staff and elected officials attended during the 2019 Union of BC Municipalities (UBCM) Convention:

**1. Minister of Forests, Lands and Natural Resource Operations and Rural Development**

**Re: Role of local government in the review process and best management practices for Forest Management Plan Referrals.**

It was suggested to set up a meeting with the Ministry outside of the UBCM. Three topics of interest were identified: Boundary Community Forests, Columbia Pollution Control Centre and expanded cell coverage.

**2. Minister of Finance**

Re: Property taxation versus grant in lieu payments impacts on RDKB: 1) BC Hydro's purchase of remaining 2/3 share of Waneta Dam from Teck Metals Inc., and 2) Columbia Power Corporation's purchase of FortisBC share of Waneta Expansion Project.

The Committee was informed that these issues have largely been resolved. No further action is required but both issues will be kept on radar.

**3. Minister of Public Safety & Solicitor General**

**Re: Provincial Funding for Fire Departments and Victims Services.**

Responses were received on these issues and there was no need to follow up on these.

**4. RCMP**

Re: Seasonal Policing Program challenges at Christina Lake, fair and equitable RCMP service across the region, advocate for the allocation of Federal funds for drug enforcement and organized crime officer to the Kootenay Boundary and allocation of policing hours from West Kelowna Rural Detachment for Big White Ski Resort.

It was decided that there was no need to follow up on these issues.

**5. BC Emergency Health Services (with representatives from the City of Rossland)**

**Re: Increased Funding and Resources for BC Ambulance Service**

It was decided that there was no need to revisit this item.

**6. BC Transit (with representatives from the Cities of Trail and Rossland)**

**Re: Regional transit solutions for the Interior, better transit solutions for those needing medical care at larger centres and standardized approach to bus shelters.**

**Standardized approach to provision of bus stops and exchanges.**

It was agreed that more conversation is needed with BC Transit and IHA in regards to medical transportation needs. Staff will be in contact with the Transit Committee.

**7. Minister of Municipal Affairs and Housing**

**Re: Grant eligibility and decrease of grant percentages.**

It was decided that there was not a lot of value in pursuing these issues.

**8. Ministry of Agriculture**

**Re: Kootenay Boundary Farm Advisers Program**

This item will be kept on the radar as a priority but can delegate it to the RDEK to coordinate.

The staff list of requests for UBCM meetings as presented in 2019 and follow-up correspondence from some of the Provincial ministries and agencies regarding the meetings discussions at the UBCM and which have been received to date, were attached.

Moved: Director McGregor Seconded: Director Langman

That the Education and Advocacy Committee receive the correspondence from Provincial ministries and agencies sent in response to the discussions that took place during the 2019 UBCM meetings and as presented to the Committee on January 15, 2020.

Carried

Moved: Director Morel Seconded: Director McGregor

That the Education and Advocacy Committee requests that staff communicate the process involved with identifying areas of concern in forest lands, and request that these determinations by local governments are taken into consideration during the creation of forest management plans.

Carried

**Discussion Item-M. Andison, Chief Administrative Officer**

**Re: An Update on the RDKB's Use of Rural Development Institute (RDI) Funding**

The Committee was informed that D. Dean, Manager of Planning and Development, had provided a staff report to the Board on December 11, 2019, which outlined four topic

areas related to housing that could be research opportunities through the Internship Program. An extension of the intern's position is being worked on.

**Discussion Item-F. Maika, Corporate Communications Officer**  
**Re: Update on "How the Media Perceives the RDKB"**

F. Maika chose climate action to discuss the media's perception of RDKB. After reviewing newspapers, trending themes and total media exposure, it was noted that RDKB is perceived positively by the media. The Committee members were encouraged to send her any negative comments that they receive so the issues can be mitigated.

**NEW BUSINESS**

**Proposed 2020 AKBLG/UBCM Resolutions**  
**For Submission to RDKB Board of Directors on January 30, 2019**

The deadline for submitting resolutions for the 2020 Association of Kootenay Boundary Local Governments (AKBLG) is February 1, 2020. A recommendation for approval of the resolutions from the Education and Advocacy Committee to the Board of Directors, will be presented for consideration at the January 30, 2020 Board meeting.

In December, the RDKB CAO reached out via e-mail to RDKB managers and member municipality CAO's asking whether they have any issues they wish the RDKB to bring forward to the AKBLG and UBCM resolution sessions.

The following are issues RDKB staff have suggested as resolution issues:

*Mandatory Cell Coverage:* Discussed by the RDKB Board of Directors and referred to the Education and Advocacy Committee during consideration of the Draft 9-1-1 Emergency Communications 2020 Work Plan held on December 11, 2019.

Director Langman informed the Committee on discussions by the Warfield Council. The topics included: Inadequacy of the transportation system, indigenous recognition, and housing issues that all communities are experiencing.

Director Dunsdon raised the issue of a moratorium on water sales or bottled water that goes out of the area. Director Morel indicated that the City of Rossland would support the RDKB to do something in this regard.

Director Morel would like a discussion around Fortis and the strong effort to promote natural gas rather than electrical based energy. He would like to see advocacy to reverse that.

Director Russell suggested that staff could come back with a list of things that need a resolution and those that are just for advocacy.

Moved: Director Dunsdon Seconded: Director McGregor

That the Education and Advocacy Committee discuss issues that may be suitable for drafting potential resolutions for endorsement at the 2020 Association of Kootenay Boundary Local Governments (AKBLG) Convention and the 2020 Union of BC Municipalities (UBCM) Convention. **FURTHER**, that staff be directed accordingly.

Carried

**Discussion Item-Advocacy Meetings in Victoria**  
**Re: RDKB Delegation to Meet with the Province in Victoria**

When preparing for the 2019 UBCM Minister meetings, the Board briefly discussed the benefits of meeting face-to-face with the Province in Victoria to discuss RDKB priority issues, rather than at UBCM meetings.

The meeting in Victoria would focus on three high-priority issues that the RDKB wishes to advocate for.

Some potential advocacy topics include:

1. Columbia Pollution Control Centre (CPCC)
2. Mandatory Cell Coverage
3. Community Forests.

The Committee and staff will discuss this matter at the January 15, 2020 meeting.

Moved: Director Langman Seconded: Director Dunsdon

That the Education and Advocacy Committee discuss potential issues that may be suitable for face-to-face meetings with the Province in Victoria and direct staff accordingly. **FURTHER** that the Board approves the RDKB Board Chair, Board Vice Chair, the Education and Advocacy Committee Chair and the Chief Administrative Officer as the delegates to attend the advocacy meetings in Victoria pending an advocacy strategy on the topics as discussed.

Carried

**RDKB Advocacy Items**

**Re: 2019 AKBLG-Endorsed Resolutions to UBCM**

Brought forward from the May 23rd, 2019 Committee meeting (Discussion of Items for Future Meetings).

1. UBCM Resolution B27-Endorsed: Support for Fire Services  
(Additional Provincial funding support to assist with funding staffing, compliance with standards and capital costs of BC fire departments).
2. UBCM Resolution B6-Endorsed: Victims Services Funding  
(Additional Provincial funding for local government victim's services)
3. UBCM Resolution B37-Endorsed:  
Forestry Development Plan Referral Best Practices (Development of guidance documents to better define the role of local governments in the review process and best management practices for forest management plan referrals from the forest industry and Provincial agencies).
4. UBCM Resolution off the Floor OF1-Endorsed:  
Late Resolution on Rural Dividend Reconsideration.

Moved: Director McGregor Seconded: Director Morel

That the Education and Advocacy Committee receive the information regarding the RDKB resolutions that were endorsed by the UBCM at the 2019 Convention and as presented to the Committee on January 15, 20120.

Carried

**LATE (EMERGENT) ITEMS**

There were no late (emergent) items for discussion.

**DISCUSSION OF ITEMS FOR FUTURE MEETINGS**

There will be further discussions on all items in these minutes.

**QUESTION PERIOD FOR PUBLIC AND MEDIA**

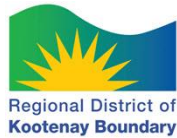
A question period for public and media was not required.

**CLOSED (IN CAMERA) SESSION**

A closed (in camera) session was not required.

**ADJOURNMENT**

The meeting was adjourned at 10:55 am.



## **East End Services Committee**

### **Minutes**

**Tuesday, February 18, 2020**  
**RDKB Trail Board Room**

#### **Committee members present:**

Director L. Worley - Chair  
Director A. Grieve  
Director A. Morel  
Director R. Cacchioni  
Director M. Walsh  
Director S. Morissette  
Alternate Director A. Parkinson (by telephone)

#### **Staff and others present:**

M. Andison, Chief Administrative Officer  
M. Forster, Executive Assistant/Recording Secretary  
J. Chandler, General Manager of Operations/Deputy CAO  
D. Derby, Regional Fire Chief  
B. Ihlen, General Manager of Finance  
M. Daines, Manager of Facilities and Recreation  
B. Reilly, Victims Services Coordinator  
L. Pasin, Mayor – City of Trail  
A. Loeb, Rossland Sustainability Commission/Energy Task Force  
E. Kalacis, Rossland Sustainability Commission/Energy Task Force  
2 firefighters

#### **Call to Order**

The Chair called the meeting to order at 10:35 am.

#### **Acceptance of the Agenda (additions/deletions)**

The agenda for the February 18, 2020 East End Services Committee meeting was presented.

The agenda was amended with a change in order of agenda items: 5g - 2020 Kootenay Boundary Regional Fire Rescue Service (050) Budget was moved under Delegations. 6b - CBT Initiatives Program Meetings was struck from the agenda.

Moved: Director Grieve Seconded: Director Morel

That the agenda for the February 18, 2020 East End Services Committee meeting be adopted as amended.

Carried.

### **Minutes**

The minutes of the January 21, 2020 East End Services Committee meeting were presented.

Moved: Director Morissette Seconded: Director Morel

That the minutes of the January 21, 2020 East End Services Committee meeting be adopted as presented.

Carried.

### **Delegations**

**A. Loeb, Rossland Sustainability Commission/Energy Task Force**

**E. Kalacis**

**Re: South Kootenay Green Link - Commuter Bike/eBike Corridor**

A. Loeb and E. Kalacis attended the meeting and provided information on the South Kootenay Green Link Plan. She described the project concept, proposed route from Trail to Rossland, progress and contributors to date and the next steps. Although there was no hard ask, the Rossland Sustainability Commission/Energy Task Force (the Commission) was looking for general support for a route approval, support as the Commission reaches out for grants and promotional support.



A. Loeb and E. Kalacis left the meeting at 10:54 am.

**Unfinished Business**

**D. Derby, Regional Fire Chief**

**Re: 2020 Kootenay Boundary Regional Fire Rescue Service (050) Budget**

The 2020 Kootenay Boundary Regional Fire Rescue Service (050) Budget was attached for information.

Discussion ensued on the reserve balance.

Moved: Director Morissette Seconded: Director Morel

That the Regional District of Kootenay Boundary Board of Directors approve the Kootenay Boundary Regional Fire Rescue Service (050) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

L. Pasin left the meeting at 11:35 am. The firefighters left at 11:40.

Moved: Director Cacchioni Seconded: Director Walsh

That the East End Committee recommend and support an additional \$200,000 per year from the Area A dam revenues for the 2020 and 2021 budget years. **FURTHER** that the increased amount be included in the current 5 year plan. **FURTHER** that the amount of \$500,000 be included in all fire services budget from the 2021 date forward and be included in subsequent 5 year plans.

Carried.

**J. Chandler, General Manager of Operations/Deputy CAO**

**Re: 2020 Police Based Victims' Assistance Service (009) Budget**

The 2020 Police Based Victims' Assistance Service (009) Budget was attached for information.

Director Cacchioni requested to see all the drivers (additions, subtractions and reserves) for this budget. B. Ihlen, General Manager of Finance, informed the Committee that information of this type will be rolled out on larger budgets.

Moved: Director Cacchioni Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors approve the Police Based Victims' Assistance Service (009) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

B. Reilly left the meeting at 11:20 am.

**J. Chandler, General Manager of Operations/Deputy CAO**  
**Re: 2020 East End Transit Service (900) Budget**

The 2020 East End Transit Service (900) Budget was attached for information.

Moved: Director Cacchioni Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors approve the East End Transit Service (900) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

Moved: Director Cacchioni Seconded: Director Morel

That the budget be approved with the proviso that \$46,885 be taken out of reserves and to target \$200,000 to be allocated to support future grants for improving bus stops and shelters.

Carried.

**J. Chandler, General Manager of Operations/Deputy CAO**  
**Re: 2020 East End Economic Development Service (017) Budget**

The 2020 East End Economic Development Service (017) Budget is attached for information.

Moved: Director Morissette    Seconded: Alternate Director Parkinson

That the Regional District of Kootenay Boundary Board of Directors approve the East End Economic Development Service (017) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

Moved: Director Morel    Seconded: Director Walsh

That the East End Services Committee supports adding \$3,000 to the Tri Regional District Ag Plan.

Carried.

**J. Chandler, General Manager of Operations/Deputy CAO**  
**Re: 2020 East End Cemeteries Service (150) Budget**

The 2020 East End Cemeteries Service (150) Budget was attached for information.

Moved: Director Cacchioni    Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors approve the East End Cemeteries Service (150) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

**J. Chandler, General Manager of Operations/Deputy CAO**  
**Re: 2020 East End Animal Control - Area A and Area B Service (070) Budget**

The 2020 East End Animal Control - Area A and Area B Service (070) Budget was attached for information.

Moved: Director Grieve Seconded: Director Morissette

That the Regional District of Kootenay Boundary Board of Directors approve the East End Animal Control - Area A and Area B Service (070) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

**M. Daines, Manager of Facilities and Recreation**  
**Re: 2020 Culture, Arts and Recreation Service (018) Budget**

The 2020 Culture, Arts and Recreation Service (018) Budget was attached for information.

Moved: Director Morissette Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approve the Culture, Arts and Recreation Service (018) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

Carried.

The East End Services convened to a closed meeting at 11:51 am and reconvened to the open meeting at 11:58.

The East End Services Committee requested a report listing unfinished projects.

**Closed (In camera) Session**

Proceed to a closed meeting pursuant to Section 90(1)(e) of the *Community Charter*.

Moved: Director Morel Seconded: Director Cacchioni

That the East End Services Committee proceed to a closed meeting pursuant to Section 90(1)(e) of the *Community Charter* at 11:51 am.

Carried.

The East End Services Committee meeting reconvened to the open meeting at 11:58 am.

**New Business**

**J. Chandler, General Manager of Operations/Deputy CAO**

J. Chandler informed the Committee of the appointment of D. Derby, Regional Fire Chief to President of BC Fire Chiefs Association.

Director Cacchioni would like a press release and a post on the RDKB facebook page in this regard.

**Director Grieve**

**Re: CBT Initiatives Program Meetings - Discussion**

This item was struck from the agenda.

**Late (Emergent) Items**

There were not late (emergent) items for discussion.

**Discussion of items for future agendas**

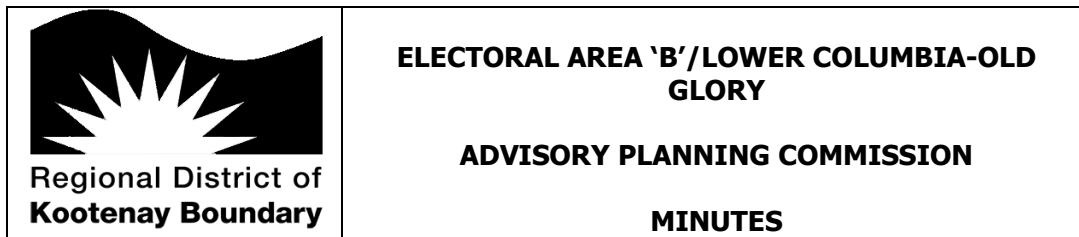
Trail & District Chamber of Commerce is coming to the April meeting.

**Question Period for Public and Media**

A question period for public and media was not required.

**Adjournment**

The meeting was adjourned at 12:00 pm.



Monday March 2, 2020 at the RDKB Office, Trail, BC, commencing at 7:00 p.m.

**PRESENT:** Grant Sapruffoff, Mary MacInnis, Fern Acton, Graham Jones,  
Darlene Espenhain

**ABSENT:** Henk Ravestein

**RDKB DIRECTOR:** Absent Linda Worley; Present-Bill Edwards, Alternate.

**RDKB STAFF:**

**GUESTS:**

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**2. ADOPTION OF AGENDA (Additions/Deletions)**

It was moved and seconded that the March 2, 2020 Electoral Area B'/Lower Columbia-Old Glory APC agenda be adopted.

**3. ADOPTION OF MINUTES**

Correction to minutes for February 3, 2020 Linda Worley absent, Bill Edwards present. It was moved and seconded that the February 3, 2020 Electoral Area B'/Lower Columbia-Old Glory APC minutes be adopted with correction.

**4. DELEGATIONS**

**5. UPDATES TO APPLICATIONS AND REFERRALS**

BC Land Title & Survey Decision Letter January 24, 2020.  
When this item comes up again could current photos and maps of relevant areas be included.

**6. NEW BUSINESS**

**A. City of Rossland**  
**RE: Caldera Subdivision**  
RDKB File: R-1

**Recommendation:**

It was moved, seconded and resolved that the APC recommends to the Regional District that the application be supported (with stated reasons if appropriate): no concerns.

**B. BC Timber Sales**  
RE: Operating Plan 20  
RDKB File: B-54-B

Discussion/Observations:

Well out of ASR.

**Recommendation:**

It was moved, seconded and resolved that the APC recommends to the Regional District that the application be supported (with stated reasons if appropriate): no concerns.

**7. FOR INFORMATION**

**8. FOR DISCUSSION**

**9. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 7:41 p.m.



Regional District of  
Kootenay Boundary

## ELECTORAL AREA 'E'/WEST BOUNDARY

### ADVISORY PLANNING COMMISSION

#### MINUTES TEMPLATE

Monday, March 2, 2020 at the Riverside Centre, 3990 Highway 3, commencing at 6:00 p.m.

**PRESENT:** Florence Hewer, Fred Marshall, Randy Trerise, Frank Van Oyen, Lynne Storm,

**ABSENT** with notification: Michael Fenwick-Wilson, Jamie Haynes

**Absent** without notification: Grant Harfman

**RDKB DIRECTOR:** Vicki Gee

**RDKB STAFF:** None

**GUEST:** Katherine Howard and Brad White-BC Timber Sales; Kristina Anderson watershed planner for the RDKB.

1. **CALL TO ORDER** The meeting was called to order 6 PM

2. **ADOPTION OF AGENDA:**

**Recommendation:** That the March 2, 2020 Electoral Area 'E'/West Boundary Planning Commission Agenda be adopted with the addition of 2 items for discussion; (1) large cutblocks near Beavertown, and; (2) a request to have the operating plans of Interfor and Tolko referred to the RDKB. Moved by Frank and seconded by Flo Motion carried

3. **ADOPTION OF MINUTES:**

**Recommendation:** That the February 3, 2020 Electoral Area 'E'/West Boundary Planning Commission Minutes be adopted as presented. Moved by Randy and seconded by Lynne. Motion carried

4. **DELEGATIONS** Brad White and Katherine Howard-BC Timber Sales.

We discussed our concerns about the BCTS Forest Stewardship Plan Amendment #5 (see list of concerns from our February meeting minutes) and our concerns about the BCTS Operating Plan #15 (also as noted in the minutes of our February meeting). Ms. Howard and Mr. White listened to our concerns and explained how

Electoral Area E' APC Minutes  
February 3, 2020  
Page 1 of 2



the BCTS plans were developed and the fact that the large blocks are just blobs for discussion and input. These blobs have not been developed and are to be amended after considering our concerns. We also discussed some blocks near Beaverdell. Mr. White will get back to us regarding changes to these units.

We also asked that BCTS confirm that, in their sale development, they will adopt and follow the principles of Total Chance Planning; work towards achieving a no net new roads status and adhere to the Chief Forester's request to keep cutblock openings to 40ha or less as far as practicable. They agreed to do this.

**5. UPDATES TO APPLICATIONS AND REFERRALS**

**6. NEW BUSINESS**

**7. FOR INFORMATION**

**8. FOR DISCUSSION**

- We examined a map showing 2 large (apparently 303 ha and 145 ha) openings southwest of Beaverdell created by Interfor and are concerned about the size of these cut blocks.
- It was suggested that the Interfor and Tolko (we were told that Tolko has recently taken over from Weyerhaeuser) operating plans should be referred to the RDKB for comment.

**9. ADJOURNMENT: The meeting was adjourned at 7:40 PM.**



Regional District of  
Kootenay Boundary

**ELECTORAL AREA 'E' (BIG WHITE)**  
**ADVISORY PLANNING COMMISSION**

Tuesday, March 3, 2020 at Big White Fire Hall - Big White Ski Resort, commencing at 4:00 p.m.

Minutes taken by: Debora Hopkinson – Quorum achieved

**PRESENT:** Gerry Molyneaux, Deb Hopkinson, Paul Sulyma (telephone),  
Rachelle Hawk

**ABSENT:** John Lebrun, Ana Byrne

**RDKB DIRECTOR:** Vicki Gee

**RDKB STAFF:**

**GUESTS:**

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**1. CALL TO ORDER**

The meeting was called to order at 4 p.m.

**2. ADOPTION OF AGENDA (Additions/Deletions)**

**Recommendation:** That the March 3, 2020 Electoral Area 'E' (Big White) Advisory Planning Commission Agenda be adopted.

**3. ADOPTION OF MINUTES**

**Recommendation:** That the February 4, 2020 Electoral Area 'E' (Big White) Advisory Planning Commission Minutes be adopted.

**4. DELEGATIONS**

**5. UPDATED APPLICATIONS AND REFERRALS**

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Electoral Area 'E'/BIG WHITE APC Minutes  
March 3, 2020  
Page 1 of 2

**6. NEW BUSINESS**

**Re: Special Event Permit Request for Local Significance – AltiTunes, Electoral Area E/ West Boundary – Big White  
1file # BW-4220-10293.275**

Discussion/Observations:

Organizers need to recover costs  
Local businesses benefit  
We have no concerns with the price change.

**Recommendation:**

It was moved, seconded and resolved that the APC recommends to the Regional District that the application be:

1. Supported

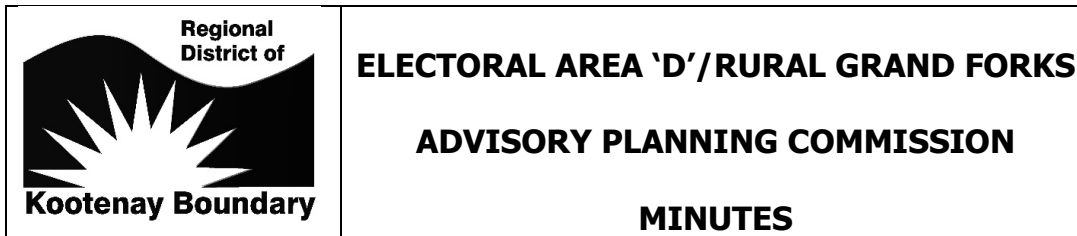
Events bring people to the mountain, this is significant at this time of the year as it is traditionally quiet. Making sure the event organizers and local producers are able to recover costs is important to its success and to the event becoming an annual affair.

**7. FOR DISCUSSION**

**8. FOR INFORMATION**

**9. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 4:05 pm.



Thursday, March 5, 2020 at the RDKB Office – Grand Forks.

**PRESENT:** Deb Billwiller, Kathy Hutton, Brian Noble, Della Mallette

**ABSENT:** Lynn Bleiler, John Thomas

**RDKB DIRECTOR:** Roly Russell

**RDKB STAFF:**

**GUESTS:** Brad White, Bill Sperling

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**2. ADOPTION OF AGENDA (Additions/Deletions)**

**Moved:** Noble; **seconded:** Mallette that the March 5, 2020 Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission Agenda be adopted. **Carried.**

**3. MINUTES**

**Moved:** Mallette; **seconded:** Noble that the February 8, 2020 Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission Minutes be adopted as circulated. **Carried.**

**4. DELEGATIONS**

Brad White and Bill Sperling - BC Timber Sales

Questions were asked regarding watershed assessments; cut block sizes, community forests.

- Portions of the cut areas in the operating plan will be removed according to a number of factors including hydrologist report, terrain stability reports, steep slopes etc.
- Annual allowable cut is set by the Chief Forrester over 5 years.
- Will come back to us with revised plan when it's ready to go to sales.

## **5. OLD BUSINESS/UPDATES TO APPLICATIONS AND REFERRALS**

### **A. Ronald Troy Darbysire**

**Re: ALC Decision- Reconsideration of Application 56675 to conduct a non-farm use in the Agricultural Land Reserve**

3345 Almond Gardens Road  
RDKB File: D-363-02654.000

Letter from Agricultural Land Commission was received for information.

## **6. NEW BUSINESS**

### **A. Woldemar Dahl**

**RE: ALC Subdivision**

4850 Hardy Mountain Road  
RDKB File: D-1624-04884.000

As all 3 parcels meet minimum parcel sizes for their zoning, and the two pieces that are in the ALR are already separated and will remain intact, it was:

**Moved:** Billwiller; **seconded:** Mallette that the APC recommends to the Regional District that the application be supported. **Carried.**

### **B. Grand Forks ATV Club**

**RE: Front Counter Referral-Heritage Trail Creation**

From Franklin Camp to McKinley Forest Service Road  
RDKB File: D-12-1

After discussing the importance of maintaining both recreational and heritage sites in our area it was:

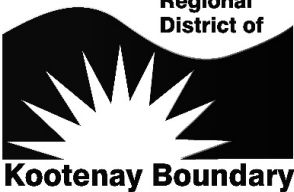
**Moved:** Noble; **seconded:** Hutton that the APC recommends to the Regional District that the application be supported with the condition that a legal agreement be reached with the private property owner affected. **Carried.**

**7. FOR INFORMATION**

N/A

**8. ADJOURNMENT**

Hutton moved adjournment at 8:08 p.m.

	<p style="text-align: center;"><b>ELECTORAL AREA 'C'/CHRISTINA LAKE</b></p> <p style="text-align: center;"><b>ADVISORY PLANNING COMMISSION</b></p> <p style="text-align: center;"><b>MINUTES TEMPLATE</b></p>
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Tuesday, March 3, 2020 at the Christina Lake Fire Hall, commencing at 7:00 p.m.

**PRESENT:** Peter Darbyshire, Phil Mody, Terry Mooney, Jeff Olsen, Jason Patrick Taylor, Annie Rioux, Jessica Coleman, David Durand

**ABSENT:** Butch Bisaro, Dave Bartlett

**RDKB DIRECTOR:** Grace McGregor, Donna Wilchinski

**RDKB STAFF:**

**GUESTS:** Ron Crosby, Richard White, Kathy O'Malley, Craig Boruck

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

**2. ADOPTION OF AGENDA (Additions/Deletions)**

**Recommendation:** That the March 3, 2020 Electoral Area 'C'/Christina Lake Advisory Planning Commission Agenda be adopted as presented. Annie/Pete approved.

**3. ADOPTION OF MINUTES**

**Recommendation:** That the February 4, 2020 Electoral Area 'C'/Christina Lake Advisory Planning Commission Meeting Minutes be adopted as presented. Annie/Jeff approved.

#### 4. **DELEGATIONS**

#### 5. **OLD BUSINESS & UPDATES TO APPLICATIONS AND REFERRALS**

##### **Summer Magic Estates Corporation**

##### **RE: Development Variance Permit**

RDKB File: C-1181s-04644.000

##### Discussion/Observations:

The APC appreciates the applicant's efforts to provide additional information, as we requested. After extensive discussion of this variance application, the APC believes that the encroachment into the Natural Boundary of the Lake is something that has the potential to negatively impact both the environment and the water quality of the Lake—which are values that, if negatively impacted, will injure all the property owners of Christina Lake.

Based on this, the application is not supported.

##### Recommendation:

It was moved, seconded and resolved that the APC recommend to the Regional District that the application be: Not supported.

#### 6. **NEW BUSINESS**

##### **A. DMG Block Chain**

##### **Re: Zoning Amendment Application**

##### **795 Highway 395**

RDKB File: C-312-02632.415

##### Discussion/Observations:

Applicant's representative, Craig Boruck, explained the many efforts that DMG has been making to reduce the noise. Continuing efforts are being made to eliminate the noisiest equipment, which should allow them to restore the walls of the building and to continue to reduce the noise levels. They no longer will require additional water walls, nor do they feel that the screening at the top of the building will be required. The applicant is investigating the viability of installing industrial roof-mounted turbines to remove the hot air, without opening the walls.



APC has asked that DMG provide monthly reports on the noise levels at the property be to the RDKB.

The APC has no objection to the installation of the septic system, the construction necessary to the office trailers and the storage buildings, but will not approve modifications to the by-laws i.e., the change in the definition of a warehouse in the current by-law.

Recommendation:

It was moved, seconded and resolved that the APC recommend to the Regional District that the application be:

1. Supported with stated conditions.

**A. Kathleen O'Malley and Dave & Mary Durand**  
**Re: MOTI Subdivision**  
**2300 & 2325 Fife Road**  
 RDKB File: C-2885-06918.020

Recommendation:

It was moved, seconded and resolved that the APC recommend to the Regional District that the application be:

1. Supported Jason/Annie.

### **C. Christina Lake Cannabis Development Agreement Amendment**

Jason Taylor, representing applicant would like to have an amendment to the Development Agreement Paragraph 6, "Cultivate cannabis on 15 acres" be changed to "up to 22 acres." Pete/Jeff approved.

### **7. FOR INFORMATION**

### **8. DISCUSSION**

### **9. ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 8:37 p.m.

# **Regional District Kootenay Boundary**

## **Corporate Pandemic Response Plan**

March 24, 2020



Emergency  
Management

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## Purpose

Regional District Kootenay Boundary staff and firefighters are committed to providing a safe and healthy community. Our goal is to create multiple layers of protective measures against exposure to the influenza virus for the Regional District Kootenay Boundary (RDKB). The more layers of protection, the better protected a person will be. For both first responders and staff, the goal is to protect our services or functions that are performed by our employees. This, in turn protects our families, their workplaces, and the community at large. The better-protected firefighters and staff are, the better they are to protect our communities.

This Corporate Pandemic Plan supplements the RDKB Emergency Plan and outlines measures to be taken to protect the health of District employees and emergency responders in the event of a Pandemic, including employee education and preventative measures.

## Background

Influenza is a highly contagious respiratory illness caused by a virus which is constantly changing and mutating. An influenza pandemic occurs when there is an abrupt and major change in the protein structure of the Influenza a virus resulting in a new subtype. Since people have little or no immunity to the completely new strain of Influenza a virus, it can spread very quickly.

When outbreaks occur in one or more countries or worldwide, the event is called a pandemic it is widely acknowledged that the threat of an influenza pandemic remains.

On December 31, 2019 the World Health Organization was notified of a pneumonia of unknown cause, detected in the city of Wuhan in Hubei province, China. The WHO began monitoring the situation and requested further information on the laboratory tests performed and the different diagnoses considered. On March 4th, 2020 the WHO reported that the number of reported human cases of COVID-19 is a total of 93,090 globally, and 2984 deaths. On March 11th 2020 the WHO declared COVID-19 a Pandemic. Furthermore, the WHO has raised its assessment of the risk of spread and the risk of impact of COVID-19 to very high at the global level. This is having a serious impact on public health, the economy and social and political issues around the world.

Scientists and health professionals agree that the effects of a pandemic on the public at large will be widespread and disruptive. The impact on businesses and community may also be severe as projected rates of staff absenteeism and death will reduce human resources and hinder key operations.

Pandemic response is under the jurisdiction of the Ministry of Health, as such Interior Health Authority (IHA) would be the lead agency within the RDKB. The response from the local emergency program may be much different than other emergencies like floods or wildfires. Sharing information, directing people to the appropriate resources, supporting business continuity for RDKB services, supporting local first responders, and supporting IHA will be key roles of the EOC.



## Assumptions

The following assumptions are made within this plan:

- This Pandemic Plan is an "All – Hazards" disease control plan.
- The plan assumes that there is no immunity for an infectious disease outbreak and a high risk of contraction is inevitable if exposed.
- There will be between 15% to 35% employee absence as a result of illness or as a result of employees caring for sick family members or as a result of schools and daycare facilities closing.
- Based on the last three pandemics prior to 2014, it is estimated that a pandemic virus will be present in Canada within 3 months after it emerges in another part of the world. However, the pandemic could begin much sooner because of the increased speed and volume of modern air travel (as seems to be the case in the recent H1N1).
- The first peak of illness in Canada will likely occur within 2 to 4 months after the virus arrives in Canada.
- The first peak in mortality will likely be 1 month after the peak in illness.
- It is believed that the pandemic virus may arrive close to the usual annual influenza season, the time interval for the virus to have its maximum impact on the population in terms of morbidity, mortality, societal and economic consequences will be shortened
- A pandemic usually spreads in 2 or more waves, either in the same year or in the successive influenza season.
- A second wave may occur within 3 to 9 months of the initial outbreak wave and may cause more serious illnesses and deaths than the first.
- In any locality, the length of each wave is likely to be 6 to 8 weeks.
- Vaccine will be the primary means of prevention of pandemic influenza. However the supply may be limited during the early stages of the pandemic. Therefore, plans for the first wave should assume the lack of the influenza vaccine, priorities for vaccination will be established by the Interior Health Authority, and stringent precautions regarding infection control and personal hygiene will be required.
- A substantial percentage of the workforce may not be able to work for some period of time due to illness in themselves or in their family members.
- Our Fire Service personnel are likely to be at higher risk of illness due to their exposure to individuals within the community who are more probable to be infected.
- Effective preventative and therapeutic resources will likely be in short supply. As a result, education and awareness campaigns within the RDKB Emergency Program are geared towards improving personal hygiene and are integral to limiting the spread of the virus within the population of the Regional District Kootenay Boundary.



## Responsibilities

### Regional District Kootenay Boundary Response Group Responsibilities

The RDKB Pandemic Response Group shall include management, staff and volunteer representatives from administration, operations, environmental services, emergency response agencies and other departments as needed within the municipality.

Regional Fire Chief (or designate i.e. EPC) will be responsible for the day-to-day pandemic related tasks throughout the course of the event together with overseeing the pre-planning preparations alongside the Pandemic Response Group.

In the inter-Pandemic period, these tasks will include the following:

- Establishing and maintaining consistent Pandemic communication channels (social media, agency websites, newsletter, e-mail, etc.)
- Overseeing the identification of key positions and skill sets
- Coordinating cross training and backups for those key positions if necessary
- Ensuring an adequate supply of Personal Protective Equipment (PPE)
- Supplying updated information through the communication channels
- Follow guidance from BC Centre for Disease Control, Health Canada
- Acting as the Liaison Officer with RDKB Management, Board & community stakeholders.
- Manage public information and social media reporting to the community / public.
- Coordinate and prepare situation report for Management.
- Conduct a periodic review of the plan's effectiveness. This includes a review of the available control measures that are in place are effective.
- Monitor staffing levels and absenteeism
- Ensure the Influenza like Illness (ILI) reporting is completed and kept confidential.

### Management Responsibilities

The RDKB Administration Office(s) will:

- Ensure the materials (for example, gloves, alcohol-based hand rubs and washing facilities) and other resources (for example, worker training materials) required within the plan, are readily available where and when they are required.
- Oversee the identification of key positions and skill sets and coordinate a minimum staffing plan.
- Monitoring absenteeism and report to Pandemic Response Group.
- Ensure that a copy of the Pandemic Plan is available to all workers.
- Coordinating cross training and backups for those key positions if necessary.
- Coordinate a virtual office space to enable and encourage employees to work from home in accordance with the minimum staffing plan.

RDKB Fire Services will:

- Ensure the materials (for example, gloves, alcohol-based hand rubs and washing facilities) and other resources (for example, worker training materials) required within the plan, are readily available where and when they are required.
- Select, implement, and document the appropriate site-specific control measures.



RDKB Pandemic Response Plan

3





- Ensure that emergency responders district staff and volunteers are educated and trained to an acceptable level of competency.
- Ensure that all workers use appropriate personal protective equipment (PPE) — for example, gloves, eye protection, gowns and face shields.
- Conduct a periodic review of the plan's effectiveness. This includes a review of the available control technologies to ensure that these are selected and used when practical.
- Maintain records of training and inspections.
- Ensure that a copy of the Pandemic Plan is available to all workers.
- Establishing and maintaining consistent Pandemic communication updates for first responders.
- Monitor staffing levels and absenteeism within the fire departments and emergency response agencies.
- Audit incident reports for completeness to ensure all persons having contact with infected patients are recorded.
- Report any Influenza like Illness (ILI) to the Pandemic Response Group and complete documentation.
- Best practice is to ensure all response staff have valid fit testing certification for N95 respirators.

The RDKB Operations & Environmental Services will:

- Ensure the materials (for example, gloves, alcohol-based hand rubs and washing facilities) and other resources (for example, worker training materials) required within the plan, are readily available where and when they are required.
- Oversee the identification of key positions and skill sets and coordinate a minimum staffing plan.
- Monitoring absenteeism and report to Pandemic Response Group.
- Ensure that a copy of the Pandemic Plan is available to all workers.
- Coordinating cross training and backups for those key positions if necessary.
- Coordinate a virtual office space to enable and encourage employees to work from home in accordance with the minimum staffing plan.

## Supervisor Responsibilities

Officer/Duty Officer will:

- Ensure the health and safety of all workers under their direct supervision.
- Ensure response staff follow the Modified Pandemic Response Protocols as outlined.
- Ensure response staff are adequately trained to identify all hazards, able to assess and minimize risk prior to entering hot zone. (I.e. one person in hot zone to care for patient).
- Ensure that employees use appropriate PPE for the hazard, (i.e. Level I and II PPE for Infectious Disease).
- Ensure that all employees use the appropriate doffing procedures as direction by BCEHS (appendix J)
- Audit all incident reports for completeness and update ILI tracking sheet.
- Officer/Duty Officer will record incident details in the ILI tracking sheet.
- Officer/Duty Officer shall complete an Incident Report narrative that will include patient names and contact information and report immediately.
- Ensure all staff complete enhanced cleaning protocols and effective hygiene.
- Organize work in a manner that eliminates or minimizes the risk to employees.



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## Employee Responsibilities

First Responders will:

- Take reasonable care to protect their health and safety.
- Carry out his/her work in accordance with established safe work procedures as required by WorkSafe regulations.
- Demonstrate proficiency in Infectious Disease Response procedures and technical decontamination procedures for Biological Hazards.
- Wear Level 1 PPE for every emergency incident where patient contact is probable.
- Wear Level 2 PPE for all High-Risk incidents.
- Adhere to the Pandemic Medical Response Protocols.
- If patient exhibits both the risk factors and symptoms of an ILI (SARS, COVID-19), and immediate medical intervention is not required, isolate and wait for BCAS.
- Remove and dispose of Biohazard Protective Equipment as per decontamination procedures.

Regional District Staff will:

- Take reasonable care to protect their health and safety.
- Should the worker feel ill, stay home and notify management. If necessary, the worker shall be put in a 14-day self-isolation.
- If the worker begins to feel sick during the day, they are to notify management and return home as soon as possible.
- Carry out his/her work in accordance with established safe work procedures as required by WorkSafe regulations.
- Make an effort to keep workstations, public areas and common contact areas clean and disinfected on a regular basis.
- Engagement with public shall be completed at a minimum distance of 2 meter; 3 meters if the person is coughing.
- Staff should refuse service for anyone from the public who appears or complains of being sick (e.g. coughing). This person shall be attended to from a distance.
- All contact with sick / or potentially sick individuals shall be recorded on the ILI tracking sheet and reported to the Pandemic Response Group.

Operations & Environmental Services Staff will:

- Take reasonable care to protect their health and safety.
- Should the worker feel ill, stay home and notify management. If necessary, the worker shall be put in a 14-day self-isolation.
- If the worker begins to feel sick during the day, they are to notify management and return home as soon as possible.
- Carry out his/her work in accordance with established safe work procedures as required by WorkSafe regulations.
- Make an effort to keep clean vehicle interiors, shop areas and washrooms and disinfect throughout the workday.
- Engagement with public shall be completed at a minimum distance of 2 meter; 3 meters if the person is coughing or demonstrating signs of ILI.
- All contact with ILI individuals shall be recorded on the ILI tracking sheet and reported to the Pandemic Response Group.



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Other Staff/Employees/Volunteers will:

- Take reasonable care to protect their health and safety.
- Should the worker feel ill, stay home and notify management. If necessary, the worker shall be put in a 14-day self-isolation.
- If the worker begins to feel sick during the day, they are to notify management and return home as soon as possible.
- Carry out his/her work in accordance with established safe work procedures as required by WorkSafe regulations.
- Engagement with public shall be completed at a minimum distance of 2 meter; 3 meters if the person is coughing or demonstrating signs of IFI.
- All contact with ILI individuals shall be recorded on the ILI tracking sheet and reported to the Pandemic Response Group.

### Modified Emergency Response Protocols

Modified Pandemic Medical First Responder Response Protocols:

- Personnel numbers will be reduced for medical response emergencies to a maximum of two, unless confirmed cardiac arrest or at the request of the IC. All other responders to stand by the hall incase additional resources are required.
- Officers will analyze the information provided by Fire Dispatch for indications of Influenza Like Illness (ILI), respiratory infections or general illness.
- The officer will assume command and establish and announce if low-risk hazard or high-risk hazard PPE is required.
- On arrival, if BCAS is on scene, crews will remain outside the occupancy unless needed.
- On arrival prior to BCAS, assess the patient from a minimum distance of 2 meters with minimal personnel and equipment entering the occupancy.
- If the patient assessment confirms the possibility of an infectious disease and does not require immediate medical intervention, then do not enter high hazard area. Monitor patient conditions and wait for BCAS.
- For all medical incidents response staff shall don a minimum of Level 1 (mask/gloves/goggles) PPE, and shall upgrade if clear signs of ILI.
- Personnel must put on PPE in a safe, clean area prior to entering the hot zone.
- All responders entering the hot zone shall make every effort to return in the same vehicle in an effort to minimize potential contamination of multiple apparatus.
- The apparatus used to transport personnel who have entered the high hazard area shall be completely decontaminated using appropriate measures (i.e. anti-viral wipes & sprays) upon immediate return of the vehicle.
- Limit number of personnel and equipment into the high hazard area for all incidents involving the potential for an exposure to an infectious disease.
- If the Officer receives information that there has been an exposure to a patient with COVID-19 immediately contact the supervisor.
- Do not become involved with patient treatment if there is any possibility of coming into contact with the patient's excretions or body fluids if you have FRESH open wounds on hands, arms, or face.
- These modified response protocols shall be posted in clear view of all responders. (APPENDIX M)



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### Restricted Services:

As emergency responders there will always be the potential for coming into contact with contagious individuals at any emergency scene or interaction with the public. The Pandemic Response Group recommends the following restrictions be considered:

- When communicating with a customer keep a minimum of 3 meters distance when possible.
- Don Level 1 PPE for all non-fire events (or having it ready to quickly don if needed).
- Reduce response to minimum staffing on apparatus to limit exposure and risk.
- Reduce services to essential emergency response only.

### General Precautions:

- Do not wipe your nose, mouth, or eyes with your hands until after you have washed hands thoroughly.
- All blood and body fluids are considered to be infectious, avoid direct contact.
- Place O2 mask or surgical mask on patient (if tolerated) to minimize exposure to first responders.
- When departing the incident do not bring any used PPE (gloves, eyewear etc.) onto the apparatus.
- Prior to boarding the apparatus place all contaminated cleaning materials and disposable equipment in the provided lined garbage bin. On return to the Fire Hall remove the liner, seal and dispose of the material.
- Wipe down equipment and apparatus with bleach solution or disinfectant wipes. Dispose of all wipes and cleaning materials
- Monitor the inventory of First Responder Kits and update as needed.
- Ensure inventory control on all apparatus and in station.

### Personal Protective Equipment

#### Level 1 PPE: For all medical incidents:

- Gloves (non-sterile disposable).
- Eye Protection.
- N95 disposable respirator.
- O2 or surgical mask on patient if tolerated.

#### Level 2 PPE: For high-risk hazards:

- Gloves.
- N95 mask on FR's.
- Eye Protection
- Gown or Tyvek coveralls (impermeable disposable)
- O2 mask on patient.

### Personal Decontamination:

- Following a high-risk exposure use disinfectant directly on the exposed area first.
- Contaminated clothing should be placed in a biohazard bag, tagged as contaminated for proper disposal or cleaning.
- Wash all exposed body surfaces once clothing has been removed.
- Showering is recommended.
- Report exposure and unsafe work practices to your supervisor.



## Decontamination / Isolation Protocols for Workers

In an effort to reduce spread to families and other workers, truck bays have been established as a designated decontamination/isolation location. Should a worker come into direct contact with known or highly suspected COVID-19 contamination, the worker shall report directly to the designated decontamination/isolation location.

As this situation progresses within the community, we are likely to have emergency situations where responders are forced into a high hazard area to provide the necessary care. In most medical response emergencies workers will have appropriate PPE and can avoid direct contamination. However, should there be an unexpected mishap we want to be prepared.

Workers should prepare families and workplaces of their increased risk of being quarantined or self-isolated.

Emergency responders, not wearing the appropriate PPE, and have had direct contact with a highly suspected or confirmed COVID-19 patient(s) shall be considered contaminated and follow these established protocols:

- All contaminated responders shall doff outer clothing while on scene and don provided Tyvek suits.
- Clothing shall be bagged & washed in accordance to our decontamination operational guidelines.
  - All contaminated responders will go directly to their local fire station truck bays.
- The worker shall shower immediately and bag all remaining clothing in hazardous material bags provided. All clothing shall be washed in accordance to decontamination protocols.
- The officer/duty officer shall notify the Fire Chief immediately.
- The Fire Chief shall contact our Pandemic Response Group who will, if/when possible, coordinate testing of the patient suspected of COVID-19.
- Length of isolation and quarantine process will be reviewed on a case-by-case basis.
- Workers shall not come to work if directly exposed to contamination.
- If the patient result is confirmed positive, it is recommended the worker be isolated for up to 14 days after the time of exposure.
- Once the worker has been confirmed cleared through testing or time the worker can return to active service.



## Prevention

### Personal Hygiene

Personal hygiene measures minimize influenza transmission.

They include:

- Cover nose and mouth with a sleeve or tissue when sneezing or coughing
- Turn head away from others when sneezing or coughing
- Dispose of used tissues immediately
- Wash hands frequently
- Keep hands away from eyes, nose and mouth

### Hand Hygiene

Hand hygiene is one of the best ways to minimize the risk of infection. Hand hygiene can be performed with soap and warm water or by using waterless alcohol-based hand sanitizers. These are located throughout the fire halls, regional district office and EOC.

Proper handwashing helps prevent the transfer of infectious materials from the hands to other parts of the body – particularly the eyes, nose and mouth – or to other surfaces that are touched.

All personnel should wash their hands:

- A minimum of 5 times a day,
- Before eating, drinking, smoking, handling contact lenses or applying makeup
- Before leaving a work area
- After removing gloves (even if the gloves appear to be intact)
- After removing PPE (for example, goggles or respirators)

Hand washing procedure signs shall be placed in every washroom throughout all district buildings and community spaces close to the sink.

Waterless alcohol-based hand sanitizers can be used as an alternative to handwashing and are especially useful when personnel have NO access to sinks or warm running water.

*See Appendix A to view this hand-washing procedure sign.*

Additional, stand-alone, hand-sanitizer dispensing stations will be positioned at each entrance/exit within district buildings and community spaces when appropriate during a Pandemic.

### Office and Equipment Cleaning

Regular office cleaning remains the responsibility of the all personnel; and individuals are encouraged to participate in regularly cleaning their workspace.

Telephones, computer keyboards/mice and portable radios are all particularly susceptible and should be cleaned using the Sani Hands (or equivalent) antimicrobial hand wipes that each workstation is supplied with.



## Vaccines

The seasonal flu shot will not protect from pandemic influenza as the pandemic influenza strain will differ significantly from previous strains. Vaccines are virus-specific and so it will take some time (4-6 months) to develop a vaccine that will protect staff from the pandemic influenza virus strain.

We encourage everyone to get the annual flu vaccine (which is provided each year at no cost).

Receiving vaccinations regularly can not only decrease the chance to become sick but also decreases the likelihood of infecting a dependent, such as a child or elderly parent, you may have to care for.

## Social Distancing

Social Distancing is the process of limiting contacts between individuals to reduce the chance of spreading a disease.

Personal social distancing means eliminating handshaking, increasing the physical separation of persons at work, eliminating non-essential meetings, using telecommunications for as many business or personal interactions as feasible and any other measures possible.

Since pandemic influenza is primarily caused by face-to-face contact, via coughs and sneezes, and because droplets from these coughs and sneezes can remain viable and suspended in the air for as long as 30 minutes, its spread can be contained by reducing contact with other people, who may be infected but do not yet know.

Social distancing protocols which may be implemented include:

- Using stairs rather than elevators
- Rearranging floor plans to increase the distance between employees
- Minimizing the frequency and duration of meetings and relying on e-mail or web based meetings instead. If you must meet, do so in large, well ventilated rooms.
- Avoiding unnecessary travel, and canceling non-essential workshop and training sessions
- Avoiding taking public transit to and from work.

## Communication

The Regional Fire Chief (or designate i.e. EPC) is responsible for monitoring the current Pandemic situation within the Regional District Kootenay Boundary as well as the wider Kootenay communities and for communicating that status within the RDKB Pandemic Response Group and reporting to Management & Board.

Communication from the EPC to the community may be done by various means including telephone, letter, e-mail, and social media, as well as relevant external information sites. Communication should be in accordance with the Emergency Communication Plan.

The communication may include:

- The latest news on the progress of the pandemic
- Information to help community members recognize the signs of the illness



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- Information about protecting themselves and their families from infection
- The latest municipal or local news, including any revised policies and procedures
- News from the BC Centre for Disease control, IHA, EMBC, Canada Health etc.

## Personal Protective Equipment (PPE)

Broadly defined, Personal Protective Equipment is specialized clothing or equipment worn to protect someone against a hazard.

Fire Chiefs are responsible for maintaining a stockpile of Personal Protective Equipment (PPE) for responders.

Within the role of the RDKB Pandemic Planning, PPE consists of:

- Gloves (non-sterile disposable)
- N95 (disposable respirator)
- Eye Protection
- Gown or Tyvek coveralls (impermeable disposable)

Quantities of PPE will be stockpiled and will be issued at such time deemed appropriate by the Regional Fire Chief (or designate i.e. EPC).

The PPE quantities will be monitored for expiry dates and replaced as needed.

See APPENDIX B to view information and a diagram on the fitting, wearing and removal of N95 Respirators.

See APPENDIX C to view a photograph of the RDKB PPE Kit.

## Pandemic Public Education

The following general information will help the public take care of themselves and ensure they are taking the right precautions to avoid spreading the virus to others.

Here are some general tips:

- Get lots of rest. Make sure you stay home if you are sick.
- Drink plenty of fluids. Try to drink a 6-8 oz glass of juice, water, or other fluid every hour you are awake.
- Gargle with warm salt water to ease a sore throat. Lozenges and hard candies also help sore throats.
- Use saline nose drops or spray if you need to soothe or clear a stuffy nose. Try not to blow your nose as this may send secretions farther into your sinuses and promote further infection.
- Wash your hands often, either with warm water and soap, or with a waterless alcohol-based hand sanitizer.
- Don't smoke and avoid second-hand smoke.
- Keep telephone contact information of friends and relatives close-at-hand in case you need to contact someone to help you and/or your loved ones when ill.





- Keep in touch with friends and family by email or phone to help with feelings of loneliness if you are confined to your home while you're sick.
- For up to date health information access the Health BC website at <http://www.healthlinkbc.ca> or call Health Link at 8-1-1.

See APPENDIX D to view the Influenza Symptoms Chart

Using over the counter medications:

When a person goes to purchase medications for influenza, their pharmacist can help them find the best products with the active ingredients mentioned below.

The information below should be confirmed with a pharmacist before taking over the counter medication to avoid any negative interactions with other medication and to ensure the over the counter medication is appropriate for the individual.

A person should keep these tips in mind when purchasing medications to help ease their influenza symptoms:

- It is better to buy a remedy that treats only one symptom
- Read the label to see if they are using another medication with the same ingredient
- Try "regular" strength products first
- Follow instructions on the label. Look for possible side effects, warnings regarding interactions with other drugs, or health conditions that may be affected by the medication
- Check expiry date of the medication
- Take outdated medication to the pharmacy for disposal.

Treating a cough with over-the-counter medications:

- While uncomfortable, sometimes a cough can be helpful if it is getting rid of mucous in a person's system.
- If a dry cough is keeping the person awake or is causing chest discomfort, they should try a cough suppressant such as Dextromethorphan (Benylin®, Robitussin®).
- If a person needs help to loosen mucus, an expectorant such as Guaifenesin may help.
- However, it is not helpful to take both a cough suppressant and expectorant together.

Treating a sore throat with over-the-counter medications:

- A person should try lozenges or throat sprays (e.g., Chloraseptic®).
- Dyclonine works best to numb the throat.
- Products that contain honey, herbs, or pectin may also work to soothe a sore throat.

Treating a stuffy nose with over-the-counter medications:

- Decongestants help shrink swollen blood vessels in the nose; such medications come in pills or nasal sprays/drops.
- Nose drops or sprays work quickly and have fewer side effects than pills. However, sprays should only be used for two to three days or they can make the symptoms worse. (Essential ingredients to look for are Oxymetazoline, Phenylephedrine and Xylometazoline).
- If a person is still stuffy after two to three days, they may want to switch to pills. Pills take about ½ hour to work and may cause dry mouth and affect your sleep (e.g.,



- Pseudoephedrine is a decongestant in pill form).
- If the person has a long-term health problem or are on other medications, they should not take decongestants without speaking to a health-care provider

If the illness gets worse: When to seek medical care

Generally, when a person has the flu, they begin to feel better after their fever goes down and their temperature returns to normal – this usually occurs in about three days. The person is often ready to return to normal activities in a week. It is common for tiredness and a cough to linger on for several more weeks.

During an influenza pandemic, however, the virus may be more severe than during a normal flu season, and a person's symptoms may last longer and they may feel worse than with a "regular" flu virus.

If the person has already visited an assessment centre or another healthcare facility during the pandemic, and they think their illness is getting worse, they should proceed to the nearest assessment centre for a re-evaluation of their condition. The person may then be sent to receive further treatment at an influenza treatment centre or at an acute care facility.

## Screening

Anyone who believes they may be experiencing Influenza - Like Illness (ILI) should self-isolate.

*Sick employees are to stay home until their symptoms have disappeared.*

At such time the Pandemic Response Group deems necessary, the implementation of a screening process may be initiated for both workers and visitors. See APPENDIX F, G & H to view the Screening flowchart and forms for Detection and Management of Suspected Pandemic Influenza cases.

Workers who believe that they may be experiencing influenzas like illness (ILI) MUST contact their supervisor. Workers are strongly encouraged to stay home until their symptoms have disappeared. Whether at work or reported from home, a screening form shall be completed for the worker.

If some or all of the workers symptoms correspond with those on the assessment form, the workers supervisor will:

- Inform them they must stay at home until the symptoms abate
- Advise to immediately contact a health professional
- Complete a brief report noting the other employees that they may have had contact with recently
- Arrange for the workers usual work area to be cleaned and disinfected.
- Notify the Pandemic Response Group.
- If at work the worker should immediately be provided with PPE
- The worker should immediately leave work and contact a health professional.
- The worker should avoid using public transport when leaving work
- Notify the Pandemic Response Group.
- The workers usual work area to be cleaned and disinfected



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If you observe a fellow worker who is exhibiting symptoms of influenza at work, remind the worker about the pandemic plan and the requirements to stay home when sick, contact the workers supervisor immediately.

## Infectious Disease Control

### Personnel Protection Procedures (BC Centre for Disease Control)

The COVID-19 virus is passed onto another individual by human contact and transmitted through airborne droplets.

#### Transmission

Coronavirus is transmitted via larger liquid droplets when a person coughs or sneezes. The virus can enter the body through these droplets through the eyes, nose or throat if you are in close contact. The virus is not known to be airborne (e.g. transmitted through the particles floating in the air) and it is not something that comes in through the skin.

It can be spread by touch if a person has used their hands to cover their mouth or nose when they cough. That's why we recommend you cough or sneeze into your arm and wash your hands regularly.

#### Incubation Period

The incubation period for COVID-19 is believed to be 2-14 days with a median of 5 days. It is possible that people infected with COVID-19 may be infectious before showing symptoms. However, based on currently available data, the people who have symptoms are causing the majority of virus spread.

#### Symptoms

The symptoms of COVID-19, are similar to other respiratory illnesses, including the flu and common cold. They include coughing, sneezing, fever, sore throat and difficulty breathing.

#### Case Management

In the event that the case has the symptoms listed above, the following measures and activities are recommended:

Recommend that employees who appear to have acute respiratory illness symptoms (i.e. cough, shortness of breath) upon arrival to work or become sick during the day should be separated from other employees and be sent home immediately.

1. Remain isolated at home.

- a. **Self-isolation means:**

- i. Avoiding situations where the person could infect other people. This means all situations where the case may come in contact with others, such as all social/public gatherings, work, school, childcare, athletic events, healthcare facilities, grocery stores, restaurants and shopping malls.



- ii. Should not use public transportation including buses, taxis, or ride sharing.
- iii. As much as possible, the person should limit contact with other people other than the family members/companions that they travelled with. Avoid having visitors to your home, but it is okay for friends, family or delivery drivers to drop off food or other necessary provisions.

## 2. Appearance and Symptoms

- a. Self-monitor for appearance of symptoms, particularly fever and respiratory symptoms such as coughing or shortness of breath. Take and record temperature daily and avoid the use of fever medications (e.g., acetaminophen, ibuprofen) as much as possible. These medications could mask the early symptoms of COVID-19; if these medications must be taken, clients should advise the health authority.

## 3. Suitable home care environment.

- a. In the home, the case should stay in a room of their own so that they can be isolated from other household members. If a separate room is not feasible, ensure that shared spaces are well ventilated (e.g. windows open, as weather permits) and that there is sufficient room for other members of the home setting to maintain a two-metre distance from the individual whenever possible.

## 4. Personal Hygiene.

- a. The case and all members of the household setting should follow good respiratory etiquette and hand hygiene practices.
- b. Hand washing with plain soap and water is the preferred method of hand hygiene in the community, since the mechanical action is effective at removing visible soil and microbes.
  - o **Wet** your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
  - o **Lather** your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
  - o **Scrub** your hands for at least 20 seconds. **Rinse** your hands well under clean, running water.
  - o **Dry** your hands using a clean towel or air dry them.
- c. If soap and water are not available, the use of alcohol-based hand sanitizers (ABHS) with at least 60% alcohol is recommended; for visibly soiled hands, remove soiling with a wipe first, followed by use of ABHS. However the case should always wash their hands with soap and water after using the toilet.
- d. Respiratory etiquette refers to covering the mouth and nose during coughing or sneezing, using surgical/procedure masks, tissues, or flexed elbow followed by hand hygiene. Discard tissues and disposable materials used to cover the nose or mouth, preferable in a plastic-lined container before disposal with other household waste.

## Recommended Personal Protective Equipment (Centre for Disease Control)



Personnel who will directly care for a patient with possible COVID-19 infection or who will be in the BACS compartment with the patient should follow Standard, Contact, and Airborne Precautions, including the use of eye protection.

- Gloves (non-sterile disposable)
- N95 (disposable respirator)
- Eye Protection
- Gown or Tyvek coveralls (impermeable disposable)

Personnel who provide direct patient care (e.g., moving patients onto stretchers, or assisting BCAS with transport of the patient), should wear all recommended PPE. After completing patient care and before entering the apparatus, personnel should remove and dispose of PPE and perform hand hygiene to avoid soiling the inside of the apparatus.

All personnel should avoid touching their face while working.

Personnel who are assisting BCAS with transporting the patient to the Hospital should remove and dispose of PPE and perform hand hygiene. Used PPE should be discarded as per decontamination procedures.

### Cleaning Apparatus

The following guidelines are to be used for cleaning and maintain fire apparatus after responding to a patient suspected of having COVID-19.

- When returning to the hall use natural ventilation (windows down) weather permitting to allow for sufficient air changes to remove potentially infectious particles.
- When cleaning the vehicle, personnel should wear the same level of PPE they used to treat the patient if splashes or sprays during cleaning are anticipated.
- Ensure that environmental cleaning and disinfection procedures are followed consistently and correctly, to include the provision of adequate ventilation.
- Clean and disinfect the vehicle in accordance with the product label. All surfaces that may have come in contact with patient or materials contaminated during patient care (e.g. floors, walls, work surfaces) should be thoroughly cleaned and disinfected.
- Clean and disinfect reusable patient-care equipment before use on another patient, according to manufacturer's instructions.

### Perform Enhanced Cleaning

- Effort should be made to wipe down all high contact areas such as countertops, doorknobs, workstations and apparatus, etc.
- Enhanced cleaning and frequency surrounding the workplace, such as workstations, countertops, and doorknobs is required. Use the cleaning agents that are normally used in these areas and follow the directions on the label.



## Identifying Critical Functions, Key Staff & Skill Sets during a Pandemic

The effectiveness of maintaining operations within the Regional District Kootenay Boundary depends heavily on the identification of the essential processes and critical functions within the organization and the key personnel to maintain them.

Essential processes and critical functions of the organization together shall be identified with the minimum levels at which they must be maintained for both District personnel and community volunteers.

It is recommended staff in non-critical areas of the organization be reassigned when the need arises due to employee absences in order to ensure the organization continues to function throughout the duration of a pandemic.

### Staffing Considerations

In the event staffing levels begin to decline, it is recommended a Minimum Staffing Plan be created for managers and administration to use in critical decision making.

## Protecting Personnel and Staff

Most Pandemic viruses are likely to be respiratory diseases and as such will be easily spread by causal contact between individuals. As the disease is spreading throughout the community, District personnel may be exposed repeatedly. As it expands within the community, it will also expand among staff and responders, unless specific measures are taken to prevent and reduce the opportunity for infection as much as possible.

In the simple act of stopping and speaking to a person, personnel may inhale pathogens or handle an infected item. Physical contact and interactions dramatically increase the risk of infection. In addition, department members and emergency responders will face work specific risks such as dealing with patients and working closely with health care professionals who are also at a heightened risk for exposure, such as BCAS staff. Office staff may come in contact with public who may be contagious. Staff shall have the ability to refuse service to the public, and customers when obvious signs of coughing & sneezing are present to help prevent further contamination.

There may be a time when, in consultation with the Interior Health Authority, strict monitoring of the health of those requiring access to the Administration and Fire Hall(s) facility will be required.

In order to facilitate such monitoring, health questionnaires have been developed for:

- Employees
- Visitors



## Related Links

### Pandemic Information Links

BC Centre for Disease Control:

- [http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-\(novel\)](http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-(novel))

Health Link BC:

- <http://www.healthlinkbc.ca/kbaltindex.asp>

Provincial Health Agency:

- <http://www.health.gov.bc.ca/pandemic/pdf/prepare.pdf>
- [http://www.health.gov.bc.ca/pandemic/pdf/Employee\\_Leaflet\\_04.pdf](http://www.health.gov.bc.ca/pandemic/pdf/Employee_Leaflet_04.pdf)

BC Provincial Emergency Program:

- <https://www.healthlinkbc.ca/health-feature/coronavirus-covid-19>

Public Health Agency of Canada:

- <http://www.phac-aspc.gc.ca>

Health Canada:

- <https://www.canada.ca/en/public-health.html>

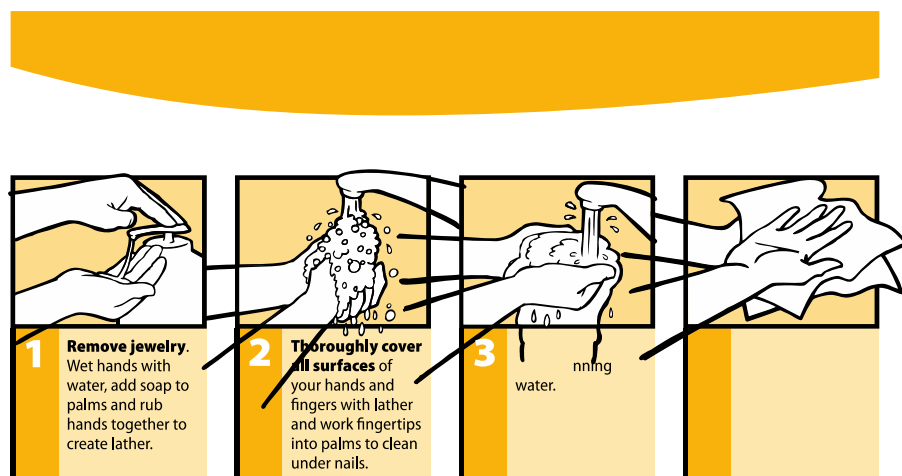
World Health Organization:

- <http://www.who.int/en/>
- <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>



## Appendix A

### Hand washing procedure

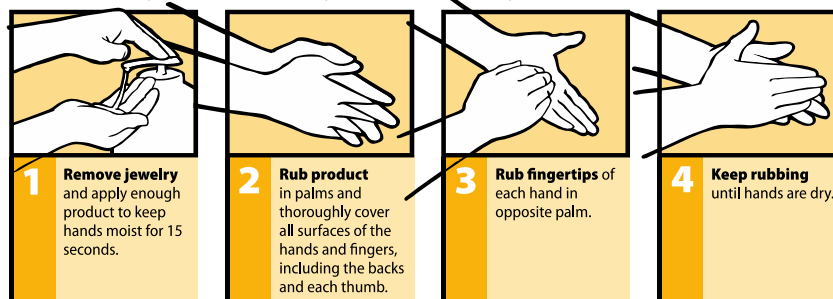


### Hand cleaning procedure

#### Cleaning Hands with an Alcohol-based Sanitizer

Protect Yourself and others from influenza

*Viruses can live on hard surfaces for up to 2 days, and on hands for up to 5 minutes.  
Wash your hands often to keep yourself and others healthy.*



**Do not use hand sanitizer with water. Do not use paper towels to dry hands.**

**Note:** Wash hands with soap and water if hands are visibly dirty. Some manufacturers recommend washing hands with soap and water after 5-10 applications of gel.



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## Appendix B

### Respirator Instructions – 3M

# Wear It Right

#### Wearing your three-panel filtering facepiece respirator



**1** Remove the respirator from its packaging and hold with straps facing upward. Place the bottom strap under the center flaps next to the "WARNING" statement.



**2** Fully open the top and bottom panels, bending the nosepiece around your thumb at center of the foam. Straps should separate when panels are opened. Make certain the bottom panel is unfolded and completely opened.



**3** Place the respirator on your face so that the foam rests on your nose and the bottom panel is securely under your chin.



**4** Pull the top strap over your head and position it high on the back of the head. Then, pull the bottom strap over your head and position it around your neck and below your ears.



**5** Adjust for a comfortable fit by pulling the top panel toward the bridge of your nose and positioning the bottom panel under your chin.



**6** Place fingertips from both hands at the top of your nose and mold the nosepiece around your nose to achieve a secure fit.



Non-valved, three-panel  
filtering facepiece respirator



Valved, three-panel  
filtering facepiece respirator

#### Check the seal of your three-panel facepiece respirator each time you don the respirator.

**1a** For non-valved respirators Place one or both hands completely over the middle panel. *Inhale and exhale sharply.* If air leaks around your nose, readjust the nosepiece as described in Step 6. If air leaks at the edges of the respirator, adjust the panels and straps. If you cannot achieve a proper fit, do not enter the contaminated area. See your supervisor.



**1b** For valved respirators Place one or both hands completely over the middle panel and *inhale sharply.* If air leaks around your nose, readjust the nosepiece as described in Step 6. If air leaks at the edges of the respirator, adjust the panels and straps. If you cannot achieve a proper fit, do not enter the contaminated area. See your supervisor.



Occupational Health and Environmental Safety Products  
3M Canada  
Post Office Box 5777  
London, Ontario N6A 4T5

**3M** Innovation

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## Appendix C

### Personal Protective Equipment



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## Appendix D

### Influenza Symptom Chart

**IS IT A  
COLD OR FLU?**

SIGNS AND SYMPTOMS	COLD	FLU
Symptom onset	Gradual	Abrupt
Fever	Rare	Usual
Aches	Slight	Usual
Chills	Uncommon	Fairly common
Fatigue, weakness	Sometimes	Usual
Sneezing	Common	Sometimes
Chest discomfort, cough	Mild to moderate	Common
Stuffy nose	Common	Sometimes
Sore throat	Common	Sometimes
Headache	Rare	Common

**#FIGHT FLU**




## Appendix E

## Data Sheet

[illegible]



## Appendix F

### Screening Checklist

**This Screening Checklist is for the Detection and Management of Suspected Pandemic Influenza cases.**

**Process:**

- ☐ A supervisor receives a call from an employee suspecting that they may have influenza:
- ☐ The supervisor will ask these screening questions over the telephone:
- ☐ Follow the flow chart below:

Assess all patients for signs and symptoms of influenza like illness (ILI)  
(fever plus one or more of the following):

- ☐ Shivering, chills
- ☐ Dry cough (runny nose, with sore throat, or cough)
- ☐ Difficulty breathing
- ☐ Diarrhea
- ☐ Vomiting
- ☐ Headache
- ☐ Nasal congestion
- ☐ General aches/pains, lethargy or fatigue

**Risk Considerations:**

- ☐ Has worker recently traveled to a country with active infectious disease incidents?
- ☐ Has worker had close contact with an infected person?

**Yes to two (2) or more:**  
Patient should be considered as  
possible case of influenza

**No Symptoms:**  
Unlikely to be influenza. Reassure and  
advise to see doctor

**Supervisor To:**  
Complete a list of other employees whom  
the infected employee has had recent  
contact with.

**Supervisor to Contact:**  
Pandemic Response Group

**Supervisor to Contact:**  
Fire Chief / EPC



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# Appendix G

## Worker Screening Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

(This form is to be used to screen workers during a Level 6 Pandemic).

**STOP:**

**DO NOT ENTER UNTIL YOU HAVE COMPLETED THIS SCREENING FORM.**

<b>TO BE COMPLETED BY MEMBER OF STAFF</b>		
<b>SYMPTOMS:</b> Assess all patients for signs and symptoms of influenza like illness (IFI) (fever plus one or more of the following).		
	YES	NO
Fever		
Shivering, chills		
Dry cough (runny nose, with sore throat, or cough)		
Difficulty breathing		
Diarrhea		
Vomiting		
Headache		
Nasal congestion		
General aches/pains, lethargy or fatigue		
If the Worker answers YES to two (2) or more of the above questions: <b>NO ADMITTANCE</b>		
<b>RISK FACTORS:</b> Please answer the following questions.		
	YES	NO
Have you had contact with a person with or under investigation for influenza like illness (IFI) in the last fourteen (14) days?		
Have you been to a Restricted Travel country in the last fourteen (14) days?		
If the employee/visitor answers YES to one (1) of the above questions: <b>NO ADMITTANCE</b>		

<b>TO BE COMPLETED BY A SUPERVISOR</b>		
	YES	NO
Temperature at or above 38 degrees C		

1. If the worker does not have a temperature at or above 38 C, no abnormal clinical signs and answered NO to the first two (2) circumstantial questions, he/she may report to work.
2. If the worker has had contact with a person with or under investigation for influenza like illness (IFI) in the last fourteen (14) days, instruct the worker to contact [www.HealthLinkBC.ca](http://www.HealthLinkBC.ca) or call 811.

**AFTER COMPLETING THE FORM, WORKERS MUST SANITIZE THEIR HANDS BEFORE ENTERING**



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# Appendix H

## Visitor Screening Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

(This form is to be used to screen visitors during a Level 6 Pandemic).

### STOP:

**DO NOT ENTER UNTIL YOU HAVE COMPLETED THIS SCREENING FORM.**

<b>TO BE COMPLETED BY MEMBER OF STAFF</b>		
<b>SYMPTOMS: Assess all patients for signs and symptoms of influenza like illness (ILI) (fever plus one or more of the following)</b>		
	<b>YES</b>	<b>NO</b>
Fever		
Shivering, chills		
Dry cough (runny nose, with sore throat, or cough)		
Difficulty breathing		
Diarrhea		
Vomiting		
Headache		
Nasal congestion		
General aches/pains, lethargy or fatigue		
If the Visitor answers YES to two (2) or more of the above questions: <b>NO ADMITTANCE</b>		
<b>RISK FACTORS: Please answer the following questions.</b>		
	<b>YES</b>	<b>NO</b>
Have you had contact with a person with or under investigation for influenza like illness (ILI) in the last fourteen (14) days?		
Have you been to a Restricted Travel country in the last fourteen (14) days?		
If the visitor answers YES to one (1) of the above questions: <b>NO ADMITTANCE</b>		

Name of Visitor: \_\_\_\_\_

Personnel in contact  
with Visitor \_\_\_\_\_

**AFTER COMPLETING THE FORM, VISITORS MUST SANITIZE THEIR HANDS BEFORE ENTERING**



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## Appendix I

Infectious Disease OG / Policy Infectious Disease (refer to local FD operational guidelines/policy)

## Appendix J

Decontamination Procedures OG / Policy Infectious Disease (refer to local FD operational guidelines/policy)

## Appendix K

Bloodborne Pathogens OG / Policy Infectious Disease (refer to local FD operational guidelines/policy)





## Appendix L

### Donning & Doffing PPE



Perform a **Point of Care Risk Assessment** to determine appropriate measures for your protection and safer patient care.



For further clarification, consult CliniCall, or the Exposure Control Plan found in the BCEHS Handbook.

## Appendix M



# MEMORANDUM

**TO: All Regional District Kootenay Boundary Fire Services**  
**FROM: Dan Derby, Regional Fire Chief**  
**DATE: March 18, 2020**

**SUBJECT: RDKB Fire Services COVID-19 Situation Report #3 – Personal Protective Equipment and Modified Medical First Response Protocols**

---

We all have a role to play in controlling the spread of the COVID-19 virus. With the virus now spreading through community transmissions, our focus is on safeguarding our fire, rescue and medical first responder essential services and protecting the health of members in our fire services and not being carriers to our community. We need to protect our first responders so they can protect our community. This is achieved through prompt reporting of suspected cases, vigilant infection control practices and meticulous attention to patient care where a patient has symptoms of a suspected respiratory illness, particularly if known to be COVID-19 symptomatic.

When in contact with patients Personal Protective Equipment (PPE) provides our first line of protection from exposure. Upon notification from dispatch, or reports of a patient demonstrating signs and symptoms of the virus, RDKB fire services shall don full PPE including gloves, N95 disposable respirator, eye protection and gown. Officers should ensure their crews limit patient contact to minimize exposures.

Coronavirus signs and symptoms may include: fever or symptoms of respiratory illness. I.e. cough, shortness of breath and breathing difficulties.

### **Personal Protective Equipment guideline for COVID-19:**

- Wear Level 1 PPE for every emergency incident where patient contact is probable.
- Wear Level 2 PPE for all High-Risk (COVID-19 suspected) incidents.
- Follow First Responder PPE Donning & Doffing Procedures for Infection control.
- Take reasonable care to protect your personal health and safety.
- If patient exhibits both the risk factors and symptoms of COVID-19, and immediate medical intervention is not required isolate and wait for BCAS.
- Demonstrate proficiency in Infectious Disease Response procedures and technical decontamination procedures for Biological Hazards.
- Remove and dispose of Biohazard Protective Equipment as per decontamination procedure.



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Level 1 PPE: All Low-Risk Hazards	Level 2 PPE: For High-Risk Hazards
<ul style="list-style-type: none"> <li>• Gloves (non-sterile disposable)</li> <li>• N95 disposable respirator</li> <li>• Eye Protection</li> <li>• O2 on patient if tolerated or surgical mask</li> </ul>	<ul style="list-style-type: none"> <li>• Gloves (non-sterile disposable)</li> <li>• N95 disposable respirator</li> <li>• Eye Protection</li> <li>• Gown or Tyvek coveralls (impermeable disposable)</li> <li>• O2 on patient if tolerated or surgical mask</li> </ul>

**Extreme care should be used when doffing/removing PPE to avoid cross-contamination. Utilize a buddy system if feasible.**

1. Remove gloves
2. Perform stringent hand hygiene
3. Remove fluid repellent gown
4. Repeat hand hygiene practices
5. Remove eye protection and N95/P100 respirator
6. Repeat hand hygiene practices

#### **Personal Decontamination:**

- Following a high-risk exposure use disinfectant directly on the exposed area first.
- Contaminated clothing should be placed in a biohazard bag, tagged as contaminated for proper disposal or cleaning.
- Wash all exposed body surfaces once clothing has been removed.
- Showering is recommended.
- Report exposure and or unsafe work practices to your supervisor

#### **Modified Medical First Response Protocols:**

- Listen for “WAIT ILI” (Influenza like Illness) alert from dispatch this will be a routine response. Stage a block away.
- Every initial assessment needs to screen for COVID-19, begin from a distance of at least 2 meters from the patient (Door survey) – verbal contact with patient (telephone contact possible)
  - If you arrive before BCAS ask COVID19 questions. If no critical interventions required, wait for BCAS.
    - Any cold or flu like symptoms (Dry cough, fever, respiratory distress)
    - Recent travel or in contact with anyone that recently travelled especially to COVID-19 hot spot
  - If critical interventions required, don Level 2 PPE (gown, gloves, glasses, mask), send in only number of staff required.
- Patient contact – remember social distancing and limit exposure
- If patient is unconscious and unknown medical – use Level 2 PPE
- Decon after attendance
- Minimize contamination of equipment and decon after attendance.



## Appendix N

### Business Continuity Work Sheet

This work sheet is designed to assist services manager with creating a basic business continuity plan. The questions are meant to be thought provoking to help with the planning process. It may be that manager will have more questions after filling out the worksheet and they are encourage to reach out to colleagues for advice and assistance.

#### Regional District Kootenay Boundary Pandemic Planning – COVID 19

RDKB Service:			
Manager	Ph.#	Department Head	Ph.#
Asst. Manager	Ph.#		
Number of Staff		Janitorial Services	

Business Unit:	YES	NO	Notes
Is your business unit a critical service to our community meaning, would lives' be at risk if your service was suspended temporarily or have limited service levels?			
<b>Personnel:</b>	YES	NO	Notes
Have you Identified and trained "back ups" for essential (or all) functions.			
"Chain of command" Does everyone know who is next in line as a decision maker should someone not be available in your Business Unit?			
Has there been cross training for employees so they can effectively cover other duties.			
Do we have a list of potential retired staff that may be able to fill vacancies?			
<b>Equipment:</b>	YES	NO	Notes
Do you require staff to operate essential equipment.			



<b>Availability of Assets:</b>	YES	NO	Notes
Do you have access to equipment, facilities, utilities, computers, machinery or equipment, tools, vehicles, communication equipment on-site or off-site. Includes ability to access systems from remote or home locations.			
<b>Flexible work options:</b>	YES	NO	Notes
When staff cannot report to work but can work from home. Could we set up the infrastructure to handle people to work at home continuing job duties via the internet or telephone.			
Could you create small working units to minimize the number of overall contacts with staff and public?			
Could you postpone face-to-face meetings, and unnecessary travel. Can you utilize telephone or videoconferences instead?			
<b>Transportation:</b>	YES	NO	Notes
If public transportation is not available or not recommended but staff are required to report to work, could we arrange carpooling or a private bus to your location			
<b>Critical Infrastructure Operations:</b>	YES	NO	Notes
i.e. water system treatment and maintenance			
<b>Employee Health:</b>	YES	NO	Notes
Maintain healthy work environment, tips on how to stop the spread of illness at work, encourage employees to stay home when ill, promote hand washing and coughing and sneezing etiquette, hand sanitation and general house keeping			



## References

1. AHJ Occupational Health and Safety Program
2. WorkSafeBC- OHS Policies Part 5 Section 5.54 Exposure Control Plan.
3. AHF Infectious Disease Exposure Plan
4. Emergency Intervention Act [SBC 2012] Chapter 19
5. WSBC Regulations
6. Centre for Disease Control
7. AHJ's Operational Guidelines
  - a. Accident/ Incident Reporting and Recording Procedures
  - b. Safe Work Procedures
  - c. Occupational Health and Safety Program
  - d. Accident AND Injury records
  - e. AHJ respiratory program - Fit testing



## Useful Links

In the case of a pandemic, significant resources can be accessed from the BC Centre for Disease Control, the Provincial Health Services Agency, Health Emergency Management BC and local health authorities. These resources provide guidance on hygiene and prevention of disease spread, information for government, business and individuals, and information about the current pandemic. As these resources change frequently, depending on the event at the time, they are not included in this document. However, current guidance and information can be readily accessed from the above sources when required.



Office of the  
Provincial Health Officer



BC Centre for Disease Control  
Provincial Health Services Authority

## CORONAVIRUS DISEASE (COVID-19): RESOURCES FOR B.C. PUBLIC AGENCIES

A new coronavirus is the cause of an outbreak of respiratory infections, now known as COVID-19. The number of cases worldwide is changing quickly.

### Who is this resource document for?

The resources below will be relevant for local governments and other agencies looking for current information on COVID-19 in BC for communications purposes.

### Latest Public information about the disease:

The [BC Centre for Disease Control \(BCCDC\) website](https://www.bccdc.ca) contains the latest information about the disease, particularly as it relates to the health and well-being of British Columbians. Relevant BCCDC resources and channels include:

- ☐ Information for the public: [http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-\(novel\)](http://www.bccdc.ca/health-info/diseases-conditions/coronavirus-(novel))
- ☐ Latest coronavirus disease case counts (updated every Friday): <http://www.bccdc.ca/about/news-stories/stories/2020/information-on-novel-coronavirus>

### BCCDC channels to follow:

- ☐ Twitter: [@CDcofBC](https://twitter.com/CDcofBC)
- ☐ RSS feed: <http://feeds.phsa.ca/bccdc-news.xml>

### Other regional, provincial and national resources about the virus:

- ☐ Vancouver Coastal Health: <http://www.vch.ca/about-us/news/vancouver-coastal-health-statement-on-coronavirus>
- ☐ Fraser Health: <https://www.fraserhealth.ca/health-topics-a-to-z/coronavirus#.Xk7Y975KiUk>
- ☐ Interior Health: <https://www.interiorhealth.ca/YourEnvironment/CommunicableDiseaseControl/Pages/Breaking-News-and-Info.aspx>
- ☐ Island Health: <https://www.islandhealth.ca/learn-about-health/diseases-conditions/novel-coronavirus-information>
- ☐ Northern Health: <https://www.northernhealth.ca/health-topics/current-outbreaks>
- ☐ HealthLink BC: <https://www.healthlinkbc.ca/health-feature/coronavirus-covid-19>
- ☐ Public Health Agency of Canada: <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>



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**Coronavirus Disease (COVID-19): Resources for BC Public Agencies**

Feb. 28, 2020

**Preparation and Containment:**

While the number of cases worldwide is changing quickly, the risk to Canadians—including British Columbians—continues to be low. At this time, the Public Health Agency of Canada and the BC Ministry of Health have a strategy focused on containment of the virus. Here are a number of resources to help your jurisdiction or organization in supporting public containment:

**Information for public health partners:** [http://www.bccdc.ca/health-professionals/clinical-resources/novel-coronavirus-\(covid-19\)](http://www.bccdc.ca/health-professionals/clinical-resources/novel-coronavirus-(covid-19))

Includes latest tools, guidance, case management and case counts, updated regularly by the Ministry of Health and the BCCDC.

**Public Health Agency of Canada advice for occupational health and safety:**

<https://www.canada.ca/en/employment-social-development/corporate/notices/coronavirus-occupational-health-safety.html#h2.3>

According to the Canadian government, the Labour Program is responsible for administering the [Canada Labour Code, Part II](#) (the Code). The [Public Health Agency of Canada](#) is responsible for preparing for and responding to any infectious disease emergencies that may happen in Canada. Employers are responsible for protecting the health and safety of their employees while at work.

**Public Health Agency of Canada travel advisories:**

- ☐ Traveling to China: <https://travel.gc.ca/destinations/china>
- ☐ Traveling within China: <https://travel.gc.ca/travelling/health-safety/travel-health-notices/210>

**Speak to someone:**

- ☐ Novel coronavirus information: 1-833-784-4397
- ☐ Health information 8-1-1

queries to the COVID-19 provincial health emergency response structure at [hecc.operations@gov.bc.ca](mailto:hecc.operations@gov.bc.ca).



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Regional District of  
Kootenay Boundary

## Staff Report

<b>RE:</b>	Forestry Referral: BC Timber Sales (BCTS) Operating Plan 20		
<b>Date:</b>	March 31, 2020	<b>File #:</b>	B-54-B (Timber Sales Area B)
<b>To:</b>	Chair Langman and members of the Board of Directors		
<b>From:</b>	Corey Scott, Planner		

### Issue Introduction

We have received a referral from BC Timber Sales (BCTS) giving us the opportunity to provide comments on their logging plans in Electoral Area B/Lower Columbia-Old Glory (see attachments).

Property Information	
<b>Owner(s)</b>	Crown Provincial
<b>Applicant(s):</b>	Gavin Fox, RPF, British Columbia Timber Sales (BCTS)
<b>Location(s):</b>	Big Sheep Creek
<b>Legal Description(s)</b>	Surveyed and Un-surveyed Crown Land
<b>Number of Operating Areas</b>	RDKB: 1 (Big Sheep)
<b>Area:</b>	150.9ha
<b>New Roads:</b>	2 segments
<b>Road Length:</b>	7.8km total
<b>Electoral Area(s):</b>	Electoral Area B/Lower Columbia-Old Glory
<b>Current Use(s):</b>	Forest
Land Use Bylaws	
<b>OCP Bylaw 1470:</b>	Rural Resource 3
Other	
<b>ALR</b>	NA
<b>Floodplain</b>	Multiple

### History / Background Information

An Operating Plan is a planning document for the proposed harvesting of timber in a supply area. This includes the size and number of harvest areas, and the number and length of new roads needed to access those areas. The practices for harvesting and road building are established in a Forest Stewardship Plan, a requirement of the *Forest*

Page 1 of 3

P:\PD\General Files\B-54-B Timber Sales Area 'B'\2020-Feb-Operating Plan 20\Board\2020-03-31\_BCTS\_Board(1).docx

*and Range Practices Act*. Operating plans will include proposed development for multiple years.

BCTS has divided their Kootenay Business Area into 4 Development Units, two of which are within the RDKB.

1. The Arrow Development Unit is within Electoral Areas 'A' and 'B'/Lower Columbia-Old Glory.
2. The Boundary Development Unit which includes Electoral Areas 'C'/Christina Lake, 'D'/Rural Grand Forks, and 'E'/West Boundary.

Operating Plan 20 covers the Arrow Development Unit and does not include areas in the Boundary Development Unit.

## **Proposal**

BCTS have proposed to harvest lumber in 10 operating areas in the Kootenay Business Area as part of Operating Plan 20. One of these areas is within the RDKB. This operating area is "Big Sheep" and is located up Big Sheep Creek Road in Electoral Area B/Lower Columbia-Old Glory (see attachments).

The area covers 150.9 hectares of land and is comprised of 5 harvest areas (blocks) of various sizes. The blocks will be accessed through existing forestry service roads at the end of Big Sheep Creek Road and approximately 7.8km of new road will be constructed as part of the proposal.

## **Implications**

### Land Use Considerations

This portion of the operating area is designated 'Rural Resource 3' in Electoral Area B Lower Columbia/Old Glory Official Community Plan Bylaw No. 1470. The proposed Operating Plan will be carried out under the direction of Forestry Stewardship Plan #601, which sets the best management practices and mitigation measures for timber extraction in the Arrow Development Unit. The proposal is consistent with the goals, objectives, and policies for the Rural Resource 3 land use designation.

### Watercourses

There are several creeks and tributaries in these areas, as well as existing cut blocks, and access roads. All forest operations on Crown land in BC are governed by the *Forest and Range Practices Act (FRPA)* and its regulations. Objectives with regard to carrying out primary forest activities in watersheds and riparian areas are outlined in the *Forest Planning and Practices Regulation* Sections 47-62. These Sections set restrictions on harvesting in riparian and watershed areas.

To ensure development activities are not adversely affecting watercourses, the following practices help ensure the integrity of riparian areas:

- Stem retention near streams;
- Using designated crossings;

- Designating reserve areas near special sites;
- Consultation with hydrologists and engineers;
- Create riparian reserve zones and machine free zones;
- Minimize road lengths;
- Minimize skidding trails and stream crossings;
- Closely monitor the harvesting activities occurring near watercourses; and,
- Conduct post-harvest assessments, and follow up work as needed.

The RDKB has no authority on logging activity; the materials provided are for reference and comment only.

The Ministry of Forests, Lands, Natural Resource Development, and Rural Development (FLNRORD) is also responsible for enacting and enforcement of logging regulations that are referenced in Forest Stewardship Plan #601, including the *Forest Planning and Practices Regulation* and the *Forest Practices Code of British Columbia Act* in 2002.

### **Advisory Planning Commission (APC)**

The Electoral Area B/Lower Columbia-Old Glory APC considered the referral at their March 2, 2020 meeting. The application was supported with no concerns.

### **Recommendation**

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report, "Forestry Referral: BC Timber Sales (BCTS) Operating Plan 20", to BC Timber Sales for consideration.

### **Attachments**

Operating Plan 20 Site Location Map (RDKB)  
 Arrow Forest Development Unit Map 2017-2022 (BCTS)  
 BCTS Operating Area – Big Sheep Map  
 BCTS List of Proposed Blocks and Roads Data Table



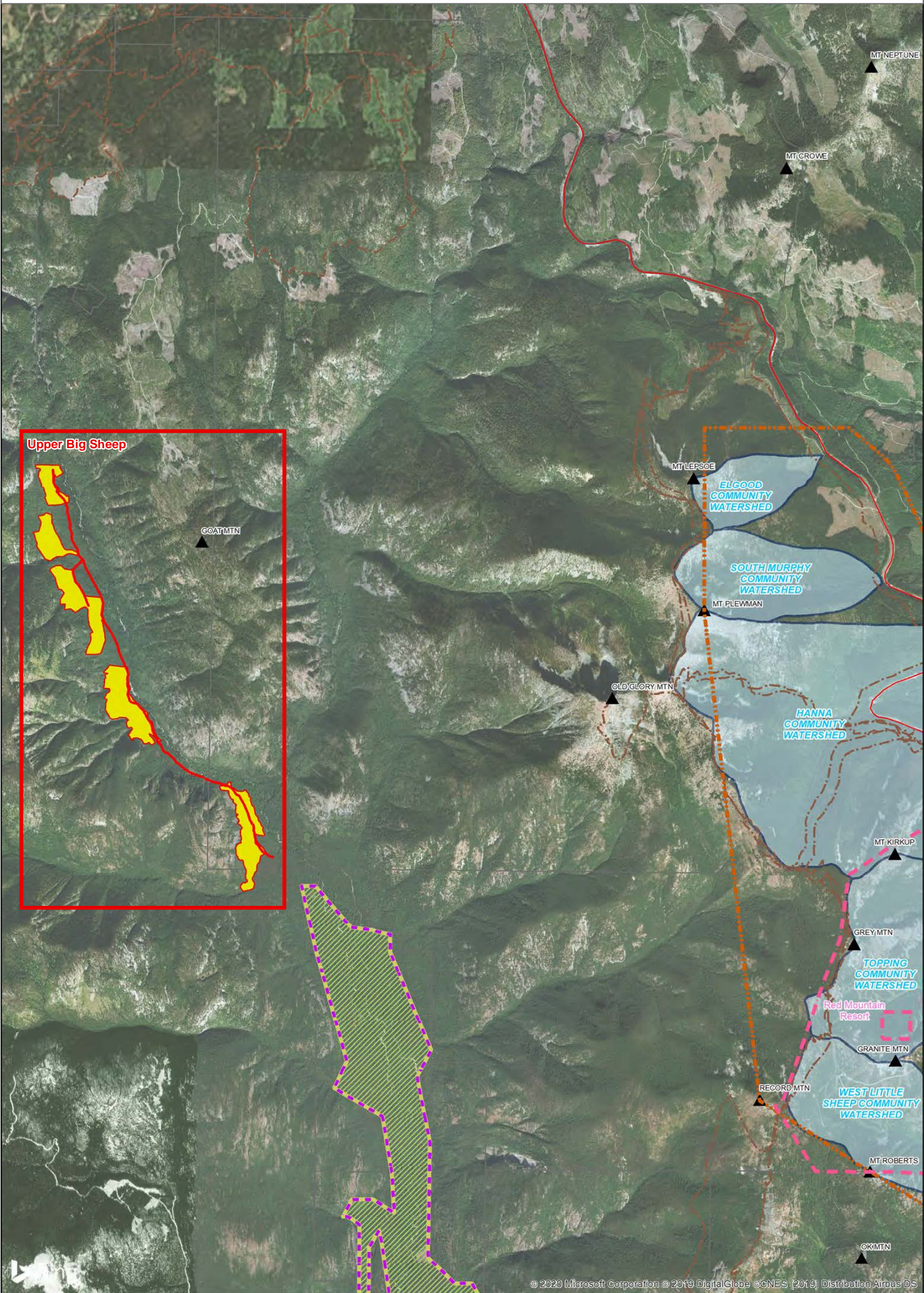
# Operating Plan 20 Site Location Map



Plotted: January 28, 2020  
Note: This map may contain errors, please use for reference purposes only  
0 0.5 1 1.5 2 Kilometers  
Scale 1:50,000

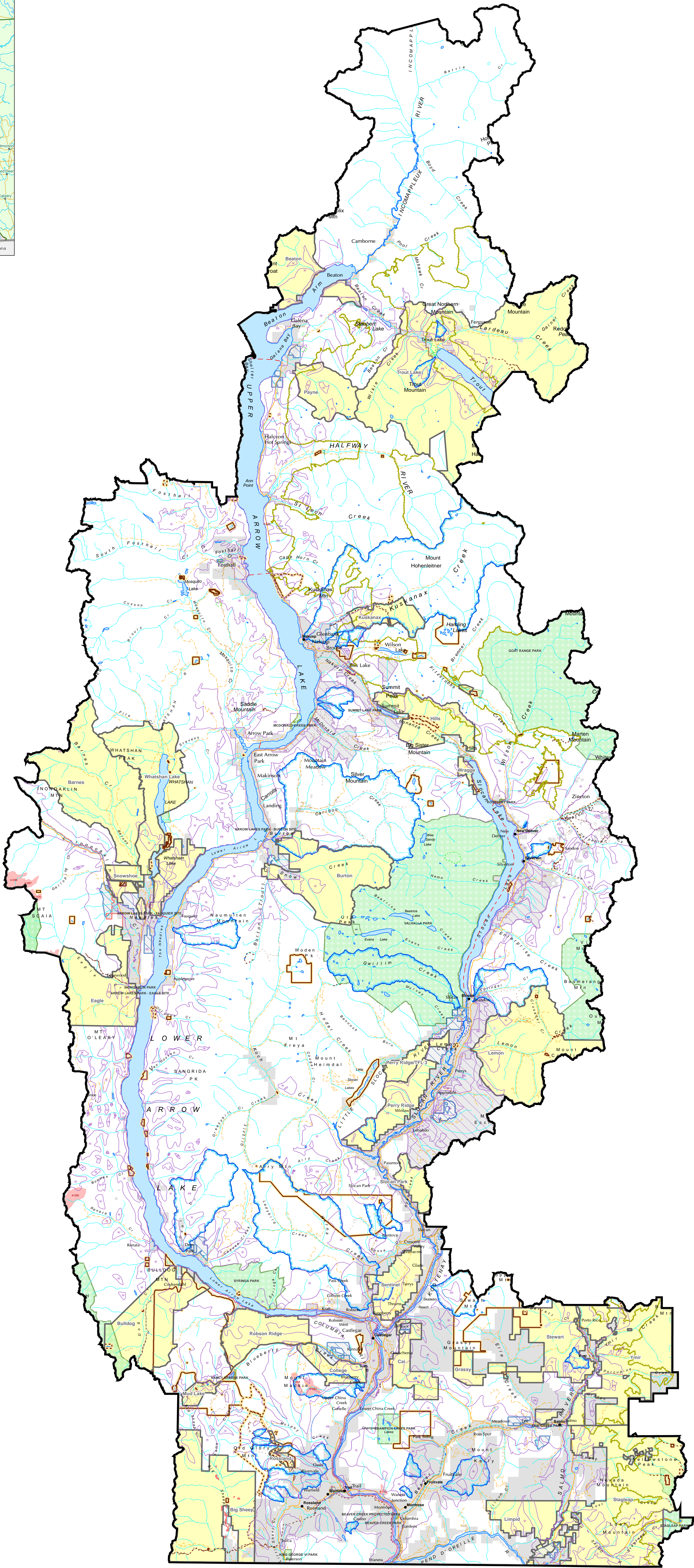
## Legend

- RDKB Highway
- Controlled Recreation Area
- Admin Boundary
- Community Watersheds
- ALR
- Provincial Park



Document Path: P:\GIS\_DataCleanUp\_NewLocation\Projects\AdHocProjectFile\_AHPFAHPF\_20-004\_BCTSOps\2020-01-28-SLM-BCTS\_Blocks20\_Ortho.mxd





Selkirk Natural Resource District  
Forest Stewardship Plan  
2017-2022

# Arrow Forest Development Unit Map

March 11, 2016

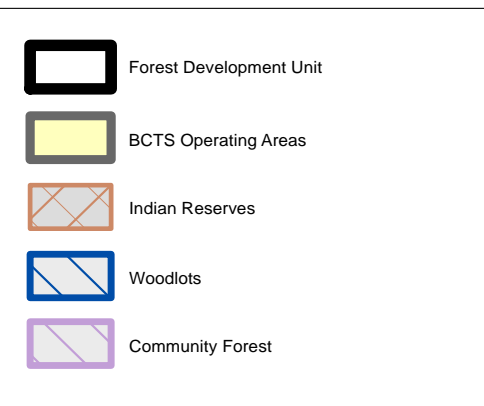


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KMS

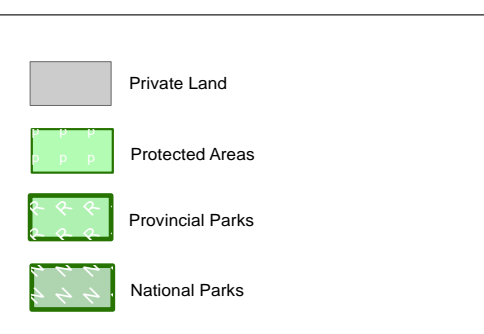
1:200,000

## LEGEND

### Planning Units



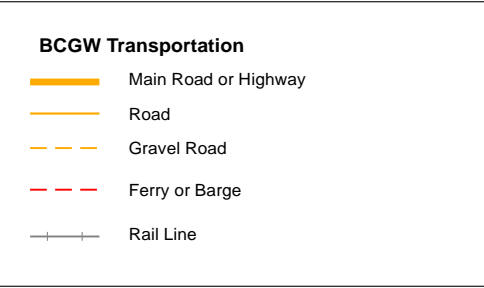
### FSP Excluded Areas



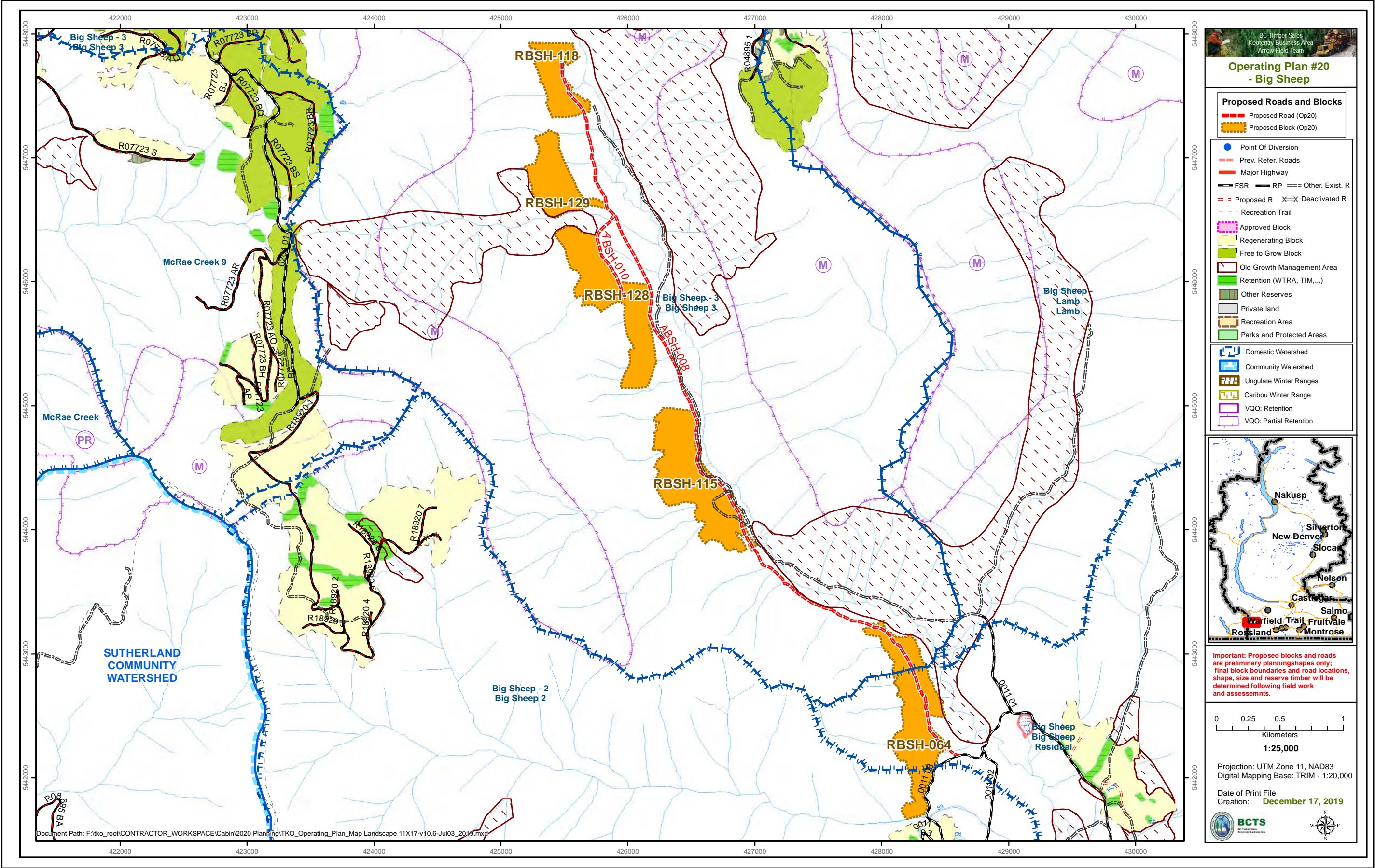
### Resource Management



### Access Management







**Arrow Operating Plan 20 Blocks and Roads**

Location Map Name	Landscape Unit	TSL #	Operating Area	Location - Name	Block #	Pre #	UBI	Area (Ha)	Associated Road	Total Length (m)
Barnes/Snowshoe	N520-Barnes - Whatshan	TA0713	Barnes	E.Barnes/Snowshoe Lk	1	SWL-060		21.9		
Barnes/Snowshoe	N520-Barnes - Whatshan	TA0713	Barnes	E.Barnes/Snowshoe Lk	2	SWL-061		37.1	ASWL-004	586
Barnes/Snowshoe	N520-Barnes - Whatshan	TA0713	Barnes	E.Barnes/Snowshoe Lk	3	SWL-062		51.5		
Barnes/Snowshoe	N520-Barnes - Whatshan	TA0713	Snowshoe	E.Barnes/Snowshoe Lk	4	SWL-048		34.8		
Barnes/Snowshoe	N520-Barnes - Whatshan	TA0713	Snowshoe	E.Barnes/Snowshoe Lk	5	SWL-063		48.1		
Burton South	N521-Woden		Burton	Hail Creek	1	BUR-045		58.8		
Burton South	N521-Woden		Burton	Hail Creek	2	BUR-046		45	ABUR-006 (Woden 1000 Ext)	2,173
Burton South	N521-Woden		Burton	Hail Creek	3	BUR-047		26.8	ABUR-006 (Woden 1000 Ext)	2,173
Burton South	N521-Woden		Burton	Hail Creek	4	BUR-048		31.4	ABUR-006 (Woden 1000 Ext)	2,173
Burton South	N521-Woden		Burton	Woden Zig-Zag and Burton Face	5	BUR-049		105.6		
Burton North	N521-Woden	TA1036	Burton	Goat canyon	1	BUR-043		85.5		
Burton North	N521-Woden	TA1036	Burton	Goat canyon	2	BUR-044		106.8		
Eagle	N519-Eagle	TA1031	Eagle	Eagle Creek	1	EAG-044		53.7	AEAG-003	1004
Eagle	N519-Eagle	TA1031	Eagle	Eagle Creek	2	EAG-045		34.6	AEAG-003	1004
Eagle	N519-Eagle	TA1031	Eagle	Eagle Creek	3	EAG-046		26.7		
Whatshan Lake	N520-Barnes - Whatshan	TA1030	Whatshan Lake	W.W. 4900 ext	1	NWL-082		29.9	ANWL-007 (W.W. 4900 ext)	3,950
Whatshan Lake	N520-Barnes - Whatshan	TA1030	Whatshan Lake	W.W. 4900 ext	2	NWL-083		29.5	ANWL-007 (W.W. 4900 ext)	3,950
Whatshan Lake	N520-Barnes - Whatshan	TA1030	Whatshan Lake	W.W. 4900 ext	3	NWL-084		18.6	ANWL-007 (W.W. 4900 ext)	3,950
Big Sheep	N501-Sheep		Big_Sheep	Upper Big Sheep I		RBSH-064		38.1	ABSH-008	6,994
Big Sheep	N501-Sheep		Big_Sheep	Upper Big Sheep I		RBSH-115		41.4	ABSH-008	6,994
Big Sheep	N501-Sheep		Big_Sheep	Upper Big Sheep I		RBSH-128		36.4	ABSH-008	6,994
Big Sheep	N501-Sheep		Big_Sheep	Upper Big Sheep I		RBSH-129		19.3	ABSH-008	6,994
Big Sheep	N501-Sheep		Big_Sheep	Upper Big Sheep I		RBSH-118		15.7	ABSH-008 ABSH-010	6,994 794
Bulldog	N509-Dog	A95559	Bulldog	Pup Creek Rail	2	RBUL-102	BF6VA	31.7		
Bulldog	N509-Dog	A95559	Bulldog	Pup Creek Rail	4	RBUL-144	BF6VC	15.4		
Bulldog	N509-Dog	A95559	Bulldog	Pup Creek Rail	3	RBUL-105	BF6VB	5.4		
Bulldog	N509-Dog		Bulldog	Upper Pup Cr		RBUL-116		29.7	ABUL-030	3986
Bulldog	N509-Dog		Bulldog	Upper Pup Cr		RBUL-119		14.5	ABUL-030	3986
Bulldog	N509-Dog		Bulldog	Upper Pup Cr		RBUL-118		43.5	ABUL-030	3986
Cai	N507-Glade		Grassy Cai	Cai Face		RGRS-026		40.4	AGRS-027	2,858
Lemon	N515-Lemon	TA1020	Lemon	South Lemon	1	RLEM-008	BF6QA	44.4		
Lemon	N515-Lemon	TA1020	Lemon	South Lemon	2	RLEM-051		30.6	ALEM-018	443
Robson Ridge	N509-Dog		Robson Ridge	Moberly Creek		RRRG-029		25.5		
Robson Ridge	N509-Dog		Robson Ridge	Moberly Creek		RRRG-073		24.9		





Regional District of  
Kootenay Boundary

## Staff Report

<b>RE:</b>	FrontCounter BC Referral – Crown Land Section 56 and 57 Authorization under the <i>Forest and Range Practices Act</i>		
<b>Date:</b>	March 31, 2020	<b>File #:</b>	D-12-1
<b>To:</b>	Chair Langman and members of the Board of Directors		
<b>From:</b>	Corey Scott, Planner		

### Issue Introduction

FrontCounter BC has invited us to comment on an application submitted by Doug Zorn, on behalf of the Grand Forks ATV Club, for an authorization under Section 57 of the *Forest and Range Practices Act* (FRPA) to rehabilitate and maintain a trail on Crown land, and to legally designate the trail under Section 56 of the *Act* (see attachments).

Property Information	
<b>Owner(s):</b>	Crown Provincial; 1 Privately-owned parcel
<b>Applicant:</b>	Grand Forks ATV Club
<b>Agent:</b>	Doug Zorn
<b>Location:</b>	Areas adjacent to Burrell Creek
<b>Electoral Area:</b>	Electoral Area D/Rural Grand Forks
<b>Legal Description(s):</b>	Various
<b>Area:</b>	22.8km (approximately 10m wide)
<b>Current Use(s):</b>	Informal Trail
Land Use Bylaws	
<b>OCP Bylaw 1555:</b>	Rural Resource 1; Rural Resource 2; Parks and Recreation
<b>Zoning Bylaw 1675:</b>	Rural Resource 1; Rural Resource 3; Parks
Other	
<b>ALR:</b>	NA
<b>Waterfront / Floodplain:</b>	NA

### History / Background Information

The Franklin Trail is an existing trail managed by the Grand Forks ATV Club through a stewardship agreement with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD).

Page 1 of 3

P:\PD\General Files\D-12 Electoral Area D Parks and Trails\D-12-1 Heritage Trail from Franklin Camp to McKinley  
FSR\Board\2020-03-31\_CL\_GrandForksATVClub\_Board(1).docx

The applicant states that it was built around 1930 to link the Union Mine near Franklin Mountain with the railway line to Grand Forks near Lynch Creek. The trail spans 22.8km and is approximately 10m wide, with the primary access point from the Burrell Creek West Forestry Service Road (FSR). It is located on unsurveyed Crown Land, Crown Provincial District Lots, and one privately-owned District Lot at the northern-most extent of the trail (District Lot 3672).

The lands the trail is located on are designated as 'Rural Resource 1' and '2', and 'Parks and Recreation' in the Electoral Area D/Rural Grand Forks Official Community Plan No. 1555 (OCP). They are also zoned 'Rural Resource 1' and '3', and 'Parks' in the Electoral Area D/Rural Grand Forks Zoning Bylaw No. 1675.

### Proposal

The proposal is to utilize the existing trail for both motorized and non-motorized recreational users. The applicant is requesting an authorization from FLNRORD to:

1. rehabilitate the existing trail under Section 57 of the *Forest and Range Practices Act*; and,
2. legally designate the Crown land the trail is on as a heritage recreation trail, under Section 56 of the *Act*.

The applicant has provided a separate proposal description that outlines their historical rationale for the application (see attachments).

The proposal will utilize the existing trail only and does not propose any widening, water crossings, or expansion. The proposed term is indefinite.

### Implications

The proposal is consistent with the OCP's goals, objectives and policies for the Rural Resource 1 and 2 land use designations.

A very small section at the north end of the trail falls on lands designated for Parks and Recreation. The objectives for the Parks and Recreation land use designation encourage heritage trails, as this classification would encourage safe use by reducing the potential for incompatible users on the trail.

The policies for Parks and Recreation land encourage trail users to inform themselves about any potential hazards and land ownership along the trail. There is a small segment of the trail that crosses over private property. It is not known if there are any agreements in place between this property owner and the Grand Forks ATV Club or the Province. Based on the policies for Parks and Recreation, the applicant should seek permission from the property owner to utilize the section of trail passing over the property (DL 3672).

The Province forwarded along maps with the referral noting that small portions of the trail pass through areas that have both high and moderate archaeological potential. However, there are no registered heritage or archaeological sites in the areas on or adjacent to the trails. The OCP's policies with respect to heritage resources encourage

Page 2 of 3

P:\PD\General Files\D-12 Electoral Area D Parks and Trails\D-12-1 Heritage Trail from Franklin Camp to McKinley FSR\Board\2020-03-31\_CL\_GrandForksATVClub\_Board(1).docx

land owners to ensure they are in compliance with the *Heritage Conservation Act*. Referrals of this nature are commonly referred to the Province's Archaeology Branch for comment.

The applicant has noted that they reached out to BCTS due to the trail's proximity to FSRs. They state in the application that BCTS would be in support of the proposal, subject to review of their future plans in the area.

The proposal is consistent with all regulations contained within the Zoning Bylaw.

### **Advisory Planning Commission (APC)**

The Electoral Area D/Rural Grand Forks APC considered the referral at their March 5, 2020 meeting. The APC discussed "the importance of maintaining both recreational and heritage sites in our area." They provided a recommendation of support for the referral, subject to a legal agreement being put in place with the owner of DL 3672.

### **Recommendation**

That the Regional District of Kootenay Boundary Board of Directors directs staff to forward this staff report, "FrontCounter BC Referral – Crown Land Section 56 and 57 Authorization under the *Forest and Range Practices Act*", which includes comments from the Electoral Area D/Rural Grand Forks Advisory Planning Commission to Front Counter BC for consideration.

### **Attachments**

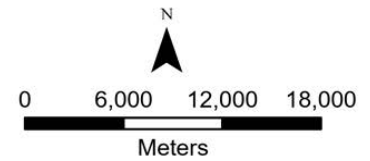
Trail Context Map  
Site Location Map  
Provincial Referral



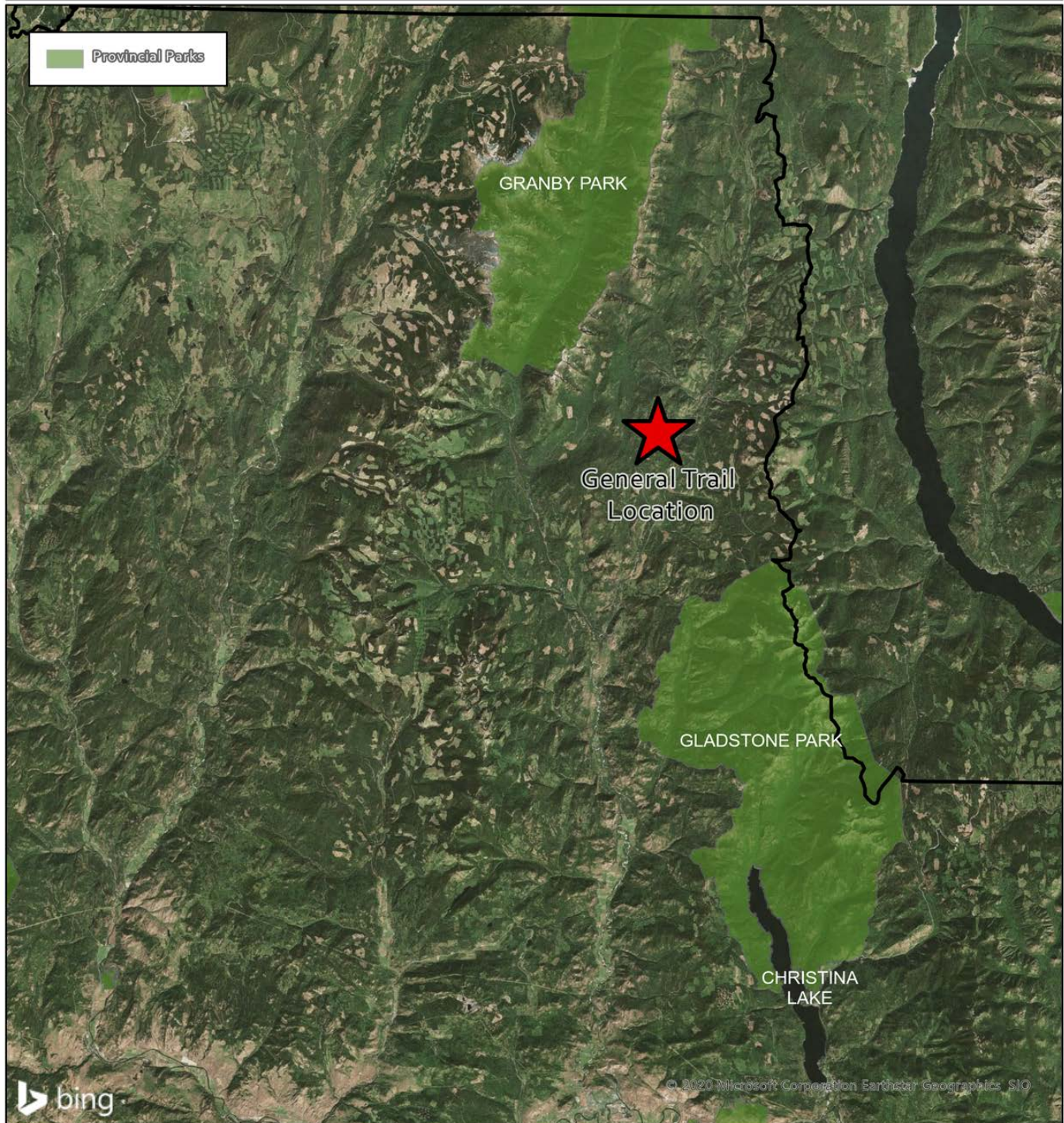
Regional District of  
Kootenay Boundary

Date: 23-Mar-2020

## Trail Context Map

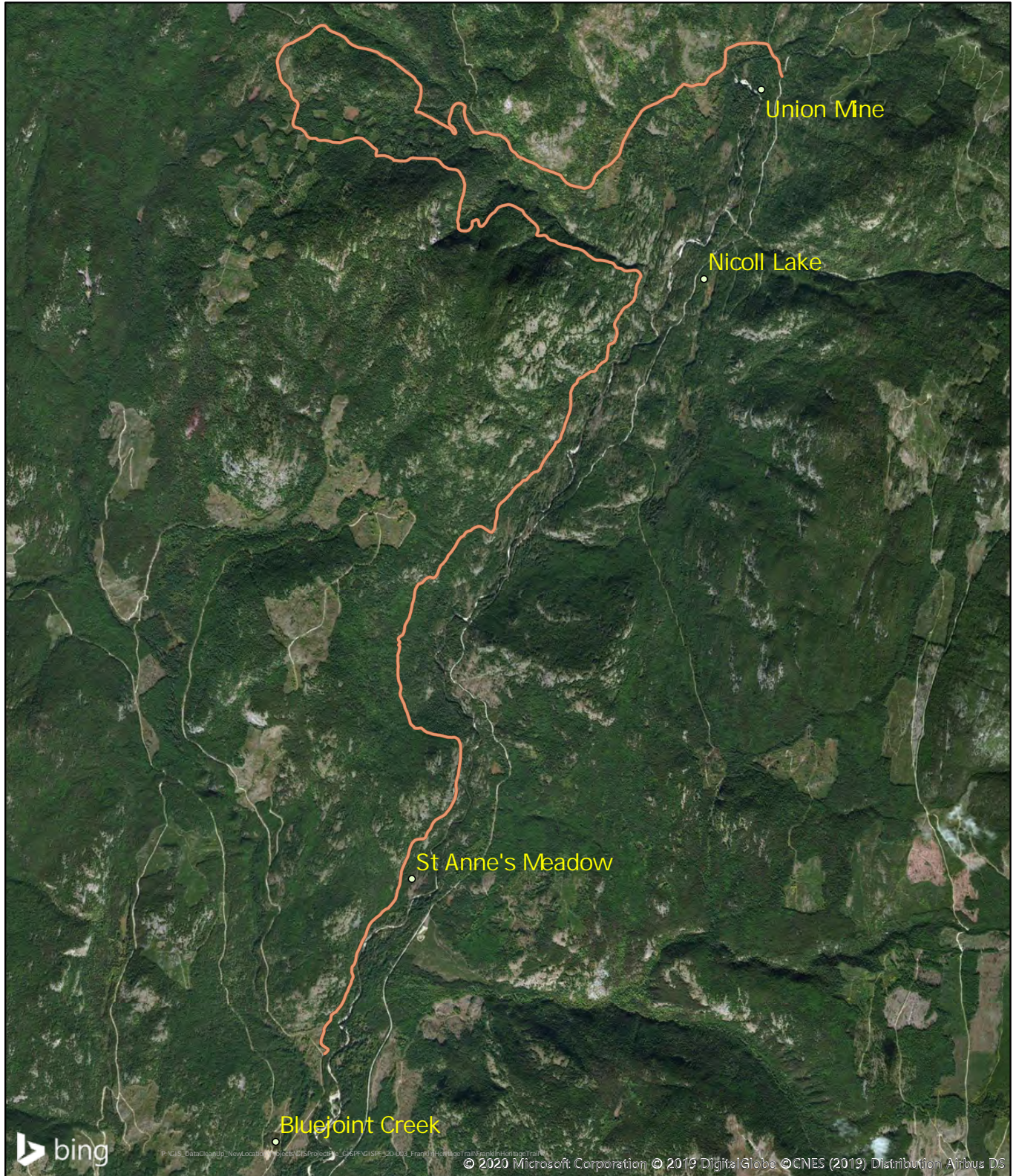


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0 500 1,000 1,500 2,000  
Meters

## Site Location Map

Franklin Heritage Trail

1: 50,000





Ministry of Forests, Lands and  
Natural Resource Operations

## Proposal Form for Trails and Recreation Facilities on Crown Land

### For Office Use Only

Date Received	Received By	Recreation District	File no (if applicable)
---------------	-------------	---------------------	-------------------------

All applications must include a completed application form, and for proposals involving previously 'un-managed' trails or facilities or new trails or facilities, the application must also include a general location map, a specific location map and submission of digital geo-spatial information as described in the *Application Information and Guidelines* associated with this Form. **Incomplete applications will not be considered.**

### Part 1. Proponent Name and Contact Information

**Proponent Name:**

FULL LEGAL NAME of Individual(s), Organization or Society

**Proponent Mailing Address:**

**Contact Name for Organization or Society:**

**Proponent Contact Numbers:**

Phone: [REDACTED]

Daytime Phone:

Fax:

Email Address: [REDACTED]

### Part 2. General Proposal Description

**Purpose or intended use of proposed trail or recreation facility:**

**Brief description of proposed trail or recreation facility and any work or activities planned:**

**Location of proposed trail or recreation facility:**



**This proposal is for:** (refer to *Application Information and Guidelines* for explanation of proposal types)

1. Authorization under Section 57 of the *Forest and Range Practices Act* to construct, rehabilitate or maintain a trail or recreation facility on Crown land: (please select one choice from each column)

<input type="checkbox"/> construction <input type="checkbox"/> maintenance <input type="checkbox"/> rehabilitation	<input type="checkbox"/> a managed trail or recreation facility <input type="checkbox"/> an unmanaged trail or recreation facility <input type="checkbox"/> a new trail or recreation facility	For an existing trail, is it a Heritage Trail or known to have heritage, or historic values? <input type="checkbox"/> designated Heritage Trail <input type="checkbox"/> known Historic or Heritage Value <input type="checkbox"/> no known heritage values
--	--	--

2. Consideration of a trail or facility on Crown land for designation by the Province as a *recreation site* or *recreation trail* under Section 56 of the *Forest and Range Practices Act*?

☐ YES ☐ NO

### Part 3. Detailed Trail or Recreation Facility Description

Approximate trail or recreation facility size:

Proposed work start dates:

Approximate trail or facility length x width:

Proposed work completion dates:

**Describe the anticipated or proposed trail or recreation facility uses (check all that apply):**

☐ Camping ☐ Picknicking ☐ Fishing ☐ Hiking ☐ Mountain Biking ☐ Horseback Riding ☐ Cross Country Skiing

☐ Boating ☐ Snowmobiling ☐ ATV's (ORVs) ☐ Trail bikes (Motorized) ☐ Other \_\_\_\_\_  
 (Please Specify)

**Are you aware of any potential land conflicts or constraints, including overlap with private property, grazing leases, provincial parks or protected areas, Old Growth Management Areas, or is the proposed trail or recreation facility located within a community watershed?**

☐ Yes ☐ No Describe:

**Identify any construction or maintenance guidelines or standards that will be followed when conducting works, any infrastructure that will be required, or signage to be installed:**

**Describe any significant water features including creeks, streams, rivers or wetlands the proposed recreation trail or facility might cross or potentially impact, and how you plan to protect these areas:**

#### Digital geo-spatial information provided with application

Format: ☐ gpx file ☐ shape file ☐ kml file (must be based on field collected gps data)

File name(s):

#### Maps & Photos Included

☐ General Location Map  
☐ Specific Location Map  
☐ Colour Photographs

(see *Application Process Information Package* for spatial data requirements and map requirements associated with this application)

**Part 4. Additional Information**

**Describe any discussions or communications with potentially impacted stakeholders, interest holders or First Nations regarding this proposal:**

**Describe your or your organization's capacity and commitment for ongoing maintenance of the proposed trail or recreation facility, should it be approved:**

*(attach additional pages as necessary, including any letters of support from stakeholders, summaries of correspondence, etc)*

Applicant Signature    Printed Name of Applicant	    Date
--	----------------------

**PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS**

**NOTE:** The information you provide will be subject to the *Freedom of Information and Protection of Privacy Act*. If you have any questions regarding the treatment of your personal information, please contact the Office of the Information & Privacy Commissioner for British Columbia. Visit [www.oipc.bc.ca/](http://www.oipc.bc.ca/) for more information.

The submission of this form does not in any manner convey any rights to use or occupy Crown land.

### FrontCounter BC Contact Information

#### Phone

Call FrontCounter BC toll free at: **1-877-855-3222**  
 Call from outside North America at: **++1-778-372-0729**

#### Email

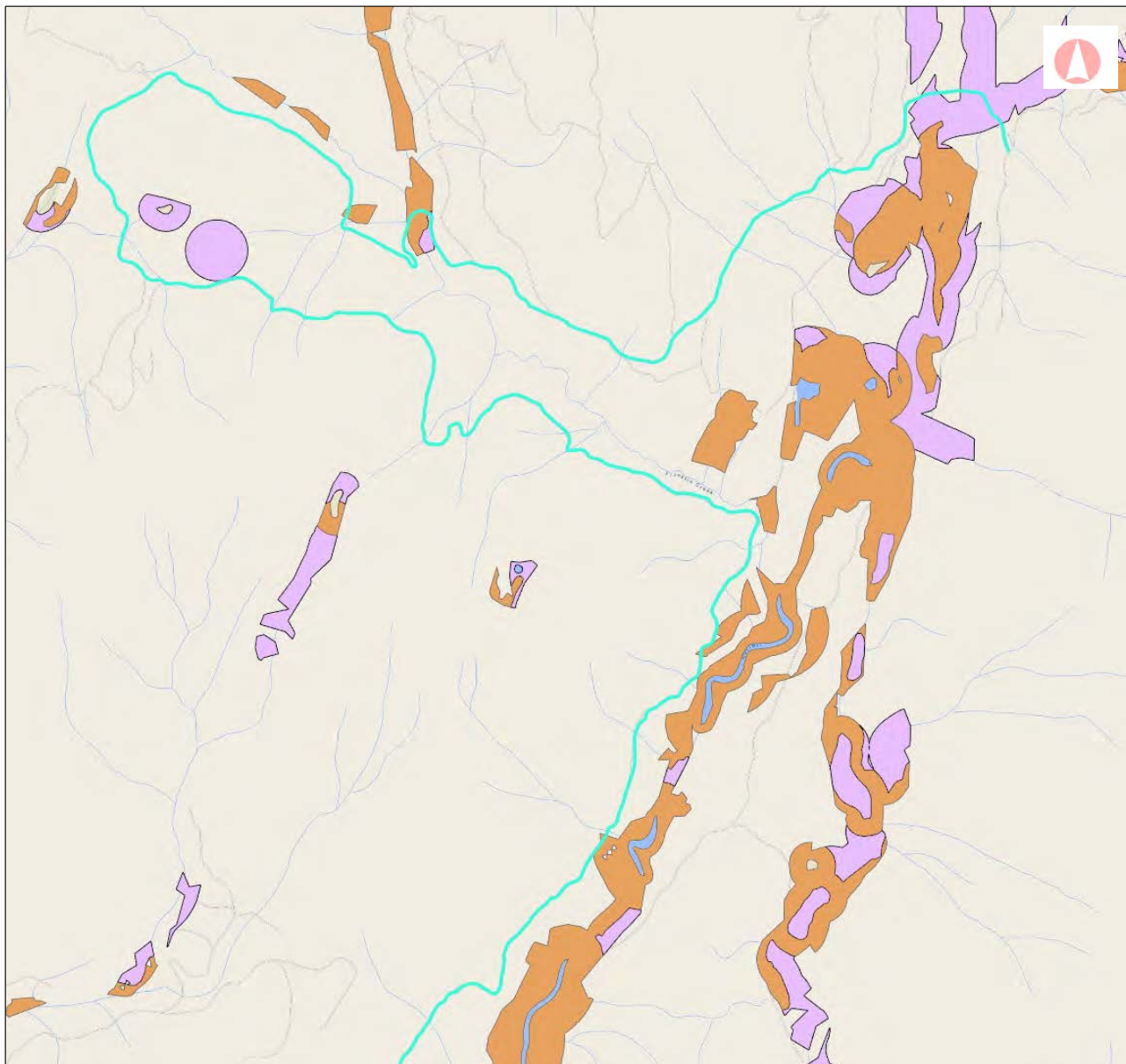
[FrontCounterBC@gov.bc.ca](mailto:FrontCounterBC@gov.bc.ca)

#### Website

For information on the nearest FrontCounter BC location, or other information regarding your Natural Resource Application, visit

<http://www.frontcounterbc.gov.bc.ca/>





## Arch Map North

### Legend

#### Archaeology Overview Asse

##### POTENTIAL

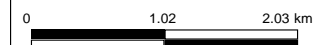
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#### Archaeological Sites

##### REGISTRATIONSTATUS

- Registered
- Registry Candidate
- Decision Pending
- Federal Jurisdiction
- Legacy
- Recorded/Unprotected
- Cancelled Record

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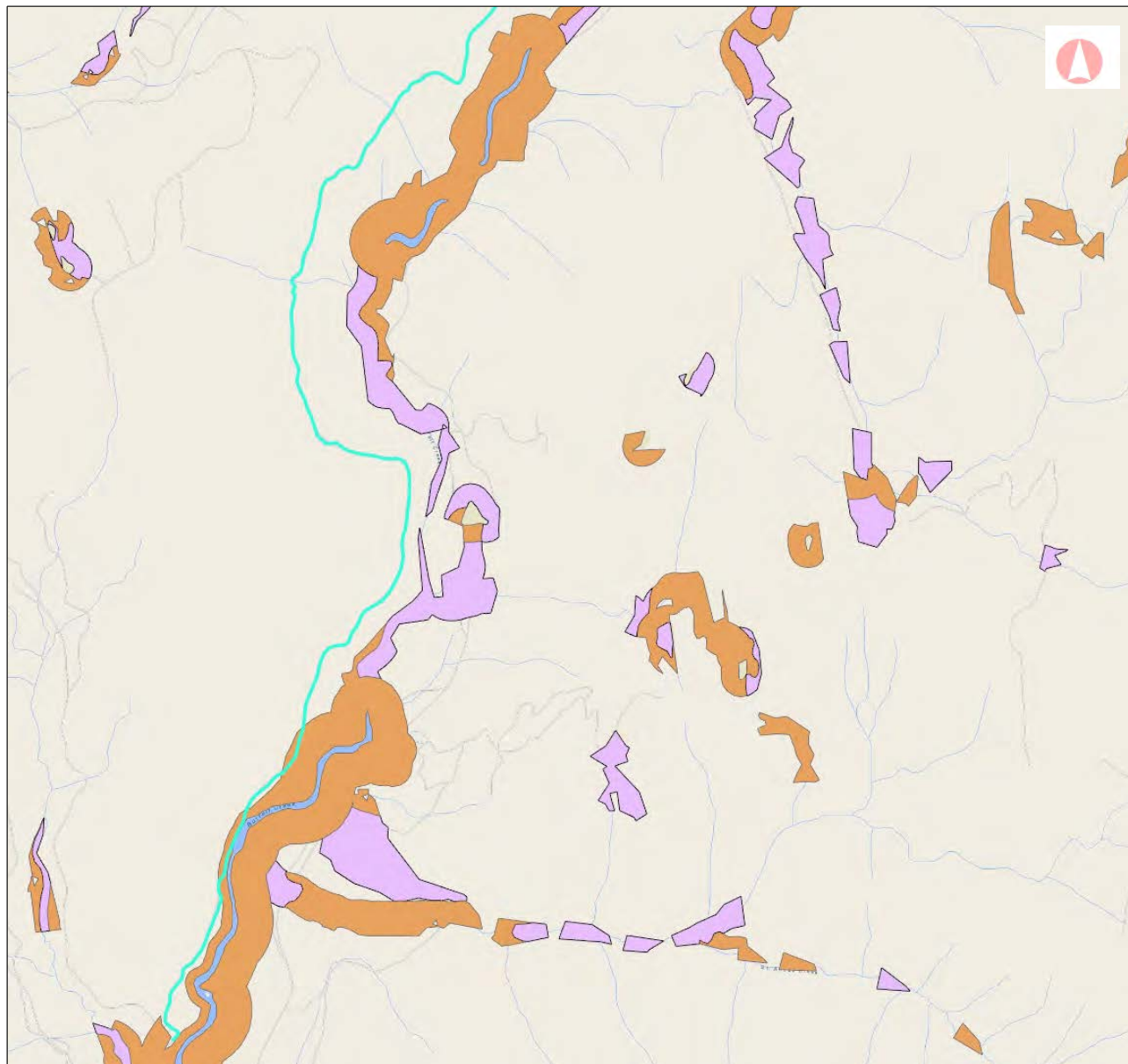
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Datum: NAD83  
Projection: WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

### Key Map of British Columbia





## Arch Map South

### Legend

#### Archaeology Overview Asse

##### POTENTIAL

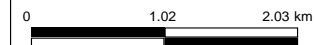
- MOD
- High

#### Archaeological Sites

##### REGISTRATIONSTATUS

- Registered
- Registry Candidate
- Decision Pending
- Federal Jurisdiction
- Legacy
- Recorded/Unprotected
- Cancelled Record

#### tilecache



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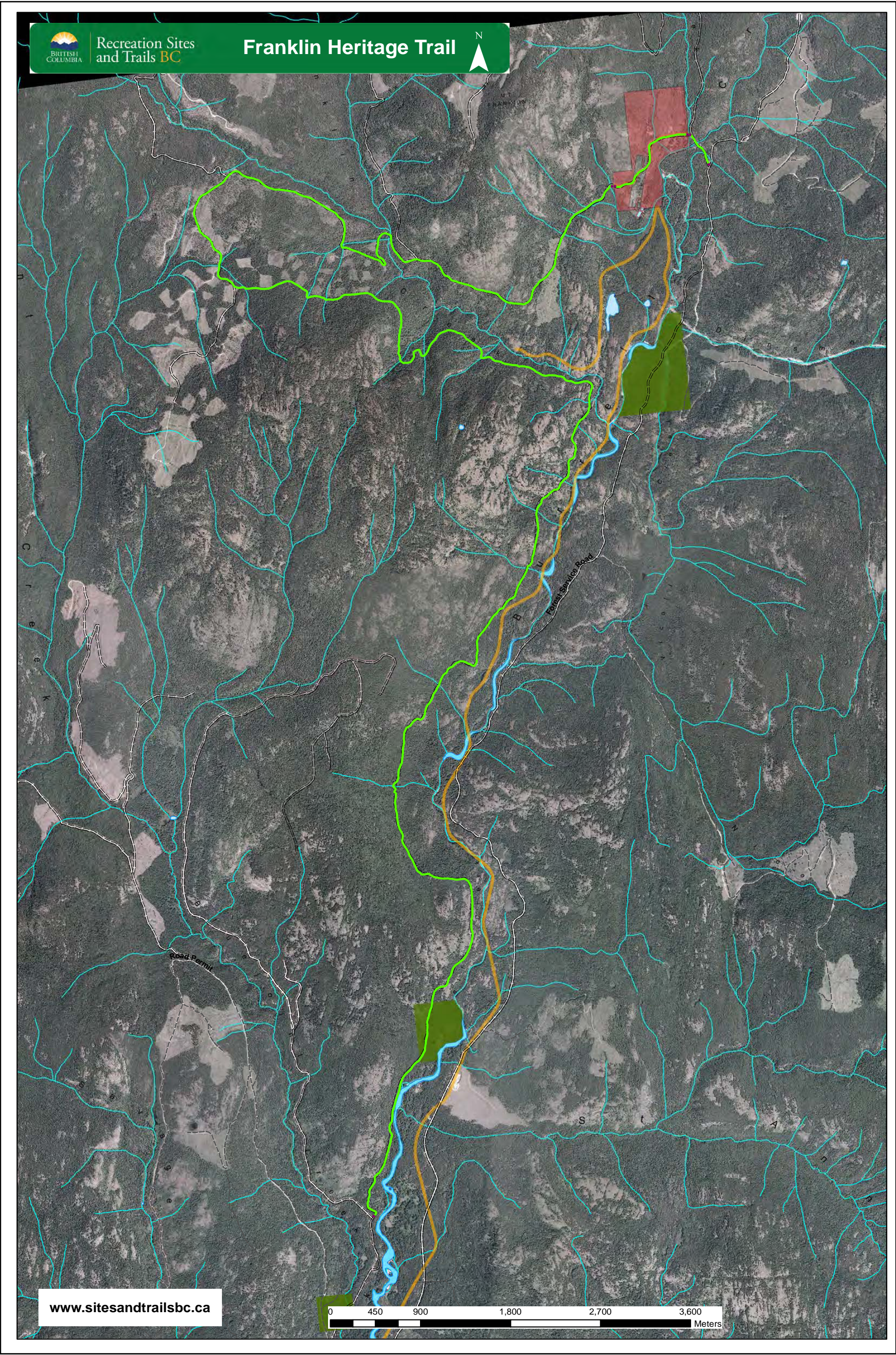
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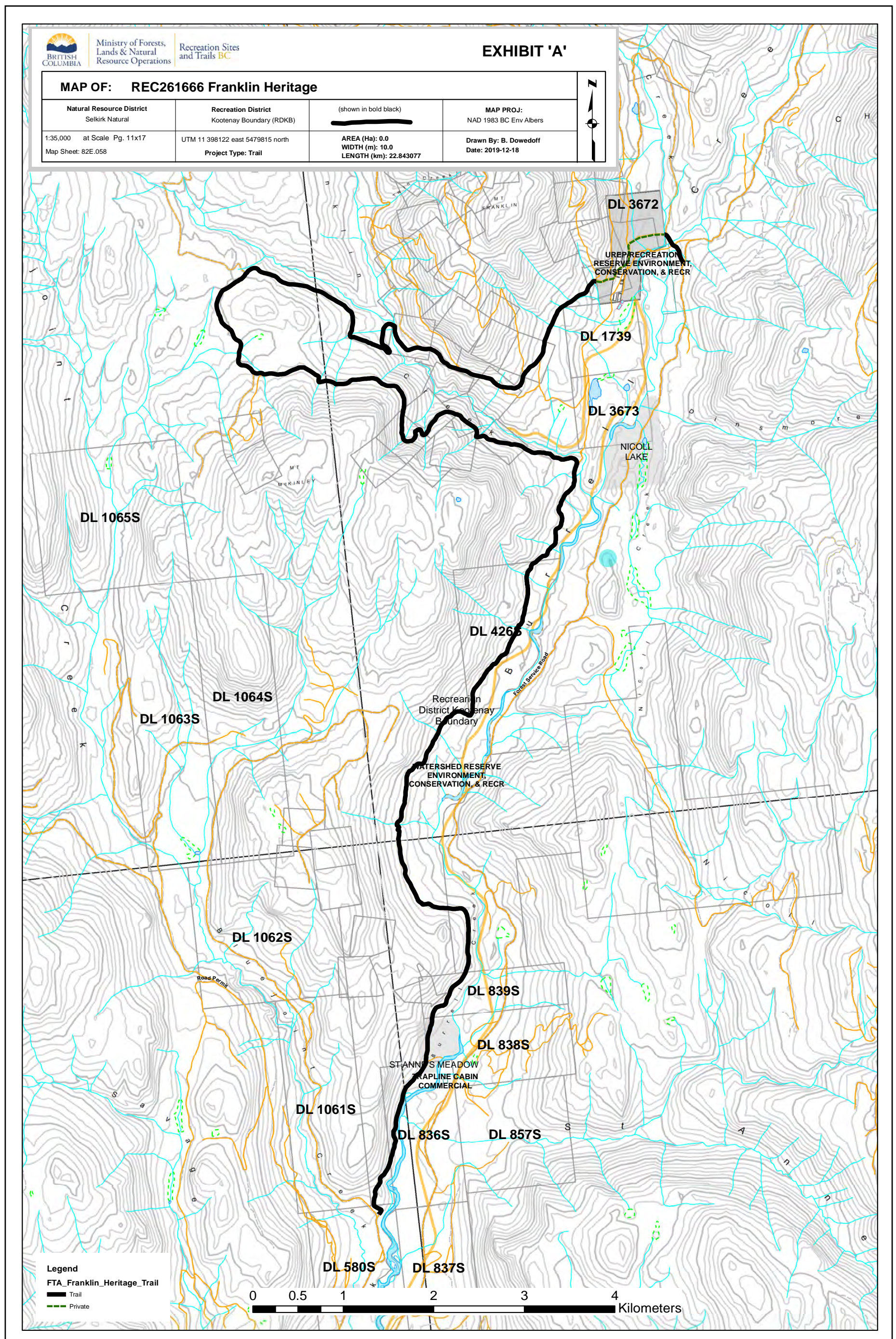
### Key Map of British Columbia



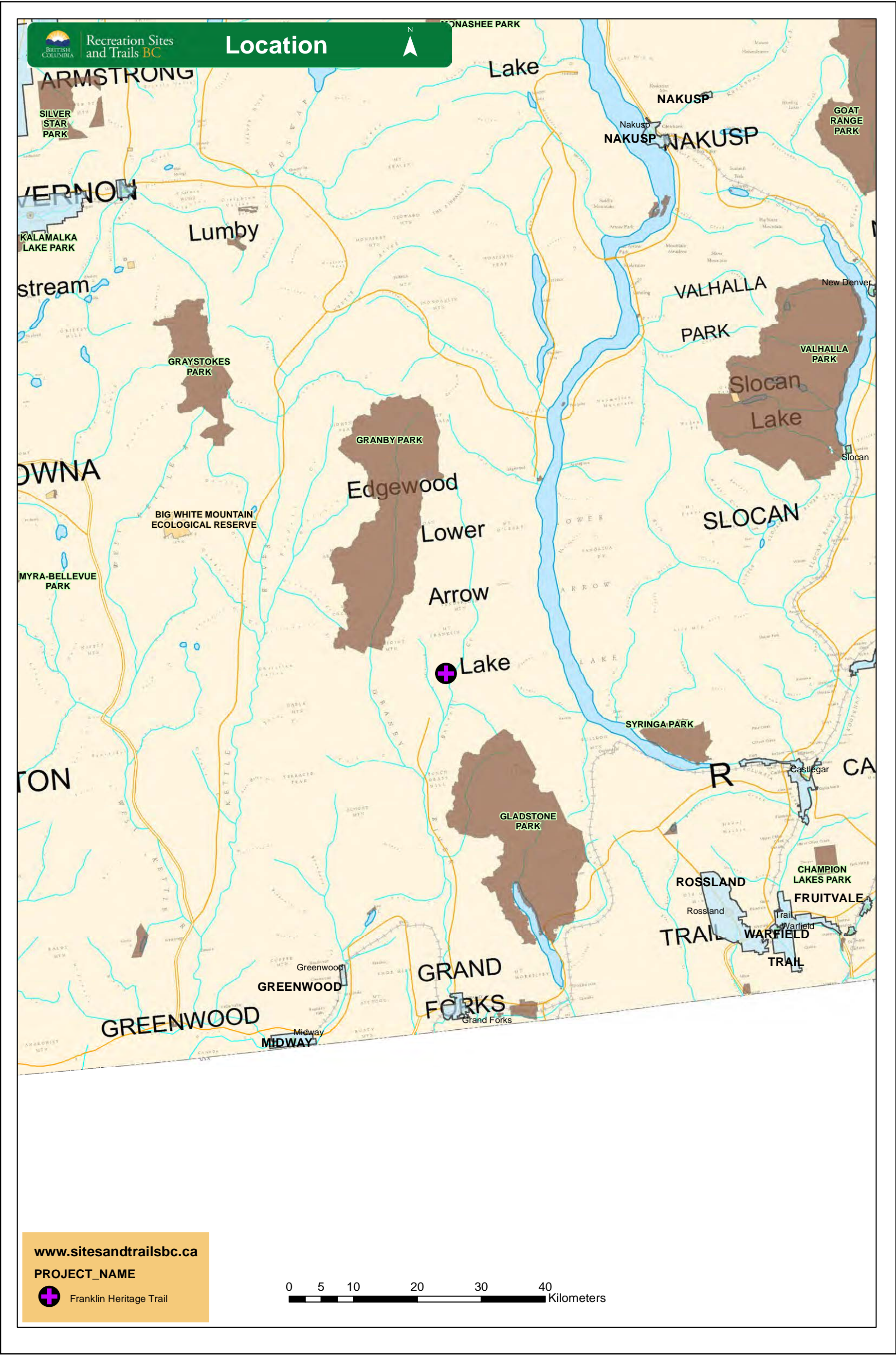














## Staff Report

<b>RE:</b>	Agricultural Land Commission Referral – Subdivision		
<b>Date:</b>	March 31, 2020	<b>File #:</b>	D-1624-04884.000
<b>To:</b>	Chair Langman and members of the Board of Directors		
<b>From:</b>	Corey Scott, Planner		

### Issue Introduction

We have received a referral from the Agricultural Land Commission (ALC) for an application to subdivide land within the Agricultural Land Reserve (ALR) in Electoral Area D/Rural Grand Forks (see attachments).

Property Information	
<b>Owner(s):</b>	Woldemar W. Dahl
<b>Agent:</b>	Theresa Carson
<b>Location:</b>	4850 Hardy Mountain Road, Grand Forks
<b>Electoral Area:</b>	Electoral Area D/ Rural Grand Forks
<b>Legal Description(s):</b>	DL 1624, SDYD
<b>Area:</b>	127.1 Ha
<b>Current Use(s):</b>	Residential; Agriculture
Land Use Bylaws	
<b>OCP Bylaw No. 1555:</b>	Rural Resource 1; Agricultural Resource 1
<b>DP Area:</b>	NA
<b>Zoning Bylaw No. 1675:</b>	Rural Resource 1; Agricultural Resource 1
Other	
<b>ALR:</b>	Partial
<b>Waterfront / Floodplain:</b>	NA
<b>Service Area:</b>	NA
<b>Planning Agreement Area:</b>	Grand Forks

### History / Background Information

The property owners applied for a subdivision through the Ministry of Transportation and Infrastructure (MOTI) in early 2019 to subdivide the property into three lots. The referral we received from MOTI indicated that the applicant had been in contact with the ALC and they had indicated that no ALC approval would be required. A Preliminary Layout Approval (PLA) was issued on March 25, 2019. In seeking to finalize the

subdivision in the months following the PLA, it was determined by the ALC that an application would be required.

The agricultural capability of the non-ALR portion of the property is limited by topographical constraints. The ALR portions are considered to be Class 4 with limitations due to topography and stoniness, with no ability to be improved.

Additional history and background is contained within the staff report from the original MOTI referral (see attachments).

## Proposal

The applicant is proposing to subdivide the 127.1ha parcel into three parcels: Lot 1, 47.2ha; Lot 2, 43.3ha; and Lot 3, 32.3ha. The remaining parcel area will be used as road dedication (see attachments).

The proposed subdivision involves two separate sections of ALR land of approximately 32.7ha and 2.0ha. The two sections are located approximately 850m from one another.

## Implications

An ALC subdivision application was not initially thought to be required because the proposed lot lines do not bisect any ALR land. Proposed Lot 1 establishes a legal boundary along the ALR boundary. However, after further review by the ALC it was determined that an application is required because the proposal does not meet the requirements set out in Section 10(1) of the *Agricultural Land Reserve General Regulation*. In order for MOTI to approve a subdivision plan that involves ALR land, the proposed subdivision must achieve one or more of the following:

- a) consolidate 2 or more parcels into a single parcel by elimination of common lot lines;
- b) resolve a building encroachment on a property line and create no additional parcels;
- c) involve not more than 4 parcels, each of which is a minimum of 1 ha, and result in all of the following:
  - i. no increase in the number of parcels;
  - ii. boundary adjustments that, in the opinion of the approving officer, will allow for the enhancement of farming on the owner's agricultural land or for the better use of structures used for farming;
  - iii. no parcel in the reserve of less than 1 hectare;

Although the two sections of ALR land are not connected, the proposal would result in an increase in the number of parcels, contrary to the provisions of Section 10(1)(c)(i) of the Regulation. As such, the ALC determined that an application is necessary.

The proposal is consistent with the Electoral Area D/Rural Grand Forks Official Community Plan Bylaw No. 1555. Additionally, it meets the minimum parcel size requirements of Zoning Bylaw No. 1675. Park land dedication is not required because the subdivision results in the creation of less than three parcels.

### **Advisory Planning Commission (APC)**

The Electoral Area D/Rural Grand Forks APC considered the application at their March 5, 2020 meeting. The application was supported, as "all 3 parcels meet minimum parcel sizes for their zoning, and the two pieces that are in the ALR are already separated and will remain intact."

### **Recommendation**

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward, with a recommendation of support, the application to the Agricultural Land Commission for the proposed subdivision submitted by Theresa Carson for the property legally described as DL 1624, SDYD, Electoral Area D/Rural Grand Forks.

### **Attachments**

Site Location Map

Subject Property Map

Staff Report, prepared by Elizabeth Moore, Planner, dated February 14, 2019

Applicant Submission



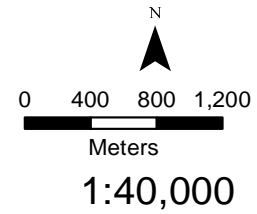


Regional District of  
Kootenay Boundary

Date: 21/01/2019

## Site Location Map

District Lot 1624  
Similkameen Div of Yale Land District



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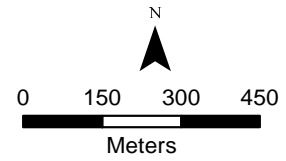


Regional District of  
Kootenay Boundary

Date: 21/01/2019

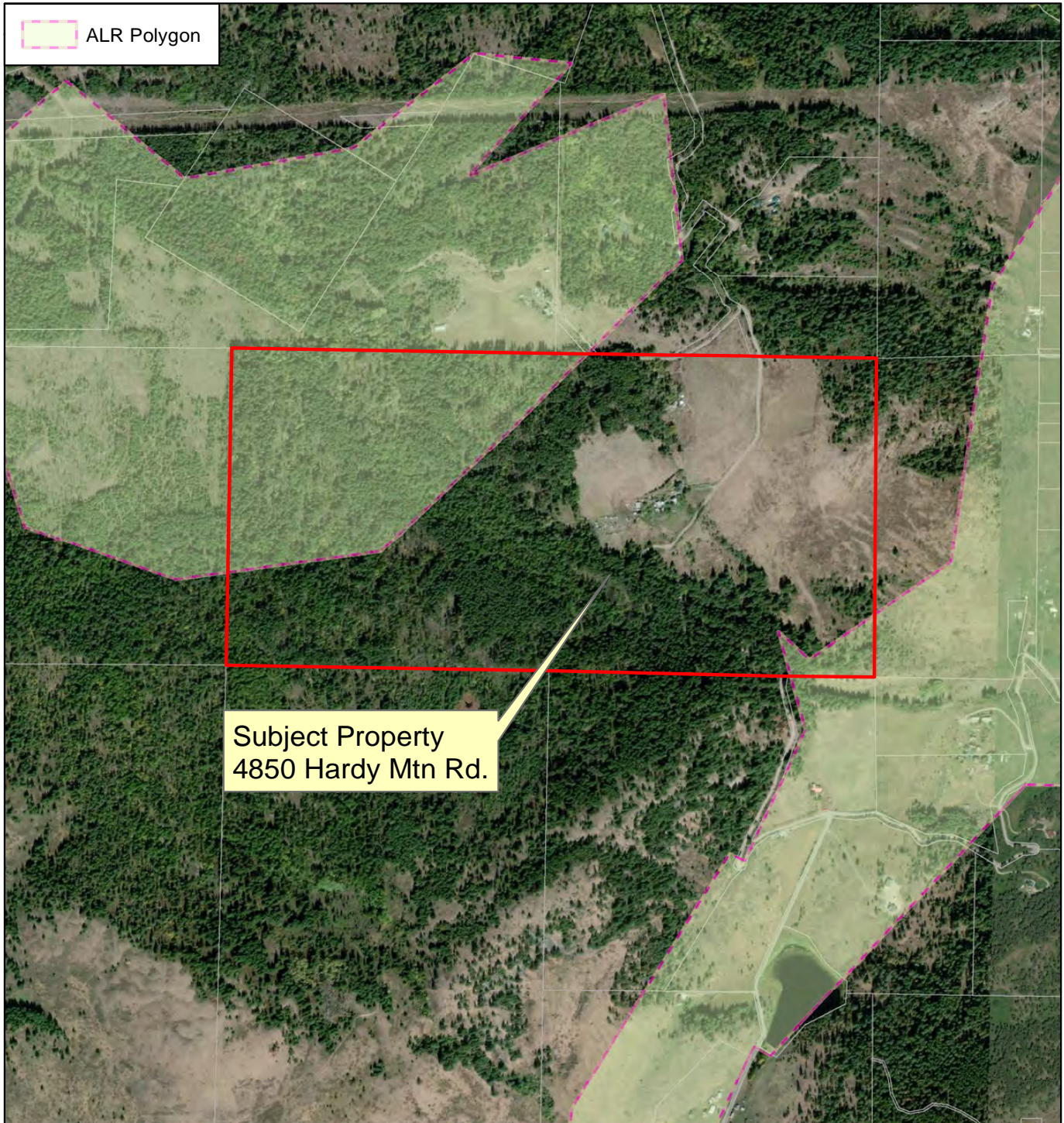
## Subject Property Map

District Lot 1624  
Similkameen Div of Yale Land District



1:12,500

ALR Polygon



Subject Property  
4850 Hardy Mtn Rd.

P:\PD\IEA\_'D\1624-04884.000 Dahl\2020-ALC Subdivision\APC\2020-03-03\_Dahl\_ALR\_APC



## Electoral Area Services (EAS) Committee Staff Report

<b>RE:</b>	Ministry of Transportation and Infrastructure - Subdivision		
<b>Date:</b>	February 14, 2019	<b>File #:</b>	D-1624-04884.000
<b>To:</b>	Chair Worley and members of the EAS Committee		
<b>From:</b>	Elizabeth Moore, Planner		

### Issue Introduction

The RDKB has received a referral from the Ministry of Transportation and Infrastructure (MOTI) regarding a subdivision application in Electoral Area 'D' / Rural Grand Forks (see Attachments).

Property Information	
<b>Owner(s):</b>	Woldemar W. Dahl
<b>Agent:</b>	Brad Pendergraft, Pendergraft Professional Land Surveying
<b>Location:</b>	4850 Hardy Mountain Road, Grand Forks
<b>Electoral Area:</b>	Electoral Area 'D' / Rural Grand Forks
<b>Legal Description(s):</b>	DL 1624
<b>Area:</b>	127.1 Ha
<b>Current Use(s):</b>	Vacant
Land Use Bylaws	
<b>OCP Bylaw No. 1555:</b>	Rural Resource 1; Agricultural Resource 1
<b>DP Area:</b>	NA
<b>Zoning Bylaw No. 1299:</b>	Rural Resource 1
Other	
<b>ALR:</b>	4TAP (4TP)
<b>Waterfront / Floodplain:</b>	NA
<b>Service Area:</b>	NA
<b>Planning Agreement Area:</b>	Grand Forks

### History / Background information

The property is located to the west of Grand Forks. It contains two sections of ALR land, a larger section on the northwest corner of the property and a smaller portion in the southeast corner. The applicant has corresponded with the ALC with regard to the

Page 1 of 2

P:\PD\EA\_ 'D'\D-1624-04884.000 Dahl\2019-02-MOTI\_Subdivision\EAS\2019-02-06\_MOTI\_EAS.docx

ALR on the property. The ALC indicated that as long as the ALR lands remain undivided, no ALC approval is needed. The Proposed Subdivision Plan displays how the ALR lands will remain undivided with parcel boundaries following those of the ALR.

The Subject Property is designated as Rural Resource 1 and Agricultural Resource 1 in the *Electoral Area 'D' Official Community Plan Bylaw No. 1555, 2016*. The Agricultural Resource 1 zoning indicates ALR lands outside the Granby River Valley have a minimum parcel size of 10ha for new parcels created by subdivision. Within the *Electoral Area 'D' Zoning Bylaw No. 1299, 2005*, the subject property is zoned as Rural Resource 1, which outlines the minimum parcel size for new parcels created by subdivision as 10ha. The maximum density is one single family dwelling per parcel.

### **Proposal**

The applicants have proposed a subdivision of the 127 ha lot into 3 parcels: Lot 1, 48ha; Lot 2, 46ha; and Lot 3, 29ha.

The portion of the property surrounded by Hardy Mountain Road on the southern boundary of the property will be included in Lot 3. This was not clear from the original proposed subdivision plan.

### **Implications**

The OCP Agricultural Resource 1 designation and the zoning bylaw for Rural Resource 1, state that parcels to be created by subdivision must not be less than 10ha. This proposal is consistent with the OCP designation and zoning bylaw.

Park land dedication is not required for this subdivision since less than three (3) additional parcels are proposed.

### **Advisory Planning Commission (APC)**

The Electoral Area 'D'/Rural Grand Forks APC supported this application at their February 5, 2019 meeting. There were no further comments regarding this application.

### **Recommendation**

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as District Lot 1624 SDYD, Electoral Area 'D'/Rural Grand Forks, be received.

### **Attachments**

*Site Location Map*

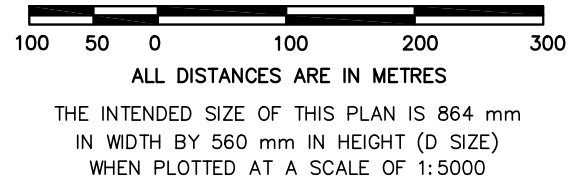
*Subject Property Map*

*Proposed Subdivision Survey*



SUBDIVISION PLAN OF  
DISTRICT LOT 1624, SDYD

PURSUANT TO SECTION 67 L.T.A.  
BCGS 82E.008



LEGEND

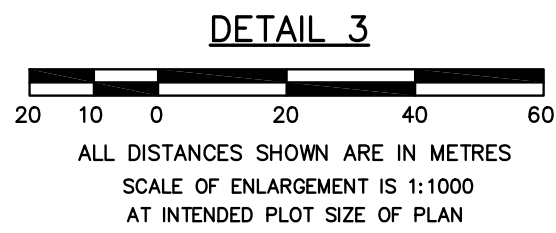
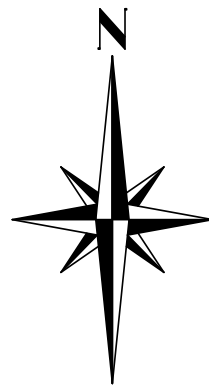
- DENOTES STANDARD IRON POST PLACED
- DENOTES STANDARD IRON POST FOUND
- △ DENOTES TRAVERSE HUB PLACED
- ▲ DENOTES TRAVERSE HUB FOUND
- ⊙ DENOTES STANDARD CAPPED POST FOUND
- ⊗ DENOTES STANDARD CAPPED POST PLACED

NOTE: THIS PLAN SHOWS ONE OR MORE WITNESS POSTS WHICH ARE NOT SET ON THE TRUE CORNER(S)  
BEARINGS TO BEARING TREES ARE MAGNETIC

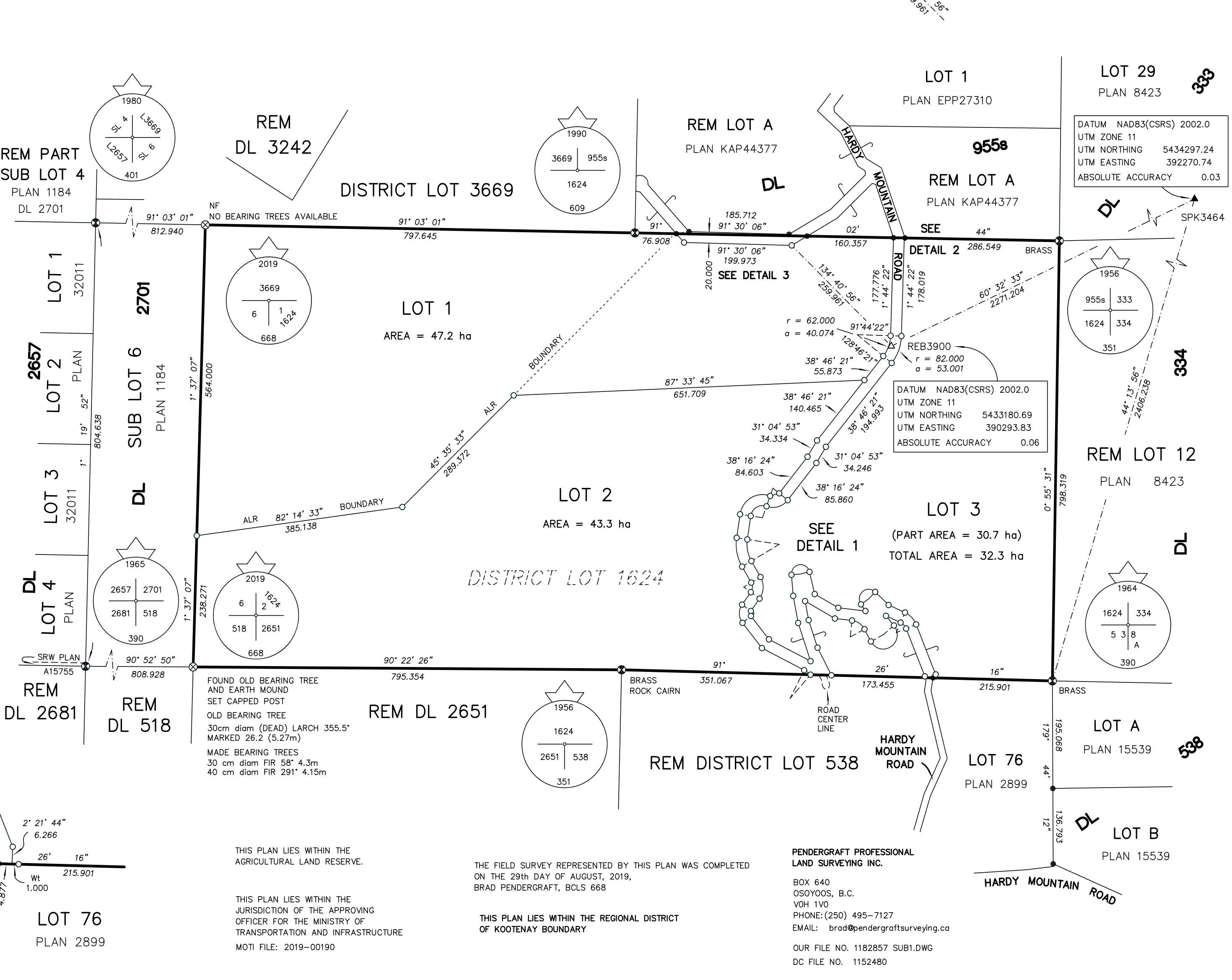
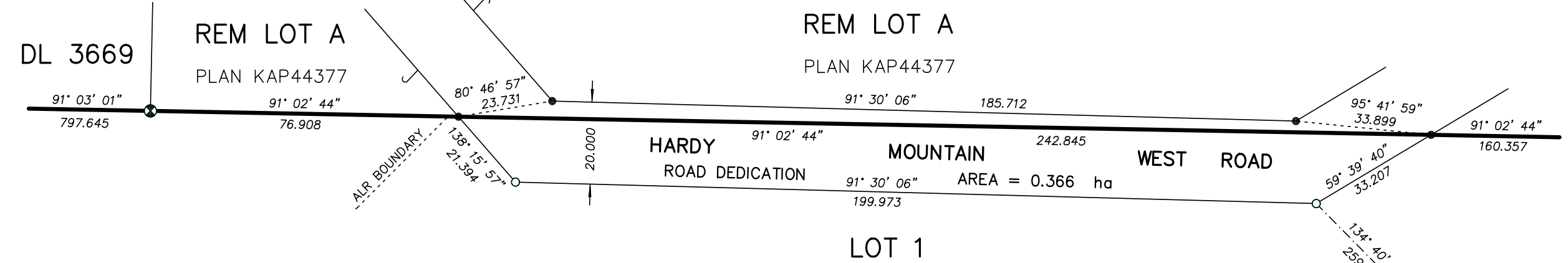
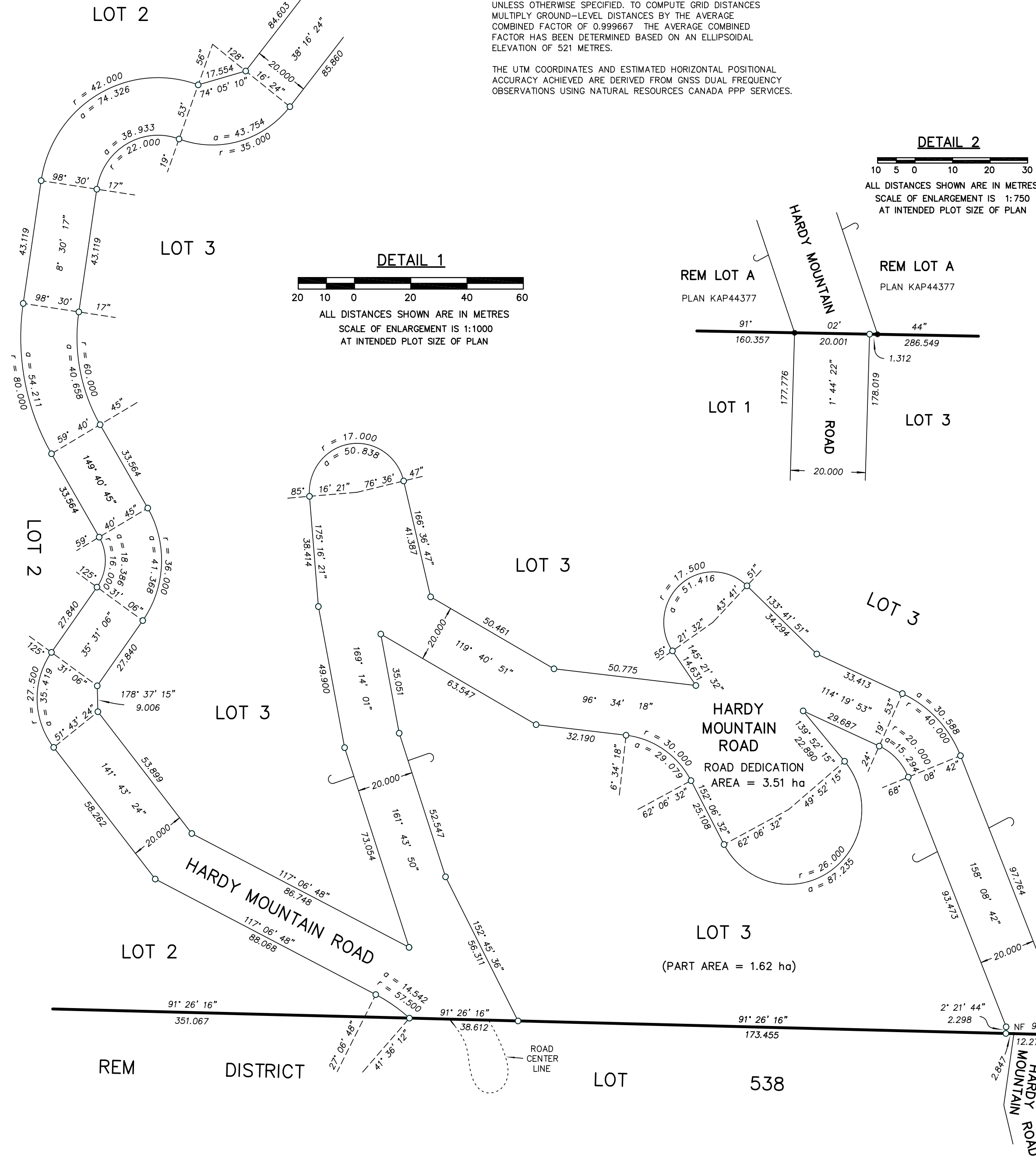
GRID BEARINGS ARE DERIVED FROM GNSS DUAL FREQUENCY OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 11.  
TO OBTAIN LOCAL ASTRONOMIC BEARINGS REFERRED TO THE MERIDIAN THROUGH THE TRAVERSE HUB LABELLED "REB3900", SUBTRACT 1° 08' 02".

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED, TO COMPUTE GRID DISTANCES MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE COMBINED FACTOR OF 0.999667. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED BASED ON AN ELLIPSOIDAL ELEVATION OF 521 METRES.

THE UTM COORDINATES AND ESTIMATED HORIZONTAL POSITIONAL ACCURACY ACHIEVED ARE DERIVED FROM GNSS DUAL FREQUENCY OBSERVATIONS USING NATURAL RESOURCES CANADA PPP SERVICES.



PLAN EPP99691



THIS PLAN LIES WITHIN THE AGRICULTURAL LAND RESERVE.

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING OFFICER FOR THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE  
MOTI FILE: 2019-00190

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED ON THE 29th DAY OF AUGUST, 2019.  
BRAD PENDERGRAFT, BCLS 668

THIS PLAN LIES WITHIN THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

PENDERGRAFT PROFESSIONAL LAND SURVEYING INC.  
BOX 640  
OSHOYOCOS, B.C.  
V0H 1Y0  
PHONE: (250) 495-7127  
EMAIL: brad@pendergraffsurveying.ca  
OUR FILE NO. 1182857 SUB1.DWG  
DC FILE NO. 1152480



## Provincial Agricultural Land Commission - Applicant Submission

**Application ID:** 60368

**Application Status:** Under LG Review

**Applicant:** Woldemar Dahl

**Agent:** Theresa Carson

**Local Government:** Kootenay Boundary Regional District

**Local Government Date of Receipt:** 01/29/2020

**ALC Date of Receipt:** This application has not been submitted to ALC yet.

**Proposal Type:** Subdivision

**Proposal:** Purpose is to subdivide land into three parcels (approximately thirds) for owner to pass on one parcel to each of his three children.

### Agent Information

**Agent:** Theresa Carson

**Mailing Address:**

[REDACTED]

**Primary Phone:** [REDACTED]

**Mobile Phone:** [REDACTED]

**Email:** [REDACTED]

### Parcel Information

#### Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

**Parcel Identifier:** 014-945-673

**Legal Description:** DL 1624 SIMILKAMEEN DIVISION YALE DISTRICT

**Parcel Area:** 126.8 ha

**Civic Address:** 4850 Hardy Mountain Road

**Date of Purchase:** 01/01/1965

**Farm Classification:** No

#### Owners

1. **Name:** Woldemar Dahl

**Address:**

[REDACTED]

**Phone:** [REDACTED]

**Cell:** [REDACTED]

**Email:** [REDACTED]

---

**Applicant:** Woldemar Dahl

**Current Use of Parcels Under Application****1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

*Owner's son currently uses land for raising approximately 10 cattle*

**2. Quantify and describe in detail all agricultural improvements made to the parcel(s).**

*Land has been fenced. Approximately 1/2 ha planted in grapes with drip irrigation*

**3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).**

*Residential and recreational use.*

**Adjacent Land Uses****North**

**Land Use Type:** Residential

**Specify Activity:** Currently residential and recreational use

**East**

**Land Use Type:** Residential

**Specify Activity:** Currently residential and recreational use

**South**

**Land Use Type:** Other

**Specify Activity:** Non residential. Currently being logged

**West**

**Land Use Type:** Residential

**Specify Activity:** Currently residential and recreational use

**Proposal****1. Enter the total number of lots proposed for your property.**

47.2 ha

43.3 ha

36.3 ha

**2. What is the purpose of the proposal?**

*Purpose is to subdivide land into three parcels (approximately thirds) for owner to pass on one parcel to each of his three children.*

**3. Why do you believe this parcel is suitable for subdivision?**

*This parcel is large enough to be divided into three parcels. The three parcels are still large enough to homestead and farm if future owners wish. The proposed configuration does not cross any ALR boundaries and will not affect any ALR use.*

**4. Does the proposal support agriculture in the short or long term? Please explain.**

*Yes. The proposed configuration does not cross any ALR boundaries and will not affect any ALR use.*

**Applicant:** Woldemar Dahl

**5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.**

*No*

**Applicant Attachments**

- Agent Agreement - Theresa Carson
- Professional Report - ALR context map 2
- Proposal Sketch - 60368
- Professional Report - ALR context map 1
- Certificate of Title - 014-945-673

**ALC Attachments**

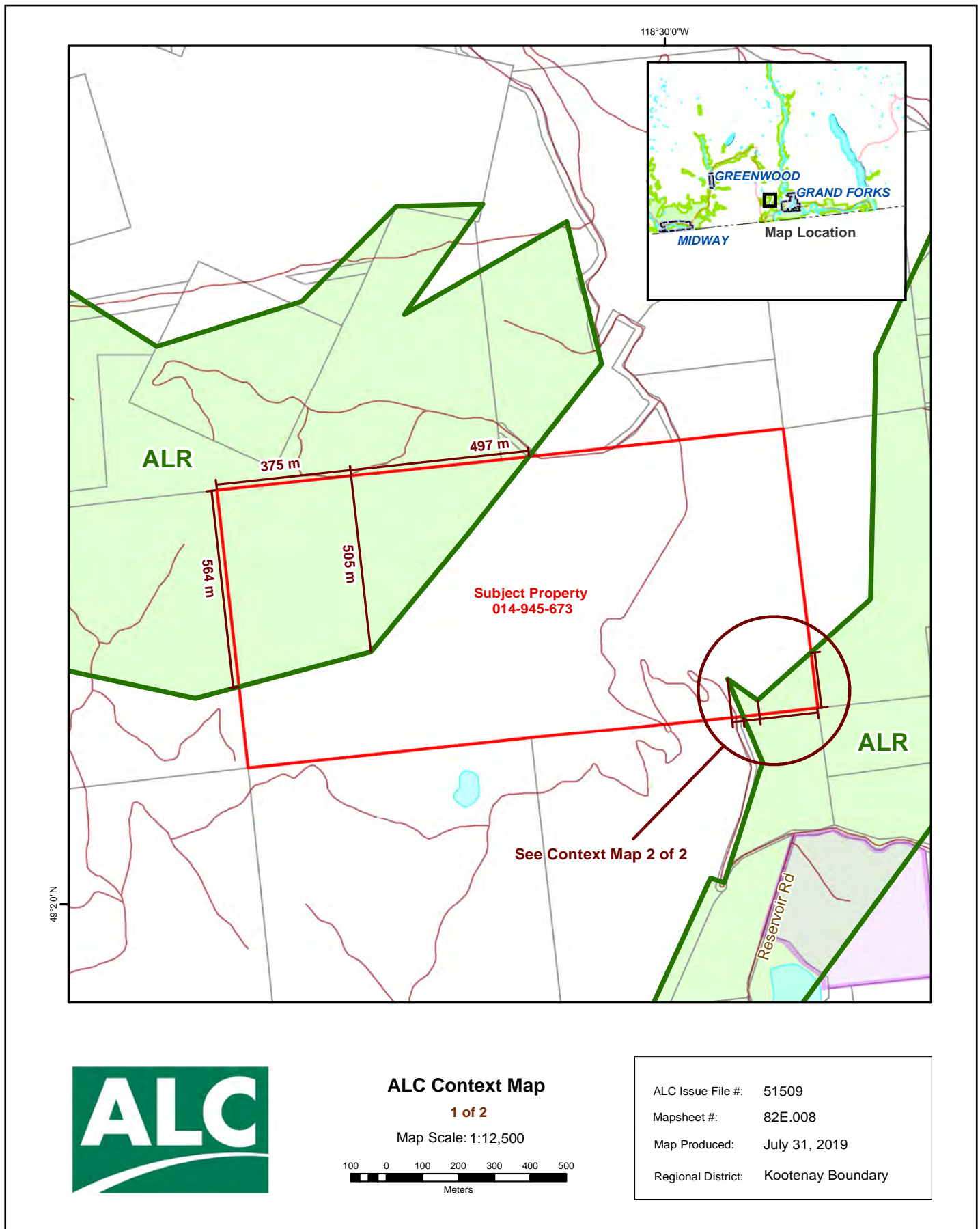
None.

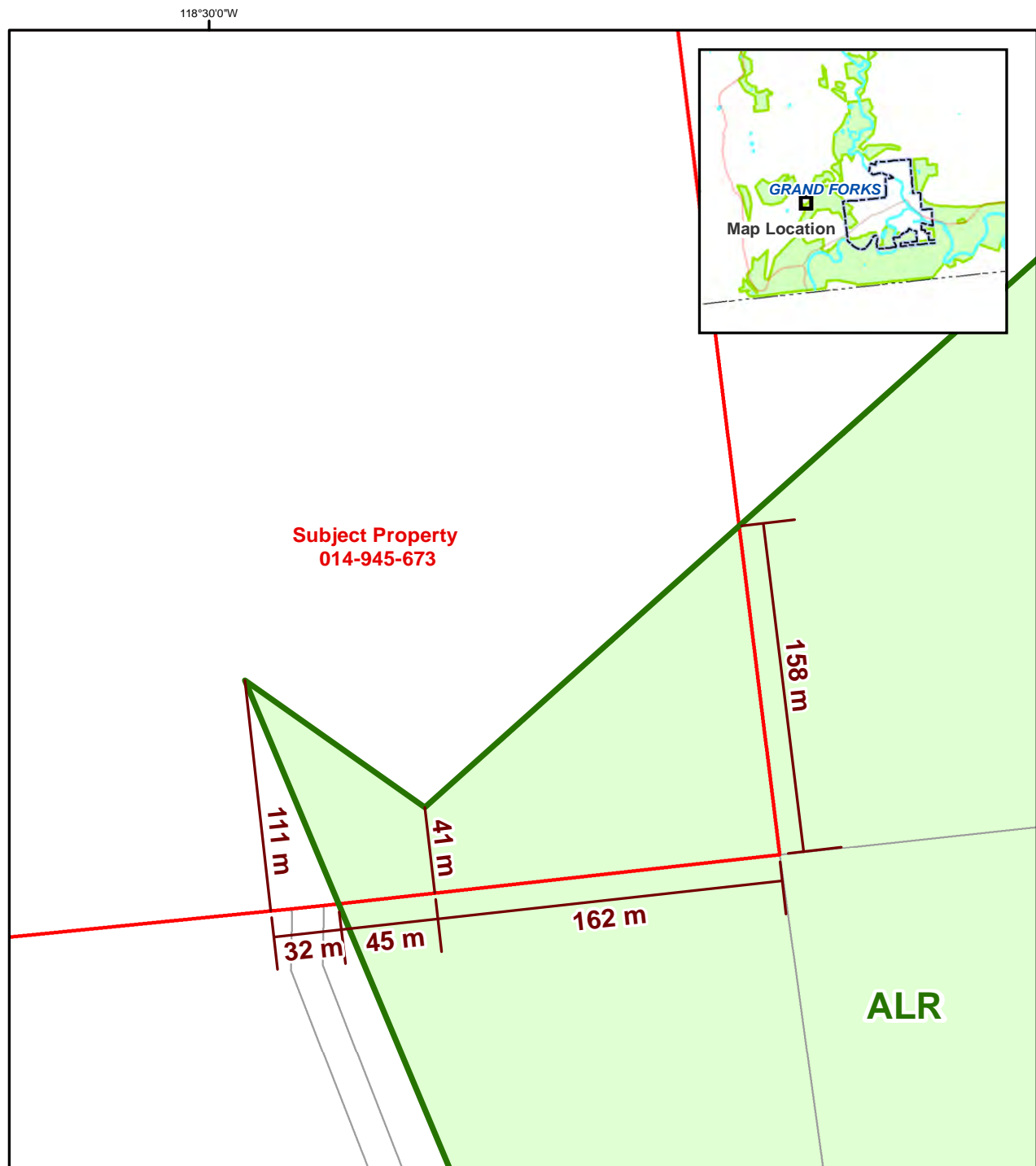
**Decisions**

None.

**Applicant:** Woldemar Dahl



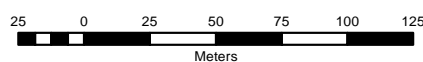




### ALC Context Map

2 of 2

Map Scale: 1:2,500



ALC Issue File #:	51509
Mapsheet #:	82E.008
Map Produced:	July 31, 2019
Regional District:	Kootenay Boundary



## Staff Report

<b>RE:</b>	City of Rossland – Subdivision referral		
<b>Date:</b>	March 31, 2020	<b>File #:</b>	R-1
<b>To:</b>	Chair Langman and members of the Board of Directors		
<b>From:</b>	Corey Scott, Planner		

### Issue Introduction

We have received a referral from the City of Rossland for a subdivision application and have been asked to provide comment (see attachments).

Property Information	
<b>Owner(s):</b>	That 70's Project Development
<b>Agent:</b>	Jeff Tawil (WSP)
<b>Location:</b>	4300 Red Mountain Road
<b>Jurisdiction:</b>	City of Rossland
<b>Area:</b>	13.8ha (total)
<b>Current Use(s):</b>	Vacant

### History / Background Information

The subject property is located within the City of Rossland, north of the Rossland Townsite near Red Mountain. It is Phase 3A of a multi-phase subdivision along Caldera Road.

### Proposal

The applicant is proposing to create 12 new lots with an area designated for road right-of-way to access the newly created lots (see attachments).

### Implications

The City of Rossland has jurisdiction regarding land use and subdivision approvals. Therefore the RDKB has no land use bylaws that can be referenced when reviewing these referrals or making comments. The City of Rossland would also be responsible for parkland dedication requirements where applicable.

The RDKB is responsible for sewage treatment, as we own and operate the Columbia Pollution Control Center (CPCC). The CPCC is a primary level sewage treatment facility that provides regional wastewater treatment and disposal for approximately 14,000 people residing in the municipalities of Trail, Rossland and Warfield, as well as the two smaller adjacent communities of Oasis and Rivervale.

Page 1 of 2

P:\PD\General Files\R-1 Rossland\_General\2020-02-Subdivision\Board\2020-03-31\_Rossland-CalderaPH3\_Board (1).docx

The creation of a Liquid Waste Management Plan was initiated in the late 2000s to determine the appropriate level of treatment, capacity, and operational needs for the next 30-50 years.

The Environmental Services Department have commented on previous phases of the Caldera subdivision. They provided updated comments for this phase on February 18, 2020:

"The volumes of waste water generated by the proposed subdivision would have a minimal effect on the regional interceptor line and CPCC treatment plant. Further, the CPCC upgrades have been designed based on population forecasts provided by the Municipalities. The subdivision development will mostly affect the City of Rossland in terms of flows and budget apportionment."

### **Advisory Planning Commission (APC)**

The Electoral Area B/Lower Columbia-Old Glory APC considered the referral at their March 2, 2020 meeting. The APC did not raise any concerns in their discussion of the file and provided a recommendation of support.

### **Recommendation**

That the staff report regarding the City of Rossland subdivision referral 3320.20/07-2019 for Phase 3 of the Caldera subdivision, on the parcels legally described as Parcel A (See 212981) Sublot 24 Township 28 Kootenay District, Plan X60 Except (1) Part lying west of a line parallel to and 10 chains distant from the westerly; (2) Parts included in Plans 5102, R299, NEP19698, NEP88960, EPP84688 AND EPP88603, be received; and, FURTHER that the Regional District of Kootenay Boundary Board of Directors directs staff to advise the City of Rossland that the Regional District of Kootenay Boundary's interests are unaffected by the proposed subdivision.

### **Attachments**

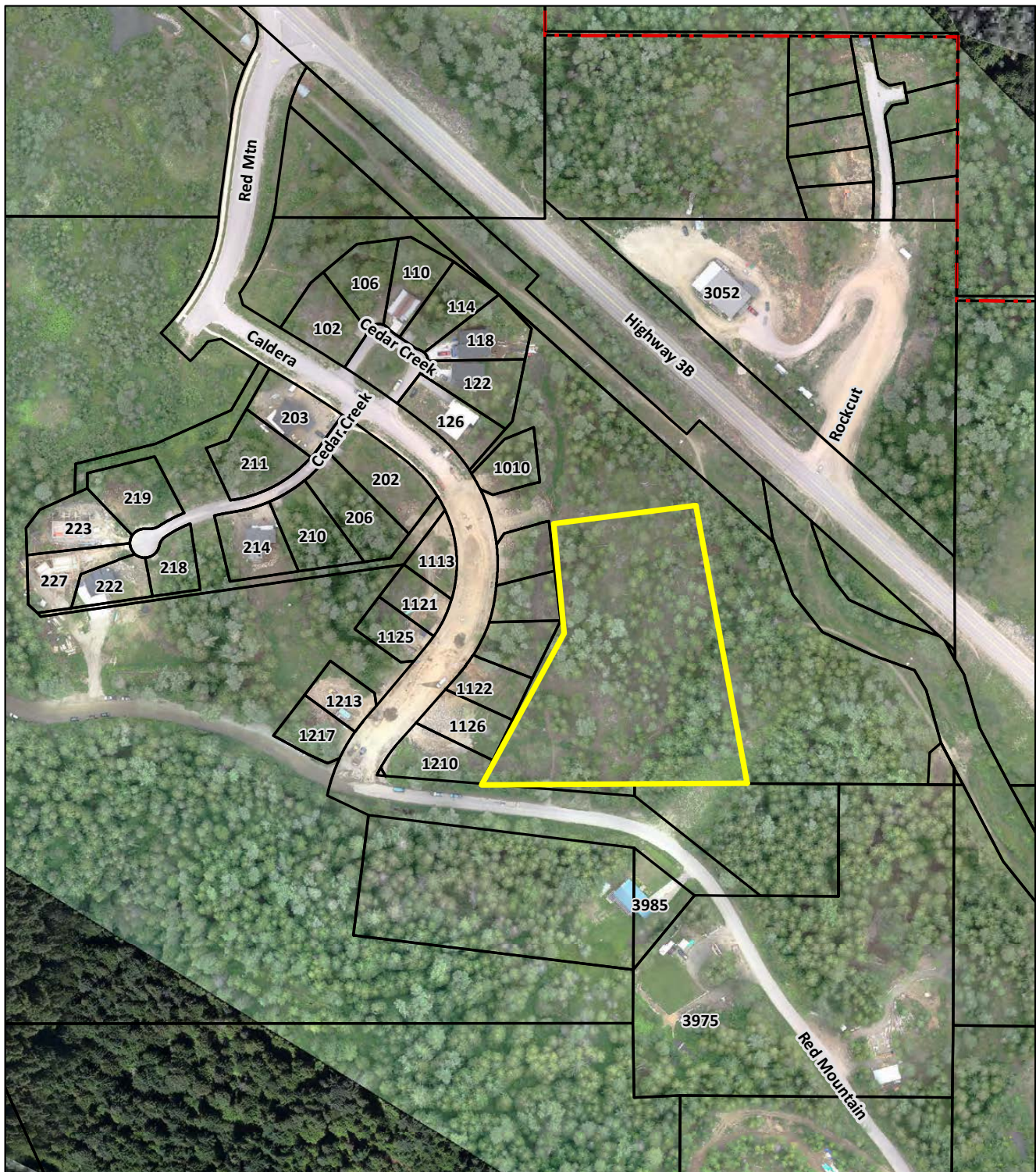
Location Map (City of Rossland)  
Proposed Site Plan (Applicant)



## Location Map



50 25 0 50 Meters

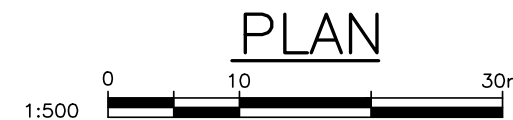


This map is a static output from the City of Rossland and is for general reference only.  
 Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION, SURVEY OR BUILDING PURPOSES.




THE DRAWING AND DESIGN IS PROTECTED UNDER COPYRIGHT, AND ANY USE, REPRODUCTION OR RECORD IS STRICTLY PROHIBITED WITHOUT THE WRITTEN PERMISSION OF WSP. THE ENGINEER DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION PROVIDED BY OTHERS. THE DRAWING HAS BEEN REVIEWED ONLY FOR GENERAL CONFORMANCE TO THE DRAWING STANDARDS AND INTENT OF THE DESIGN. THE ENGINEER DOES NOT ACCEPT RESPONSIBILITY FOR THE ACCURACY, PRIOR TO AND DURING CONSTRUCTION THE CONTRACTOR SHALL FULFILL THE OBLIGATIONS OF THE DESIGN, OBTAINING, ISSUES, CORRECTIONS AND FIRST OF EXISTING UTILITIES ON THE DRAWING (INCLUDING UNDERGROUND, SURFACE AND OVERHEAD) AS WELL AS UTILITIES NOT TO SHOWN, ANY DISCREPANCIES THERE SHALL BE REPORTED IMMEDIATELY TO THE ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL CHANGES TO THE DESIGN.

DATE	REV	DESCRIPTION	BY	APPR.	DATE	REV	DESCRIPTION	BY	APPR.
2020-02-07	A	FOR INFORMATION	VHN	DSR					



SCALE AS NOTED  
DATE 2019-12-19  
APPROVED DSR  
DESIGN BY VHN  
DRAWN BY VHN  
CHECKED BY DSR



ENGINEERING • PLANNING • GEOMATICS  
#420-301 VICTORIA STREET, KAMLOOPS, BC, V2C 2A3  
PHONE (250) 374-5252 FAX (250) 372-8336

RED MOUNTAIN RESORT  
CALDERA SUBDIVISION - PHASE 3A  
SITE PLAN

REV. No.	A
PROJECT No.	191-08777-00
DRAWING No.	FIG.1

**LEGAL DESCRIPTION:**  
• PARCEL A (SEE 21298) SUBLOT 24 TOWNSHIP 28 KOOTENAY DISTRICT PLAN 480 EXCEPT (1) PART LYING WEST OF A LINE PARALLEL TO AND 10 CHAINS DISTANT FROM THE WESTERLY BOUNDARY; (2) PARTS INCLUDED IN PLANS S102, R299, NEP19898, NEP88960, EPP84688 AND EPP88503

**ZONING:**  
R1S - SINGLE DETACHED WITH SECONDARY RESIDENTIAL

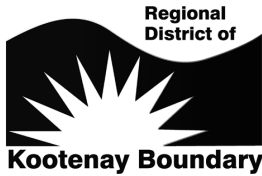
**LOT AREA AND LOT FRONTAGE:**  
MINIMUM PARCEL AREA 550m<sup>2</sup>  
MAXIMUM PARCEL AREA 1,250m<sup>2</sup>  
MINIMUM PARCEL FRONTAGE 18.0m

**MINIMUM YARD SETBACKS:**  
FRONT LOT LINE 4.0m  
REAR LOT LINE 2.0m  
INTERIOR LOT LINE 1.8m  
EXTERIOR LOT LINE 3.0m

**"NOT FOR CONSTRUCTION"**  
**FOR INFORMATION 2020-02-07**

N:\191-08777-00 Caldera Ph 3\03 Cal\Shene\191-08777-00 Caldera Ph 3A\003 SITE PLAN.dwg Plotted: 7 February 2020





## ***STAFF REPORT***

<b>Date:</b>	March 31, 2020	<b>File #:</b>	PD - Admin
<b>To:</b>	Chair Langman, and the Board of Directors		
<b>From:</b>	Donna Dean, Manager of Planning and Development		
<b>RE:</b>	Appointment of Bylaw Enforcement Officer to Enforce Bylaws		

### **Issue Introduction**

The purpose of this report is to request approval from the Board of Directors to appoint the Bylaw Enforcement Officer position to enforce our regulatory bylaws.

### **History / Background information**

Our bylaws include a list of regional district staff positions that may carry out enforcement of our bylaws. Given that we now have a dedicated Bylaw Enforcement Officer, the position will be added to the existing bylaws over time. To expedite appointment, staff is requesting a resolution of the board.

The following regulatory bylaws, which are amended from time to time, would be enforced by the Bylaw Enforcement Officer:

- Electoral Area 'A' Zoning Bylaw No. 1460, 2014;
- Electoral Area 'B' Zoning Bylaw No. 1540, 2015;
- Electoral Area 'C' Zoning Bylaw No. 1300, 2007;
- Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675, 2019;
- Electoral Area 'E'/ Big White Ski Resort Zoning Bylaw No. 1166, 2001;
- Electoral Area 'E'/Mount Baldy Ski Resort Zoning Bylaw No. 1340, 2010;
- Electoral Area 'E'/Jewel Lake Zoning Bylaw No. 855, 1995;
- Electoral Area 'E'/Bridgesville Townsite Rural Land Use Bylaw No. 1485, 2012;
- Electoral Area 'A' OCP Bylaw No. 1410, 2010 (Development Permit Provisions);
- Electoral Area 'B'/Lower Columbia-Old Glory OCP Bylaw No. 1470, 2012 (Development Permit Provisions);
- Electoral Area 'C'/Christina Lake OCP Bylaw 1250, 2004 (Development Permit Provisions);
- Electoral Area 'E'/Big White Ski Resort OCP Bylaw No. 1125, 2001 (Development Permit Provisions);
- Electoral Area 'E'/Mount Baldy Ski Resort OCP Bylaw No. 1335, 2007 (Development Permit Provisions);

Page 1 of 2

*Y:\Agenda Items\Board Agenda Items\2020\March 31\Planning\Staff Reports\Staff Report-BEO Appointment-Board-March 31 2020.docx*

- Regional District of Kootenay Boundary Heritage Designation Bylaw No. 1236, 2004;
- Regional District of Kootenay Boundary Floodplain Management Bylaw No. 677, 1995;
- Regional District of Kootenay Boundary Building and Plumbing Bylaw No. 449, 1985;
- Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, 1975;
- Regional District of Kootenay Boundary Electoral Area 'A' and 'B' Dog Control and Licensing Bylaw No. 1117, 2000;
- Regional District of Kootenay Boundary Boundary Animal Control Bylaw No. 1550, 2014;
- Big White Noise Control Bylaw No. 1431, 2009; and
- Solid Waste Management Facilities Regulatory Bylaw No. 1605, 2016.

### **Implications**

Appointment will enable the Bylaw Enforcement Officer position to do their job in a manner that cannot be challenged.

### **Recommendation**

That the Regional District of Kootenay Boundary Board of Directors appoints the Bylaw Enforcement Officer position the ability to enforce the following regulatory bylaws, that may be amended from time to time, effective March 31, 2020: Electoral Area 'A' Zoning Bylaw No. 1460, 2014; Electoral Area 'B' Zoning Bylaw No. 1540, 2015; Electoral Area 'C' Zoning Bylaw No. 1300, 2007; Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675, 2019; Electoral Area 'E'/ Big White Ski Resort Zoning Bylaw No. 1166, 2001; Electoral Area 'E'/Mount Baldy Ski Resort Zoning Bylaw No. 1340, 2010; Electoral Area 'E'/Jewel Lake Zoning Bylaw No. 855, 1995; Electoral Area 'E'/Bridenville Townsite Rural Land Use Bylaw No. 1485, 2012; Electoral Area 'A' OCP Bylaw No. 1410, 2010 (Development Permit Provisions); Electoral Area 'B'/Lower Columbia-Old Glory OCP Bylaw No. 1470, 2012 (Development Permit Provisions); Electoral Area 'C'/Christina Lake OCP Bylaw 1250, 2004 (Development Permit Provisions); Electoral Area 'E'/Big White Ski Resort OCP Bylaw No. 1125, 2001 (Development Permit Provisions); Electoral Area 'E'/Mount Baldy Ski Resort OCP Bylaw No. 1335, 2007 (Development Permit Provisions); Regional District of Kootenay Boundary Heritage Designation Bylaw No. 1236, 2004; Regional District of Kootenay Boundary Floodplain Management Bylaw No. 677, 1995; Regional District of Kootenay Boundary Building and Plumbing Bylaw No. 449, 1985; Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, 1975; Regional District of Kootenay Boundary Electoral Area 'A' and 'B' Dog Control and Licensing Bylaw No. 1117, 2000; Regional District of Kootenay Boundary Boundary Animal Control Bylaw No. 1550, 2014; Big White Noise Control Bylaw No. 1431, 2009; Solid Waste Management Facilities Regulatory Bylaw No. 1605, 2016.

Page 2 of 2

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## STAFF REPORT

**Date:** 31 Mar 2020 **File**

**To:** **Chair Langman, Director  
Cacchioni, Finance Liaison and  
Board of Directors**

**From:** Maureen Forster, Executive Assistant

**Re:** Statutory Requirements for Adoption  
of the RDKB 2020-2024 Five Year  
Financial Plan

### Issue Introduction

A staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2020 Budget and the 2020-2024 Five Year Financial Plan as adopted by the individual RKDB Committees for the specific RDKB services / functions.

### History/Background Factors

The RDKB prepares, consults, presents and adopts the Annual Budgets and Five Year Financial Plans pursuant to Section 374 of the *Local Government Act*.

The following resolutions and statements of consensus in support of the 2020 Budget and the 2020-2024 Five Year Financial Plan were adopted by the various Regional District of Kootenay Boundary Committees at meetings held throughout January, February and March 2020.

### Boundary Community Development Committee -January 08, 2020

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Boundary Integrated Watershed Service (170)*
- *Grand Forks Curling Rink Service (031)*
- *Boundary Museum Service (026)*

### Electoral Area Services Committee -January 16, 2020

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Areas 'A' & 'C' Housing Numbering Service (120)*
- *Area 'D' Housing Numbering Service (121)*
- *Area 'B' House Numbering Service (122)*
- *Area 'E' House Numbering Service (123)*

#### **Electoral Area Services Committee - February 13, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Electoral Area Administration (002)*
- *Electoral Area Grants in Aid Service (003)*
- *Planning & Development (005)*
- *Area 'D' Regional Parks and Trails (045)*
- *Area 'D' Heritage Conservation (047)*
- *Big White Noise Control Service (075)*
- *Parks & Trails - Electoral Area 'B' (014)*
- *Recreation - Christina Lake (023)*
- *Recreation Facilities - Christina Lake (024)*
- *Area 'C' Regional Parks & Trails (027)*
- *Beaverdell Community Club Service (028)*
- *Fire Protection - Christina Lake (051)*
- *Fire Protection - Beaverdell (053)*
- *Regional Parks & Trails - Area 'E' (065)*
- *Big White Security Services (074)*
- *Noxious Weed Control - Areas 'D' & 'E' (092)*
- *Weed Control - Area 'A' - Columbia Gardens (090)*
- *Weed Control - Christina Lake Milfoil (091)*
- *Library - Specified Area 'E' (141)*
- *Big White Fire Service - Specified Area (054)*

#### **Utilities Committee - February 12, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *East End Regionalized Sewer Utility (700)*
- *Oasis-Rivervale Sewer Utility (800)*
- *Regionalized East End Sewer Utility (Sole Benefiting Community of Trail) (700-101)*
- *Regionalized East End Sewer Utility (Sole Benefiting Community of Rossland) (700-102)*
- *Regionalized East End Sewer Utility (Dual Communities of Warfield and Rossland) (700-103)*
- *Street Lighting - Big White (101)*
- *Street Lighting - Beaverdell (103)*
- *Beaver Valley Water Supply (500)*



- *Christina Lake Water Utility (550)*
- *Columbia Gardens Water Supply Utility (600)*
- *Rivervale Water & Street Lighting Utility (650)*

#### **East End Services Committee - February 18, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Police Based Victims' Services Program (009)*
- *East End Economic Development (017)*
- *Culture, Arts and Recreation for the Lower Columbia (018)*
- *East End Cemeteries Service (150)*
- *East End Transit Service (900)*
- *Kootenay Boundary Regional Fire Rescue Service (050)*
- *East End Animal Control - Areas 'A' and 'B' (070)*

#### **Boundary Community Development Committee - February 11, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Grand Forks Aquatic Centre Service (040)*
- *Grand Forks Arena Service (030)*
- *Recreation Program Service (021)*
- *Mosquito Control Service - Grand Forks & Area 'D' (080)*
- *Boundary Animal Control Service (071)*
- *Boundary Transit Service (950)*
- *Regional Library Service Grand Forks & Areas 'C' and 'D' (140)*
- *Economic Development Service - Area 'C' - Christina Lake (077)*
- *Economic Development Service - Grand Forks & Area 'D' (078)*
- *Recreation Commission (West Boundary Recreation) - Greenwood, Midway & Area 'E' (022)*
- *Grand Forks Rural Fire Service (057)*
- *Mosquito Control Service - Christina Lake (081)*

#### **Board - Finance - February 12, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *MFA Debenture Debt (001)*
- *Building & Plumbing Inspection (004)*
- *Reserve for Feasibility Studies (006)*

#### **Board - Protective Services - February 12, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Emergency 9-1-1 Communications Service (015)*

**Board - Environmental Services - February 12, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Big White Solid Waste Management Service (064)*

**Beaver Valley Regional Parks and Regional Trails Committee - February 18, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Beaver Valley Parks & Trails Service (019)*
- *Beaver Valley Arena Service (020-011)*
- *Beaver Valley Recreation Service (020-013)*

**Board - Finance - February 27, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *General Government Services (001)*

**Board - Environmental Services - February 27, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Regional Waste Management (010)*

**Board - Protective Services - February 27, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Emergency Preparedness (012)*

**Board - EAS Budgets - February 27, 2020**

That the following 2020 Budgets / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Rural Greenwood Fire Service (056)*
- *Fire Protection Service - Kettle Valley (058)*

**Board - BCDC Budgets - February 27, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Economic Development - Area E (079)*

#### **Boundary Community Development Committee - March 4, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Boundary Economic Development Service (008)*

#### **Board - BCDC Budgets - March 11, 2020**

That the following 2020 Budget / 2020-2024 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2020-2024 Financial Plan:

- *Cemetery Service - Greenwood & Area E (145)*

#### **Implications**

n/a

#### **Advancement of Strategic Planning Goals**

Overall, the RDKB's 2020-2024 Financial Plan has been developed in recognition of, and as much as possible in keeping with, the strategic priorities identified by the Board's Strategic Plan and especially in keeping with the objectives of:

- Exceptional Cost Effective and Efficient Services
- Continuing to Focus on Organizational Excellence and
- Improve and Enhance Communication.

#### **Background Information Provided**

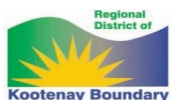
n/a

#### **Alternatives**

1. Receipt

#### **Recommendation(s)**

That the staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2020 Budget / 2020-2024 Five Year Financial Plan as adopted by the individual Regional District of Kootenay Boundary Committees for the specific RDKB services / functions be received.

**STAFF REPORT**

Meeting Date: March 31 2020

<b>Date:</b>	<b>March 23, 2020</b>	<b>File:</b>	
<b>To:</b>	<b>Chair Langman and Board of Directors</b>		
<b>From:</b>	<b>James Chandler, General Manager of Operations/Deputy CAO</b>		
<b>RE:</b>	<b>AWARD OF CONSTRUCTION CONTRACT FOR THE CARSON FIRE HALL EXPANSION PROJECT</b>		

**Issue Introduction:**

To seek approval from the Board of Directors for award of the construction contract for the Carson Fire Hall expansion project, for the Grand Forks Rural Fire Service.

**Background:**

The Grand Forks Rural Fire Service has planned an expansion and upgrade to the Carson Fire Hall. This is part of a long term investment plan to rationalize the existing rural Fire Halls and operate with a reduction of two rural halls. The Fire service will respond to calls from the down town Grand Forks main Fire Hall and the Carson Fire Hall as part of the regular operations. One satellite rural Fire Hall will remain within the north fork of the Granby river area.

The construction project will add two new bays to the existing three bay hall and additional storage space. This will provide capacity to store and operate all equipment essential to the service that is currently held in two other locations.

Borrowing was established through Area 'D' taxation to fund the construction and purchase of two new engines to maintain the service levels and standards currently established. The first new engine has been purchased and is expected for delivery to the service this spring. The construction work is anticipated for completion by the fall 2020. The second engine purchase will be pursued moving into the fall/winter 2020.

**Implications:**

The project was tendered to the open market, through BC Bid in January 2020.

Following a mandatory site meeting, four eligible general contractor submitted bids.

The project architect Chris Fairbanks administered the public opening of the bids, on February 19, 2020 and deemed that all bids received were compliant.

**Schedule**

A fixed schedule was not mandated by the Regional District or the Grand Forks Fire Service.

The contractor has proposed to start the construction work in May 2020, with an anticipated time line of 22 weeks to complete the work.

The Fire Hall will not be operational during the construction and the Grand Forks Fire Service have agreed to adapt operations for the duration of the project.

**Financial**

<b>Contractor</b>	<b>Price</b>
Eppel Construction Ltd	\$661,573.46
Silverado	\$749,000
MJC Construction Ltd	\$759,900
Greyback	\$799,206

In agreement with the project architect, staff recommend that the contract for the construction be awarded to the low bid, Eppel Construction Ltd.

The price proposed is within the current available project budget and overall financing available for the purchase of both new Fire Rescue engines and the construction project.

Additional pricing was included as part of the bid, including the provision of three new bay doors and new internal slab and drainage for the existing bays. This may be committed to as the project progresses, however, until other project works are completed, this decision will not be made.

Other project costs that the Regional District is liable for include: Site civil work and new septic system and professional consultant fees for architectural, structural, electrical and mechanical services.

As the schedule of work continues staff will have more certainty on overall costs and may be able to utilize the remaining contingency to award the additional work. This will be executed through a change order and approved at the staff level as the values of the work remain within approval limits for staff, as per the Regional District purchasing policy.

**Options:**

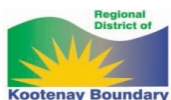
Do not award the construction contract and not to proceed with the project.

**Recommendation:**

That as per the staff report, titled, 'Award of Construction Contract for the Carson Fire Hall expansion project', dated March 23<sup>rd</sup> 2020, the Regional District Board of Directors award the construction contract for the Grand Forks Rural Fire Service, Carson Fire Hall expansion project, to Eppel Construction Ltd, for the value of \$661,573.46.

Further, that staff be authorized to sign and execute the construction contract in full.



**STAFF REPORT**

Meeting Date: March 31 2020

<b>Date:</b>	<b>March 23, 2020</b>	<b>File:</b>	
<b>To:</b>	<b>Chair Langman and Board of Directors</b>		
<b>From:</b>	<b>James Chandler, General Manager of Operations/Deputy CAO</b>		
<b>RE:</b>	<b>FEASIBILITY STUDY FOR FIRE SERVICES – WEST BOUNDARY</b>		

**Issue Introduction:**

To seek approval from the Board of Directors to provide funding to undertake a feasibility study in review of options for a future combined Fire Service in the West Boundary region.

**Background:**

Within the West Boundary Region the following Fire Services operate independently, these include:

- Big White Fire and Rescue Service
- Beaverdell Rural Fire Protection Service
- Kettle Valley Rural Fire Protection Service, contracted to the Midway Fire and Rescue Service
- Greenwood Fire Department, providing contracted fire protection service to local area residents of area 'E'.

With the exception of Big White, all other fire protection services are undertaken by volunteers and managed by volunteer Fire Chiefs. As the training and operations have become more regulated through the BC Provincial 'Playbook', Fire Services Act and Work Safe BC regulations, it has become a challenge for the smaller municipal and rural departments to meet these standards. The upkeep of training, equipment and associated documentation is increasing for the Fire Chief and all volunteer members. A further impact of changing standards is that departments continue to struggle in the recruitment and retention of volunteers.

Through 2019, staff had discussion with both the Village of Midway and The City of Greenwood, in considerations to a future alternate service model for the provision of fire protection services throughout the region. Additionally, the Kettle Valley Fire Services Committee met on 24<sup>th</sup> February 2020 and agreed that some form of 'combined' Regional Fire Service model could be considered and that it would be beneficial to undertake a feasibility study to further understand the benefits of alternate service models for the West Boundary region.

**Implications:**Feasibility Study Service, #006.

The Regional District established a feasibility study service that is funded through taxation from the whole of the Regional District. The service provides available funds to undertake feasibility assessments for consideration of a new service anywhere within the Regional District.

Following the study, should the service be established, the new service would then be responsible to repay the costs associated to the study in establishing the service. If a service is not establish then the costs are paid in full from the feasibility service, #006.

For the fire service feasibility study considered in this report, the potential service area beneficiaries, may include, Area 'E', City of Green Wood and The Village of Midway.

The methodology to complete the study will include the following next steps:

- Finalise scope of work and RFP requirements for consultant services
- Approval of scope of work with participants, including consultation with Kettle Valley Fire Services Committee, Village of Midway and The City of Greenwood.
- Solicit consultant services to undertake the feasibility study (including the following ;)
  - Assessment of current service level and operations in all fire services
  - Complete a risk register for training, equipment and personnel
  - Provide recommendations on alternate service models
- Review findings and options with all participants. (RDKB, City of Greenwood, Village of Midway)

Following the general process as above, recommendations can be considered on next steps and establishment of a new service.

At this time there is no predetermination of any particular service model, this will be an essential component of the study based on findings and suggested models from the consultant. However, models may include, but not limited to;

- Single combined West Boundary Regional Fire Service
- Partial Regional Fire Service, incorporating existing single Regional Services
- Single combined Regional Service, with independent Municipal services
- Single Regional Service providing contracted service to local Municipalities.

#### Schedule

Due to the recent situation of the COVID-19 Pandemic, the immediate and ongoing progression of the work in a timely manner may be delayed, with senior staff and Fire Chief's demands required on critical service work.

Notwithstanding the current challenges, the goal for the study will be to undertake the assessments in 2020 and to inform the budget process for 2021, should some additional funding be required to continue work in 2021.

At this time, it is not anticipated that the completion of the study, review and subsequent agreements, including completing a referendum and establishment bylaw, could be effectively achieved before the 2021 fiscal year. Should a new service be established through referendum, this would be conducted in 2021, with the new service bylaw and budget for January 2022.

#### Financial

##### **Feasibility Study Service #006**

<b>Project</b>	<b>2020 Budget</b>
<b>Available funding</b>	<b>\$75,000</b>
<i>Currently planned</i>	
Bridesville Irrigation study	\$15,000
Deer Ridge Water Transition study	\$15,000
Fire Service Study – West Boundary	\$30,000
<b>Balance for 2020 Budget</b>	<b>\$15,000</b>

**Options:**

Do not undertake a feasibility study at this time and continue with Fire Services at a status quo, through the West Boundary region.

**Recommendation:**

**THAT** as per the staff report, titled, 'Feasibility Study for Fire Services – West Boundary', dated March 25<sup>th</sup> 2020, the Regional District Board of Directors authorize up to \$30,000 be allocated to complete the study from the Feasibility Studies Service, #006.



## STAFF REPORT

**Date:** 31 Mar 2020 **File**  
**To:** **Chair Langman and Members of the RDKB Board of Directors**  
**From:** Goran Denkovski, Manager of Infrastructure and Sustainability  
**Re:** Kootenay Clean Energy Transition Pilot Project

### Issue Introduction

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the Board supporting the Kootenay Clean Energy Transition Pilot Project.

### History/Background Factors

At the March 11, 2020 Board of Directors meeting the following resolution was carried:

*"After review, it was agreed that the Board needs a better understanding of what the deliverables will be and how the funding will be allocated between the three Regional Districts as well as what incentive-tools would be available to the participants, and it was";*

### **133-20 Moved: Director Cacchioni Seconded: Director Morel**

As a result, Staff sent questions to Megan Lohmann, Community Energy Association and received the following responses:

1. Will there be an agreement or can you give further information on how the grant funding will be allocated between the 3 Regional Districts in a fair and equitable manner?

The Kootenay Clean Energy Transition aims to: support capacity building for trades and contractors in low carbon and energy efficiency; increase community awareness around clean energy opportunities in their home; and pilot the implementation of

clean energy technology. Community Energy Association and Kootenay Employment Services will be offering capacity building training in each of the Regional Districts, with the intent (pending full funding confirmation) of offering this training at a sub-regional scale so as to minimize the travel costs for trades/contractors. For the implementation of clean energy technology, pilots will be offered in each Regional District. The opportunity will be provided equitably across the Region, however it should be noted that the engagement of the trades and residents cannot be predicted. Any support from the Regional Districts and local governments to support communications of the initiative will improve uptake.

2. Will there be specific deliverables or a work plan associated to track how the funding is delivered?

We are developing targets for the number of heat pumps, Level 2 charging stations, solar installation, e-bike or EV purchases and deep energy retrofits completed. As the training and opportunity will be offered across all three Regional Districts, we will aim to support uptake across the region, and will track that. We can share a more detailed workplan prior to submitting to FCM, however we are hoping to confirm seed funding before accelerating our work on this application.

3. The RDKB is also requesting that any project ceremony, ribbon cutting or photo opportunity etc., be done in a manner that is agreed to by each Board of Directors.

We will develop a communications plan for support by the Regional Districts, ensuring there is opportunity for recognition and leadership. Note that this is not a public infrastructure project, rather a capacity building and market transformation initiative that we hope will lead to long-term opportunities for the region.

Below is the original text from the March 11, 2020 Staff Report.

Kootenay Employment Services (KES) and Community Energy Association (CEA) have created a partnership in the development of an innovative and high-impact initiative with the following key objectives:

- Reduce GHG emissions throughout the 44 communities of the Kootenay region of B.C., targeting the two highest emitting sectors: Built Environment (heating & cooling of buildings) and transportation (60 % of community wide emissions in the Kootenays)
- Address key barriers to low carbon technology adoption: knowledge, cost and local access
- Provide training and capacity building in the workforce to support a transition toward the low carbon and clean energy sectors
- Increase local climate and emissions literacy



- Aggregate the procurement of key low carbon technologies
- Evaluate the success of the pilot to inform expansion and scaled up delivery

The overarching purpose of the Kootenay Clean Energy Transition Pilot is to expedite the adoption of greenhouse gas emission reduction actions by Kootenay residents, organizations, governments and First Nations, while supporting broad market transformation.

CEA and KES will be seeking FCM funding through their Signature Project grant for \$500,000. They have been invited to submit, and require local government seed funding to leverage that amount, and additional funding for the full \$1.2 Million initial budget. Much like Accelerate Kootenays, \$15,000 each year for two years is requested from the Regional Districts of East Kootenay (RDEK), Central Kootenay (RDCK) and Kootenay Boundary. RDEK and RDCK have already committed this contribution, allocated from their CARIP funds. This commitment is subject to a successful FCM application.

This project is designed to support broad market transformation – to support economic and job diversification and resilience so as to position the Kootenays to benefit from a clean energy transition. CEA has conducted preliminary focus groups and interviews with contractors and trades to better understand the gaps and needs of industry to support energy retrofits and low carbon technology adoption. This work will continue in order to inform the priority capacity building and implementation actions as part of this pilot.

This initiative will directly support the region to be ready for the Province of BC's Retrofit Step Code, expected to be enforced by 2024. Market transformation through 'ground up' capacity building and access to training has been proven successful through the facilitation of 'Building A Legacy' in the East Kootenay – an initiative that has transformed the knowledge and awareness of the building industry around the BC Energy Step Code.

### **Implications**

The funds would be allocated from the CARIP reserve. \$15,000 per year for the years 2020 and 2021 and is conditional on receiving the FCM grant.

### **Advancement of Strategic Planning Goals**

Environmental Stewardship / Climate Preparedness

- Managing impacts of climate change

### **Background Information Provided**

1. Background - Kootenay Clean Energy Transition Pilot Final

**Alternatives**

1. That the Regional District of Kootenay Boundary Board of Directors support the Community Energy Association application for FCM funding through their Signature Project grant for \$500,000 for the Kootenay Clean Energy Transition Pilot Project . Further, that the Board direct Staff to allocate \$15,000 per year for 2020 and 2021 from the CARIP reserve fund to the General Administration (001) budget if the grant is successful.
2. Not receive the report.

**Recommendation(s)**

That the Regional District of Kootenay Boundary Board of Directors support the Community Energy Association application for FCM funding through their Signature Project grant for \$500,000 for the Kootenay Clean Energy Transition Pilot Project . Further, that the Board direct Staff to allocate \$15,000 per year for 2020 and 2021 from the CARIP reserve fund to the General Administration (001) budget if the grant is successful.

## MEMO

### Kootenay Clean Energy Transition Pilot Project

#### Overview

Kootenay Employment Services (KES) and Community Energy Association (CEA) have created a partnership in the development of an innovative and high-impact initiative with the following key objectives:

- Reduce GHG emissions throughout the 44 communities of the Kootenay region of B.C., targeting the two highest emitting sectors: Built Environment (heating & cooling of buildings) and transportation (60 % of community wide emissions in the Kootenays)
- Address key barriers to low carbon technology adoption: knowledge, cost and local access
- Provide training and capacity building in the workforce to support a transition toward the low carbon and clean energy sectors
- Increase local climate and emissions literacy
- Aggregate the procurement of key low carbon technologies
- Evaluate the success of the pilot to inform expansion and scaled up delivery

The overarching purpose of the Kootenay Clean Energy Transition Pilot is to expedite the adoption of greenhouse gas emission reduction actions by Kootenay residents, organizations, governments and First Nations, while supporting broad market transformation.

#### The 'Why'

The Paris Climate Agreement, the International Panel on Climate Change (IPCC), and numerous global organizations have established the imperative for significant emission reductions and a transition to a low carbon economy. British Columbia's CleanBC Plan commits the Province to reducing 40% of our annual GHG emissions by 2030 and 80% by 2050 (based on 2007 GHG emissions). Since 2007, BC has only reduced its GHG emissions by 2.1% indicating that new, innovative approaches to driving GHG emission reduction is necessary.

All Kootenay local governments are signatories to the Climate Action Charter, committing them to work towards carbon neutrality in corporate operations, and support community-wide emission reductions. Some communities have gone further, adopting a resolution to work towards 100% renewable energy by 2050. The Regional District of Central Kootenay declared a Climate Imperative (similar to a Climate Emergency, which over 30 other local governments in the Province of BC have also declared). Communities are interested in supporting initiatives that respond to climate change through locally relevant low carbon solutions.

Jurisdictions across North America have explored the barriers and opportunities for deep emission reductions in the building and transportation sectors. Reaching the emission targets that are necessary to avoid the catastrophic impacts of climate change in the future require creative, collaborative and innovative solutions. The Kootenay Clean Energy Transition Pilot Project will inspire energy resilience, stability and affordability.

#### The 'How'

Preliminary engagement with both residents and the trades sector will identify and confirm some of the key barriers and challenges associated with low carbon options when it comes to the built environment and transportation. Through other research and market studies, some of the key barriers to adoption of low carbon alternatives include:

- Financial – incremental upfront cost over traditional technologies
- Awareness – lack of trusted information or time/knowledge to do sufficient research
- Complexity – navigating processes, scope of work, business case, etc.
- Capacity and Training – primarily among the trades and contractors for new technologies



## MEMO

### Kootenay Clean Energy Transition Pilot Project

The intent of this Pilot Project is to address and eliminate these barriers through three key activities:

**1. Communications and Messaging around Clean Energy Alternatives:**

- a) Develop strong brand and shareable marketing materials
- b) Provide consistent messaging, actions, and consolidated resources on central website
- c) Leverage existing relationships for regional, strategically-timed, collaborative marketing

**2. Address cost and access to low carbon technologies:**

Develop bulk purchase packages (created through Requests for Proposals/Partnerships), installed by pre-qualified contractors. Pre-qualified contractors will have engaged in trade-specific training and education. The products proposed for coordination of bulk purchases and/or product specific discounts will include:

- a) Energy Efficiency Audits
- b) Electric Vehicles
- c) Level 2 Chargers
- d) Air Source Heat Pumps
- e) Solar PV Arrays
- f) Electric Bicycles

Further, the Pilot will identify opportunities to develop new and leverage existing rebate programs. New financing options will be explored with local financiers.

**3. Workforce and business sector development:**

Identified as a potential key player in driving the adoption of low carbon options for retrofits, contractors/trades have a direct connection with the consumer, and are therefore well suited to be the avenue for provision of energy efficiency and low carbon retrofit solutions. The Pilot project will aim to deliver training for contractors, job seekers and students including:

- a) Deliver new solar installer courses
- b) Deliver BC Solar Installation Specifications to existing installers
- c) Explore Project Based Labour Market Training (PBLMT) opportunities with WorkBC Centres
- d) Develop Clean Energy training modules for secondary and post-secondary trades students

#### Next Steps

KES and CEA are seeking more funding partners and hope to begin work on the project in September 2020. The full project scope is anticipated to be a 2-year, \$1.2 Million project that will provide two opportunities to engage in a time-limited bulk purchase of one or more of the products listed under the low carbon technologies above. To prepare for the delivery of this project, CEA will be conducting interviews, community engagement and focus groups to better understand the opportunities and barriers to trades and contractors engaging in the delivery of this program, as well as the specific needs and barriers to homeowners.

*Through the Clean Energy Transition Pilot, the Kootenays will lead BC in reaching CleanBC's 2030 and 2050 GHG emission reduction targets, and will provide an approach that can be replicated in other regions across BC and Canada. The Pilot will develop a trained and capable workforce, creating capacity to support the promotion and installation of low carbon technologies beyond the project timeline. The project will support the growth of the clean energy industry, creating economic resilience and strength.*





## Federal/Provincial Gas Tax Funding Application

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or [foi@rdkb.com](mailto:foi@rdkb.com).

Application Date

Project Title

Applicant Contact Information:

Name of Organization	Beaver Valley Golf and Recreation Society		
Address	111 Champion Park Rd.		
Phone No.	250 367 7001	Fax No.	
Email Address	kevin68@shaw.ca		

Director(s) in Support  
Of Project

Area

Amount Required

Is your organization a (please check where appropriate):

<input type="checkbox"/> Not-For-Profit/Charity	<input checked="" type="checkbox"/> Society # <small>S-0025734 This project will be carried out by a WCB</small>	<input type="checkbox"/> Community Organization
---	--	---

Land Ownership – Please check one of the following:

- ☒ The applicant is the owner of the property
- ☐ The property is Crown Land. Tenure/license number

Do you have the Landowner's written approval to complete the works on the land(s)?

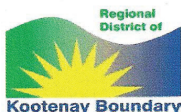
- ☐ Yes (include copies of permits)
- ☐ No

Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur.

Registered Owners of Land	Legal Description of land(s)
Beaver Valley Golf and Recreation Society	Plan NEPX67 Sublot 25 District Lot 1236 Kootenay Land District Except Plan7883 Champion Lakes Golf course

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
Email: [admin@rdkb.com](mailto:admin@rdkb.com) · web: [rdkb.com](http://rdkb.com)





**Application Contents – must include all of the following:**

1. Description of the project including management framework
2. Project Budget including project costs (E.g. employee, equipment, etc.)
3. Outline of project accountability including Final Report and financial statements

**1. Eligible Project Description including timeline:**

S-0025734

This project will be carried out by a WCB listed and professionally qualified electrical contractor ( estimate attached )

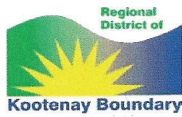
Areas where lighting will be improved are the Clubhouse which includes the proshop, locker rooms and rest rooms, the restaurant area (especially the food prep area ) and also the lighting in our shop repair areas

The main thrust of the project is to add extra lighting were needed and to replace some of the present inefficient fixtures with new LED fixtures to improve visibility for the safety of our employees and our customers

Timeline for this project is April 20, 2020 to November 1, 2020

The lengthy timeline us due to possible delays while we are in full operation at the Golf Course and Restaurant.

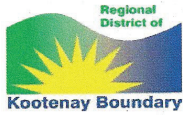
202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
 Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
 Email: admin@rdkb.com · web: rdkb.com



1.1 Project Impact:

Proper illumination throughout our operation will provide a safer environment for all our employees and customers

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
Email: [admin@rdkb.com](mailto:admin@rdkb.com) · web: [rdkb.com](http://rdkb.com)



1.2 Project Outcomes:

A properly illuminated work area is a step towards a safer work area  
This project will address any visual safety concerns and will benefit the environment by updating to highly efficient lighting fixture

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
Email: [admin@rdkb.com](mailto:admin@rdkb.com) · web: [rdkb.com](http://rdkb.com)

## 1.3 Project Team and Qualifications:

This project will be completed by a qualified electrical contractor ( Estimate attached )  
 Contact person is Kevin Nesbitt, General Manager (kevin68@shaw.ca )  
 250-367-7001 or cell 250 231 614

## 2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

Items	Details	Cost (\$)
1	Lighting upgrade	\$10,180
	Please see quote for details	
Total		\$ 10,180

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
 Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
 Email: admin@rdkb.com · web: rdkb.com



## Additional Budget Information

## Funding:

- 1) \$5,000 RDKB Area 'A' Gas Tax
- 2) \$5,180 CBT Grant

## 3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- **Provision of a Final Report including copies of all invoices**

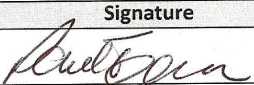
## Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31<sup>st</sup> of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

Signature	Name	Date
	PAUL TERNESS	MARCH 1, 2020

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8  
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990  
Email: admin@rdkb.com · web: rdkb.com





**Quote # 20-1386**

**January 15, 2020**

**To Champion Lakes Golf Course  
Attn: Gary Gabana  
Re: Golf Course Lighting Upgrade**

A PLUS ELECTRIC is pleased to quote a **Fixed Price of \$10,180.00 (Ten Thousand One Hundred Eighty Dollars)** to complete the following as per Scope of Work:

**Scope of Work:**

- Demo and recycle existing lighting
- Supply and install 2 LED dimmers
- Supply and install 8 4000K 60W light bulbs
- Supply and install 10 4' linkable Wrap fixtures
- Supply and install 7 LED shop lights
- Supply and install 19 2x4 T-bar fixtures
- Supply and install 9 2x2 High bay fixtures
- Supply and install 2 LED cobra head lights c/w Photocells

**Not included in price:**

- GST

**General Notes:**

- Work completed during regular work hours in regular PPE
- PST included
- Price includes FortisBC rebate
- Price includes electrical permit

Thank you for your consideration, your continued patronage is greatly appreciated. Should you have any questions concerning this quote, please call me at 250-368-9253

Regards,

Gerald Pinard

## Federal/Provincial Gas Tax Funding Project Budget Amendment Application

*The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or [foi@rdkb.com](mailto:foi@rdkb.com).*

This application form is to be used for approved projects to request additional funding due to a budget amendment. Project scope changes require a new application.

Amendment Date:2020-03-02

Flood Restoration - Replacement Building

Project Contact - Jeff Sarsons, Chair WRS - 250-446-2988

Name of Organization	Westbridge Recreation Society		
Address	2935 Hwy. 33 Westbridge, BC, V0H 1Y0		
Phone No.	250-446-2988 (Sarsons)	Fax No.	
Email Address	<a href="mailto:jjsarsons@gmail.com">jjsarsons@gmail.com</a>		

Director(s) in Support  
Of Project

Vicki Gee

Area

"E"

**Additional Amount Requested**

\$ 4289.64

Application Contents – must include all of the following:

1. Description of revisions required to project budget and timeline.
2. Revised total project budget. \$ 45,148.37
3. Applicant declaration (as Indicated)

**1. Description of revisions required to project budget and timeline.**

Please attach additional pages as required.

Our original application dated 2018-11-11 (approx.) stated that all work would be done by volunteers but due to health issues and injuries we required other professional help:

- a) Construction Consultant - (Trusses - \$ 950.00)
- b) Floor Insulation Installation - (Spray On - \$6300.00)
- c) Metal Roofing and Siding Installation - \$1358.75 (\$1050.00 was paid by Grant In Aid)

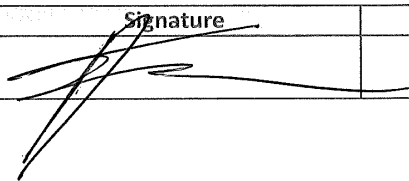
**2. Revised total project budget.**

Eligible revised costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. If more space is needed, please attach additional pages. **Attach supporting quotes and estimates.**

Item	Original Amount	Revised Amount	Net Change
Construction Consultant	\$ 000.00	\$ 000.00	\$ 950.00
Floor Installation	\$2500.00 Approx)	\$6300.00	\$ 3800.00
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$ 4750.00</b>

**3. Application declaration**

By signing below, the applicant confirms that there has been no change of scope to the original application, and all other information from the original approved application remains unchanged. Further, the applicant confirms that the information contained in this application is complete.

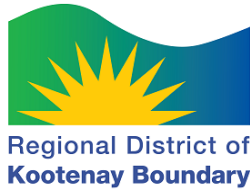
Signature	Name	Date
	Jeff Sarsons	2020-03-02

Federal/Provincial Gas Tax Funding  
Project Budget Amendment Application  
Page 2 of 2

Attached - Project Photographs



Page 193 of 405



## STAFF REPORT

**Date:** 26 March 2020 **File**  
**To:** Chair Langman and  
 Members of the Board  
**From:** Barb Ihlen,  
 General Manager of Finance/CFO  
**Re:** Purchasing Policy Amendment

### Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding amendments to the Purchasing Policy to ensure that all necessary goods and services are acquired in a timely manner to ensure the effective operations of the Regional District during the COVID-19 Pandemic.

### History/Background Factors

The objective of the RDKB Purchasing Policy approved on April 20, 2017 is to ensure that all goods and services be acquired on a competitive, fair and open basis in a manner that is efficient, accountable and maximizes value. Additionally, it is essential that the acquisition of goods and services meet the requirements of the Community Charter, the Local Government Act, the Agreement on Internal Trade (AIT) and the New West Partnership Trade Agreement (NWPTA) competitive bidding law. The minimum purchasing limits that require a competitive process according to the AIT and NWPTA is \$75,000 for goods and services and \$200,000 for construction.

The policy also contains a table (Appendix A Purchasing Category-Methods) that outlines the methods of purchase based on the type of good or service being procured and the purchase price. This table includes value limits and in all cases, other than purchases under \$1,000, requires some form competitive process (i.e. three quotes, requests for proposal, quotation, or tender).

Due to the supply chain challenges created by the COVID-19 Pandemic, there is concern that competitive bids required for amounts under the AIT and NWPTA limits will hinder the operations of the RDKB. Therefore, staff are recommending the following COVID-19 Pandemic Amendment to the Purchasing Policy, which will be inserted at the end of the current policy:



During the COVID-19 Pandemic period, Appendix A is amended as it relates to purchases and the required *Purchase Method*. While still meeting the requirements of the *Community Charter*, the *Local Government Act*, the *Agreement on Internal Trade (AIT)* and the *New West Partnership Trade Agreement (NWPTA)* competitive bidding law, the Regional District will relax its necessity for competitive bidding for any amounts under the AIT and NWPTA (minimum values: \$75,000 for goods and services; \$200,000 for construction).

Sole sourcing will be permitted in cases that are below the minimum values listed above, where a competitive bid will hinder operations during the pandemic. Information on the need to sole source will be forwarded to the General Manager of Finance/CFO for review and approval.

The objective of this amendment is to ensure that all necessary goods and services are acquired in a timely manner to ensure the effective operations of the Regional District. All other aspects of this policy are in effect.

### **Implications**

There are no negative implications to the recommended amendment. All requirements of the Community Charter, the Local Government Act, the AIT and NWPTA will continue to be met as well as the philosophy of the RDKB.

### **Advancement of Strategic Planning Goals**

The development of the 2017 Purchasing Policy still support the Strategic Planning goals of the RDKB:

- Environmental Stewardship/Climate Preparedness
- Exceptional Cost Effective and Efficient Services
- Respond to Demographic/Economic/Social Change
- Improve and Enhance Communication

### **Background Information Provided**

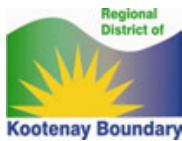
RDKB Purchasing Policy, 2017

### **Alternative**

- Approval

### **Recommendation(s)**

That the Regional District of Kootenay Boundary Board of Directors approve the COVID-19 Pandemic Amendment to the Purchasing Policy.



**POLICY TITLE: Purchasing Policy**

**REVIEWED BY PEP COMMITTEE: March 12, 2017**

**APPROVED BY BOARD OF DIRECTORS: April 20, 2017**

### **OBJECTIVE/PHILOSOPHY**

The objective of the purchasing policy is to ensure that all goods and services be acquired on a competitive, fair and open basis in a manner that is efficient, accountable and maximizes value and to ensure that the acquisition of goods and services meet the requirements of the *Community Charter*, the *Local Government Act*, the *Agreement on Internal Trade (AIT)* and the *New West Partnership Trade Agreement (NWPTA)* competitive bidding law.

The philosophy of the Regional District of Kootenay Boundary (the District) is that preference will be given to the purchase of goods that minimize adverse environmental impacts and that promote recycling, re-use and reduction of waste.

### **GUIDING PRINCIPLES**

The District's Procurement Policy is guided by the following principles which set the standard for performance:

1. Procure the goods and service requirements in an efficient, timely and cost effective manner while maintaining the necessary controls;
2. The District shall promote a procurement process and make decisions that are consistent with the strategic goals and objectives of the District;
3. Engage in an open bidding process while ensuring availability to all qualified or pre-qualified bidders;
4. Ensure maximum value is obtained during the acquisition of goods and services, including, where appropriate, the total cost of the product purchased. Total costs

may include but not be limited to acquisition cost, disposal cost, residual value, training cost, maintenance cost, product performance and environmental impact;

5. Procure goods and services, taking into account wherever practical, the commitment to the environment and energy savings;
6. Ensure the acquisition of goods and services meet the requirements of applicable legislation/regulations;
7. Ensure that maximum value is realized when disposing of surplus goods, materials and equipment;
8. Ensure that the procurement policy is compliant with the *Freedom of Information and Protection of Privacy Act*; and
9. Recognize the value of social impact purchasing, assuming compliance with relevant legislation such as *NWPTA* and *AIT*, and assuming their pricing, quality and experience are comparable with non-local suppliers. It is recognized that support to local suppliers may provide a social return to communities as it enhances economic development and community resilience.
  - a. The specific social impact that shall be measured for the purposes of this policy and the related procedure shall be community economic development and employment.

In addition to the principles outlined above, District employees will demonstrate ethical purchasing behavior including:

1. **Declaration of Interest** - An employee who has a direct or indirect interest with the supplier should disclose this relationship and will be excluded from the quote or tender process.
2. **Confidentiality and Accuracy of Information** - The confidentiality of information received in the course of duty must be respected and should not be used for personal gain; information given in the course of duty should be true and fair and not designed to mislead.
3. **Competition** - While considering the advantages of the District maintaining a continuing relationship with a supplier, any arrangement which might prevent the effective operation of fair competition should be avoided.
4. **Business Gifts and Hospitality** - To preserve the image and integrity of the employee and employer, business gifts other than items of small intrinsic value should not be accepted. Reasonable hospitality is an accepted courtesy of a

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*Page 2 of 8  
Purchasing Policy  
April 20, 2017*

business relationship. The frequency and nature of gifts or hospitality accepted should not be allowed whereby the recipient might be or might be deemed by others to have been influenced in making a business decision as a consequence of accepting such hospitality or gifts.

5. **Discrimination and Harassment** - No employee shall knowingly participate in acts of discrimination or harassment towards a person that he/ she has business relations with.

## DEFINITIONS

1. **Board** - elected officials that make up the Regional District Board of Directors
2. **District** - Regional District of Kootenay Boundary
3. **Service Manager** - the management staff person responsible for delivery of service
4. **Delegated Employee** - employee authorized to purchase goods and services as identified by a Service Manager/General Manager or CAO
5. **Local Area** - area that comprises the Regional District of Kootenay Boundary
6. **Local Vendor/Bidder** - must have a physical address within the local area and for the purposes of this policy must:
  - i) possess a valid business license if required by the area, and
  - ii) have a principal business office or satellite with at least one full time employee located in the area

Vendors seeking recognition of local status will be required to sign a statement that the vendor meets the above qualifications
7. **Volunteer** - a person who provides his/her services without any express or implied promise of remuneration
8. **Request for Quote (RFQ)** - a request to provide information as to a price for a specific good or service verbally or in writing, and which is not an Offer to Purchase or Invitation to Tender
9. **Request for Proposal (RFP)** - an invitation to offer suggestions on product or service supply interests, and which is not an Offer to Purchase or Invitation to Tender
10. **Request for Tender (RFT)** - a formal tendering process used where project specifications and result are known which includes providing an overview of the products or services required, public opening of sealed tenders and other formalities such as bid bonds and performance deposits
11. **Social Impact Purchasing (SIP)** – process through which organizations consider not only value for money, but also social and environmental impacts when purchasing goods and services.
12. **Sole-Sourcing** – noncompetitive selection of a vendor for a product or service.

## RESPONSIBILITIES AND AUTHORITY

1. All departments, employees, elected officials and volunteers of the District must follow the approved Purchasing Policy.
2. The General Manager of Finance is responsible for the administration of the Purchasing Policy.
3. Service Managers, General Managers and CAO are responsible for ensuring the Purchasing Policy is followed within their areas of control.
4. Purchasing and supply management activities are decentralized by service, which are delegated the responsibility and authority for acquiring goods, equipment, services and construction for all operational and capital requirements as per Appendix A Purchasing Category - Methods within the following authorization limit:

<b>AMOUNT</b>	<b>AUTHORIZED</b>
<i>\$0 - \$3,000</i>	<i>Delegated Employee</i>
<i>Up to \$20,000</i>	<i>Service Manager</i>
<i>Up to \$50,000</i>	<i>General Manager</i>
<i>\$50,000 - \$100,000</i>	<i>Service Manager with the approval of the General Manager of Finance and/or Chief Administrative Officer</i>
<i>\$100,000 and up</i>	<i>Service Manager with the approval of the General Manager of Finance, Chief Administrative Officer, with Board approval</i>

5. In the absence of the Chief Administrative Officer, the purchasing authority of this position will be exercised by the General Manager, Operations/Deputy CAO.
6. Approvals of Purchase Commitments must relate only to the authorized employee's own area of responsibility.



7. Procurement documentation, where required, must be in place before any goods or services can be ordered.
8. The authority for expenditures is the current year of the Financial Plan which the Board has adopted or amended. No purchase commitment shall be made by any employee of the District, unless it falls within the current budget or Board resolutions approving budget changes. Department Managers may exceed their line by line budget provided this overage is balanced within the service. However, there may not be spending on projects or items not approved in the five-year financial plan approved by the board.
9. Purchase Commitments must not be made where budget over-expenditure will result and it is the responsibility of each Service Manager and/or General Manager to ensure that this requirement is complied with.
10. All acquisitions/service contracts must comply with WorkSafe BC legislation, labor legislation, employee collective agreements, tax legislation and other legislative and regulatory requirements.
11. In emergency situations, where life, limb, property or environment is at risk, formal documentation and approvals may be acquired after the fact but shall be obtained as soon as possible.
12. Standing Purchase Orders/Service Contracts or Agreements: In order to guarantee a continuous supply of goods and services which are required on a day-to-day basis, while at the same time assuring that the competitive bidding systems are followed, a Standing Purchase Order or Service Agreement may be established. Such arrangements would be reviewed annually to ensure value for money.
13. Sole-source purchases: Sole-source purchases shall be negotiated and occur when supported by a documented business case and approved by the Chief Administrative Officer or General Manager of Finance to their authority limits with higher levels approved by the Board. This is provided that at least one of the following conditions applies:
  - i) an emergency exists and any delay associated with a competitive process would put life, limb, property or the environment in jeopardy or otherwise be contrary to the public interest;
  - ii) the services to be purchased are of a confidential or privileged nature and disclosure of these matters through an open bidding process could reasonably be expected to compromise government confidentiality, cause economic disruption or otherwise be contrary to the public interest;

- iii) only one contractor is qualified to perform the services, or the item being purchased is unique and only available from one source. A record of the reasons for direct awarding a contract should be retained;
  - iv) on occasion, contracts may be awarded directly if it can be shown that the preferred contractor can deliver a superior product or deliver in a more timely fashion or offer greater perception of risk mitigation than competing companies or if the matter is of a proprietary nature; and
  - v) where, in the opinion of the Board, upon receiving written advice from staff, it is in the best interests of the District to proceed with purchases from a sole source.
14. The Financial Services Manager may routinely review departmental procurement files to ensure the effectiveness and integrity of processes and policy adherence.
  15. No contract or purchase shall be divided to avoid any requirements of this policy.
  16. All background information, information submitted by vendors, purchase orders and other relevant information involved in obtaining prices for goods or services shall be retained for seven years, unless the contract period is beyond this period when in this case the records will be retained for six years past the expiry of the contract.
  17. Purchasing procedures approved by the General Manager of Finance are to be used as a guideline and form information on purchasing goods or services in compliance with this policy.
  18. Disclosure Requirements: All suppliers that express interest in providing goods or services to the District through a request for quotations, request for proposals or a tender will be required to warrant that neither it nor any of its officers or directors, or any employee with authority to bind the Bidder, has any financial or personal relationship or affiliation with any elected official or employee of the District or their immediate families which might in any way be seen by the Regional District to create a conflict.  
  
Any contract or agreement entered into between the Regional District and a supplier must clearly indicate that the supplier has complied with this policy.
  19. Written purchase orders must be issued for purchases of goods over \$1,000 with the exception of the following exempt items:

- Recurring monthly charges such as utilities, telephone, Municipal Finance Authority (MFA), credit card purchases, etc.
  - Recurring annual charges such as subscriptions, association dues, office equipment contracts
  - Payments to governments, investments, Government Agency services
  - Professional Services - insurance, solicitors, auditors, appraisers, surveyors
  - Travel expenses
  - Meeting meals
  - Education/ profession development fees
  - Service Agreements/Contracts
  - Petty Cash purchases
20. Two authorized signatories shall sign all cheques for payment of goods or services. Use of an electronic facsimile signature of the Board Chair is permitted.
21. All payments made by electronic funds transfer must follow the guidelines established by the General Manager of Finance and must be approved by an authorized signatory.
22. A monthly cheque register listing all cheques and electronic payments for the period will be presented to the Board for approval.

### Appendix A Purchasing Category – Methods

The following table outlines the methods of purchase based on the type of good or service being procured and the purchase price (excluding GST). All purchases, regardless of method of purchase, must be authorized in accordance to the limits identified in the policy.

Purchasing Category	Value	Purchase Item Description	Purchase Method	Supporting Documents	Payment Method
General Purchase	Less than \$1000	Operational Goods and Services	No formal purchasing process required	Invoice or receipt with authorized approval and g/l code	From invoice
	\$1,001 to \$10,000	Operational Goods and Services	Documented comparison	Purchase Order	
	\$10,001 to \$25,000	All purchases	Three written quotes		
	\$25,001 to \$50,000	All purchases	RFQ		
	Greater than \$50,000	Standardized items	RFT	Contract	
	Greater than \$50,000	Non-standardized items	RFP		
Construction or Consulting Contracts	Less than \$1000	Construction of new buildings (engineering and infrastructure) or renovations to existing buildings <u>or</u> Contracts with individuals or firms who provide technical and professional services	No formal purchasing process required	Invoice or receipt with authorized approval and g/l code	From invoice
	\$1,001 to \$10,000		Documented comparison	Purchase Order or Contract (as appropriate)	
	\$10,001 to \$25,000		Three written quotes	Contract	
	\$25,001 to \$50,000		RFQ		
	Greater than \$50,000		RFP		
Recurring or Non-Competitive Expenditures	All amounts	Training and education expenses, refundable employee expenses, general expenses, professional and special services and utilities	No formal purchasing process required		From invoice; employee expense report, etc.



## Staff Report

<b>RE:</b>	Climate Action Initiative (CAI) – Regional Adaptation Strategies Projects Implementation		
<b>Date:</b>	March 31, 2020	<b>File #:</b>	A-21
<b>To:</b>	Chair Langman and members of the Board of Directors		
<b>From:</b>	Liz Moore, Senior Planner		

### Issue Introduction

The BC Agriculture Council's<sup>1</sup> Agriculture and Food Climate Action Initiative (CAI) is requesting financial support from RDKB to aid in the implementation of projects outlined in the Kootenay and Boundary Regional Adaptation Strategy (the Strategy).

### Background

In 2018, CAI invited us to participate in a series of workshops along with the RDCK and RDEK to develop the Strategy. Background for the decision to collaborate on this project can be found in the October 10, 2018 Board report titled "Climate Action Initiative (CAI) – Regional Adaptation Strategies Project." At that time, we committed to funding a third of the costs of the workshops, which amounted to \$1,541 in addition to the in-kind contribution of workshop attendance and participation on the Advisory Committee. Our contribution was paid from the RDKB Climate Action Reserve Fund (2013).

The Strategy was completed in spring 2019. It has the overarching goal of assisting agricultural producers in addressing the challenges of climate change. It outlines the likely impacts of climate change on the agricultural sector in the Kootenay and Boundary region and identifies actions to address priority impact areas highlighted through the workshop series.

The Advisory Committee established to develop the Strategy transitioned into a working group tasked with guiding the implementation of the outlined

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<sup>1</sup> From their website: "BCAC advocates for the interests of BC Farm and ranch families. By working collaboratively with our members, partner industry associations and private sector agrifood businesses, we ensure the sustainable growth and competitiveness of BC Agriculture."



actions. This group is comprised of members from the BC Ministry of Agriculture, the three Regional Districts and representatives from local agricultural organizations, for a total of 15 members.

The working group prioritized projects to be undertaken in the next two years. Two projects are currently underway: one is the agricultural weather network gap analysis and the second is developing tools and resources for on-farm water conservation. Both projects have received funding from the Canadian Agricultural Partnership (CAP) and other funding sources.

The weather network gap analysis is being administered by RDKB. We also contributed \$1,500 to this project, while CAP contributed \$30,950. The gap analysis is on-track to be completed by April 30, 2020.

A further 5-6 projects were identified by the working group to be carried out over the next three years, focusing on the priority impacts actions identified in the Strategy.

Some of the other projects prioritized by the working group include: a project to improve communications between response agencies and the agriculture sector during wildfire events; a pilot project to incorporate agricultural values into floodplain restoration and green infrastructure projects; and the development of resources to support producers in enhancing on-farm water storage.

These adaptation projects would have support from CAP funds. CAP has \$300,000 allocated for Kootenay and Boundary agricultural adaptation projects. A request for contributions have been communicated to all three Regional Districts. RDEK recently committed \$3,000 a year for the next three years, for a total of \$9,000, to support these projects. RDCK has been asked for a similar contribution.

### **Proposal**

CAI has proposed that we contribute \$3,000 per year over the next 3 years for a total of \$9,000 towards funding agricultural adaptation projects identified in the Strategy.

### **Implications**

#### *Funding*

The requested \$3,000 annual contribution could be drawn from the RDKB Climate Action Reserve Fund (2013), from service account 001-General Government Services this year, in 2021 and 2022 for a total of \$9,000. The projects prioritized by the working group meet the criteria for funding from the Climate Action Reserve Fund outlined in Bylaw No. 1537, which states that the Fund can be invested in climate mitigation and adaptation actions.

Our contribution has the potential to be used to leverage funding from other organizations. As mentioned above, there is allocated CAP funding and Columbia Basin Trust currently has committed \$20,000, with an anticipated further contribution of \$40,000.

To date, RDKB has contributed \$3041 from the Climate Action Reserve Fund (2013) to CAI projects: \$1541 towards the development of the strategy and \$1500 towards the weather network gap analysis project.

#### *Potential Collaborations with RDKB work*

Two projects prioritized by the working group provide opportunities for collaboration with current and future projects of RDKB staff.

These two projects are:

- A project to improve communications between response agencies and the agriculture sector during a wildfire;
- A pilot project to incorporate agricultural values into floodplain restoration and green infrastructure projects.

RDKB's Emergency Managers have identified the development of a toolkit for pet and livestock wildfire response plans as a project of interest for their department. There is potential for there to be overlapping outreach and engagement with the agricultural sector to develop and implement tools for wildfire response planning for producers and hobby farms in RDKB.

The Watershed Planner has been tasked with developing a program for riparian restoration over the next 5 years. There are a few projects prioritized from the Strategy that focus on the assessment of green infrastructure and floodplain enhancement that would be complementary to RDKB's riparian project.

#### **Recommendation**

That the Regional District of Kootenay Boundary Board of Directors approve the request from Climate Action Initiative for a financial commitment of \$3,000 a year for 3 years to undertake agricultural adaptation projects as outlined in the Kootenay and Boundary Regional Adaptation Strategies and FURTHER that these contributions be allocated from 001 'RDKB Climate Action Reserve Fund (2013)'.

#### **Attachments**

*Kootenay and Boundary BC Agriculture & Climate Change Regional Adaptation Strategies Series - <https://www.bcagclimateaction.ca/wp/wp-content/media/RegionalStrategies-KootenayBoundary.pdf>*



# Recreation Grant

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or [foi@rdkb.com](mailto:foi@rdkb.com).

**This application must include a complete mailing address. Incomplete address fields will result in delays in processing your Recreation Grant and your request sent back to the RDKB Director.**

Please check all Electoral Area Boxes You Are Making Application To:

<input checked="" type="checkbox"/>	Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area 'E'/ West Boundary Director Vicki Gee
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Applicant:	*Backcountry Horsemen Society of BC West Kootenay Chapter				
FULL Mailing Address: Including Postal Code	*C/O Fern Labounty, #3-613-13 <sup>th</sup> Street, Castlegar, BC, V1N 2K6				
Phone:	*250-365-2090	Fax:		E-Mail:	*artlinkbc@gmail.com
Representative:	*Wendy L Morrison				
Make Cheque Payable To:	* Backcountry Horsemen Society of BC West Kootenay Chapter				

*\*Starred items, including contact information, must be completed in full.*

\*\*\*\*Recreation Grants of \$5,000.00 or more may require official receipts. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$15,000.00\_What amount are you requesting from this RDKB Director(s)? \$ 15,000.00

Describe how the Recreation Grant will be used. (attach an extra sheet if necessary)

Dewdney Trail restoration and signage. Please see attached letter/email.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Date: March 20, 2020	Applicant Signature	_____	Print Name	_____	

## Office Use Only

Grant approved by Electoral Area Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_

**Barb Ihlen**

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**From:** Linda Worley - Area 'B' / Lower Columbia-Old Glory Director  
**Sent:** March 27, 2020 10:47 AM  
**To:** Barb Ihlen  
**Subject:** Fwd: Dewdney Trail funding

Hi Barb

Here is the letter and the picture for the application for BackCountry Horsemen Society

Please mark the contact info as follows, this is the address of their accountant. The second phone number is that of the President of the Society, Wendy Morrison.

BCHS- West Kootenay Chapter  
 C/O Fern Labounty  
 #3 - 613 - 13th Street  
 Castlegar B.C.  
 V1N 2K6  
 250-365-2090  
 250-364-0990

Sincerely  
 Linda

Linda Worley - Elected Official  
 Director - Lower Columbia/Old Glory - Area B  
 Regional District of Kootenay Boundary

Chair - Columbia River Treaty Local Government Committee

250 231-1300

"I acknowledge and respect that i live and work within the converging ancestral, traditional, and unceded territories of the Ktunaxa, Sinixt, Secwepemc, and Syilx peoples."

***CONFIDENTIALITY NOTICE: This email (including all attachments) is intended only for the recipient (s) named above. Information may contain confidential or privileged information and should not be read, forwarded, shared, copied, or otherwise used by any other person. If you are not a named recipient, please contact the sender and delete this email from your system.***

Begin forwarded message:

**From:** Wendy L Morrison <artlinkbc@gmail.com>  
**Date:** March 24, 2020 at 11:57:52 AM PDT

**To:** Linda Worley - Area 'B' / Lower Columbia-Old Glory Director <lworley@rdkb.com>  
**Cc:** "Lindaworleyab@gmail.ca" <Lindaworleyab@gmail.ca>  
**Subject: Dewdney Trail funding**

Dear Linda,

Thank you so much for taking the time to speak with Graham Jones, Richie Mann and myself regarding possible funding for the restoration and mile indicators for the historic Dewdney Trail.

Richie Mann has spearheaded this project over the last number of years with the Dewdney Trail Society. Considering the scope of this 38 klm trail work, Richie has approached the Back Country Horsemen's Society of BC- West Kootenay Chapter to assist with the project. We have agreed to take it on as a society as this has been a role of the BCHS since our inception. The Dewdney Trail is a valued historic, non- motorized, recreation trail in this area that we put great value in keeping restored and usable for many user groups.

Our goal with this project is to restore the trail in areas that have fallen to disrepair or have become unsafe. The second stage of this project is to place the tasteful mile signage, made of cedar (see attached) to let travellers know how far they have come along the trail to their destination. This should increase the interest and safety for the trail users in the future. The installation of these bearing point indicators are in agreement with Parks and Recreation's Justin Dexter for placement along the Dewdney Trail.

With the help of RDKB's recreation funding, we intend to hire a team to help us restore the trail and assist with the placement of these bearing point signage along the Dewdney Trail.

We would like to initiate this project as early as possible in Spring 2020.

Thank you for your support of this very worthy project on the Historic Dewdney Trail.



Kind regards,

Wendy L Morrison  
BCHS- President



**Jennifer Kuhn**

**From:** is@rdkb.com  
**Sent:** March 5, 2020 8:06 AM  
**To:** Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn  
**Subject:** Grant-in-Aid Form submitted by Beaver Valley Blooming Society, email address - cresswell01@gmail.com

**Online Grant-in-Aid Application****Electoral Area(s) Applied to:**

Electoral Area 'A' Director Ali Grieve

**Applicant Information:**

Applicant: Beaver Valley Blooming Society

Address: Box 363 Fruitvale, BC V0G 1L0

Phone: 2502317973

Fax:

Email: cresswell01@gmail.com

Representative: Lila Cresswell, Vice President

Make Cheque Payable To: Beaver Valley Blooming Society

**Other Expenses:**

Total Cost of Project: \$\$4000.00

Amount Requested from  
RDKB Director(s): \$\$2000.00Approved Director Grieve  
March 9, 2020

What is the Grant-in-Aid for?

Plantings, fertilizer, mulch etc. for community plantings including Welcome Corner, boulevard gardens, cemetery garden, several large bowl planters that have not been sponsored by merchants.

**List of Other Organizations Applied to for Funding**

Name of Organization Village of Fruitvale (for hanging baskets)

Amount Requested \$2650.00

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

☐

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**Jennifer Kuhn**

**From:** is@rdkb.com  
**Sent:** March 5, 2020 7:45 AM  
**To:** Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn  
**Subject:** Grant-in-Aid Form submitted by Beaver Valley Dynamic Aging Society (President Ingrid Hope), email address - ingrid@hallprinting.ca

**Online Grant-in-Aid Application****Electoral Area(s) Applied to:**

Electoral Area 'A' Director Ali Grieve

**Applicant Information:**

Applicant: Beaver Valley Dynamic Aging Society (President Ingrid Hope)

Address: PO Box 157 Fruitvale, BC V0G 1L0

Phone: 2505129185

Fax:

Email: ingrid@hallprinting.ca

Representative: Ingrid Hope, President

Make Cheque Payable To: Beaver Valley Dynamic Aging Society

**Other Expenses:**

Total Cost of Project: \$\$12,000.00

Amount Requested from  
RDKB Director(s):

\$2000.00
 *Approval March 9, 2020*  
*Director Grieve*

What is the Grant-in-Aid for?

Supplies and catering expenses for annual "Sips & Sparkle" fundraising event to support non-profit organizations in Beaver Valley.

**List of Other Organizations Applied to for Funding**

Name of Organization    Columbia Power

Amount Requested    \$500

Amount Secured

Name of Organization    Teck Resources

Amount Requested    \$500

Amount Secured

Name of Organization    Pacific Western Air

Amount Requested    \$750

Amount Secured

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Kootenay Boundary

# Grant-in-Aid Request

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This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input checked="" type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee
--	---	---	--	---

Applicant:	* JL Crane Secondary School			
FULL Mailing Address: Including Postal Code	* 1300 Frances Moran Rd Trail, BC V1R 4L9.			
Phone:	* 250 368 5591 ext 140	Fax:	250 364 1567	E-Mail: * <a href="mailto:jwaterstreet@sd20.bc.ca">jwaterstreet@sd20.bc.ca</a>
Representative:	* Dara Waterstreet, counsellor			
Make Cheque Payable To:	* JL Crane Secondary			

\*Starred items, including contact information, must be completed in full.

\*\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ \_\_\_\_\_ What amount are you requesting from this RDKB Director(s)? \$ 750.  
as per last yr's amt.

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Memorial Scholarship	Approved Director Grieve March 19, 2020
Regional District Kootenay Boundary Area A	
Directors' Memorial Award.	

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization \_\_\_\_\_  
Amount Requested: \$ \_\_\_\_\_ Amount Secured: \$ \_\_\_\_\_

Name of Organization \_\_\_\_\_  
Amount Requested: \$ \_\_\_\_\_ Amount Secured: \$ \_\_\_\_\_

Name of Organization \_\_\_\_\_  
Amount Requested: \$ \_\_\_\_\_ Amount Secured: \$ \_\_\_\_\_

Date: Mar 9/20 Applicant Signature D Waterstreet Print Name Dara Waterstreet

## Office Use Only

Grant approved by Electoral Area Director: \_\_\_\_\_

Approved by Board: \_\_\_\_\_



# Grant-in-Aid Request

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This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Kural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	---	--	---	--

Applicant:	* JLCrue Secondary School			
FULL Mailing Address: Including Postal Code	* 300 Frances Moran Rd Trail, BC V1R 4L9			
Phone:	* 250 368 5591 ext 140	Fax:	250 364 1567	E-Mail: * <a href="mailto:duwaterstreet@sd20.bc.ca">duwaterstreet@sd20.bc.ca</a>
Representative:	* Dana Waterstreet			
Make Cheque Payable To:	* JLCrue Secondary			

\*Starred items, including contact information, must be completed in full.

\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ \_\_\_\_\_ What amount are you requesting from this RDKB Director(s)? \$ 750  
as per last yr's amount.

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

I approve this grant for \$750.00 (seven hundred & fifty dollars)	
Regional District Kootenay Boundary Area B Directors'	
Memorial Award	

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: Mar 9/20 Applicant Signature: [Signature] Print Name: Dana Waterstreet

## Office Use Only

Grant approved by Electoral Area Director: [Signature]

Approved by Board: \_\_\_\_\_



**Jennifer Kuhn**

**From:** is@rdkb.com  
**Sent:** March 15, 2020 1:20 PM  
**To:** Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn  
**Subject:** Grant-in-Aid Form submitted by U14B West Kootenay Rebels, email address - U14BRebels@gmail.com

**Online Grant-in-Aid Application****Electoral Area(s) Applied to:**

Electoral Area 'B' / Lower Columbia- Old Glory Director Linda Worley

**Applicant Information:**

Applicant: U14B West Kootenay Rebels

Address: Box 305 Fruitvale, BC V0G1L0

Phone: 250-367-7930

Fax:

Email: U14BRebels@gmail.com

Representative: Coach Tammy Gallamore

Make Cheque Payable To: West Kootenay Rebels

**Other Expenses:**

Total Cost of Project: \$\$7500

Amount Requested from  
RDKB Director(s): \$\$2000 *\$1,000*

*I approve this for \$1000.00  
 (one thousand dollars).*

*Linda Worley*

What is the Grant-in-Aid for?

We are needing to purchase all new equipment, uniforms, jackets, hoodies, bags, helmets, etc., for this new, highly competitive girls fastball team who will be representing the West Kootenays at Provincials.

**List of Other Organizations Applied to for Funding**

Name of Organization CBT CIP Funding through each community

Amount Requested \$5000

Amount Secured

Name of Organization Area B Grant in Aid

Amount Requested 500.00

Amount Secured 500.00

Name of Organization Area A Grant In Aid

Amount Requested 500.00

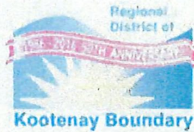
Amount Secured 500.00

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## Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	Boundary Woodlot Association		
Address:	PO Box 126 Procter BC V0G 1V0		
Phone:	2505053206	Fax:	
E-Mail:	mchldrnkwtr@gmail.com		
Representative:	Michael Drinkwater, BWA Secretary/Treasurer		
Make Cheque Payable To:	Boundary Woodlot Association		

\*Starred items, including contact information, must be completed in full.

\*\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.


What is the total Cost of the Project? \$ 1037.04 What amount are you requesting from this RDKB Director(s)? \$ 1037.04

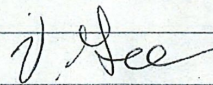
What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Emergency Preparedness Fair 2020

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: March 23, 2020 Applicant Signature  Print Name Michael Drinkwater

Office Use Only
Grant approved by Electoral Area Director: 
Approved by Board: _____

**SUBMIT**



## Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	Kettle River Lions Club			
Address:	Box 264 Rock Creek B.C.			
Phone:	250-446-2096	Fax:		E-Mail: dljackman184@gmail.com
Representative:	Les Jackman			
Make Cheque Payable To:	Kettle River Lions			

\*\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ \_\_\_\_\_ What amount are you requesting from this RDKB Director(s)? \$ 552.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The request for the grant is to cover the cost of supplying and preparing burgers and hot doors to feed the participants at the Emergency Preparedness fair which was held at the Rock Creek fair grounds on March 6th.

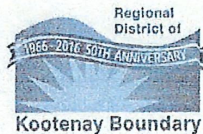
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Date: March 24th	Applicant Signature <u>Les Jackman</u> Print Name Les Jackman

Office Use Only	Grant approved by Electoral Area Director: <u>V. Gee</u>
Approved by Board: _____	

SUBMIT





## Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
---	---	---	--	--

Applicant:	* West Boundary Community Services Co-operative Association		
Address:	* 3990 Highway #3, Rock Creek, BC V0H 1Y0		
Phone:	* 778-969-0003	Fax:	
E-Mail:	* info@riversidecentre.coop		
Representative:	* Sandy Mark, Executive Director		
Make Cheque Payable To:	* West Boundary Community Services Co-operative Association		

\*Starred items, including contact information, must be completed in full.

\*\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 5000.00 What amount are you requesting from this RDKB Director(s)? \$ 5000.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The new Riverside Centre will be officially open once the current pandemic is lifted. In the meantime, we need to develop a website to drive and support our community and economic development activities. This new website will bring a clear online identity to the West Boundary and to our new Community Services Co-op

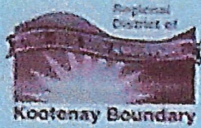
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Date: March 20, 2020	Applicant Signature: <u>Sandy Mark</u>	Print Name: Sandy Mark

Office Use Only

Grant approved by Electoral Area Director: V. Gee





## Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lovendon, Manager of Corporate Administration/Corporate Officer and Freedom of Information/Protection of Privacy Officer at 250.368.9148 or for@rdkb.com

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Gracie	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
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Applicant	West Boundary Sustainable Foods & Resources Society		
Address	1635 Mt. Baldy Rd., Bridesville, V0H1Y0		
Phone	250-528-7433	Fax	
		E-Mail	foodsharing@nethop.net
Representative	Vivien Browne, President		
Make Cheque Payable To	W B S Foods & Resources Soc.		

*Statements, including contact information, must be completed in full*

\*\*\*GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ \_\_\_\_\_ What amount are you requesting from this RDKB Director(s)? \$ 284.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Catering for Rock Creek Emergency Preparedness Event, R.C. Fairgrounds, March 6

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Date: March 23 2020	Applicant Signature: Vivian Browne	Print Name: Vivien J. Browne

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

**SUBMIT**



## COLUMBIA River Treaty



Date: March 19, 2020

To: Columbia River Treaty Region Elected Officials

From: Columbia River Treaty Local Governments Committee

### **Re: Committee Decision Not to Seek Negotiations Observer Status at This Time**

The Columbia River Treaty (CRT) Local Governments Committee (the Committee) was created in 2011 by the local governments in the region impacted by the Treaty. The primary purpose of the Committee is to assist local governments and region residents to engage in decisions around the future of the Treaty.

From 2011 through 2017 the Committee worked closely with the BC CRT Team to consult with residents and local governments in the region to fully understand the concerns and issues related to the Treaty.

In 2013 the Committee provided recommendations to the provincial and federal governments regarding the process for making changes to the Treaty, desired improvements to the content of the Treaty and domestic issues that require resolution. These recommendations were based on the input from the local governments and residents of the region. We are in the process of updating these [recommendations](#).

Early in 2018, when it became clear that negotiations to modernize the Treaty would be initiated by Canada and the U.S., the Committee evaluated a number of options for the Committee to engage in these negotiations, including seeking observer status 'in the room'. The Committee sought the advice of a number of academics and others who are familiar with or have lead the development of international water related treaties who consistently confirmed that local governments, which are a creation of higher levels of government (e.g. the provincial government in BC), have never been directly engaged in these international negotiations. Based on this advice, and the ongoing open, productive relationships with the BC CRT Team and the federal agencies who would be involved in the negotiations, the Committee decided not to seek observer status.

Instead the Committee established a formal Communications and Engagement Protocol with the Canadian CRT Negotiating Team, which was signed in the fall of 2018. This Protocol allows the Negotiating Team to keep the Committee as informed as possible as negotiations proceed, while recognizing confidentiality limitations, and commits the Team to engage with the Committee if negotiations are moving in a direction that is not consistent with the Committee's recommendations.

Treaty negotiations began in November 2018 and are continuing – for more information see the [BC CRT website](#). In May 2019, the federal government granted observer status to the three regional Indigenous Nations. The Committee acknowledges and supports this decision as it is consistent with the views stated by many Basin residents during the 2018 and 2019 CRT community meetings throughout the region. The Treaty Negotiating Team is led by Global Affairs Canada and includes representatives from federal and provincial agencies. There are intentionally no elected officials on the team or amongst the Indigenous Nations' observers. That is also the case for the U.S. negotiating team.

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**COLUMBIA**  
**River Treaty**

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In the last few months, prompted by questions from a few constituents and others, the Committee has reconsidered whether it should request observer status at the negotiations. After gathering and thoroughly considering updated information, the Committee has decided not to pursue observer status at this time. If circumstances change in the future, the Committee may revisit this decision.

Significant factors in this decision were that there are no elected officials present in the negotiations to date, and as in 2018, there are no precedents for the local governments being involved in international water-related Treaty negotiations. These factors make it very unlikely that a request for observer status from the Committee would be granted.

As well, the Committee appreciates the ongoing, open, timely communications with the Negotiating Team through our Communications and Engagement Protocol. We are confident that the interests of Basin residents and local governments are front and centre in the negotiations at this time, as even the U.S. Lead Negotiator mentions the interests of Canadian residents as a factor in the discussions.

The Committee has established regular contact with the regional Indigenous Nations involved in the negotiations, with ongoing discussions about our shared interests in the future of the Treaty.

As well, we are very mindful of the public commitments by the BC CRT Team to bring any elements of a negotiated agreement that impact the region back to residents and local governments for review before negotiations are finalized.

However, the Committee is aware that as negotiations evolve, conditions may change or different outcomes that do not align with our recommendations may be considered. We are prepared to respond swiftly and strongly should this develop.

We look forward to continuing to work with regional elected officials, in non-partisan ways, to support the CRT Negotiating Team to secure the best possible agreement for our region. We are very encouraged by the invitation from the BC CRT Team to begin discussions with the province about a governance framework for a modernized Treaty that includes local governments and others. We believe this offers a long-term, inter-generational solution to the historical limited role of regional interests in decisions about Treaty-related hydro-electricity development and operations on the Kootenay and Columbia rivers.

Regional and community-based issues that can be solved domestically continue to a top priority for us. The Committee will continue to work with the BC CRT Team, elected officials, Indigenous Nations and others to explore and implement solutions.

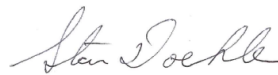
Please contact us if you have any questions about the important work of this Committee.

On behalf of the CRT Local Governments Committee:



Linda Worley, Chair, Regional Director  
Appointed by the Regional District of Kootenay  
Boundary

Cell: 250 231-1300 Email: [lworley@rdkb.com](mailto:lworley@rdkb.com)



Stan Doehle, Vice-Chair, Regional Director  
Appointed by the Regional District of East  
Kootenays

Cell: 250 531-3300 Email: [director.doehle@rdek.bc.ca](mailto:director.doehle@rdek.bc.ca)



**CRT Local Government Committee members:**

Linda Worley, Chair, Regional Director, Regional District of Kootenay Boundary  
Stan Doehle, Vice Chair, Regional Director, Regional District of the East Kootenays  
Aimee Watson, Regional Director, by Regional District of Central Kootenay  
Ramona Faust, Regional Director, Regional District of Central Kootenay  
Diane Langman, Mayor, Village of Warfield and appointed by Regional District of Kootenay Boundary  
Jane Walter, Regional Director, Regional District of the East Kootenays  
Ron Oszust, Mayor, Town of Golden and appointed by Columbia-Shuswap Regional District  
David Brooks-Hill, Regional Director, Columbia Shuswap Regional District  
Donnie MacLean, Councillor, Village of Valemount  
Ange Qualizza, Mayor, City of Fernie and appointed by Association of Kootenay Boundary Local Governments

## **Columbia River Treaty Update**

March 23, 2020

### **Columbia River Treaty Negotiations Update – Round 9**

*From Sylvain Fabi, Lead Negotiator for the Columbia River Treaty, Global Affairs Canada*

- The 9<sup>th</sup> round of Columbia River Treaty negotiations took place in Washington, D. C. on March 11-12, 2020.
- Negotiations are starting to advance as the U.S. is beginning to share its options on the issues, such as Flood Risk Management, power and ecosystems.
- Discussions are becoming more sensitive and remain confidential, but we can provide a high-level update.
- More details will be shared once the Canadian negotiating team has specific choices or decisions to make.
- At this moment, the U.S. proposed options are not agreeable to the Canadian team.
- They prefer the current level of flood control.
- They continue to claim that the U.S. pays too much for hydroelectric power generation. We have heard this repeated at bilateral conferences and in U.S. media.
- The Canadian negotiating team does not agree with these claims and will continue defending Canadian interests.
- The next round of negotiations has not been scheduled yet due to the COVID-19 pandemic. Negotiators have considered video conference options, though nothing has been confirmed at this point.
- In the meantime, the Canadian negotiating team will work with B.C. and the Indigenous Nations over the coming months to articulate positions that are beneficial to Canada.
- The ecosystem work led by the Indigenous Nations is proceeding and we should be in a better position to define Canadian objectives on this important issue later this year.
- Canada will be pressing to increase flexibility in the Treaty to allow operations that meet domestic environmental, societal and economic needs more effectively, addressing a number of Columbia Basin residents' goals.

## COLUMBIA River Treaty



**To:** Regional Districts, Boards of Directors  
Valemount Town Council

**Date:** February 14, 2020

**From:** Linda Worley, Chair  
Columbia River Treaty Local Governments Committee

### Subject: Update on Committee Activities

Since our last update in September 2019, the Committee has been very busy attending twelve CRT community meetings around the Basin, working with the BC CRT Team on specific community interests and maintaining communications with our U.S. local government colleagues and residents as well as regional indigenous nations, BC Hydro and our new Kootenay-Columbia MP.

#### Highlights for October 2019 to January 2020

- **CRT community meetings** - Twelve CRT community meetings were held across the Basin between early October and late November. A total of 349 Basin residents participated in these meetings as follows:
 

- Revelstoke - 35	- Creston - 11	- Nelson - 51
- Valemount - 21	- Golden - 22	- Meadow Creek - 27
- Cranbrook - 23	- Invermere - 19	- Nakusp - 50
- Jaffray - 36	- Genelle - 28	- Fauquier - 26

At each meeting the local Committee member welcomed participants and provided a brief review of the draft updated Committee recommendations to government, inviting input from participants. This was followed by an update from federal and provincial CRT Negotiating Team members, including Indigenous Nations representatives; presentations from indigenous Nations about salmon restoration and integrating ecosystem function into the Treaty; and a presentation on provincial work to address region-wide and local community interests. These meetings were another opportunity for Committee members to talk with residents about the Committee's work to ensure the voices of Basin residents are incorporated in a modernized Treaty and to strengthen relationships with Indigenous Nation representatives.

- **Communications** – In mid-November our Vice Chair, Stan Doehle, members Diane Langman, Mayor of Warfield and Jane Walters, RDEK Rural Director as well as our Executive Director (ED) traveled to Spokane Washington for a very positive meeting with our U.S. local government colleagues in the Washington State Association of Counties and to attend the [2019 Lake Roosevelt Forum conference](#). During the conference our Vice Chair shared local government interests in CRT renewal and salmon recovery on discussion panels and our ED co-presented a summary of BC and US views on the CRT from the One River – One Future Transboundary Conference in Kimberley in September. There were many informal opportunities for Committee members to further strengthen their relationships with U.S. local government elected officials, U.S. Basin residents and regional Indigenous Nations representatives.

In January Stan Doehle, Committee Vice Chair and I met with the new Kootenay-Columbia MP Rob Morrison. We briefed him on the CRT and the work of the Committee. He was very impressed with the scale of the Committee's work.



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## COLUMBIA River Treaty

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### Ongoing

- **Community interests** – Committee members continue to follow-up with the province on actions requested by community members at the 2018 and 2019 community meetings.
- **Negotiations** – In November, the U.S. State Department postponed negotiating sessions. This week it was announced that the 9<sup>th</sup> round of negotiations will be held on March 11 and 12 in Washington, D.C. The Committee will be updated on these negotiations shortly after this round.
- **Updating our recommendations** – Input from the community meetings and direct input to the Committee on our [draft recommendations](#) are being compiled and will be considered by the Committee early in 2020 to decide on revisions to complete the update process. Final recommendations will be shared with local governments and regional Indigenous Nations, MLAs and MPs as well as made available to the public.

The Committee has initiated two task groups to: 1) revisit options explored previously to include local governments in the governance structure for a modernized Treaty; and 2) work with the BC CRT Team to update information about the distribution of benefits in BC from the CRT and make this information easily accessible as a first step to understand the current sharing of benefits and, if needed, explore options for changes.

- **Communications:** In early December Committee members and Indigenous Nations representatives had our first quarterly telecon to share perspectives on CRT related topics. On this call we discussed the CRT community meetings and our draft recommendations.

The Committee continues a dialogue with BC Hydro in hopes of improving communications and engagement with local governments and Basin residents about ongoing operations. We are looking forward to a fulsome sharing of ideas with BC Hydro staff at our upcoming annual strategy session.

- **Columbia Basin Regional Advisory Committee (CBRAC)** – A CBRAC meeting was held on October 8 and 9 in Revelstoke. The agenda included the province's actions on community interests, negotiations update, BC Hydro operations updates and presentations from Indigenous Nations representatives about salmon recovery, ecosystem function integration in the CRT and their role in the negotiations. We also had a discussion with youth who participated in the [Wildsight Columbia River Field School](#), which ended with a commitment to continue these discussions. Some members toured a new museum exhibit about the communities south of Revelstoke that were displaced to create the Arrow Reservoir.

The next CBRAC meeting will be in Valemount on May 5-6 to facilitate a field trip to the Kinbasket reservoir when it is drawn down, leaving tens of kilometres of mudflats south of the community.

CBRAC terms of reference, membership and meeting summaries as well as presentations and reports discussed at these meetings are available on the [CBRAC webpage](#).

### Upcoming

- Budget preparation and funding discussions with CBT and the province. (Feb. – March)
- The Committee's annual strategy session. (March)
- CRT session at the AKBLG AGM (April)

I encourage you to stay informed about CRT negotiations by visiting the [CRT engagement website](#) and signing up for the CRT e-letter. This site will be the source of accurate, updated information as negotiations progress.

The next Committee Update will be come to you in May.

[Committee Website](#)

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**Committee Members**

RDKB - Linda Worley, Regional Director (LGC Chair) and Diane Langman, Village of Warfield Mayor/RDKBChair

RDEK - Stan Doehle, Regional Director (LGC Vice Chair) and Jane Walter, Regional Director

RDCK – Aimee Watson, Regional Director/RDCK Chair, Ramona Faust, Regional Director

CSRD – David Brooks-Hill, Regional Director and Mayor Ron Oszust, Town of Golden

Village of Valemount – Donnie MacLean, Councilor

AKBLG – Ange Qualizza, Mayor of Fernie



## STATEMENT

For Immediate Release  
2020EMPR0013-000480  
March 13, 2020

Ministry of Energy, Mines and Petroleum Resources

### **Latest Columbia River Treaty talks return to Washington, D.C.**

VICTORIA – The ninth round of Columbia River Treaty negotiations took place on March 11 and 12, 2020, in Washington, D.C. Katrine Conroy, Minister Responsible for the Columbia River Treaty, issued the following statement:

“Since the process to revisit the Columbia River Treaty began, Canada and the United States have been exchanging information and building a stronger understanding of their respective priorities. The countries are engaged in challenging conversations around how to include those interests in an updated treaty.

“During this week’s talks in Washington, D.C., negotiators advanced their discussion of key interests, such as flood-risk management, power generation and ecosystem function.

“The Province is working closely with Global Affairs Canada and Columbia River Basin Indigenous Nations to ensure that what is best for Canada and B.C. will be at the forefront of a modernized Columbia River Treaty.

“I look forward to negotiators building on the progress made during Round 9 and continuing their discussions in the coming months.”

The next round of Columbia River Treaty negotiation meetings will be scheduled in the near future.

Consistent with the advice of B.C.’s provincial health officer, the B.C. public servants who participated in negotiations in Washington, D.C., will self-isolate for 14 days upon returning to Canada.

#### **Learn More:**

To learn more about the treaty, visit: <https://engage.gov.bc.ca/columbiarivertreaty/>

To keep up with the latest Columbia River Treaty news, sign up for the newsletter here: <https://engage.gov.bc.ca/columbiarivertreaty/sign-up/>

Or follow the CRT on Facebook @ColumbiaRiverTreaty or Twitter @CRTreaty

To share views on the treaty, email: [columbiarivertreaty@gov.bc.ca](mailto:columbiarivertreaty@gov.bc.ca)

Or write to:

Columbia River Treaty Team  
Ministry of Energy, Mines and Petroleum Resources  
PO Box 9314 Stn Prov Govt  
Victoria, BC V8W 9N1

**Contact:**

Ministry of Energy, Mines and Petroleum  
Resources  
Media Relations  
250 952-0628

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Connect with the Province of B.C. at: [news.gov.bc.ca/connect](https://news.gov.bc.ca/connect)

Okanagan Film Commission: As might be expected a lot of production has been suspended due to the COVID situation. On the positive side:

- We are seeing more work go into planning for future productions
- Often this work is done on the fly, due to necessity
- Many productions are being planned to be filmed in the region (18 recently announced in a press release)
- Companies are hiring in anticipation
- Another production office is being built in the area
- Another animation company is being set up in the area
- The Film Commissioner is getting the chance to get caught up with the backlog of work needed to keep locations updated for scouting
- Commissioner is working with Okanagan College on possible Film Program
- So far all 4 regional districts are committing more money to the Film Commission
- The plan is to hire an assistant commissioner

Boundary Invasive Species:

- Vegetation management has been declared an essential service
- Their Board is meeting to discuss how they can safely have crews in the field this year
- They aren't planning to appear in person at public events for the time being





Regional District of  
Kootenay Boundary

## STAFF REPORT

**Date:** 26 March 2020 **File**  
**To:** Chair Langman and  
Members of the Board  
**From:** Barb Ihlen,  
General Manager of Finance/CFO  
**Re:** Financial Plan Bylaw 1735, 2020

### Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, presenting 2020-2024 Five Year Financial Plan Bylaw 1735, 2020.

### History/Background Factors

At the Board meeting on March 11, 2020, the Board of Directors approved the 2020-2024 Five Year Financial Plan as presented with minor variations. All services were included in this presentation.

Since March 11<sup>th</sup>, the following services have been revised:

- Service 005 Planning & Development
  - The revised 2020 budget reflects a \$6,000 reserve fund transfer to support the purchase of GIS hardware. There is no impact on the tax requisition.
- Service 010 Regionalized Waste Management Services
  - \$340,000 of the reserve funds budgeted in 2019 for deficit reduction was not required or transferred into the operation. This created a reduction of surplus funds moving into the 2020 budget and increased the tax requisition. Therefore, the revised 2020 budget reflects a \$350,000 increase in the reserve fund transfer to smooth taxation.

The revisions to the above budgets are included in the presentation of the 2020-2024 Five Year Financial Plan and in Financial Plan Bylaw 1735, 2020. The remaining services have minor variations due to final 2019 financial numbers, which continue to be reviewed and finalized. The revised 2020 annual budget is \$46,846,637.

### **Implications**

The Five Year Financial Plan is required to be adopted by March 31<sup>st</sup> pursuant to Section 374 of the Local Government Act.

### **Advancement of Strategic Planning Goals**

The development of the 2020-2024 Five Year Financial Plan recognizes the RDKB's strategic plan:

- Environmental Stewardship/Climate Preparedness
- Exceptional Cost Effective and Efficient Services
- Respond to Demographic/Economic/Social Change
- Improve and Enhance Communication

### **Background Information Provided**

- Service 005 Planning & Development 2020-2024 Five Year Financial Plan
- Service 010 Regionalized Waste Management Services 2020-2024 Five Year Financial Plan
- Five Year Financial Plan Expenditure Summary (Updated)
- Financial Plan Bylaw 1735, 2020 including Schedule A
- Budget Summary by Service 2020-2024

### **Alternative**

- Approval

### **Recommendations**

That the 2020-2024 Five Year Financial Plan for the following Services be approved:

- Service 005 Planning & Development
- Service 010 Regionalized Waste Management Services

That Regional District of Kootenay Boundary Financial Plan Bylaw No. 1735, 2020 be given first, second and third readings.

That Regional District of Kootenay Boundary Financial Plan Bylaw No. 1735, 2020 be Reconsidered and Adopted.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
FIVE YEAR FINANCIAL PLAN

SERVICE NO 005  
PLANNING & DEVELOPMENT

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,  
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

		PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 20120 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
								\$	%				
<b>REVENUE:</b>													
Electoral	Taxes - Management Development Serv	2	553,448	587,134	587,134	0	596,371	9,237	1.57	626,945	636,918	649,576	662,487
All Participants	Taxes - Regional Development Services	3	184,483	195,711	195,711	0	198,790	3,079	1.57	208,982	212,306	216,525	220,829
11 210 100	Federal Grant In Lieu	4	2,051	1,000	1,393	(393)	1,000	0	0.00	1,000	1,000	1,000	1,000
11 460 100	Rezoning Fees	5	15,100	15,000	14,640	360	15,300	300	2.00	15,606	15,918	16,236	16,561
11 460 200	ALR Commission Appeal Fees	6	2,400	2,000	900	1,100	2,040	40	2.00	2,081	2,122	2,165	2,208
11 460 300	House Numbering Recovery	7	15,000	15,000	15,000	0	15,000	0	0.00	15,000	15,000	15,000	15,000
11 460 400	Map & Report Sales	8	195	1,000	0	1,000	1,020	20	2.00	1,040	1,061	1,082	1,104
11 590 159	Miscellaneous Revenue	9	30	9,060	20,125	(11,065)	231,359	222,299	2,453.63	13,000	1,000	1,000	1,000
11 911 100	Previous Year's Surplus	10	45,408	23,196	22,314	882	55,765	32,568	140.41	0	0	0	0
11 921 205	Transfer From Reserve	11	19,094	0	0	0	6,000	6,000	0.00	0	0	0	0
	Planning Agreements	12	8,840	8,840	8,840	0	8,840	0	0.00	8,840	8,840	8,840	8,840
Total Revenue			846,049	857,942	866,057	-8,116	1,131,485	273,543	31.88	892,494	894,166	911,425	929,030
<b>EXPENDITURE:</b>													
12 610 111	Salaries and Benefits	13	582,863	599,645	582,159	17,485	680,703	81,058	13.52	651,958	649,442	662,431	675,680
12 610 210	Travel Expense	14	13,537	13,000	7,891	5,109	13,260	260	2.00	13,525	13,796	14,072	14,353
12 610 220	Public Participation Program	15	10,572	10,000	6,294	3,706	10,200	200	2.00	10,404	10,612	10,824	11,041
12 610 223	Report Reproduction	16	0	0	0	0	0	0	0.00	0	0	0	0
12 610 229	Maps	17	51	2,500	0	2,500	500	(2,000)	(80.00)	500	500	500	500
12 610 230	Board Fee	18	46,136	46,972	46,972	0	47,825	853	1.82	48,782	49,757	50,752	51,767
12 610 232	Legal Fees	19	9,312	10,000	3,442	6,558	12,000	2,000	20.00	12,240	12,485	12,734	12,989
12 610 234	Library & Research	20	4,172	7,709	6,104	1,605	7,863	154	2.00	8,020	8,181	8,344	8,511
12 610 235	Operating Contract	21	41,717	71,270	54,168	17,102	233,051	161,781	227.00	47,529	47,965	48,411	48,865
12 610 239	Advisory Planning Commission	22	3,965	6,000	5,021	979	6,120	120	2.00	6,242	6,367	6,495	6,624
12 610 243	Office Building Expense	23	58,364	58,891	59,864	(973)	61,269	2,378	4.04	62,494	63,744	65,019	66,320
12 610 247	Office Equipment	24	9,354	8,000	9,757	(1,757)	8,000	0	0.00	8,160	8,323	8,490	8,659
12 610 251	Office Supplies	25	2,546	4,080	3,521	559	4,162	82	2.00	4,245	4,330	4,416	4,505
12 610 253	Vehicle Operation	26	12,875	12,875	13,012	(137)	13,133	258	2.00	13,395	13,663	13,936	14,215
12 610 610	Capital/Amortization	27	19,094	0	0	0	6,000	6,000	0.00	0	0	0	0
12 610 741	Contribution To Reserve	28	5,539	5,000	5,000	0	27,400	22,400	448.00	5,000	5,000	5,000	5,000
12 610 990	Previous Year's Deficit	29	0	0	0	0	0	0	0.00	0	0	0	0
12 610 999	Contingencies	30	2,755	2,000	7,086	(5,086)	0	(2,000)	(100.00)	0	0	0	0
Total Expenditure			822,852	857,942	810,293	47,649	1,131,485	273,543	31.88	892,494	894,166	911,425	929,030
Surplus(Deficit)			23,196		55,765								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Property Tax Requisition	2020	2021	2022	2023	2024
	<i>Management of Development Services</i>	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount
	As per Board Resolution No 461-92					
	Total Expenditures					
	Less anticipated revenues from other sources					
	Equals Net Expenditures					
Exp	795,161		835,927	849,224	866,101	883,316
75%	596,371	596,371	626,945	636,918	649,576	662,487
<b>2019</b>						
<b>Actual</b>						
109,967	11 830 901 005 Electoral Area 'A'	131,031	137,749	139,940	142,721	145,558
60,538	11 830 902 005 Electoral Area 'B' / Lower Columbia/Ok	59,716	62,777	63,776	65,043	66,336
117,846	11 830 903 005 Electoral Area 'C' / Christina Lake	112,020	117,763	119,637	122,014	124,439
80,390	11 830 904 005 Electoral Area 'D' / Rural Grand Forks	78,439	82,460	83,772	85,437	87,135
218,393	11 830 905 005 Electoral Area 'E' / West Boundary	215,165	226,195	229,793	234,360	239,019
587,134	Sub	596,371	626,945	636,918	649,576	662,487
	<b>Total Requisition</b>	<b>596,371</b>	<b>626,945</b>	<b>636,918</b>	<b>649,576</b>	<b>662,487</b>

Notes:

Management of Development covers the Regional District's rural area planning program (e.g. OCPs, Zoning, Development Permits, etc.). It is a "General Service" pursuant to the Local Government Act with costs apportioned to the Electoral Areas only.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Property Tax Requisition	2020	2021	2022	2023	2024
	<b>Regional Development Services</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
2019 Actual	Description	Amount	Amount	Amount	Amount	Amount
	As per Board Resolution No 461-92					
	Total Expenditures					
	Less anticipated revenues from other sources					
Exp	795,161		835,927	849,224	866,101	883,316
25%	198,790	198,790	208,982	212,306	216,525	220,829
5,891	11 830 100 005 Fruitvale	5,897	6,199	6,298	6,423	6,550
17,228	11 830 200 005 Grand Forks	16,771	17,631	17,911	18,267	18,630
1,924	11 830 300 005 Greenwood	1,823	1,917	1,947	1,986	2,026
3,006	11 830 400 005 Midway	2,807	2,951	2,998	3,057	3,118
3,019	11 830 500 005 Montrose	3,007	3,161	3,211	3,275	3,340
19,136	11 830 600 005 Rossland	19,917	20,938	21,271	21,694	22,125
44,299	11 830 700 005 Trail	43,375	45,598	46,324	47,244	48,183
4,599	11 830 800 005 Warfield	4,978	5,233	5,317	5,422	5,530
18,094	11 830 901 005 Electoral Area 'A'	22,019	23,148	23,516	23,983	24,460
9,961	11 830 902 005 Electoral Area 'B' / Lower Columbia/O	10,035	10,549	10,717	10,930	11,147
19,391	11 830 903 005 Electoral Area 'C' / Christina Lake	18,824	19,789	20,104	20,504	20,911
13,228	11 830 904 005 Electoral Area 'D' / Rural Grand Forks	13,181	13,857	14,077	14,357	14,642
35,935	11 830 905 005 Electoral Area 'E' / West Boundary	36,157	38,011	38,615	39,383	40,165
195,711						
	<b>Total Requisition</b>	<b>198,790</b>	<b>208,982</b>	<b>212,306</b>	<b>216,525</b>	<b>220,829</b>

Notes:

Regional Development Services includes such region wide activities as coordination, research, regional mapping, ALR and subdivision reviews, etc.  
It is a "General Service" pursuant to the Local Government Act with costs apportioned to all constituent members of the Regional District.



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Federal Grant In Lieu	2019	2020		2021		2022		2023		2024
Account	11 210 100 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	1,000	1,000		1,000		1,000		1,000		1,000
	Current Year Budget	1,000	1,000		1,000		1,000		1,000		1,000

Notes:	Previous Year Budget	1,000
	Actual to December 31, 2019	1,393

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Rezoning Fees	2019	2020		2021		2022		2023		2024
Account	11 460 100 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Rezoning Fees	15,000	15,300	2.0%	15,606	2.0%	15,918	2.0%	16,236	2.0%	16,561
	Current Year Budget	15,000	15,300		15,606		15,918		16,236		16,561

Notes:	Previous Year Budget	15,000
	Actual to December 31, 2019	14,640
Conservative estimate based on last year's zoning revenue		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	ALR Fees	2019	2020		2021		2022		2023		2024
Account	11 460 200 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Agricultural Land Reserve Fees	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
	<b>Current Year Budget</b>	<b>2,000</b>	<b>2,040</b>		<b>2,081</b>		<b>2,122</b>		<b>2,165</b>		<b>2,208</b>

Notes:

Previous Year Budget	2,000
Actual to December 31, 2019	900

Conservative estimate based on last year's revenue from LRC fees

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	<b>House Numbering Recovery</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Account	11 460 300 005	<b>Prior Year</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Area 'A ' & 'C' House Numbering	6,000	6,000	6,000	6,000	6,000	6,000
2	Area 'B' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
3	Area 'D' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
4	Area 'E' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
5	Services provided to Municipalities	-	-	-	-	-	-
	<b>Current Year Budget</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

Notes:	Previous Year Budget	15,000
	Actual to December 31, 2019	15,000
	Internal Transfer from participating members	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Map Sales	2019	2020		2021		2022		2023		2024
Account	11 460 400 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Map Sales	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,104
Current Year Budget		1,000	1,020		1,040		1,061		1,082		1,104

Notes: Previous Year Budget 1,000  
 Actual to December 31, 2019 -  
 Estimate based on last year's revenue from map sales  
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 \_\_\_\_\_



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Miscellaneous Revenue	2019	2020	2021	2022	2023	2024
Account	11 590 159 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Services provided to Municipalities	1,000	3,000	1,000	1,000	1,000	1,000
2	UBCM Housing Needs Assessment		147,909				
3	Climate Action Initiative-Investment Agriculture Fund		30,950				
4	Climate Action Initiative-Partner Contributions		1,500				
5	Tentative: UBCM Poverty Reduction Plan - \$100,000						
6	Rural Development Institute - GIS Intern		48,000	12,000			
Current Year Budget		1,000	231,359	13,000	1,000	1,000	1,000

Notes:	Previous Year Budget	9,060
	Actual to December 31, 2019	20,125
Item #1	Includes Midway OCP Mapping in 2020	

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Previous Year's Surplus	2019	2020	2021	2022	2023	2024
Account	11 911 100 005	Prior Year	Budget		Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	Previous Year's Surplus	23,196	55,765		-		-
	Current Year Budget	23,196	55,765		-		-

Notes:	Previous Year Budget	23,196
	Actual to December 31, 2019	22,314

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Transfer From Reserve	2019	2020		2021		2022		2023		2024
Account	11 921 205 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Taxation Offset										
2	GIS Computer Hardware		6,000								
	Current Year Budget	-	6,000		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	SECTION 820(9) - PLANNING AGREEMENTS	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	11 330 100 005 Village of Fruitvale	1,187	1,187	0.0%	1,187	0.0%	1,187	0.0%	1,187	0.0%	1,187
2	11 330 200 005 City of Grand Forks	1,732	1,732	0.0%	1,732	0.0%	1,732	0.0%	1,732	0.0%	1,732
3	11 330 500 005 Village of Montrose	1,052	1,052	0.0%	1,052	0.0%	1,052	0.0%	1,052	0.0%	1,052
4	11 330 600 005 City of Rossland	1,792	1,792	0.0%	1,792	0.0%	1,792	0.0%	1,792	0.0%	1,792
5	11 330 700 005 City of Trail	2,064	2,064	0.0%	2,064	0.0%	2,064	0.0%	2,064	0.0%	2,064
6	11 330 800 005 Village of Warfield	1,013	1,013	0.0%	1,013	0.0%	1,013	0.0%	1,013	0.0%	1,013
	Greenwood		-	0.0%	-	0.0%	-	0.0%	-	0.0%	-
	Midway		-	0.0%	-	0.0%	-	0.0%	-	0.0%	-
	<b>Current Year Budget</b>	<b>8,840</b>	<b>8,840</b>		<b>8,840</b>		<b>8,840</b>		<b>8,840</b>		<b>8,840</b>

Notes:

Previous Year Budget	8,840
Actual to December 31, 2019	8,840

Based on agreements entered into with participating municipalities  
pursuant to Section 381 of the Local Government Act  
allowing partial participation in Part14 Planning Services

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Salaries & Benefits	2019				2020		2021		2022		2023		2024
Account	12 610 111 005	Prior Year				Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Incumbent	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	General Manager, Operations	18,392		15%	135,888	20,383	2.0%	20,791	2.0%	21,207	2.0%	21,631	2.0%	22,064
2	Planning & Development Manager	86,080	D. Dean	90%	97,834	88,051	2.0%	89,812	2.0%	91,608	2.0%	93,440	2.0%	95,309
3	Senior Planner	78,707	E. Moore		1899.5	41.60	79,019	2.0%	80,600	2.0%	82,212	2.0%	83,856	2.0%
4	Planner	72,274	C. Scott		1899.5	38.20	72,561	2.0%	74,012	2.0%	75,492	2.0%	77,002	2.0%
5	Senior Planning Technician	66,390	B. Fyffe		1899.5	35.09	66,653	2.0%	67,987	2.0%	69,346	2.0%	70,733	2.0%
6	GIS Technician	47,360	H. Potter		1899.5	33.72	64,051	2.0%	65,332	2.0%	66,639	2.0%	67,972	2.0%
7	Senior Planning Secretary	59,276	M. Ciardullo		1899.5	31.33	59,511	2.0%	60,702	2.0%	61,916	2.0%	63,154	2.0%
8	Clerk/Steno/Rec (PT 4 Hours x 261 Days)	30,057	S. Surinak		1048	28.79	30,172	2.0%	30,775	2.0%	31,391	2.0%	32,019	2.0%
9	GIS Intern (15 months)		K. Erickson		1899.5	24.00	45,588	2.0%	12,309					
10	Overtime and extra time	5,000				5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520
11	Cost Pressures	3,060				10,000	2.0%	10,200	2.0%	10,404	2.0%	10,612	2.0%	10,824
	Allowanance for CUPE Contract Increase (2%)					8,351	2.0%	8,518	2.0%	8,689	2.0%	8,862	2.0%	9,040
	SubTotal	466,597				549,441		526,239		524,209		534,693		545,387
12	Benefits @	116,416	24%			131,262	23.9%	125,719	23.9%	125,234	23.9%	127,738	23.9%	130,293
13	Student GIS Tech re House # Positioning (18	15,120		630	24.00									
14	Benefits for Item #15 @ 10%	1,512												
15														
	Current Year Budget	599,645				680,703		651,958		649,442		662,431		675,680

Notes:	Previous Year Budget	599,645
	Actual to December 31, 2019	582,159
Item #1	GMO Salary Split: 15% Planning; 15% Building; 70% Admin	
	Benefits Updated for 1.95% Employer Health Tax In 2019 & End of MSP Premiums in 2020	



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Travel Expense	2019	2020		2021		2022		2023		2024
Account	12 610 210 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Estimates for meals, mileage, etc,										
	while travelling within RDKB	1,700	1,734	2.0%	1,769	2.0%	1,804	2.0%	1,840	2.0%	1,877
2	Professional Staff Development - PIBC, Planning						-		-		-
	Manager's Conf., Victoria, Technical Courses, etc.	8,000	8,160	2.0%	8,323	2.0%	8,490	2.0%	8,659	2.0%	8,833
3	Miscellaneous travel (outside RDKB)	3,000	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247	2.0%	3,312
4	Board of Variance expenses	300	306	2.0%	312	2.0%	318	2.0%	325	2.0%	331
	<b>Current Year Budget</b>	<b>13,000</b>	<b>13,260</b>		<b>13,525</b>		<b>13,796</b>		<b>14,072</b>		<b>14,353</b>

Notes:	Previous Year Budget	13,000
	Actual to December 31, 2019	7,891

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

### Five Year Financial Plan

Name		2019	2020		2021		2022		2023		2024
Account	Public Participation Program 12 610 220 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal ads, hall rental, visual and audio aids for public hearings and other meetings	8,000	8,160	2.0%	8,323	2.0%	8,490	2.0%	8,659	2.0%	8,833
2	Long Range Planning Expenses	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
	Current Year Budget	10,000	10,200		10,404		10,612		10,824		11,041

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	6,294

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name		2019	2020		2021		2022		2023		2024
Account	Report Reproduction 12 610 223 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Material costs associated with the production of major reports (i.e. pre-printed covers, bindings, maps, graphics.)	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Maps	2019	2020		2021		2022		2023		2024
Account	12 610 229 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Acquisition of mapping data	500	500		500		500		500		500
2	Commissioning Of A Wall Map Of The RDKB (Mural)	2,000									
	For The Downstairs Foyer										
	Current Year Budget	2,500	500		500		500		500		500

Notes: Previous Year Budget 2,500  
 Actual to December 31, 2019 -  
 \_\_\_\_\_  
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## REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Board Fee	2019	2020		2021		2022		2023		2024
Account	12 610 230 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	42,627	43,480	2.0%	44,350	2.0%	45,237	2.0%	46,141	2.0%	47,064
2	Carbon Offset & Climate Change Initiatives	4,345	4,345	2.0%	4,432	2.0%	4,521	2.0%	4,611	2.0%	4,703
	Current Year Budget	46,972	47,825		48,782		49,757		50,752		51,767

Notes:	Previous Year Budget	46,972
	Actual to December 31, 2019	46,972

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Legal Fees	2019	2020		2021		2022		2023		2024
Account	12 610 232 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal Fees	10,000	12,000	2.0%	12,240	2.0%	12,485	2.0%	12,734	2.0%	12,989
	Current Year Budget	10,000	12,000		12,240		12,485		12,734		12,989

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	3,442



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Library & Research	2019	2020		2021		2022		2023		2024
Account	12 610 234 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Subscriptions to technical journals	250	255	2.0%	260	2.0%	265	2.0%	271	2.0%	276
2	Acquisition of research materials (i.e. from Central Statistics, books, etc)	459	468	2.0%	478	2.0%	487	2.0%	497	2.0%	507
3	Professional dues (PIBC X 3; MISA; ARDPM)	3,000	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247	2.0%	3,312
4	LTSA and Maps	4,000	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416
	<b>Current Year Budget</b>	<b>7,709</b>	<b>7,863</b>		<b>8,020</b>		<b>8,181</b>		<b>8,344</b>		<b>8,511</b>

Notes:	Previous Year Budget	7,709
	Actual to December 31, 2019	6,104

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Operating Contract	2019	2020	2021	2022	2023	2024
Account	12 610 235 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount
1	GIS Software Support Services	4,000	4,080	2.0%	4,162	2.0%	4,245
2	Plotter Maintenance contingency	700	700	2.0%	700	2.0%	700
3	ArcGIS Desktop Basic	2,500		2.0%	-	2.0%	-
4	ArcGIS for Desktop Standard Primary Maintenance	3,100		2.0%	-	2.0%	-
5	ArcGIS for Server Enterprise Maintenance	10,500		2.0%	-	2.0%	-
6	Arc GIS for Desktop Standard Secondary Maintenance	2,500		2.0%	-	2.0%	-
7	Selkirk College ArcIMS Hosting Fee	9,180	9,180	2.0%	9,364	2.0%	9,551
8	Cell Phones	3,000	3,000	2.0%	3,060	2.0%	3,121
9	Selkirk College Map Service Fine Tuning	2,040	3,060	2.0%	3,121	2.0%	3,184
10	Annual support for SSL certificate	150	2,081	2.0%	2,122	2.0%	2,165
11	Geocortex Essentials Maintenance	5,600		2.0%	-	2.0%	-
12	Enterprise License for esri (now includes geocortex)		25,000	0.0%	25,000	0.0%	25,000
13	Revision of Board of Variance Bylaw (not billed in 2019)	4,000	4,000				
14	Graphic Design-Plain Language for Application Brochu	4,000	2,000				
15	GIS Assessment/Strategic Plan	20,000					
16	Legal Fees for Bylaw Adjudication Process		15,000				
17	UBCM Housing Needs Report		132,500				
18	Climate Action Initiative		32,450				
	<b>Current Year Budget</b>	<b>71,270</b>	<b>233,051</b>		<b>47,529</b>		<b>47,965</b>
							<b>48,411</b>
							<b>48,865</b>

Notes: Previous Year Budget 71,270  
Actual to December 31, 2019 54,168

Item #3-6 ESRI Canada (ARCVIEW, ARCEditor) contract

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Advisory Planning Commission	2019	2020		2021		2022		2023		2024
Account	12 610 239 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	\$1000 discretionary fund for use by each Electoral Area Director to offset expenses for the 6 APCs pursuant to Section 461(6) of the <i>Local Government Act</i>	6,000	6,120	2.0%	6,242	2.0%	6,367	2.0%	6,495	2.0%	6,624
	<b>Current Year Budget</b>	<b>6,000</b>	<b>6,120</b>		<b>6,242</b>		<b>6,367</b>		<b>6,495</b>		<b>6,624</b>

Notes:	Previous Year Budget	6,000
	Actual to December 31, 2019	5,021

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Office Building Expense	2019	2020		2021		2022		2023		2024
Account	12 610 243 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Heating share of RDKB Office	3,043	3,104	2.0%	3,166	2.0%	3,229	2.0%	3,294	2.0%	3,360
2	Power share of RDKB Office	9,590	9,782	2.0%	9,977	2.0%	10,177	2.0%	10,381	2.0%	10,588
3	Janitorial & Maintenance	29,441	30,030	2.0%	30,630	2.0%	31,243	2.0%	31,868	2.0%	32,505
4	Grand Forks Office Rental	7,323	7,469	2.0%	7,619	2.0%	7,771	2.0%	7,927	2.0%	8,085
5	Photocopy Recovery - Administration	9,494	9,684	2.0%	9,878	2.0%	10,075	2.0%	10,277	2.0%	10,482
6	Rock Creek Riverside Centre		1,200	2.0%	1,224	2.0%	1,248	2.0%	1,273	2.0%	1,299
	Current Year Budget	58,891	61,269		62,494		63,744		65,019		66,320

Notes:	Previous Year Budget	58,891
	Actual to December 31, 2019	59,864

The Planning Department's share (based on approximate use or area) of the above mentioned expenses.

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	8,000
	Actual to December 31, 2019	9,757

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Office Supplies	2019	2020		2021		2022		2023		2024
Account	12 610 251 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Print paper (maps), ink, tapes,										
	binding material and other misc. office supplies										
	(primarily required for maps, graphics and reports)	4,080	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416	2.0%	4,505
	Current Year Budget	4,080	4,162		4,245		4,330		4,416		4,505

Notes:	Previous Year Budget	4,080
	Actual to December 31, 2019	3,521



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Vehicle Operation	2019	2020		2021		2022		2023		2024
Account	12 610 253 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Annual allocation of fleet vehicle costs	12,875	13,133	2.0%	13,395	2.0%	13,663	2.0%	13,936	2.0%	14,215
Current Year Budget		12,875	13,133		13,395		13,663		13,936		14,215

Notes:		Previous Year Budget	12,875
		Actual to December 31, 2019	13,012
Item #1	For use of fleet vehicles.		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

<b>Sources of Funding Capital Projects:</b>
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Contribution To Reserve	2019	2020	2021	2022	2023	2024
Account	12 610 741 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contribution to Reserve	5,000	27,400	5,000	5,000	5,000	5,000
2	To offset taxation in future years	-					
3							
#1 This reserve is intended to be used when a major computer/equipment upgrade is required for the Department's Geographic Information System. Such upgrades are typically required about every 5 years.							
<b>Current Year Budget</b>		<b>5,000</b>	<b>27,400</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

Notes:

Previous Year Budget	5,000
Actual to December 31, 2019	5,000

**\$26,296.76**

Balance in Reserve December 31, 2019  
Account Number 34 700 005

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's Deficit	2019	2020		2021		2022		2023		2024
Account	12 610 990 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	-	-		-		-		-		-
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan


Name	Contingencies	2019	2020	2021	2022	2023	2024
Account	12 610 999 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Job posting/Moving expenses	2,000	-	-	-	-	-
<b>Current Year Budget</b>		2,000	-	-	-	-	-

Notes:	Previous Year Budget	2,000
	Actual to December 31, 2019	7,086



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
SUMMARY INFORMATION  
SERVICE NO 010  
REGIONALIZED WASTE MANAGEMENT SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,  
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

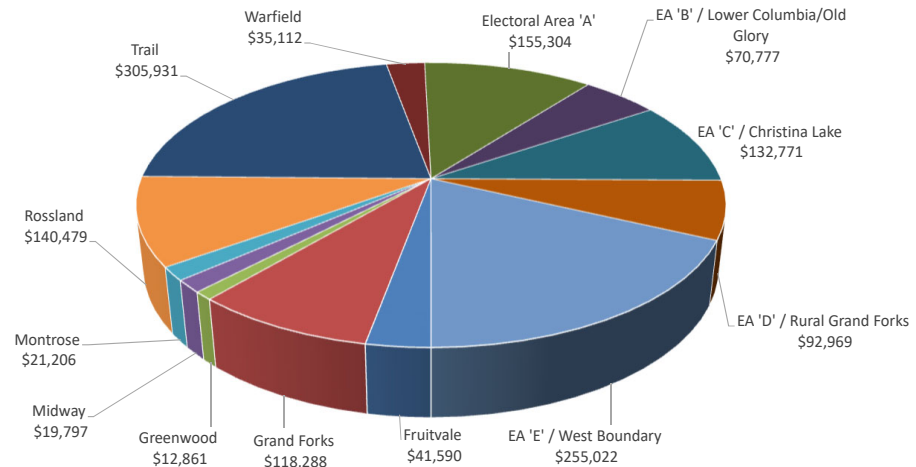


	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE						
Property Tax Requisition	4	1,310,420	1,402,108	91,690	7.00	
Tipping Fees	6	2,241,000	2,443,000	202,000	9.01	McKelvey Creek Increased \$100K per 5 Year Ave. and Tipping Fee Changes Recognized
RDKB Tipping Fees - Garbage	8	56,000	100,000	44,000	78.57	Tag Sales increased \$44K to reflect actuals being received
Materials Recovery	12	45,000	39,000	(6,000)	(13.33)	Minimal metal sales offset by new revenue from MARR program (Major Appliances)
Interest Earned on Investments	14	25,000	60,000	35,000	140.00	Increased to reflect actuals returns on closure investments
Miscellaneous Revenue	16	28,000	220,300	192,300	686.79	Proceeds from planned disposal or equipment; transfer to reserve for future capital
Revenue From Capital Fund	18	250,000	186,000	(64,000)	(25.60)	Purchase price of New Excavator Less Than Budgeted
Transfer From Reserve	19	510,000	562,700	52,700	10.33	Reserves used to eliminate deficit re closure liability
EXPENDITURE						
Salaries and Benefits	20	1,249,092	1,361,444	112,352	8.99	To reflect the existing staffing levels and required coverage for staff holiday and sick time
Consulting Fees	25	179,500	85,000	(94,500)	(52.65)	Decreased by \$94,500 to reflect the project work planned for completion in 2020
Recycling Contract - Boundary	28	165,000	194,500	29,500	17.88	Reflect the costs for processing/marketing of recyclable materials (which can be highly variable) and the costs for scrap metal recycling have been added
Recycling Contract - East	29	113,500	167,500	54,000	47.58	Reflect projected increased costs for business recycling & scrap metal recycling
Site Maintenance - West	30	34,875	29,317	(5,558)	(15.94)	\$7,000 already covered in BW Solid Waste (064), \$1,500 added invasive plant control
Site Maintenance - East	32	42,669	21,942	(20,727)	(48.58)	Reduction road maintenance and completed propane tank shelter and site lighting upgrade
Water Monitoring	34	70,000	78,000	8,000	11.43	Increased requirements for sampling, analysis and reporting (MoE permit requirements)
Equipment Reserves	52	22,000	1,017,000	995,000	4,522.73	Proceeds from the sale of equipment and build reserves for expansion of the organics diversion programs (2021/22).
Debt Principal	54	124,937	154,865	29,928	23.95	Adjusted to reflect the delivery of the new excavator in early 2020
Equipment Financing	55	17,784	0	(17,784)	(100.00)	Excavator Financing Moved to Debt Interest & Debt Principal
Previous Year's Deficit	58	374,505	0	(374,505)	(100.00)	Outstanding deficit that resulted from landfill closure liability has been corrected

KEY FACTS

Establishment Bylaw No.	1090; 1999
Max Requisition	\$ 3,348,512
Last Increase Requisition Limit	November 1999
Next Review Requisition Limit	Available
Reserve Balance	\$ 2,039,099.22
Projected Landfill Tipping Fee Revenue	\$ 2,553,000.00
Projected Property Tax Requisition	\$ 1,402,107.71
Ratio of Tipping Fees to Tax Requisition	1.82

2020 Property Tax Requisition (Projected)







REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
FIVE YEAR FINANCIAL PLAN  
SERVICE NO 010  
REGIONALIZED WASTE MANAGEMENT SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,  
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
							\$	%				
<b>REVENUE</b>												
11 210 100 Property Tax Requisition	4	1,255,447	1,310,420	1,310,420	0	1,402,108	91,690	7.00	1,725,013	1,643,434	1,518,293	1,496,748
Federal Grant In Lieu	5	4,410	2,000	4,085	(2,085)	2,000	0	0.00	2,000	2,000	2,000	2,000
<b>USER FEES</b>												
11 550 500 Tipping Fees	6	2,821,851	2,241,000	2,656,670	(415,670)	2,443,000	202,000	9.01	2,443,000	2,493,000	2,530,000	2,530,000
11 550 501 RDKB Tipping Fees - Organics	7	11,933	10,000	12,857	(2,857)	10,000	0	0.00	10,000	10,000	10,000	10,000
11 550 502 RDKB Tipping Fees - Garbage	8	102,151	56,000	113,313	(57,313)	100,000	44,000	78.57	100,000	400,000	400,000	400,000
11 490 906 GF Garbage & Organics	9	146,779	140,000	151,208	(11,208)	140,000	0	0.00	140,000	140,000	140,000	140,000
11 490 907 GF Yard & Waste	10	54,926	55,000	56,584	(1,584)	55,000	0	0.00	55,000	55,000	55,000	55,000
<b>RECOVERIES</b>												
11 490 902 Revenue From Sales	11	0	0	0	0	0	0	0.00	0	0	0	0
11 490 910 Materials Recovery	12	161,188	45,000	55,184	(10,184)	39,000	(6,000)	(13.33)	39,000	39,000	39,000	39,000
11 490 921 Product Care Commission	13	7,756	5,000	8,059	(3,059)	5,000	0	0.00	5,000	5,000	5,000	5,000
<b>OTHER REVENUE</b>												
11 550 100 Interest Earned on Investments	14	56,469	25,000	109,912	(84,912)	60,000	35,000	140.00	60,000	60,000	60,000	60,000
11 590 158 Multi Material British Columbia	15	34,400	28,000	34,100	(6,100)	28,000	0	0.00	28,000	28,000	28,000	28,000
11 590 159 Miscellaneous Revenue	16	298,599	28,000	44,612	(16,612)	220,300	192,300	686.79	2,235,773	4,300	1,000	1,000
11 911 100 Previous Year's Surplus	17	0	0	0	0	453,721	453,721	0.00	0	0	0	0
11 920 002 Revenue From Capital Fund	18	0	250,000	0	250,000	186,000	(64,000)	(25.60)	0	400,000	0	0
11 921 205 Transfer From Reserve	19	371,861	510,000	170,000	340,000	562,700	52,700	10.33	2,101,247	1,700	0	0
Total Revenue		5,327,771	4,705,420	4,727,004.82	(21,585)	5,706,828	1,001,408	21.28	8,944,033	5,281,434	4,788,293	4,766,748
<b>EXPENDITURE</b>												
<b>COMPENSATION</b>												
12 433 111 Salaries and Benefits	20	1,229,803	1,249,092	1,334,846	(85,754)	1,361,444	112,352	8.99	1,388,673	1,416,446	1,444,775	1,473,671
12 433 210 Professional Devel./Safety Training	21	13,003	25,985	7,576	18,410	25,223	(762)	(2.93)	25,465	25,712	25,964	26,222
<b>ADMINISTRATIVE</b>												
12 433 216 Insurance	22	19,028	22,464	21,386	1,078	22,471	7	0.03	22,920	23,378	23,846	24,323
12 433 221 Public Education and Advertising	23	22,524	32,858	17,256	15,602	33,516	657	2.00	34,186	34,870	35,567	36,278
12 433 230 Board Fee	24	52,580	53,553	53,553	0	54,545	992	1.85	55,636	56,749	57,884	59,041
12 433 233 Consulting Fees	25	2,518	179,500	111,911	67,589	85,000	(94,500)	(52.65)	60,000	75,000	20,000	5,000
<b>RECYCLING ACTIVITIES</b>												
12 433 234 RDKB Curbside Organics/Garbage	26	505,792	505,000	514,780	(9,780)	524,400	19,400	3.84	533,988	543,768	553,743	563,918
12 433 235 RDKB Curbside Garbage	27	0	0	0	0	0	0	0.00	0	0	0	0
12 433 236 Recycling Contract - Boundary	28	162,442	165,000	161,095	3,905	194,500	29,500	17.88	213,030	214,591	216,182	217,806
12 433 238 Recycling Contract - East	29	113,733	113,500	138,138	(24,638)	167,500	54,000	47.58	171,500	821,600	826,400	831,400
<b>SITE MAINTENANCE CONTRACTS</b>												
12 433 239 Site Maintenance - West	30	23,175	34,875	30,384	4,492	29,317	(5,558)	(15.94)	29,620	29,930	30,245	30,567
12 433 240 Site Maintenance - Central	31	23,174	28,873	36,742	(7,869)	32,444	3,571	12.37	33,027	33,621	34,123	34,741
12 433 241 Site Maintenance - East	32	12,130	42,669	18,293	24,376	21,942	(20,727)	(48.58)	22,221	22,505	22,796	23,091
12 433 242 Operating Contracts	33	356,918	377,400	360,394	17,006	392,647	15,247	4.04	400,500	478,510	486,680	495,014
12 433 243 Water Monitoring	34	69,888	70,000	73,524	(3,524)	78,000	8,000	11.43	78,000	78,000	78,000	78,000
<b>EQUIPMENT</b>												
12 433 244 Safety Equipment & Consumables	35	17,492	20,559	20,391	168	20,970	411	2.00	21,389	21,817	22,254	22,699
12 433 245 Equipment Operations	36	122,542	128,453	125,708	2,744	131,022	2,569	2.00	133,642	136,315	139,041	141,822
12 433 251 Technology Equipment & Supplies	37	16,645	22,805	17,566	5,239	21,963	(842)	(3.69)	109,963	20,060	20,158	20,258

Continued, page 2



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
FIVE YEAR FINANCIAL PLAN  
SERVICE NO 010  
REGIONALIZED WASTE MANAGEMENT SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,  
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
							\$	%				
<b>MAINTENANCE &amp; REPAIRS</b>												
12 433 252 Office Building Maintenance	38	21,010	18,930	18,969	(38)	19,309	379	2.00	19,695	20,089	20,491	20,901
12 433 253 Equipment Maintenance	39	46,188	127,658	73,283	54,376	130,212	2,553	2.00	132,816	135,472	138,182	140,945
12 433 261 Equipment Rentals	40	54	1,500	1,600	(100)	1,530	30	2.00	1,561	1,592	1,624	1,656
<b>TRANSFER STATION OPERATIONS</b>												
12 433 262 Beaverdell Trsfer Stn Operations	41	1,586	6,796	1,052	5,744	6,932	136	2.00	7,071	7,212	7,356	7,503
12 433 263 Rock Creek Trsfer Stn Operations	42	12,333	14,531	8,983	5,548	14,822	291	2.00	15,118	15,420	15,729	16,043
12 433 264 Greenwood Landfill Operations	43	2,471	5,000	0	5,000	5,000	0	0.00	5,000	5,000	5,000	5,000
12 433 266 Transfer Station Operations	44	1,635	5,926	4,591	1,335	6,020	94	1.59	6,020	6,020	6,020	6,020
12 433 553 Utilities	45	41,677	54,970	40,867	14,103	55,829	859	1.56	56,706	57,600	58,512	59,442
12 433 559 CFC Removal Program	46	10,825	8,000	6,977	1,023	8,000	0	0.00	8,000	8,000	8,000	8,000
<b>CAPITAL PLAN</b>												
12 433 609 Capital - Recycling	47	0	0	0	0	185,000	185,000	0.00	3,386,020	405,000	0	0
12 433 610 Capital - Landfills	48	452,665	540,000	240,627	299,373	561,000	21,000	3.89	1,500,000	175,000	75,000	0
12 433 611 Capital - Transfer Stations	49	338,845	0	0	0	37,000	37,000	0.00	0	0	0	0
12 433 612 Equipment Replacement	50	0	3,000	100	2,900	0	(3,000)	(100.00)	0	0	0	0
<b>CONTRIBUTION TO RESERVES</b>												
12 433 741 Closure Reserves	51	0	0	0	0	0	0	0.00	0	0	0	0
12 433 742 Equipment Reserves	52	35,000	22,000	33,500	(11,500)	1,017,000	995,000	4,522.73	30,000	30,000	30,000	30,000
<b>DEBT PAYMENTS</b>												
12 433 820 Debt Interest	53	63,000	63,000	63,000	0	66,621	3,621	5.75	34,959	13,950	10,557	7,143
12 433 830 Debt Principal	54	124,936	124,937	124,936	1	154,865	29,928	23.95	161,706	117,693	118,640	119,608
12 433 840 Equipment Financing	55	0	17,784	0	17,784	0	(17,784)	(100.00)	0	0	0	0
<b>OTHER</b>												
12 433 256 Provision for Closure/Post-Closure	56	128,672	244,296	235,950	8,346	240,787	(3,509)	(1.44)	245,603	250,515	255,525	260,636
12 433 267 Provision for Contaminated Site Clean-U	57	0	0	0	0	0	0	0.00	0	0	0	0
12 433 990 Previous Year's Deficit	58	1,657,891	374,505	374,810	(304)	0	(374,505)	(100.00)	0	0	0	0
12 433 999 Contingencies	59	100	0	497	(497)	0	0	0.00	0	0	0	0
Total Expenditure		5,702,276	4,705,420	4,273,284	432,136	5,706,828	1,001,408	21.28	8,944,033	5,281,434	4,788,293	4,766,748
Surplus(Deficit)		(374,505)	0	453,721		0			0	0	0	0

828,530

Current Year expense 3,897,978  
Current Year Revenue 4,727,005  
Current year surplus without c 829,027

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Property Tax Requisition		2020	2021	2022	2023	2024
		Budget	Budget	Budget	Budget	Budget
2019	Description	Amount	Amount	Amount	Amount	Amount
Actual						
39,447	11 830 100 010 Fruitvale	41,590	51,169	48,749	45,037	44,398
115,350	11 830 200 010 Grand Forks	118,288	145,529	138,647	128,090	126,272
12,884	11 830 300 010 Greenwood	12,861	15,823	15,075	13,927	13,729
20,130	11 830 400 010 Midway	19,797	24,356	23,204	21,438	21,133
20,215	11 830 500 010 Montrose	21,206	26,089	24,856	22,963	22,637
128,129	11 830 600 010 Rossland	140,479	172,832	164,658	152,120	149,962
296,614	11 830 700 010 Trail	305,931	376,386	358,586	331,282	326,581
30,794	11 830 800 010 Warfield	35,112	43,198	41,155	38,021	37,482
121,153	11 830 901 010 Electoral Area 'A'	155,304	191,070	182,034	168,173	165,787
66,696	11 830 902 010 EA 'B' / Lower Columbia/Old Glory	70,777	87,077	82,959	76,642	75,555
129,833	11 830 903 010 EA 'C' / Christina Lake	132,771	163,349	155,624	143,773	141,733
88,568	11 830 904 010 EA 'D' / Rural Grand Forks	92,969	114,380	108,971	100,673	99,245
240,608	11 830 905 010 EA 'E' / West Boundary	255,022	313,754	298,916	276,154	272,236
1,310,420		1,402,108	1,725,013	1,643,434	1,518,293	1,496,748
	This Year Requisition	1,402,108	1,725,013	1,643,434	1,518,293	1,496,748
	<b>Total Requisition</b>	<b>1,402,108</b>	<b>1,725,013</b>	<b>1,643,434</b>	<b>1,518,293</b>	<b>1,496,748</b>

Notes:

Bylaw # 1090; 2000	
Annual Tax Requisition Not to Exceed the Greater of:	
\$1,000,000 or \$0.5/1000 of net taxable values -->	3,348,512

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Federal Grant In Lieu	2019	2020		2021		2022		2023		2024
Account	11 210 100 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Federal Grant In Lieu	2,000	2,000		2,000		2,000		2,000		2,000
Current Year Budget		2,000	2,000		2,000		2,000		2,000		2,000

Notes:	Previous Year Budget	2,000
	Actual to December 31, 2019	4,085

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Tipping Fees	2019	2020		2021		2022		2023		2024
Account	11 550 500 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	McKelvey Creek	1,450,000	1,611,000	0.0%	1,611,000	0.0%	1,650,000		1,675,000		1,675,000
2	Grand Forks	600,000	636,000	0.0%	636,000	0.0%	645,000		655,000		655,000
3	Christina Lake	62,000	62,000	0.0%	62,000	0.0%	62,000		62,000		62,000
4	Greenwood	65,000	70,000	0.0%	70,000	0.0%	72,000		74,000		74,000
5	Beaverdell	16,000	16,000	0.0%	16,000	0.0%	16,000		16,000		16,000
6	Rock Creek	48,000	48,000	0.0%	48,000	0.0%	48,000		48,000		48,000
	Current Year Budget	2,241,000	2,443,000		2,443,000		2,493,000		2,530,000		2,530,000

Notes:	Previous Year Budget	2,241,000
	Actual to December 31, 2019	2,656,670

Item #1	2022 - Fees recognize shift in organics and increase in fees HHG to \$125/tonne and SSO to \$70/tonne
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## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	RDKB Tipping Fees - Curside Organics	2019	2020		2021		2022		2023		2024
Account	11 550 501 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
		10,000	10,000		10,000		10,000		10,000		10,000
	Current Year Budget	10,000	10,000		10,000		10,000		10,000		10,000

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	12,857



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	RDKB Tipping Fees - Curbside Garbage	2019	2020		2021		2022		2023		2024
Account	11 550 502 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	RDKB Garbage Collection Tipping Fees	6,000	25,000		25,000		25,000		25,000		25,000
2	Sale of Garbage Tags - Boundary (Exclud Greenw)	50,000	75,000		75,000		75,000		75,000		75,000
3	Sale of Garbage Tags - McKelvey Wasteshed						300,000		300,000		300,000
	Current Year Budget	56,000	100,000		100,000		400,000		400,000		400,000

Notes:	Previous Year Budget	56,000
	Actual to December 31, 2019	113,313

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	140,000
	Actual to December 31, 2019	151,208

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	55,000
	Actual to December 31, 2019	56,584

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Materials Recovery	2019	2020	2021	2022	2023	2024
Account	11 490 910 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Sale of scrap metal	40,000	10,000	10,000	10,000	10,000	10,000
2	Cascades - Recycling	5,000	5,000	5,000	5,000	5,000	5,000
3	MARR		24,000	24,000	24,000	24,000	24,000
Current Year Budget		45,000	39,000	39,000	39,000	39,000	39,000

Notes:	Previous Year Budget	45,000
	Actual to December 31, 2019	55,184

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Product Care Commission	2019	2020	2021	2022	2023	2024
Account	11 490 921 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Product Care Commission Recoveries	5,000	5,000	5,000	5,000	5,000	5,000
Current Year Budget		5,000	5,000	5,000	5,000	5,000	5,000

Notes:	Previous Year Budget	5,000
	Actual to December 31, 2019	8,059



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name Account	Interest Earned on Investments 11 550 100 010	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Landfill Closure/Post Closure Investment Earnings	25,000	60,000	60,000	60,000	60,000	60,000
Current Year Budget		25,000	60,000	60,000	60,000	60,000	60,000

Notes: Previous Year Budget 25,000  
 Actual to December 31, 2019 109,912  
 Item #1  
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Multi Material British Columbia	2019	2020	2021	2022	2023	2024
Account	11 590 158 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	MMBC Incentives	28,000	28,000	28,000	28,000	28,000	28,000
Current Year Budget		28,000	28,000	28,000	28,000	28,000	28,000

Notes:		Previous Year Budget	28,000
		Actual to December 31, 2019	34,100
Item #1	Was Previously on Page 15 (1-1-590-159-010)		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name Account	Miscellaneous Revenue 11 590 159 010	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Refundables Bins						
2	Usage of Solid Waste Vehicle - Other Services	5,000	-	-	-	-	-
3	Other	1,000	1,000	1,000	1,000	1,000	1,000
4	Sale of Roll-Off Truck	20,000					
5	Sale of Service Truck/Ranger	2,000	22,000				
6	Sale of Excavator		75,000				
7	Sale of 2017 ES Truck to Utilities		20,000				
8	Federal/Provincial Grant		102,300	2,234,773	3,300		
<b>Current Year Budget</b>		<b>28,000</b>	<b>220,300</b>	<b>2,235,773</b>	<b>4,300</b>	<b>1,000</b>	<b>1,000</b>

Notes:	Previous Year Budget	28,000
	Actual to December 31, 2019	44,612

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's Surplus	2019	2020		2021		2022		2023		2024
Account	11 911 100 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	-	453,721								
	Current Year Budget	-	453,721		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

### Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	250,000
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Transfer From Reserve	2019	2020	2021	2022	2023	2024
Account	11 921 205 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Screener						
2	McKelvey Upgrades			950,000			
3	Grand Forks Infrastructure						
4	Composting Infrastructure - Grand Forks		52,700	1,151,247	1,700		
5	Scale hardware/install						
6	Roll-off Truck						
7	Transfer Station Infrastructure						
8	Recycling Containers Purchase/Refurbish						
9	Wood Grinder						
10	GF Shop						
11	Compactors						
12	Maintenance Truck						
13	200 LC Excavator	160,000	160,000				
14	Mt. Baldy - General Infrastructure						
15	Fuel/oil storage GF Landfill						
16	644K Loader						
17	GF Water System						
18	Deficit Reduction/Taxation Smoothing	350,000	350,000				
19	Boundary Curbside Equipment						
20	Passenger Vehicle						
<b>Current Year Budget</b>		<b>510,000</b>	<b>562,700</b>	<b>2,101,247</b>	<b>1,700</b>	<b>-</b>	<b>-</b>

Notes:	Previous Year Budget	510,000
	Actual to December 31, 2019	170,000
	Transfer from Reserves (balance of MFA Issue #116	618,400



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Salaries & Benefits	2019			2020		2021		2022		2023		2024	
Account	12 433 111 010	Prior Year			Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
1	Landfill Attendants:													
1.1	- McKelvey Creek (112 Hr /Week x 52 weeks)	125,399	5,824.0	25.12	146,299	2.0%	149,225	2.0%	152,209	2.0%	155,254	2.0%	158,359	2.0%
1.2	- Grand Forks (55.5 Hr / Week x 52 weeks)	72,496	2,886.0	25.12	72,496	2.0%	73,946	2.0%	75,425	2.0%	76,934	2.0%	78,472	2.0%
1.3	- Christina Lake (22 Hr for 10 Mo, and 27.5 Hr for 2 Mo.)	25,120	1,100.0	25.12	27,632	2.0%	28,185	2.0%	28,748	2.0%	29,323	2.0%	29,910	2.0%
1.4	- West Boundary (22.5.5 Hr/Week x 52 weeks)	28,737	1,170.0	25.12	29,390	2.0%	29,978	2.0%	30,578	2.0%	31,189	2.0%	31,813	2.0%
1.5	- Beaverdell Transfer (9 Hr/week x 52 weeks)	11,756	468.0	25.12	11,756	2.0%	11,991	2.0%	12,231	2.0%	12,476	2.0%	12,725	2.0%
1.6	- Rock Creek Transfer (24 Hr/week x 52 weeks)	28,737	1,248.0	25.12	31,350	2.0%	31,977	2.0%	32,616	2.0%	33,269	2.0%	33,934	2.0%
	- Landfill Attendants Vacation/Sick Coverage		1,100.0	25.12	27,632	2.0%	28,185	2.0%	28,748	2.0%	29,323	2.0%	29,910	2.0%
	<b>Total Landfill Attendants</b>	<b>292,246</b>	<b>13,796.0</b>		<b>346,556</b>		<b>353,487</b>		<b>360,556</b>		<b>367,767</b>		<b>375,123</b>	
	Benefits @	81,683		27%	92,842	26.8%	94,699	26.8%	96,593	26.8%	98,525	26.8%	100,495	26.8%
2	Gen Mgr of Environmental Services	98,571	6-Mid	82.0%	100,829	2.0%	102,845	2.0%	104,902	2.0%	107,000	2.0%	109,140	2.0%
3	McKelvey Creek Landfill Supervisor (70 Hrs/Week - Plus 5	131,404	4,180.0	36.10	150,898	2.0%	153,916	2.0%	156,994	2.0%	160,134	2.0%	163,337	2.0%
4	Operations Coordinator (40 Hrs/Week)	81,765	2,080.0	39.31	81,765	2.0%	83,400	2.0%	85,068	2.0%	86,769	2.0%	88,505	2.0%
5	Chief Operator Equipment & Maintenance (40 Hrs/Week)	66,248	2,080.0	31.85	66,248	2.0%	67,573	2.0%	68,924	2.0%	70,303	2.0%	71,709	2.0%
6	Recycling Program Driver (40 Hr/Week)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
7	Waste Transfer Driver (40 Hr/Wk)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
8	Landfill Operator (40 Hr/Wk)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
9	Operators/Coordinator - Relief/On-Call	12,947	450.0	28.77	12,947	2.0%	13,205	2.0%	13,470	2.0%	13,739	2.0%	14,014	2.0%
10	Solid Waste Program Coordinator	66,270	1,842.5	36.10	66,515	2.0%	67,845	2.0%	69,202	2.0%	70,586	2.0%	71,998	2.0%
11	Admin. Clerical (8.75 Hr/Wk)	13,099	457.0	28.79	13,157	2.0%	13,420	2.0%	13,689	2.0%	13,962	2.0%	14,242	2.0%
12	Engineering & Safety Coordinator	34,160	1900	36.10	34,286	2.0%	34,972	2.0%	35,671	2.0%	36,385	2.0%	37,112	2.0%
	<b>Total Admin &amp; Operators</b>	<b>683,988</b>	<b>19,229.0</b>		<b>706,169</b>		<b>720,292</b>		<b>734,698</b>		<b>749,392</b>		<b>764,380</b>	
	Benefits @	191,175		27%	189,183	26.8%	192,966	26.8%	196,826	26.8%	200,762	26.8%	204,777	26.8%
13	Allowance for CUPE Contract Increase (2%)				26,695	2.0%	27,229	2.0%	27,773	2.0%	28,329	2.0%	28,896	2.0%
14	Overtime Allowance													
	<b>Current Year Budget</b>	<b>1,249,092</b>			<b>1,361,444</b>		<b>1,388,673</b>		<b>1,416,446</b>		<b>1,444,775</b>		<b>1,473,671</b>	

Notes:	Previous Year Budget	1,249,092
	Actual to December 31, 2019	1,334,846
Item #10	Solid Waste Program Coordinator (97% Waste, & 3% Waste - BW)	
Item #11	Admin Clerical (0.5FTE - 50% Waste & 50% Sewer)	
Item #12	Engineering & Safety Coordinator (25% Admin, 50% Waste, & 25% Sewer)	
		Total Wage
	Director of Environmental Services	122,962.02

Item # 2	Director of Environmental Services salary distribution:	
82.00	010	Regional Solid Waste
5.20	080	Mosquitos D
0.90	081	Mosquitos Ch Lake
0.70	090	Weeds A
4.20	091	Weeds Ch Lake
4.00	092	Weeds E & E
3.00	064	Solid Waste - Big White
100.00		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Professional Development/Safety Training	2019	2020		2021		2022		2023		2024
Account	12 433 210 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Operations Coordinator	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
2	Program Coordinator	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
3	2 - Landfill Supervisor	2,500	2,550	2.0%	2,601	2.0%	2,653	2.0%	2,706	2.0%	2,760
4	Chief Operator	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,104
5	General Manager	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
6	Line Staff Safety and Job Training	10,000	10,000		10,000		10,000		10,000		10,000
7	Memberships (SIWMA, RCBC, SWANA)	3,172	3,236	2.0%	3,300	2.0%	3,366	2.0%	3,434	2.0%	3,502
8	Subscriptions	207	211	2.0%	215	2.0%	220	2.0%	224	2.0%	229
9	Engineering Technician	3,106	3,106		3,106		3,106		3,106		3,106
10	Misc Travel Expenses	1,000									
Current Year Budget		25,985	25,223		25,465		25,712		25,964		26,222

Notes:	Previous Year Budget	25,985
	Actual to December 31, 2019	7,576

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name Account	Insurance 12 433 216 010	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
	<b>Property Insurance:</b>										
1	East - McKelvey Creek Landfill										
2	Central - Grand Forks										
3	Central - Christina Lake	12,379	12,627	2.0%	12,879	2.0%	13,137	2.0%	13,399	2.0%	13,667
4	West - Greenwood										
5	West - Beaverdell Gatehouse										
6	West - Rock Creek Gatehouse										
	<b>Automobile Insurance:</b>										
7	2016 Ford F150 XLT Crew Cab (Admin)	1,289									
8	Central - loaders	456	259	2.0%	264	2.0%	269	2.0%	275	2.0%	280
9	West/Central - Recycling/Transfer Trucks/Tag	3,639	3,056	2.0%	3,117	2.0%	3,179	2.0%	3,243	2.0%	3,308
10	2008 - Dodge Ram 3500 - AL5978	963	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
11	2007 Green Beast Wood Grinder	184	223	2.0%	227	2.0%	232	2.0%	237	2.0%	241
12	2004 GMC Sierra - EF1839	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
13	2004 Ford Ranger 4x4 - 6583HH	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
14	2009 Black Box Comm. Trailer - 80008C	204	223	2.0%	227	2.0%	232	2.0%	237	2.0%	241
15	2015 Ford F150 Supercab (Coordinator)	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
16	2017 Honda HR-V - EF248A	1,757	1,512	2.0%	1,542	2.0%	1,573	2.0%	1,605	2.0%	1,637
17	New ES Truck		2,000	2.0%	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165
	<b>Current Year Budget</b>	<b>22,464</b>	<b>22,471</b>		<b>22,920</b>		<b>23,378</b>		<b>23,846</b>		<b>24,323</b>

Notes:	Previous Year Budget	22,464
	Actual to December 31, 2019	21,386

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name Account	Public Education & Advertising 12 433 221 010	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Newspaper & magazine advertising	2,081	2,122	2.0%	2,165	2.0%	2,208	2.0%	2,252	2.0%	2,297
2	Radio and TV advertising	5,202	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631	2.0%	5,743
3	Brochures, newsletters, calendar, etc.	19,768	20,163	2.0%	20,566	2.0%	20,978	2.0%	21,397	2.0%	21,825
4	Promotions and Advertising	2,640	2,693	2.0%	2,747	2.0%	2,802	2.0%	2,858	2.0%	2,915
5	Web site enhancements	1,056	1,077	2.0%	1,099	2.0%	1,121	2.0%	1,143	2.0%	1,166
6	Reuse web site and newspaper insert	2,112	2,154	2.0%	2,197	2.0%	2,241	2.0%	2,286	2.0%	2,332
7	SWMP Expenses (meeting rooms, meals)										
8	6 - Trail Cams to Monitor Illegal Dumping										
9	Illegal Dumping Prevention Signage										
	<b>Current Year Budget</b>	<b>32,858</b>	<b>33,516</b>		<b>34,186</b>		<b>34,870</b>		<b>35,567</b>		<b>36,278</b>

Notes:	Previous Year Budget	32,858
	Actual to December 31, 2019	17,256

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	53,553
	Actual to December 31, 2019	53,553

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Consulting Fees	2019	2020	2021	2022	2023	2024
Account	12 433 233 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	McKelvey Upgrades - Design		80,000				
2	Organics Infrastructure Design	40,000					
3	Organics Management Strategy	32,500					
4	Aerial Photography - Landfill Volume Surveys	15,000		15,000		15,000	
5	Landfill Design and Operations Plan Updates	75,000			70,000		
6	Solid Waste Management Plan public Consultation Plan						
7	SWMP Public Consultation Delivery						
8	SWMP Waste Composition Study - 3 Sites			30,000			
9	Landfill Gas Assessments	2,000					
10	Landfill Closure Financial Updates (WB,GF,MC)	10,000		10,000			
11	Other	5,000	5,000	5,000	5,000	5,000	5,000
	Current Year Budget	179,500	85,000	60,000	75,000	20,000	5,000

Notes:	Previous Year Budget	179,500
	Actual to December 31, 2019	111,911



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	<b>RDKB Curbside Organics &amp; Garbage</b>	<b>2019</b>	<b>2020</b>		<b>2021</b>		<b>2022</b>		<b>2023</b>		<b>2024</b>
Account	12 433 234 010	<b>Prior Year</b>	<b>Budget</b>		<b>Budget</b>		<b>Budget</b>		<b>Budget</b>		<b>Budget</b>
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Boundary Organics and Garbage	423,000	431,460	2.0%	440,089	2.0%	448,891	2.0%	457,869	2.0%	467,026
2	Grand Forks Yard Waste	47,000	47,940	2.0%	48,899	2.0%	49,877	2.0%	50,874	2.0%	51,892
3	New Contract Start-Up - Bin Delivery										
4	Garbage Tipping Fees	10,000	25,000		25,000		25,000		25,000		25,000
5	Organics Tipping Fees	15,000	10,000		10,000		10,000		10,000		10,000
6	Christina Lake Boat Access - Garbage/Recycling	10,000	10,000		10,000		10,000		10,000		10,000
	<b>Current Year Budget</b>	<b>505,000</b>	<b>524,400</b>		<b>533,988</b>		<b>543,768</b>		<b>553,743</b>		<b>563,918</b>

Notes:	Previous Year Budget	505,000
	Actual to December 31, 2019	514,780

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Recycling Contract - Boundary	2019	2020		2021		2022		2023		2024
Account	12 433 236 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Big White/Idabel Lake (Super Save)	75,000	76,500	2.0%	78,030	2.0%	79,591	2.0%	81,182	2.0%	82,806
2	Annual Rental Fee Village of Midway Depot	-	-		-		-		-		-
3	Additional sites Big White										
4	Curbside Recycling West Subregion										
5	Compactor Lease/Purchase MFA	-	-		-		-		-		-
6	Grand Forks Curbside Recycling Contract (collection)										
7	Christina Lake Curbside Recycling Contract (collection)										
8	Processing/Disposal Fees (Cascades)	85,000	103,000		120,000		120,000		120,000		120,000
9	Area C, D and Grand Forks Organics Collection										
10	Other	5,000	5,000		5,000		5,000		5,000		5,000
11	Scrap Metal (Alpine) - GF,WB,RC,BD,CL		10,000		10,000		10,000		10,000		10,000

Notes:	Previous Year Budget	165,000
	Actual to December 31, 2019	161,095

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	113,500
	Actual to December 31, 2019	138,138

Item #2
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## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	34,875
	Actual to December 31, 2019	30,384
Item #8	JLTS Closed	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Site Maintenance - Central	2019	2020	2021	2022	2023	2024
Account	12 433 240 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount
1	Fences, gates, lights	4,000	4,080	2.0%	4,162	2.0%	4,245
2	Signage	3,106	3,168	2.0%	3,231	2.0%	3,296
3	General Site Maintenance	6,000	6,120	2.0%	6,242	2.0%	6,367
4	Septic Pond Clean Out	1,500	1,530	2.0%	1,561	2.0%	1,592
5	Dust Suppression (GF,CL)	8,500	8,670	2.0%	8,843	2.0%	9,020
6	Security System Monitoring @ \$25/mon GF	316	322	2.0%	329	2.0%	335
7	Annual Permit Fee (Sewage GF)	131	134	2.0%	137	2.0%	140
8	Weigh Scale Calibration and Maintenance (GF,CL)	5,000	5,100	2.0%	5,202	2.0%	5,306
9	Security System Monitoring @ \$18/mon Christina L	320	320		320		320
10	Invasive Plant Control		3,000		3,000		3,000
Current Year Budget		28,873	32,444		33,027		33,621
							34,123
							34,741

Notes:	Previous Year Budget	28,873
	Actual to December 31, 2019	36,742



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	42,669
	Actual to December 31, 2019	18,293
Item #1	Previously Included Signage in 2018	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Operating Contracts	2019	2020		2021		2022		2023		2024
Account	12 433 242 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Contract with Alpine Disposal to operate McKelvey Creek Landfill (Jan 1 to Dec 31)	377,400	392,647	2.0%	400,500	2.0%	408,510	2.0%	416,680	2.0%	425,014
2	Waste Transfer (as per contract Alpine Disposal)		-		-		-		-		-
3	McKelvey/Grand Forks Organics Operations						70,000		70,000		70,000

Notes:

Previous Year Budget	377,400
Actual to December 31, 2019	360,394
Contract with Alpine includes annual CPI adjustment	

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	70,000
	Actual to December 31, 2019	73,524

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Safety Equipment & Consumables	2019	2020		2021		2022		2023		2024
Account	12 433 244 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Minor Equipment & Consumables	7,000	7,140	2.0%	7,283	2.0%	7,428	2.0%	7,577	2.0%	7,729
2	Shop Supplies	5,177	5,280	2.0%	5,386	2.0%	5,493	2.0%	5,603	2.0%	5,715
3	Safety clothing and uniforms	7,140	7,283	2.0%	7,428	2.0%	7,577	2.0%	7,729	2.0%	7,883
4	Video Surveillance Cameras	-	-		-		-		-		-
5	Drinking Water	1,242	1,267	2.0%	1,293	2.0%	1,318	2.0%	1,345	2.0%	1,372
6	Hand Tool Replacement - McKelvey Creek Landfill										
7	Light Plant - McKelvey Creek Landfill										
	<b>Current Year Budget</b>	<b>20,559</b>	<b>20,970</b>		<b>21,389</b>		<b>21,817</b>		<b>22,254</b>		<b>22,699</b>

Notes:	Previous Year Budget	20,559
	Actual to December 31, 2019	20,391

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	128,453
	Actual to December 31, 2019	125,708

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	22,805
	Actual to December 31, 2019	17,566

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	18,930
	Actual to December 31, 2019	18,969



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	127,658
	Actual to December 31, 2019	73,283

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Equipment Rentals	2019	2020		2021		2022		2023		2024
Account	12 433 261 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Misc equipment as required (man lifts, pumps, saws	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
	<b>Current Year Budget</b>	<b>1,500</b>	<b>1,530</b>		<b>1,561</b>		<b>1,592</b>		<b>1,624</b>		<b>1,656</b>

Notes:	Previous Year Budget	1,500
	Actual to December 31, 2019	1,600

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Beaverdell Transfer Station Operations	2019	2020		2021		2022		2023		2024
Account	12 433 262 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Snow removal, general site maintenance	6,273	6,398	2.0%	6,526	2.0%	6,657	2.0%	6,790	2.0%	6,926
2	Signage, building maintenance	523	533	2.0%	544	2.0%	555	2.0%	566	2.0%	577
Current Year Budget		6,796	6,932		7,071		7,212		7,356		7,503

Notes:	Previous Year Budget	6,796
	Actual to December 31, 2019	1,052

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	14,531
	Actual to December 31, 2019	8,983
Item #1	Contractor: Earth Management Ltd.	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Greenwood Landfill Operations	2019	2020	2021	2022	2023	2024
Account	12 433 264 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	General Site Maintenance	5,000	5,000	5,000	5,000	5,000	5,000
2	Camera and Alarm System install	-	-	-	-	-	-
Current Year Budget		5,000	5,000	5,000	5,000	5,000	5,000

Notes: Previous Year Budget 5,000  
 Actual to December 31, 2019 -

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Greenwood Landfill operations to be done by RDKB staff after 2010

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Transfer Station Operations	2019	2020	2021	2022	2023	2024
Account	12 433 266 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Sidley Mtn. - (kvw)						
2	Idabel Lake Refuse Collection @ \$501.62/mo	5,926	6,020	6,020	6,020	6,020	6,020
3	Alpine Texas Point Seasonal Transfer June 15 to O	-	-	-	-	-	-
	<b>Current Year Budget</b>	<b>5,926</b>	<b>6,020</b>	<b>6,020</b>	<b>6,020</b>	<b>6,020</b>	<b>6,020</b>

Notes: Previous Year Budget 5,926  
 Actual to December 31, 2019 4,591  
 Item #2 Contractor: Super Save

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name Account	Utilities 12 433 553 010	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Electricity	1,267	1,292	2.0%	1,318	2.0%	1,344	2.0%	1,371	2.0%	1,399
2	Telephone	6,932	7,070	2.0%	7,212	2.0%	7,356	2.0%	7,503	2.0%	7,653
3	Toilet (pumping)	542	553	2.0%	564	2.0%	575	2.0%	586	2.0%	598
4	Interac Terminal	542	553	2.0%	564	2.0%	575	2.0%	586	2.0%	598
5	Network Connectivity	12,000	12,000		12,000		12,000		12,000		12,000
6	Electricity - gate houses, shop	4,799	4,895	2.0%	4,993	2.0%	5,093	2.0%	5,194	2.0%	5,298
7	Phones - 4 cell, landline X 3	9,064	9,246	2.0%	9,431	2.0%	9,619	2.0%	9,812	2.0%	10,008
8	Portable toilets ( pumping etc.)	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
9	Propane (heating shop)	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
10	Internet and e-mail	5,508	5,618	2.0%	5,731	2.0%	5,845	2.0%	5,962	2.0%	6,081
11	Interac Terminal	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
12	Electricity - Greenwood	389	397	2.0%	405	2.0%	413	2.0%	421	2.0%	430
13	Satellite internet/Interac Greenwood Landfill	1,672	1,705	2.0%	1,739	2.0%	1,774	2.0%	1,810	2.0%	1,846
14	Portable toilet (Pumping etc.)	533	544	2.0%	555	2.0%	566	2.0%	577	2.0%	589
15	Electricity - Big White Transfer Station	3,732	3,807	2.0%	3,883	2.0%	3,961	2.0%	4,040	2.0%	4,121
16	Electricity - Beaverdell Transfer	853	870	2.0%	888	2.0%	905	2.0%	923	2.0%	942
17	Telephone/Interac - Beaverdell	1,250	1,275	2.0%	1,301	2.0%	1,327	2.0%	1,353	2.0%	1,381
18	Electricity - Rock Creek Transfer	866	883	2.0%	901	2.0%	919	2.0%	937	2.0%	956
19	Telephone/Interac - Rock Creek	1,821	1,858	2.0%	1,895	2.0%	1,933	2.0%	1,971	2.0%	2,011
	<b>Current Year Budget</b>	<b>54,970</b>	<b>55,829</b>		<b>56,706</b>		<b>57,600</b>		<b>58,512</b>		<b>59,442</b>

Notes: Previous Year Budget 54,970  
Actual to December 31, 2019 40,867  
\_\_\_\_\_  
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	CFC Removal Program	2019	2020		2021		2022		2023		2024
Account	12 433 559 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Freon Removal	8,000	8,000	0.0%	8,000	0.0%	8,000	0.0%	8,000	0.0%	8,000
Current Year Budget		8,000	8,000		8,000		8,000		8,000		8,000

Notes:	Previous Year Budget	8,000
	Actual to December 31, 2019	6,977
Item #1	Stewardship program subsidy discontinued	

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

### Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-
5 & 6	Dependant on completion of SWMP approval	

<b>Sources of Funding Capital Projects:</b>
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Capital - Landfills	2019	2020	2021	2022	2023	2024
Account	12 433 610 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	McKelvey Creek Upgrades			1,500,000	C/R		
2	McKelvey Creek Paving						
3	Rock Creek Closure Completion and Paving						
4	Beaverdell Infrastructure and Paving						
5	950E Loader						
6	Used Compactors						
7	644K Loader						
8	Solid Waste Coordinator's Pick-up Truck						
9	Grand Forks - General Infrastructure (2020 Road San	75,000	5,000	C		75,000	C
10	West Boundary - Building Upgrades						
11	West Boundary - Security/Communications						
12	ES Truck		45,000	C			
13	Wood Grinder						
14	Scale software replacement/database development						
15	Grand Forks Shop Renovations				175,000	C	
16	200 LC Excavator	410,000	346,000	R/S			
17	Maintenance Truck	55,000	95,000	C			
18	Groundwater monitoring wells (Trail, GF)						
19	Fuel/oil storage GF Landfill		25,000	C			
20	McKelvey Landfill Truck Replacement		45,000	C			
	<b>Current Year Budget</b>	<b>540,000</b>	<b>561,000</b>	-	<b>1,500,000</b>	-	<b>175,000</b>
							<b>75,000</b>
							-
							-
							-

Notes:	Previous Year Budget	540,000
	Actual to December 31, 2019	240,627

<b>Sources of Funding Capital Projects:</b>
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Capital - Transfer Stations	2019	2020		2021		2022		2023		2024	
Account	12 433 611 010	Prior Year	Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount	
1	Mt. Baldy - General Infrastructure (concrete ets)		25,000	c								
2	Truck Scales (Christina Lake, Rock Creek, Beavertell)											
3	Enclosures for Recycle BC Glass Collection (CL,RC)		7,000	c								
4	Passenger Vehicle											
5	Road Sand Enclosure - RCTS		5,000	c								
	Current Year Budget	-	37,000		-		-		-		-	

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

**Sources of Funding Capital Projects:**

D = Debenture Borrowing

R = Reserves

C = Current Revenues

S = Short Term Borrowing

G = Gas Tax Grant

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	3,000
	Actual to December 31, 2019	100

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Closure Reserves	2019	2020	2021	2022	2023	2024
Account	12 433 741 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	McKelvey Creek Landfill						
2	Greenwood Landfill						
3	Grand Forks Landfill						
<b>CLOSURE RESERVES NOW RECOGNIZED AS LIABILITIES</b>							
<b>RECORDED AS DEFICIT ON SHEET 55</b>							
<b>Current Year Budget</b>		-	-	-	-	-	-

Notes:		Previous Year Budget	-
		Actual to December 31, 2019	-
Item #1	GL Accounts 34 700 060 and 34 701 060		
	<i>Revised Estimates for actual costs in 2011</i>		
Item #2	GL Accounts 34 700 064 and 34 701 064		
Item #3	GL Accounts 34 700 162 and 34 701 162		

\$ -	December 31, 2018 McKelvey Creek Closure
\$ -	December 31, 2018 Greenwood Closure
\$ -	December 31, 2018 Grand Forks Closure

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Equipment Reserves	2019	2020	2021	2022	2023	2024
Account	12 433 742 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Equipment Reserve -Transfer	-	10,000	10,000	10,000	10,000	10,000
2	Equipment Reserve - Landfill	-	10,000	10,000	10,000	10,000	10,000
3	Equipment Reserve - Recycling	-	10,000	10,000	10,000	10,000	10,000
4	Equipment Replacement Reserve	-	-	-	-	-	-
5	Organics Management Infrastructure Reserve	-	-	-	-	-	-
6	Transfer to Reserve		870,000	-	-	-	-
7	Proceeds from Sale of Maintenance Truck/Ranger	22,000	22,000				
8	Proceeds from sale of Excavator		75,000				
9	Proceeds from sale of ES Truck		20,000				
	<b>Current Year Budget</b>	<b>22,000</b>	<b>1,017,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

Notes:	Previous Year Budget	22,000
	Actual to December 31, 2019	33,500
Item #4	ERIP Funds transferred to Administration Reserve	
	GL Account Number 34 700 001	
<b>Note:</b>	<b>In 2011 a total of \$618,400 from Unspent MFA Issue #116 was transferred to Reserves for future capital projects</b>	

\$ 2,037,781.98
\$ 1,273,032.91
\$ 1,317.24

Balance in Reserve December 31, 2019  
Account 34 700 163 & 34 701 163  
**RESTRICTED - AIRPORT PROCEEDS (INCL ABOVE)**  
Balance in Reserve December 31, 2019  
Account 34 700 061



E)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Debt - Interest	2019	2020	2021	2022	2023	2024
Account	12 433 820 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	MFA #116 Due Apr 4th	31,500	31,500	31,500			
2	MFA #116 Due Oct 4th	31,500	31,500				
3	MFA ST - Green Bins				11,415	8,969	6,523
4	200 LC Excavator		3,621	3,459	2,535	1,588	620
5							
6							
<b>Current Year Budget</b>		<b>63,000</b>	<b>66,621</b>	<b>34,959</b>	<b>13,950</b>	<b>10,557</b>	<b>7,143</b>

Notes:

	Previous Year Budget	63,000
	Actual to December 31, 2019	63,000

Item # 1,2 MFA #116 completion date April 4, 2021

Item # 3 MFA ST - Green Bins @ 3.06% (\$400,000) - Final Payment 2026

Item #4 Estimated Based on Borrowing of \$186,000 @ 2.485%; Advanced February 2020

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## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:		Previous Year Budget	124,937
		Actual to December 31, 2019	124,936
Item #1	MFA #116 completion date April 4, 2021		
Item #2	MFA ST - Green Bins @ 3.06% (\$400,000) - Final Payment 2026		
Item #3	Estimated Based on Borrowing of \$186,000 @ 2.485%; Advanced February 2020		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Equipment Financing	2019	2020	2021	2022	2023	2024
Account	12 433 840 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	200 LC Excavator	17,784	-	-	-	-	-
<b>Current Year Budget</b>		<b>17,784</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Notes: Previous Year Budget 17,784  
 Actual to December 31, 2019 -  
 Item #1 Moved to Debt - Interest (Tab #52 - 1-2-433-820) & Debt - Principal (Tab #53 - 1-2-433-830) in 2020

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Provision for Closure/Post-Closure Liability	2019	2020	2021	2022	2023	2024
Account	12 433 256 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	McKelvey Creek Landfill	97,457	96,457	2.0%	98,386	2.0%	100,354
2	Greenwood Landfill	47,909	46,400	2.0%	47,328	2.0%	48,275
3	Grand Forks Landfill	98,930	97,930	2.0%	99,889	2.0%	101,886
	Available Funds						
4	McKelvey Creek Landfill Phase 1 Closure						
5	McKelvey Creek Closure/Post-Closure Liability Reduction						
<b>Current Year Budget</b>		<b>244,296</b>	<b>240,787</b>		<b>245,603</b>		<b>250,515</b>
							<b>255,525</b>
							<b>260,636</b>

Notes: Previous Year Budget 244,296  
 Actual to December 31, 2019 235,950  
 Item #4 McKelvey Creek Landfill Phase 1 Closure Expected in 2020 (Estimated Cost - \$1,000,000)

## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Provision for Contaminated Site Clean-Up	2019	2020	2021	2022	2023	2024
Account	12 433 267 010	Prior Year	Budget		Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1							
	Current Year Budget	-	-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
Five Year Financial Plan

Name	Previous Year's Deficit	2019	2020	2021	2022	2023	2024
Account	12 433 990 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Previous Year's Deficit	374,505	-	-	-	-	-
Current Year Budget		374,505	-	-	-	-	-

Notes:	Previous Year Budget	374,505
	Actual to December 31, 2019	374,810



## REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	497



REGIONAL DISTRICT OF KOOTENAY BOUNDARY  
FIVE YEAR FINANCIAL PLAN  
EXPENDITURE SUMMARY

DESCRIPTION		2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
001	General Government Services	3,941,385	3,376,534	3,462,527	3,421,988	3,492,211
001 MFA	MFA Debenture Debt	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
002	Electoral Area Administration	663,921	682,059	733,409	694,884	701,488
003	Grants - in - Aid	365,067	275,646	275,843	276,043	276,248
004	Building & Plumbing Inspection	1,189,958	1,121,023	1,098,647	1,120,072	1,137,648
005	Planning & Development	1,131,485	892,494	894,166	911,425	929,030
006	Reserve for Feasibility Studies	90,616	41,648	41,681	41,715	41,749
008	Boundary Economic Development	253,414	115,087	98,679	98,772	98,868
009	Police Based Victims' Assistance	160,690	150,808	153,479	156,203	158,982
010	Regionalized Waste Management	5,706,828	8,944,033	5,281,434	4,788,293	4,766,748
012	Emergency Preparedness	590,582	569,170	547,784	461,530	537,832
014	Parks & Trails - Electoral Area 'B'	402,680	198,931	196,337	183,792	186,295
015	9-1-1 Emergency Communications	374,207	344,877	354,008	376,451	382,389
017	East End Economic Development	129,273	146,359	146,448	146,538	146,629
018	Culture Arts & Rec in the Lower Columbia	1,838,164	1,472,910	1,520,184	1,477,825	1,495,579
019	Beaver Valley Parks & Trails	987,985	943,039	817,102	734,765	844,720
020-011	Beaver Valley Arena	610,762	590,583	600,887	611,660	622,393
020-013	Beaver Valley Recreation	285,743	291,342	297,054	302,880	308,823
021	Recreation - Grand Forks & Area 'D'	589,607	603,565	617,037	630,715	644,904
022	Recreation - Greenwood, Midway , 'E'	67,783	67,812	67,842	67,873	67,904
023	Recreation Commission - Christina Lake	85,771	79,123	80,386	81,673	82,986
024	Recreation Facilities - Christina Lake	54,304	40,000	40,000	40,000	40,000
025	Grand Forks Community Centre	0	0	0	0	0
026	Boundary Museum Service	30,000	30,000	30,000	30,000	30,000
027	Area 'C' Regional Parks & Trails	2,351,152	364,615	306,141	307,696	309,283
028	Beaverdell Community Club Service	19,950	19,950	19,950	19,950	19,950
030	Grand Forks Arena	710,907	656,068	681,157	666,548	688,045
031	Grand Forks Curling Rink	46,387	46,350	46,350	57,288	57,288
040	Grand Forks Aquatic Centre	980,116	918,058	928,567	938,822	958,832
045	Area 'D' Regional Parks & Trails	205,721	91,277	62,366	63,487	64,641
047	Heritage Conservation - Area D	10,229	10,314	10,400	10,488	10,578
050	Kootenay Boundary Regional Fire Rescue	4,726,679	4,848,222	4,284,228	4,531,432	6,789,143
051	Fire Protection - Christina Lake	851,706	563,969	1,084,873	629,647	640,507
053	Fire Protection - Beaverdell	79,830	77,859	77,889	77,920	77,951
054	Big White Fire - Specified Area	2,171,159	1,713,886	1,526,435	1,524,483	2,268,041
055	Midway & Beaverdell Emergency Response	0	0	0	0	0
056	Rural Greenwood Fire Service	23,463	23,492	23,522	23,553	23,584
057	Grand Forks Rural Fire Service	1,713,746	1,007,828	515,438	522,348	529,396
058	Kettle Valley Fire Protection	183,033	153,987	155,981	158,014	160,088
064	Refuse Disposal - Big White	299,431	271,491	278,816	281,187	283,606
065	Area 'E' Regional Parks & Trails	86,463	81,292	81,322	81,353	81,384
070	Animal Control - East End	95,258	96,693	98,627	100,600	102,612
071	Animal Control - Boundary	159,363	146,152	126,562	129,649	132,811
074	Big White Security Services	233,721	233,819	233,920	234,022	234,126
075	Big White Noise Control Service	1,463	1,492	1,522	1,553	1,584
077	Area 'C' Economic Development	150,463	147,492	147,522	147,553	147,584
078	Area 'D' & GF Economic Development	56,463	31,492	51,522	51,553	51,584
079	Area 'E' Economic Development	41,463	31,492	31,522	31,553	31,584
080	Mosquito Control - Grand Forks, Area 'D'	89,761	89,990	87,229	87,475	87,723
081	Mosquito Control - Chistina Lake	29,752	29,833	27,924	28,019	28,113
090	Weed Control - 'A' - Columbia Gardens	27,670	28,599	29,759	30,972	32,240
091	Weed Control - Christina Lake Milfoil	360,812	315,665	321,483	312,723	318,933
092	Weed Control - Area 'D' & 'E'	266,131	245,367	247,286	247,971	248,669
101	Street Lighting - Big White	31,201	22,725	23,407	24,109	24,832
103	Beaverdell Street Lighting Service	3,163	1,910	1,967	2,026	2,087
110	Regional Airport - East End	0	0	0	0	0
120	House Numbering - Areas 'A' & 'C'	6,000	6,000	6,000	6,000	6,000
121	House Numbering - Area 'D'	3,000	3,000	3,000	3,000	3,000
122	House Numbering - Area 'B'	3,000	3,000	3,000	3,000	3,000
123	House Numbering - Area 'E'	3,000	3,000	3,000	3,000	3,000
140	Library - Grand Forks, Area 'C' & 'D'	417,628	425,981	434,500	443,190	452,054
141	Library - Specified Area 'E'	3,750	3,750	3,750	3,750	3,750
145	Greenwood, Area 'E' Cemetery Service	30,363	8,992	9,022	9,053	9,084
150	Cemeteries - East End	594,120	439,714	429,398	434,109	433,937
170	Boundary Integrated Watershed	328,741	755,020	517,469	517,967	520,515
Total General Government Services		\$ 39,350,120	\$ 37,300,519	\$ 32,674,114	\$ 31,744,983	\$ 35,106,633
500	Beaver Valley Water Supply	2,607,691	2,395,233	840,684	851,485	862,609
550	Christina Lake Water Utility	429,375	902,100	387,449	392,700	398,109
600	Columbia Gardens Water Supply Utility	54,033	39,554	42,114	42,656	43,208
650	Rivervale Water & Street Lighting	229,696	179,264	182,892	187,489	192,205
700	East End Regionalized Sewer Utility	2,215,331	2,427,104	33,073,622	34,689,470	3,545,737
700-101	East End Regionalized Sewer - Trail	0	0	0	0	0
700-102	East End Regionalized Sewer - Rossland	0	0	0	0	0
700-103	East End Reg Sewer - Rossland/Warfield	16,669	11,989	12,318	12,658	13,008
710	Mill Road Sewer Collection Services	0	0	0	0	0
800	Oasis-Rivervale Sewer Utility	75,384	61,426	62,468	63,539	64,637
900	East End Transit	1,777,536	1,661,991	1,695,184	1,729,039	1,763,571
950	Boundary Transit	90,803	89,839	93,353	97,006	100,803
TOTAL ANNUAL BUDGET		\$ 46,846,637	\$ 45,069,019	\$ 69,064,199	\$ 69,811,024	\$ 42,090,521



## BYLAW NO. 1735

### A bylaw to Adopt a Financial Plan for the Years 2020 to 2024

**WHEREAS** pursuant to Section 374 of the *Local Government Act*, a Regional District Board must, by bylaw, adopt a financial plan with a planning period of 5 (five) years;

**AND WHEREAS** the Board has prepared a financial plan for the years 2020 to 2024 that makes provision for expenditures for the fiscal year ending December 31, 2020 estimated in the total amount of Forty Six Million Eight Hundred Forty Six Thousand Six Hundred Thirty Seven Dollars (\$46,846,637);

**NOW THEREFORE BE IT RESOLVED** that the Regional District of Kootenay Boundary Board of Directors in open meeting assembled, enacts as follows:

1. Schedule 'A' attached hereto and made part of this bylaw is hereby declared to be the Financial Plan for the Regional District of Kootenay Boundary for the five-year period 2020 to 2024.
2. This bylaw shall be cited as the "Regional District of Kootenay Boundary Financial Plan Bylaw 1735, 2020".

Read a **FIRST** and **SECOND** time this 31<sup>st</sup> day of March, 2020.

Read a **THIRD** time this 31<sup>st</sup> day of March, 2020.

I, Theresa Lenardon, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1735 cited as "Regional District of Kootenay Boundary Financial Plan Bylaw 1735, 2020" as read a Third time by the Regional District of Kootenay Boundary Board of Directors this 31<sup>st</sup> day of March, 2020.

\_\_\_\_\_  
Manager of Corporate Administration/Corporate Officer

**RECONSIDERED** and **ADOPTED** this 31<sup>st</sup> day of March, 2020.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Manager of Corporate Administration/Corporate Officer

I, Theresa Lenardon, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. \_\_\_\_\_ cited as "Regional District of Kootenay Boundary Financial Plan Bylaw \_\_\_\_\_, 2020" as Reconsidered and Adopted by the Regional District of Kootenay Boundary Board of Directors this 31<sup>st</sup> day of March, 2020.

\_\_\_\_\_  
Manager of Corporate Administration/Corporate Officer

Bylaw No. 1735  
SCHEDULE 'A'

Regional District of Kootenay Boundary Five Year Financial Plan 2020 - 2024					
	2020	2021	2022	2023	2024
LOCAL GOVERNMENT SERVICES:					
REVENUE:					
Requisition from Local Governments	19,047,898	20,595,448	20,469,892	20,399,663	21,492,880
Parcel Tax	40,000	40,000	40,000	40,000	40,000
Grants	4,867,832	3,034,060	3,071,689	3,110,071	3,149,220
Services Provided	474,807	479,507	483,755	487,035	490,380
User Fees	3,304,626	3,312,960	3,671,457	3,717,109	3,725,918
Other Sources of Revenue	1,379,361	3,055,470	542,571	539,858	540,456
Recovery of Common Costs	113,514	115,784	118,100	120,462	122,871
Board Fee Revenue	696,145	710,068	724,269	738,755	753,530
Transfer From 9-1-1/Emergency Preparedness	-	-	-	-	-
Interest Earned on Investments	112,020	113,060	114,122	115,204	116,308
Previous Year's Surplus	2,590,806	-	-	-	-
Transfers From Other Funds:					
Capital Fund	1,970,100	495,000	850,000	125,000	2,000,000
Reserve Fund	2,349,376	2,945,526	191,905	9,000	403,000
Municipal Debt:					
Municipal Debenture Debt	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
Total Revenue	39,350,120	37,300,519	32,674,114	31,744,983	35,106,633
EXPENDITURE:					
Other General Government Services	8,260,571	8,169,717	8,058,806	8,143,575	8,276,183
Waste Management	3,945,585	4,097,840	4,813,608	4,830,284	4,888,604
Recreation & Culture	5,177,182	5,149,293	5,176,282	5,263,792	5,360,581
Fire & Protection Services	6,759,469	6,766,959	6,876,497	6,940,926	7,081,794
Capital Expenditures	6,798,170	6,908,075	1,706,764	516,000	3,252,500
Grants to Other Programs	1,937,741	1,311,123	1,309,071	1,296,312	1,298,599
Transfers to Local Governments	553,161	542,650	385,229	389,832	394,550
Transfers to Reserve Funds	2,218,212	622,532	676,700	699,805	674,487
Regional District Debenture Debt:					
Debt Interest	283,153	253,712	225,910	211,283	233,522
Debt Principal	971,771	1,074,981	1,048,893	1,110,346	1,373,744
Previous Year's Deficit	41,471	-	-	-	-
Municipal Debenture Debt:					
Debt Interest	1,200,247	1,203,388	1,198,776	1,185,743	1,143,838
Debt Principal	1,203,388	1,200,247	1,197,579	1,157,084	1,128,232
Total Municipal Debenture Debt	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
Total Expenditure	39,350,120	37,300,519	32,674,114	31,744,983	35,106,633

Bylaw No. 1735  
SCHEDULE 'A'

Regional District of Kootenay Boundary  
Five Year Financial Plan 2020 - 2024

2020	2021	2022	2023	2024
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WATER UTILITY FUNDS:

REVENUE:					
Requisition from Local Governments	12,706	24,030	26,427	26,800	27,177
Parcel Tax	684,100	684,100	684,100	684,100	684,100
Previous Year's Surplus	281,168	-	-	-	-
Transfer From Reserve Fund	237,150	356,221	-	-	-
Grants	53,455	379,930	513	513	513
User Fees & Sales	2,052,214	2,071,870	742,099	762,917	784,341
Transfer From Capital Fund	-	-	-	-	-
Total Revenue	3,320,795	3,516,151	1,453,139	1,474,329	1,496,132
EXPENDITURE:					
Operations & Maintenance	878,275	890,771	909,303	926,541	949,602
Debt Interest	20,653	20,477	20,433	20,433	20,433
Debt Principal	70,866	68,524	63,655	63,655	63,655
Capital Expenditure	2,119,975	2,409,750	40,000	40,000	40,000
Transfer to Reserve Fund	230,947	126,630	419,748	423,700	422,442
Previous Year's Deficit	79	-	-	-	-
Total Expenditure	3,320,795	3,516,151	1,453,139	1,474,329	1,496,132

SEWER UTILITY FUNDS:

REVENUE:					
Requisition from Local Governments	1,640,300	1,892,580	2,038,152	3,153,027	3,508,290
Parcel Tax	30,534	29,996	30,100	30,203	30,305
Previous Year's Surplus	316,894	-	-	-	-
Grants	4,000	370,667	22,737,333	23,004,000	4,000
Services Provided	-	-	-	-	-
User Fees & Sales	56,268	57,952	59,687	61,473	63,314
Transfer From Capital Fund	-	133,333	8,266,667	8,500,000	-
Transfer From Reserves	243,864	-	-	-	-
Inter-Sewer Fund Transfer	15,524	15,990	16,470	16,964	17,473
Total Revenue	2,307,384	2,500,519	33,148,409	34,765,667	3,623,382
EXPENDITURE:					
Operations & Maintenance	1,433,805	1,412,475	1,432,385	1,994,539	2,030,635
Debt Interest	187,200	187,200	314,700	569,700	697,200
Debt Principal	184,854	184,854	184,854	378,464	572,074
Capital Expenditure	365,000	600,000	31,100,000	31,600,000	100,000
Inter-Sewer Fund Transfer	15,524	15,990	16,470	16,964	17,473
Previous Year's Deficit	-	-	-	-	-
Transfer to Reserve Fund	121,000	100,000	100,000	206,000	206,000
Total Expenditure	2,307,384	2,500,519	33,148,409	34,765,667	3,623,382

TRANSIT UTILITY FUNDS:

REVENUE:					
Requisition from Local Governments	1,183,222	1,275,684	1,337,382	1,374,882	1,413,203
Previous Year's Surplus	121,880	-	-	-	-
Grants	2,900	2,900	2,900	2,900	2,900
User Fees & Sales	448,453	448,247	448,255	448,263	448,271
Transfer From Reserves	111,884	25,000	-	-	-
Total Revenue	1,868,339	1,751,831	1,788,537	1,826,045	1,864,374
EXPENDITURE:					
Operations & Maintenance	1,868,339	1,751,831	1,788,537	1,826,045	1,864,374
Transfer to Reserve Fund	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	1,868,339	1,751,831	1,788,537	1,826,045	1,864,374

Bylaw No. 1735  
SCHEDULE 'A'

Regional District of Kootenay Boundary  
Five Year Financial Plan 2020 - 2024

	2020	2021	2022	2023	2024
TOTAL BUDGET (RDKB) consolidated					
REVENUE:					
Requisition from Local Governments	21,884,126	23,787,743	23,871,854	24,954,372	26,441,550
Parcel Tax	754,634	754,096	754,200	754,303	754,405
Grants	4,928,187	3,787,557	25,812,435	26,117,484	3,156,633
Services Provided	474,807	479,507	483,755	487,035	490,380
User Fees & Other Sources	7,240,923	8,946,498	5,464,069	5,529,620	5,562,300
Recovery of Common Costs	113,514	115,784	118,100	120,462	122,871
Board Fee Revenue	696,145	710,068	724,269	738,755	753,530
Transfer From 9-1-1/Emergency Preparedness	-	-	-	-	-
Interest Earned on Investments	112,020	113,060	114,122	115,204	116,308
Previous Year's Surplus	3,310,748	-	-	-	-
Transfers From Other Funds:					
Capital Fund	1,970,100	628,333	9,116,667	8,625,000	2,000,000
Reserve Fund	2,942,275	3,326,747	191,905	9,000	403,000
Inter Sewer Fund Transfer	15,524	15,990	16,470	16,964	17,473
Municipal Debt:					
Municipal Debenture Debt	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
Total Revenue	46,846,637	45,069,019	69,064,199	69,811,024	42,090,521
EXPENDITURE:					
Other General Government Services	8,260,571	8,169,717	8,058,806	8,143,575	8,276,183
Waste Management	3,945,585	4,097,840	4,813,608	4,830,284	4,888,604
Recreation & Culture	5,177,182	5,149,293	5,176,282	5,263,792	5,360,581
Fire & Protection Services	6,759,469	6,766,959	6,876,497	6,940,926	7,081,794
Water Utilities	878,275	890,771	909,303	926,541	949,602
Sewer Utilities	1,433,805	1,412,475	1,432,385	1,994,539	2,030,635
Transit Services	1,868,339	1,751,831	1,788,537	1,826,045	1,864,374
Capital Expenditures	9,283,145	9,917,825	32,846,764	32,156,000	3,392,500
Grants to Other Programs	1,937,741	1,311,123	1,309,071	1,296,312	1,298,599
Transfers to Local Governments	553,161	542,650	385,229	389,832	394,550
Transfers to Reserve Funds	2,570,159	849,162	1,196,449	1,329,505	1,302,928
Inter Sewer Fund Transfer	15,524	15,990	16,470	16,964	17,473
Previous Year's Deficit	41,550	-	-	-	-
Regional District Debenture Debt:					
Debt Interest RDKB	491,006	461,389	561,043	801,416	951,155
Debt Principal RDKB	1,227,492	1,328,359	1,297,402	1,552,465	2,009,472
Municipal Debenture Debt:					
Debt Interest Municipal	1,200,247	1,203,388	1,198,776	1,185,743	1,143,838
Debt Principal Municipal	1,203,388	1,200,247	1,197,579	1,157,084	1,128,232
Total Municipal Debenture Debt	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
Total Expenditure	46,846,637	45,069,019	69,064,199	69,811,024	42,090,521



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 001 A					
GENERAL GOVERNMENT SERVICES					
LEGISLATIVE AND ADMINISTRATIVE SERVICES					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 549,420	\$ 901,074	\$ 931,676	\$ 834,638	\$ 847,231
Federal Grant In Lieu	3,000	3,060	3,121	3,184	3,247
Rental - Trail Facilities	150	150	150	150	150
Rent GF Office - Planning	7,619	7,771	7,927	8,085	8,247
Rent GF Office - Building	22,680	22,680	22,680	22,680	22,680
Interest Earned	52,020	53,060	54,122	55,204	56,308
Woodstove Exchange - BC Lung	7,171	-	-	-	-
Miscellaneous Revenue	193,001	8,055	8,109	8,165	8,222
Columbia Basin Trust	17,748	17,748	17,748	17,748	17,748
Recovery of Common Costs	113,514	115,784	118,100	120,462	122,871
Board Fee Revenue	696,145	710,068	724,269	738,755	753,530
Local Government Act - Grant	160,000	160,000	160,000	160,000	160,000
Province of BC CARIP	36,113	36,835	37,572	38,324	39,090
Hydro Generation Grant in Lieu	1,304,165	1,340,248	1,377,053	1,414,594	1,452,886
Previous Year's Surplus	153,639	-	-	-	-
Transfer from Reserve	625,000	-	-	-	-
Hospital District Contract	-	-	-	-	-
Total Revenue	\$ 3,941,385	\$ 3,376,534	\$ 3,462,527	\$ 3,421,988	\$ 3,492,211
EXPENDITURE					
Director Remuneration	\$ 341,297	\$ 353,079	\$ 361,940	\$ 369,179	\$ 376,563
Director Travel	54,060	55,141	56,244	57,369	58,516
Directors Expenses	27,540	28,091	28,653	29,226	29,810
Office Supplies - Directors	6,304	6,430	6,558	6,689	6,823
Salaries and Benefits	1,855,848	1,797,660	1,834,041	1,870,722	1,908,136
Labour Relations	8,837	8,953	9,072	9,194	9,318
Travel Expense	20,400	20,808	21,224	21,649	22,082
Staff Development	36,482	36,812	37,149	37,492	37,843
Postage	20,400	20,808	21,224	21,649	22,082
Telephone	39,780	40,576	41,387	42,215	43,059
FCM Dues	7,458	7,607	7,759	7,914	8,073
Advertising	22,564	22,935	23,314	23,700	24,094
Information Technology	260,201	267,558	251,565	260,164	265,367
Office Equipment	7,700	7,700	7,700	7,700	7,700
Office Supplies	37,740	38,495	39,265	40,050	40,851
Building Maintenance	180,383	168,046	170,832	173,674	176,572
Vehicle Operating	38,112	38,874	39,651	40,444	41,253
Equipment Lease Photocopier	23,300	23,300	23,300	23,300	23,300
Equipment Lease Postage Machine	4,276	4,361	4,470	4,537	4,606
Bank Service Charge	51,434	52,350	53,284	54,237	55,209
Legal Fees	71,400	72,828	74,285	75,770	77,286
Consultants Fees	223,612	19,824	14,041	14,262	20,487
External Audit	40,800	41,616	42,448	43,297	44,163
Liability Insurance	50,148	51,151	52,174	53,218	54,282
Property Insurance	56,534	16,864	17,202	17,546	17,897
Capital/Amortization	306,000	58,000	107,000	-	-
Debt - Principal Payments	-	-	-	-	-
Interest Expense - Short Term	40,000	40,000	40,000	40,000	40,000
Contribution to Reserve	71,045	46,045	46,045	46,045	46,045
Woodstove - Coordinator	908	-	-	-	-
Woodstove - Rebates Paid	5,500	-	-	-	-
Woodstove - Other Expenses	763	-	-	-	-
Operating Grants Provided	10,000	10,000	10,000	10,000	10,000
Contingencies	20,560	20,621	20,699	20,747	20,796
Total Expenditure	\$ 3,941,385	\$ 3,376,534	\$ 3,462,527	\$ 3,421,988	\$ 3,492,211

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 001 B					
GENERAL GOVERNMENT SERVICES					
MFA DEBENTURE DEBT					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
MFA due from Fruitvale	\$ 122,548	\$ 122,548	\$ 122,548	\$ 122,548	\$ 122,548
MFA due from Grand Forks	228,418	228,418	228,418	228,418	228,418
MFA due from Greenwood	7,281	7,281	-	-	-
MFA due from Midway	18,739	18,739	18,739	18,739	16,388
MFA due from Montrose	-	-	-	-	-
MFA due from Rossland	631,370	631,370	631,370	577,842	509,437
MFA due from Trail	1,264,418	1,264,418	1,264,418	1,264,418	1,264,418
MFA due from Warfield	130,862	130,862	130,862	130,862	130,862
Total Revenue	2,403,635	2,403,635	2,396,354	2,342,827	2,272,071
EXPENDITURE					
MFA for Debenture Members	\$ 2,403,635	\$ 2,403,635	\$ 2,396,354	\$ 2,342,827	\$ 2,272,071
Total Expenditure	\$ 2,403,635	\$ 2,403,635	\$ 2,396,354	\$ 2,342,827	\$ 2,272,071
SUMMARY OF ANNUAL PAYMENTS:					
Total Interest Paid	1,200,247	1,200,247	1,197,579	1,157,084	1,128,232
Total Principal Paid	1,203,388	1,203,388	1,198,776	1,185,743	1,143,838
Total Annual Payments	\$ 2,403,635	\$ 2,403,635	\$ 2,396,354	\$ 2,342,827	\$ 2,272,071

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 002					
ELECTORAL AREA ADMINISTRATION					
PARTICIPANTS: Electoral Areas 'A','B','C','D', &'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 272,982	\$ 391,559	\$ 397,909	\$ 404,384	\$ 410,988
Federal Grant In Lieu	500	500	500	500	500
Community Works (Gas Tax)	250,000	250,000	250,000	250,000	250,000
Miscellaneous Revenue	-	-	-	-	-
Kettle River Watershed Study	-	-	-	-	-
Local Government Act	40,000	40,000	40,000	40,000	40,000
Transfer From Reserves	20,000	-	45,000	-	-
Previous Year's Surplus	80,438	-	-	-	-
Total Revenue	\$ 663,921	\$ 682,059	\$ 733,409	\$ 694,884	\$ 701,488
EXPENDITURE					
Salaries & Benefits	\$ 116,162	\$ 134,531	\$ 137,222	\$ 139,966	\$ 142,765
Director's Remuneration	103,734	105,809	107,925	110,084	112,286
Director's Travel	16,137	16,460	16,789	17,125	17,468
Director's Expenses	14,280	14,566	14,857	15,154	15,457
UBCM/FCM Conferences	34,880	55,400	55,400	55,400	55,400
AKBLG Conference	8,500	8,500	8,500	8,500	8,500
Public Communications 'A'	7,000	7,000	7,000	7,000	7,000
Communications 'B' / Lower Columbia/Old Glory	7,000	7,000	7,000	7,000	7,000
Communications 'C' / Christina Lake	7,000	7,000	7,000	7,000	7,000
Communications 'D' / Rural Grand Forks	7,000	7,000	7,000	7,000	7,000
Communications 'E' / West Boundary	7,000	7,000	7,000	7,000	7,000
Elections & Referendums	10,000	10,000	55,000	10,000	10,000
Board Fee	19,907	20,305	20,711	21,125	21,548
Self Directed Education	7,500	-	-	-	-
AKBLG Membership	3,578	3,578	3,578	3,578	3,578
UBCM Membership	6,355	6,514	6,612	6,711	6,811
Office Supplies	500	500	500	500	500
Vehicle Operation	20,487	20,896	21,314	21,741	22,175
Capital/Amortization	-	-	-	-	-
Gas Tax Projects	250,000	250,000	250,000	250,000	250,000
Contribution To Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Kettle River Watershed Project	-	-	-	-	-
Contracted Services	1,200	-	-	-	-
Contingencies	15,700	-	-	-	-
Total Expenditure	\$ 663,921	\$ 682,059	\$ 733,409	\$ 694,884	\$ 701,488

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 003					
GRANTS IN AID					
PARTICIPANTS: Electoral Areas 'A','B','C','D',& 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 275,453	\$ 275,646	\$ 275,843	\$ 276,043	\$ 276,248
Federal Grant in Lieu	-	-	-	-	-
Previous Year's Surplus	89,614	-	-	-	-
Total Revenue	\$ 365,067	\$ 275,646	\$ 275,843	\$ 276,043	\$ 276,248
EXPENDITURE					
Board Fee	\$ 9,642	\$ 9,835	\$ 10,032	\$ 10,232	\$ 10,437
Grants In Aid - Electoral Area 'A'	45,949	45,512	45,512	45,512	45,512
d - EA 'B' / Lower Columbia/Old Glory	30,137	29,626	29,626	29,626	29,626
Grants In Aid - EA 'C' / Christina Lake	72,214	70,273	70,273	70,273	70,273
its In Aid - EA 'D' / Rural Grand Forks	71,145	37,000	37,000	37,000	37,000
Grants In Aid - EA 'E' / West Boundary	135,981	83,400	83,400	83,400	83,400
Total Expenditure	\$ 365,067	\$ 275,646	\$ 275,843	\$ 276,043	\$ 276,248

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 004					
BUILDING INSPECTION					
PARTICIPANTS: Electoral Areas 'A','B','C','D',& 'E',					
CONTRACTS: Grand Forks, Greenwood, Midway, Warfield, Montrose, Fruitvale, Trail					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Tax Requisition - Municipalities	\$ 394,422	\$ 439,670	\$ 430,855	\$ 439,289	\$ 446,207
Tax Requisition - Electoral Areas	607,185	676,841	663,272	676,255	686,905
Federal Grant In Lieu	1,500	1,500	1,500	1,500	1,500
Bldg and Plumbing Permits	2,500	2,500	2,500	2,500	2,500
Miscellaneous Revenue	500	513	520	528	536
Transfer from Reserve	42,000	-	-	-	-
Previous Year's Surplus	141,852	-	-	-	-
Total Revenue	\$ 1,189,958	\$ 1,121,023	\$ 1,098,647	\$ 1,120,072	\$ 1,137,648
EXPENDITURE					
Salaries & Benefits	\$ 805,373	\$ 827,625	\$ 844,178	\$ 861,062	\$ 878,283
Travel Expense	22,546	21,630	22,562	24,004	23,154
Telephone	18,972	19,351	19,738	20,133	20,536
Board Fee	28,313	28,879	29,457	30,046	30,647
Legal	5,100	1,000	1,020	1,040	1,061
Building Expense	47,284	47,284	47,284	47,284	47,284
Office Equipment	50,116	28,559	29,010	29,470	29,940
Office Supplies	25,925	26,123	26,326	26,532	26,743
Vehicle Maintenance	24,579	25,071	25,572	27,001	26,501
Equipment Lease	3,500	3,500	3,500	3,500	3,500
Capital/Amortization	54,000	42,000	-	-	-
Previous Year's Deficit	-	-	-	-	-
Equipment Reserve	104,250	50,000	50,000	50,000	50,000
Total Expenditure	\$ 1,189,958	\$ 1,121,023	\$ 1,098,647	\$ 1,120,072	\$ 1,137,648

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 005					
PLANNING AND DEVELOPMENT					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Management Development Services	\$ 596,371	\$ 626,945	\$ 636,918	\$ 649,576	\$ 662,487
Fees - Regional Development Services	198,790	208,982	212,306	216,525	220,829
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Rezoning Fees	15,300	15,606	15,918	16,236	16,561
ALR Commission Appeal Fees	2,040	2,081	2,122	2,165	2,208
House Numbering Recovery	15,000	15,000	15,000	15,000	15,000
Map & Report Sales	1,020	1,040	1,061	1,082	1,104
Miscellaneous Revenue	231,359	13,000	1,000	1,000	1,000
Previous Year's Surplus	55,765	-	-	-	-
Transfer From Reserve	6,000	-	-	-	-
Planning Agreements	8,840	8,840	8,840	8,840	8,840
Total Revenue	\$ 1,131,485	\$ 892,494	\$ 894,166	\$ 911,425	\$ 929,030
EXPENDITURE					
Salaries and Benefits	\$ 680,703	\$ 651,958	\$ 649,442	\$ 662,431	\$ 675,680
Travel Expense	13,260	13,525	13,796	14,072	14,353
Public Participation Program	10,200	10,404	10,612	10,824	11,041
Report Reproduction	-	-	-	-	-
Maps	500	500	500	500	500
Board Fee	47,825	48,782	49,757	50,752	51,767
Legal Fees	12,000	12,240	12,485	12,734	12,989
Library & Research	7,863	8,020	8,181	8,344	8,511
Operating Contract	233,051	47,529	47,965	48,411	48,865
Advisory Planning Commission	6,120	6,242	6,367	6,495	6,624
Office Building Expense	61,269	62,494	63,744	65,019	66,320
Office Equipment	8,000	8,160	8,323	8,490	8,659
Office Supplies	4,162	4,245	4,330	4,416	4,505
Vehicle Operation	13,133	13,395	13,663	13,936	14,215
Capital/Amortization	6,000	-	-	-	-
Contribution To Reserve	27,400	5,000	5,000	5,000	5,000
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 1,131,485	\$ 892,494	\$ 894,166	\$ 911,425	\$ 929,030

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 006					
FEASIBILITY STUDIES					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 14,443	\$ 41,548	\$ 41,581	\$ 41,615	\$ 41,649
Federal Grant In Lieu	100	100	100	100	100
Miscellaneous Revenue	20,000	-	-	-	-
Previous Year's Surplus	56,073	-	-	-	-
Total Revenue	\$ 90,616	\$ 41,648	\$ 41,681	\$ 41,715	\$ 41,749
EXPENDITURE					
Board Fee	\$ 1,616	\$ 1,648	\$ 1,681	\$ 1,715	\$ 1,749
Contingencies	89,000	40,000	40,000	40,000	40,000
Prior Year Deficit	-	-	-	-	-
Total Expenditure	\$ 90,616	\$ 41,648	\$ 41,681	\$ 41,715	\$ 41,749



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 008					
BOUNDARY ECONOMIC DEVELOPMENT					
PARTICIPANTS: Grand Forks, Greenwood, Midway, Electoral Areas 'D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 132,314	\$ 49,987	\$ 33,579	\$ 33,672	\$ 33,768
Federal Grant In Lieu	100	100	100	100	100
Government/Agency Grants	-	-	-	-	-
Miscellaneous Revenue	121,000	65,000	65,000	65,000	65,000
Previous Year's Surplus	-	-	-	-	-
Revenue From Reserve	-	-	-	-	-
Total Revenue	\$ 253,414	\$ 115,087	\$ 98,679	\$ 98,772	\$ 98,868
EXPENDITURE					
Travel & Conference & Admin	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	65,000	65,000	65,000	65,000	65,000
B.E.D.C. Projects	157,000	22,000	22,000	22,000	22,000
Board Fee	4,497	4,587	4,679	4,772	4,868
Memberships	23,500	23,500	7,000	7,000	7,000
Community Tourism Prgm Projects	-	-	-	-	-
Contribution To Reserve	-	-	-	-	-
Previous Year's Deficit	3,417	-	-	-	-
Total Expenditure	\$ 253,414	\$ 115,087	\$ 98,679	\$ 98,772	\$ 98,868

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 009					
POLICE BASED VICTIMS' ASSISTANCE					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas 'A' and 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 79,841	\$ 83,421	\$ 101,092	\$ 103,816	\$ 106,595
Federal Grant In Lieu	150	150	150	150	150
Transferred From Reserve	15,000	15,000	-	-	-
Solicitor General Grant	52,237	52,237	52,237	52,237	52,237
Miscellaneous Revenue	5,083	-	-	-	-
Previous Year's Surplus	8,379	-	-	-	-
Total Revenue	\$ 160,690	\$ 150,808	\$ 153,479	\$ 156,203	\$ 158,982
EXPENDITURE					
Salaries & Benefits	\$ 97,465	\$ 99,414	\$ 101,402	\$ 103,430	\$ 105,499
Salaries VAP Relief	26,602	27,134	27,676	28,230	28,795
Travel Expense	2,000	2,040	2,081	2,122	2,165
Telephone	2,220	2,220	2,220	2,220	2,220
Board Fee	1,463	1,492	1,522	1,553	1,584
Training	7,295	7,341	7,388	7,435	7,484
Memberships	355	355	355	355	355
Office Supplies	1,091	1,113	1,135	1,158	1,181
Office Bldg Expense	7,200	7,200	7,200	7,200	7,200
Reserve	15,000	2,500	2,500	2,500	2,500
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 160,690	\$ 150,808	\$ 153,479	\$ 156,203	\$ 158,982

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 010					
GENERAL GOVERNMENT SERVICES					
REGIONALIZED WASTE MANAGEMENT					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,402,108	\$ 1,725,013	\$ 1,643,434	\$ 1,518,293	\$ 1,496,748
Federal Grant In Lieu	2,000	2,000	2,000	2,000	2,000
Tipping Fees	2,443,000	2,443,000	2,493,000	2,530,000	2,530,000
RDKB Tipping Fees - Organics	10,000	10,000	10,000	10,000	10,000
RDKB Tipping Fees - Garbage	100,000	100,000	400,000	400,000	400,000
GF Garbage & Organics	140,000	140,000	140,000	140,000	140,000
GF Yard & Waste	55,000	55,000	55,000	55,000	55,000
Revenue From Sales	-	-	-	-	-
Materials Recovery	39,000	39,000	39,000	39,000	39,000
Product Care Commission	5,000	5,000	5,000	5,000	5,000
Interest Earned on Investments	60,000	60,000	60,000	60,000	60,000
Multi Material British Columbia	28,000	28,000	28,000	28,000	28,000
Miscellaneous Revenue	220,300	2,235,773	4,300	1,000	1,000
Previous Year's Surplus	453,721	-	-	-	-
Revenue From Capital Fund	186,000	-	400,000	-	-
Transfer From Reserve	562,700	2,101,247	1,700	-	-
Total Revenue	\$ 5,706,828	\$ 8,944,033	\$ 5,281,434	\$ 4,788,293	\$ 4,766,748
EXPENDITURE					
Salaries and Benefits	\$ 1,361,444	\$ 1,388,673	\$ 1,416,446	\$ 1,444,775	\$ 1,473,671
Professional Devel./Safety Training	25,223	25,465	25,712	25,964	26,222
Insurance	22,471	22,920	23,378	23,846	24,323
Public Education and Advertising	33,516	34,186	34,870	35,567	36,278
Board Fee	54,545	55,636	56,749	57,884	59,041
Consulting Fees	85,000	60,000	75,000	20,000	5,000
RDKB Curbside Organics/Garbage	524,400	533,988	543,768	553,743	563,918
RDKB Curbside Garbage	-	-	-	-	-
Recycling Contract - Boundary	194,500	213,030	214,591	216,182	217,806
Recycling Contract - East	167,500	171,500	821,600	826,400	831,400
Site Maintenance - West	29,317	29,620	29,930	30,245	30,567
Site Maintenance - Central	32,444	33,027	33,621	34,123	34,741
Site Maintenance - East	21,942	22,221	22,505	22,796	23,091
Operating Contracts	392,647	400,500	478,510	486,680	495,014
Water Monitoring	78,000	78,000	78,000	78,000	78,000
Safety Equipment & Consumables	20,970	21,389	21,817	22,254	22,699
Equipment Operations	131,022	133,642	136,315	139,041	141,822
Technology Equipment & Supplies	21,963	109,963	20,060	20,158	20,258
Office Building Maintenance	19,309	19,695	20,089	20,491	20,901
Equipment Maintenance	130,212	132,816	135,472	138,182	140,945
Equipment Rentals	1,530	1,561	1,592	1,624	1,656
Beaverdell Trsfer Stn Operations	6,932	7,071	7,212	7,356	7,503
Rock Creek Trsfer Stn Operations	14,822	15,118	15,420	15,729	16,043
Greenwood Landfill Operations	5,000	5,000	5,000	5,000	5,000
Transfer Station Operations	6,020	6,020	6,020	6,020	6,020
Utilities	55,829	56,706	57,600	58,512	59,442
CFC Removal Program	8,000	8,000	8,000	8,000	8,000
Capital - Recycling	185,000	3,386,020	405,000	-	-
Capital - Landfills	561,000	1,500,000	175,000	75,000	-
Capital - Transfer Stations	37,000	-	-	-	-
Equipment Replacement	-	-	-	-	-
Closure Reserves	-	-	-	-	-
Equipment Reserves	1,017,000	30,000	30,000	30,000	30,000
Debt Interest	66,621	34,959	13,950	10,557	7,143
Debt Principal	154,865	161,706	117,693	118,640	119,608
Equipment Financing	-	-	-	-	-
Provision for Closure/Post-Closure	240,787	245,603	250,515	255,525	260,636
ision for Contaminated Site Clean-Up	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 5,706,828	\$ 8,944,033	\$ 5,281,434	\$ 4,788,293	\$ 4,766,748
Surplus(Deficit)	-	-	-	-	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 012					
EMERGENCY PREPAREDNESS					
PARTICIPANTS: Grand Forks, Greenwood, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 266,894	\$ 413,091	\$ 405,779	\$ 360,730	\$ 437,032
Miscellaneous Revenue	-	-	-	-	-
Emergency Planning Grant	-	-	-	-	-
PEP Grants	179,209	100,000	100,000	100,000	100,000
Federal Grant In Lieu	800	800	800	800	800
Previous Year's Surplus	-	-	-	-	-
Capital - Borrowing	-	-	-	-	-
Revenue From Reserve	143,679	55,280	41,205	-	-
Total Revenue	\$ 590,582	\$ 569,170	\$ 547,784	\$ 461,530	\$ 537,832
EXPENDITURE					
Salaries & Benefits	\$ 232,005	\$ 317,348	\$ 293,762	\$ 216,019	\$ 220,789
Travel & Conference	6,744	6,879	7,017	7,157	7,300
Vehicle Operating	6,532	6,663	6,796	6,932	7,071
Telephone	4,598	4,658	4,751	4,846	4,943
Radio - Communications	3,948	4,027	4,107	4,190	4,273
Equipment Replacement	2,040	2,081	2,122	2,165	2,208
Advertising & Promotion	3,060	3,121	3,184	3,247	3,312
O.T. Wages - Emergency Response	-	-	-	-	-
Wages - Recovery	79,209	-	-	-	-
PEP Task Claims	100,000	100,000	100,000	100,000	100,000
Board Fee	5,572	5,683	5,797	5,913	6,031
Consulting Fees	5,000	5,000	5,000	5,000	5,000
Staff Education & Training	10,513	15,788	26,078	16,381	16,700
Office Supplies	4,000	4,080	4,162	4,245	4,330
EOC Center Site Costs	57,300	57,500	47,804	48,117	48,439
SPU - Maintenance & Repairs	39,100	5,592	5,704	5,818	5,934
Capital/Amortization	-	-	-	-	70,000
Grants to SARS/ESS Groups	25,750	25,750	26,500	26,500	26,500
Contribution To Reserve	-	-	-	-	-
Vehicle Financing	-	-	-	-	-
Previous Year's Deficit	210	-	-	-	-
Contingencies	5,000	5,000	5,000	5,000	5,000
Total Expenditure	\$ 590,582	\$ 569,170	\$ 547,784	\$ 461,530	\$ 537,832

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 014					
REGIONAL PARKS & TRAILS SERVICES - ELECTORAL AREA 'B'					
PARTICIPANT: Electoral Area 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 226,154	\$ 198,481	\$ 195,887	\$ 183,342	\$ 185,845
Federal Grant In Lieu	450	450	450	450	450
Miscellaneous Revenue	28,400	-	-	-	-
Transferred From Reserve	75,000	-	-	-	-
Previous Year's Surplus	72,677	-	-	-	-
Total Revenue	\$ 402,680	\$ 198,931	\$ 196,337	\$ 183,792	\$ 186,295
EXPENDITURE					
Black Jack Rec Grant	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Casino Rec Grant	13,010	13,270	13,536	13,806	14,082
Genelle Rec Grant	140,225	48,170	49,133	50,116	51,118
Oasis Rec Grant	80,183	12,827	13,083	13,345	13,612
Paterson Rec Grant	-	-	-	-	-
Rivervale Rec Grant	17,200	6,834	6,971	7,110	7,252
Area 'B' Rec Subsidy Program	25,500	26,010	26,530	27,061	27,602
Other Grants	85,000	20,000	15,000	-	-
Board Fee	12,422	12,670	12,924	13,182	13,446
Office Supplies	-	-	-	-	-
Other Recreation Costs	6,850	6,850	6,850	6,850	6,850
Utilities - Electricity	790	801	811	822	833
Contribution to Reserves	20,000	50,000	50,000	50,000	50,000
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 402,680	\$ 198,931	\$ 196,337	\$ 183,792	\$ 186,295

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 015					
9-1-1 EMERGENCY COMMUNICATIONS					
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition - RDKB	\$ 340,735	\$ 344,127	\$ 353,258	\$ 375,701	\$ 381,639
Contract Revenue - RDCK	-	-	-	-	-
Federal Grant In Lieu/Misc Income	750	750	750	750	750
Transfer From Reserves	-	-	-	-	-
Previous Year's Surplus	32,722	-	-	-	-
Total Revenue	\$ 374,207	\$ 344,877	\$ 354,008	\$ 376,451	\$ 382,389
EXPENDITURE					
Salaries & Benefits	\$ 43,448	\$ 44,244	\$ 45,350	\$ 46,484	\$ 47,646
Telephone	16,000	16,100	16,200	16,700	16,700
Communications Equipment R&M	29,142	29,725	30,319	30,926	31,544
Equipment Replacement Reserve	32,722	-	-	-	-
Advertising	750	750	750	750	750
Board Fee	17,411	17,759	18,114	18,477	18,846
Consultant Fees	10,000	-	-	-	-
Staff Development	1,000	1,000	1,000	1,000	1,000
Insurance	377	385	393	400	409
Operating Contracts	213,357	224,914	231,881	251,714	255,494
Office Equipment & Furniture	-	-	-	-	-
Office Supplies	-	-	-	-	-
Capital/Amortization	10,000	10,000	10,000	10,000	10,000
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 374,207	\$ 344,877	\$ 354,008	\$ 376,451	\$ 382,389

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 017					
EAST END ECONOMIC DEVELOPMENT SERVICES					
PARTICIPANTS: Fruitvale, Montrose, Rossland, Trail, Warfield, Electoral Areas 'A' and 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 128,712	\$ 146,359	\$ 146,448	\$ 146,538	\$ 146,629
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Transfer From Reserves	-	-	-	-	-
Previous Year's Surplus	561	-	-	-	-
Total Revenue	\$ 129,273	\$ 146,359	\$ 146,448	\$ 146,538	\$ 146,629
EXPENDITURE					
Contracted Services	\$ 124,650	\$ 141,650	\$ 141,650	\$ 141,650	\$ 141,650
Board Fee	4,323	4,409	4,498	4,588	4,679
LCCDT Administration	-	-	-	-	-
Consulting Services	300	300	300	300	300
Contribution to Reserves	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 129,273	\$ 146,359	\$ 146,448	\$ 146,538	\$ 146,629



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 018					
CULTURE ARTS & RECREATION FOR THE LOWER COLUMBIA					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas 'A' & 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 729,421	\$ 719,048	\$ 764,283	\$ 719,845	\$ 735,477
Federal Grant In Lieu	1,700	1,700	1,700	1,700	1,700
Auditorium Rentals	-	-	-	-	-
Rental - Gallery	8,661	8,661	8,661	8,661	8,661
Rental Recital Room	-	-	-	-	-
Rental Multipurpose Room	5,962	5,962	5,962	5,962	5,962
Box Office Revenue	17,000	17,000	17,000	17,000	17,000
College Lease	198,956	198,956	198,956	198,956	198,956
Lease Seniors	13,308	13,308	13,308	13,308	13,308
Miscellaneous Revenue	15,350	15,350	15,350	15,350	15,350
Contract Revenue	3,257	3,322	3,388	3,456	3,525
Contracted Services RDKB Office	96,696	98,630	100,603	102,615	104,667
Janitorial Fees - Selkirk	36,000	36,000	36,000	36,000	36,000
Columbia Basin Trust	508,719	354,973	354,973	354,973	354,973
Previous Year's Surplus	203,134	-	-	-	-
From General Capital Fund	-	-	-	-	-
Contributions From Reserve	-	-	-	-	-
Total Revenue	\$ 1,838,164	\$ 1,472,910	\$ 1,520,184	\$ 1,477,825	\$ 1,495,579
EXPENDITURE					
Salaries and Benefits	\$ 541,833	\$ 552,669	\$ 563,723	\$ 574,997	\$ 586,497
Travel & Training	2,000	2,040	2,081	2,122	2,165
Telephone	7,540	7,691	7,844	8,001	8,161
Property Insurance	37,991	38,751	39,526	40,316	41,123
Maintenance Mechanical	35,001	35,701	36,415	37,144	37,887
Maintenance Electrical	10,404	10,612	10,824	11,041	11,262
Office Supplies	2,081	2,122	2,165	2,208	2,252
Building Maintenance	40,000	40,800	41,616	42,448	43,297
Supplies Janitorial - Paper	6,242	6,367	6,495	6,624	6,757
Supplies Janitorial - Cleaners	6,242	6,367	6,495	6,624	6,757
Supplies Janitorial - Tools	4,162	4,245	4,330	4,416	4,505
Uniform Allowance	1,248	1,273	1,299	1,325	1,351
Utilities- Water & Sewer	2,081	2,122	2,165	2,208	2,252
Utilities- Heating Fuel	35,374	36,081	36,803	37,539	38,290
Utilities- Electricity	64,505	65,795	67,111	68,453	69,822
Utilities-Garbage	15,300	15,606	15,918	16,236	16,561
Vehicle Operation - Mileage	6,946	7,085	7,226	7,371	7,518
Board Fee	17,542	17,893	18,251	18,616	18,988
Grants to Recreation Societies	110,161	110,161	110,161	110,161	110,161
Columbia Basin Trust Admin Fee	17,748	17,748	17,748	17,748	17,748
Theatre Manpower	-	-	-	-	-
Theatre Materials	-	-	-	-	-
Box Office Supplies & Expenses	75,000	75,000	75,000	75,000	75,000
Capital Projects GTC&AC	205,193	29,555	59,764	-	-
Interest Expense - Short Term	-	-	-	-	-
Debt - Principal	-	-	-	-	-
Vehicle Financing	-	-	-	-	-
Trail Memorial Center	-	-	-	-	-
City of Rossland CBT Projects	86,756	51,486	51,486	51,486	51,486
City of Trail CBT Projects	166,022	113,669	113,669	113,669	113,669
Village of Warfield CBT Projects	55,544	34,414	34,414	34,414	34,414
Beaver Valley CBT Projects	131,124	103,242	103,242	103,242	103,242
Electoral Area 'B' CBT Projects	51,525	34,414	34,414	34,414	34,414
Contingencies	45,000	-	-	-	-
Contribution to Reserve	57,600	50,000	50,000	50,000	50,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 1,838,164	\$ 1,472,910	\$ 1,520,184	\$ 1,477,825	\$ 1,495,579

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 019					
PARKS & TRAILS - BEAVER VALLEY					
PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 928,066	\$ 867,102	\$ 816,147	\$ 733,791	\$ 843,727
Federal Grant in Lieu	918	936	955	974	994
Federal Government Grant (Rinc)	-	-	-	-	-
User Fees	-	-	-	-	-
User Fees	-	-	-	-	-
From General Capital Fund	-	-	-	-	-
Transferred From Reserve	-	75,000	-	-	-
Miscellaneous	-	-	-	-	-
Previous Year's Surplus	59,001	-	-	-	-
Total Revenue	\$ 987,985	\$ 943,039	\$ 817,102	\$ 734,765	\$ 844,720
EXPENDITURE					
Village of Fruitvale Recreation	\$ 158,049	\$ 162,326	\$ 166,709	\$ 171,202	\$ 175,806
Beaver Valley Public Library	207,918	214,155	220,580	227,197	234,013
Board Fee	12,422	12,670	12,924	13,182	13,446
Insurance	1,454	1,512	1,512	1,542	1,573
Operating Contract	-	-	-	-	-
Building & Parks Maintenance	5,000	5,000	5,000	5,000	5,000
Village of Montrose Recreation	56,983	58,285	59,683	61,125	62,361
Capital Projects	135,000	141,500	165,000	70,000	175,000
Equipment Replacement	-	-	-	-	-
BV Recreation Subsidy Program	125,000	125,000	125,000	125,000	125,000
Other Grants	5,100	5,202	5,306	5,412	5,520
Contribution to Reserves	59,671	12,000	12,000	12,000	12,000
Municipal Capital Grants	213,000	197,000	35,000	35,000	35,000
Interest Expense	-	-	-	-	-
Debt - Interest	703	506	307	104	-
Debt - Principal	7,685	7,882	8,081	8,000	-
Vehicle Financing	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 987,985	\$ 943,039	\$ 817,102	\$ 734,765	\$ 844,720

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 020 011					
PARKS & TRAILS - BEAVER VALLEY					
BEAVER VALLEY ARENA					
PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 484,253	\$ 461,594	\$ 469,368	\$ 477,561	\$ 485,662
Federal Grant In Lieu	500	500	500	500	500
Skate Sharpening	2,429	2,477	2,527	2,577	2,629
Concession Revenue	3,750	3,825	3,902	3,980	4,059
Photocopying	1,020	1,040	1,061	1,082	1,104
Vending Machine Revenue	-	-	-	-	-
Ice Surface Rental	113,220	115,484	117,794	120,150	122,553
Admissions Arena	2,534	2,585	2,637	2,690	2,743
Public Skate - Bulk Ticket	-	-	-	-	-
Tiny Tot Lessons	1,056	1,077	1,098	1,120	1,143
Miscellaneous	2,000	2,000	2,000	2,000	2,000
Previous Year's Surplus	-	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 610,762	\$ 590,583	\$ 600,887	\$ 611,660	\$ 622,393
EXPENDITURE					
Salaries & Benefits	\$ 308,326	\$ 310,066	\$ 316,379	\$ 322,823	\$ 329,399
Telephone	3,500	3,570	3,641	3,714	3,789
Advertising	1,690	1,723	1,758	1,793	1,829
Board Fee	13,396	13,664	13,937	14,216	14,500
Staff Education & Training	2,665	1,720	1,754	1,789	1,825
Insurance	13,185	13,449	13,718	13,992	14,272
Building Equip Maintenance	10,200	10,404	10,612	10,824	11,041
Office Equip & Furniture	2,020	2,060	2,102	2,144	2,187
Office Supplies	1,056	1,077	1,098	1,120	1,143
Building Maintenance	24,624	25,117	25,619	26,131	26,654
Janitorial Supplies	6,759	6,894	7,032	7,172	7,316
Concession Supplies	-	-	-	-	-
Concession Contract	-	-	-	-	-
Vending Supplies	-	-	-	-	-
Employee Equip & Uniform	1,530	1,561	1,592	1,882	1,920
Utilities - Sewer & Water	2,500	2,550	2,601	2,653	2,706
Utilities - Heating Fuel	15,300	15,606	15,918	16,236	16,561
Utilities - Electricity	61,200	62,424	63,672	64,946	66,245
Utilities - Refuse	7,140	7,283	7,428	7,577	7,729
Grounds Maintenance	6,120	6,242	6,367	6,495	6,624
Equipment Replacement	6,000	6,000	6,000	6,000	6,000
Zamboni Operation	4,080	4,162	4,245	4,330	4,416
Zamboni Repairs & Maintenance	7,140	7,283	7,428	7,577	7,729
Vehicle Operation & Maintenance	7,381	7,528	7,679	7,832	7,989
Build Equip. - R&M Refridgeration	5,100	5,202	5,306	5,412	5,520
Cashier Contract	-	-	-	-	-
Contribution to Reserve	75,000	75,000	75,000	75,000	75,000
Previous Year's Deficit	24,851	-	-	-	-
Loss on Disposal of Assets	-	-	-	-	-
Total Expenditure	\$ 610,762	\$ 590,583	\$ 600,887	\$ 611,660	\$ 622,393

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 020 013					
PARKS & TRAILS - BEAVER VALLEY					
BEAVER VALLEY RECREATION					
PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 241,849	\$ 249,675	\$ 254,719	\$ 259,863	\$ 265,110
Federal Grant in Lieu	250	250	250	250	250
Marsh Crk. Park Space Rent	7,000	8,000	8,000	8,000	8,000
Equipment Rental	-	-	-	-	-
Adult Programming	20,400	20,808	21,224	21,649	22,082
Youth Programming	10,200	10,404	10,612	10,824	11,041
Miscellaneous	2,162	2,205	2,249	2,294	2,340
Previous Year's Surplus	3,881	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 285,743	\$ 291,342	\$ 297,054	\$ 302,880	\$ 308,823
EXPENDITURE					
Salaries & Benefits	\$ 193,998	\$ 197,878	\$ 201,835	\$ 205,872	\$ 209,989
Telephone	2,000	2,040	2,081	2,122	2,165
Advertising	6,120	6,242	6,367	6,495	6,624
Board Fee	12,422	12,670	12,924	13,182	13,446
Staff Education & Training	2,500	2,550	2,601	2,653	2,706
Memberships	528	539	550	561	572
Commission Expense	528	539	550	561	572
Space Rental	3,000	3,060	3,121	3,184	3,247
Office Equipment	4,250	4,250	4,250	4,250	4,250
Office Supplies	1,000	1,020	1,040	1,061	1,082
Ground Equip Maintenance	4,000	4,080	4,162	4,245	4,330
Program Supplies - Special Event	12,000	12,240	12,485	12,734	12,989
Program Supplies - Summer	4,000	4,080	4,162	4,245	4,330
Parks - Utilities (Electricity)	3,060	3,121	3,184	3,247	3,312
Parks - Grounds Maintenance	20,620	21,002	21,392	21,790	22,196
Vehicle Operating - Mileage	5,716	5,830	5,947	6,066	6,187
Grants to Other Recreations	-	-	-	-	-
Contribution to Reserve	10,000	10,200	10,404	10,612	10,824
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 285,743	\$ 291,342	\$ 297,054	\$ 302,880	\$ 308,823

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 021					
REGIONAL RECREATION COMMISSION					
GRAND FORKS, AREA 'D'					
PARTICIPANTS: Grand Forks, Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 517,700	\$ 530,243	\$ 542,272	\$ 554,478	\$ 567,166
Federal Grant In Lieu	1,166	1,166	1,166	1,166	1,166
Adult Programs	13,872	14,149	14,432	14,721	15,015
Youth Programs	22,848	23,305	23,771	24,246	24,731
Advertising	-	-	-	-	-
Fitness Programs	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Christina Lake Contract	34,021	34,701	35,395	36,103	36,825
From General Capital Fund	-	-	-	-	-
Equipment Replacement Reserve	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 589,607	\$ 603,565	\$ 617,037	\$ 630,715	\$ 644,904
EXPENDITURE					
Salaries & Benefits	\$ 44,833	\$ 45,730	\$ 46,644	\$ 47,577	\$ 48,529
Wages - Administration	100,134	102,107	104,120	106,172	108,266
Aquatic Instructor Wages	298,270	304,190	310,229	316,388	322,671
Contract Instructor Wages	5,628	5,740	5,855	5,972	6,092
Telephone & Communications	9,058	9,239	9,424	9,612	9,805
Advertising Expense	9,280	16,364	16,641	16,923	17,209
Board Fee	12,422	12,670	12,924	13,182	13,446
Grants to Local Organizations	20,000	20,000	20,000	20,000	20,000
Staff Training & Education	11,900	14,400	15,500	16,600	17,100
Property Insurance	70	71	73	74	76
Management Information Systems	10,690	10,833	10,978	11,127	11,679
Membership & Ref Material	1,020	1,040	1,061	1,082	1,104
Rec Commission Expense	765	780	796	812	828
Safety Equipment	504	508	512	516	521
Office Supplies	5,200	5,304	5,410	5,518	5,629
Vehicle Operating	5,652	5,765	5,880	5,998	6,118
Program Supplies	8,160	8,323	8,490	8,659	8,833
Capital/Amortization	16,667	-	-	-	-
Equipment Replacement	10,500	10,500	10,500	12,000	14,500
Contribution to Reserve	18,131	30,000	32,000	32,500	32,500
Interest Expense - Short Term	-	-	-	-	-
Debt - Principal	-	-	-	-	-
Previous Year's Deficit	724	-	-	-	-
Total Expenditure	\$ 589,607	\$ 603,565	\$ 617,037	\$ 630,715	\$ 644,904

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 022					
REGIONAL RECREATION COMMISSION					
GREENWOOD, MIDWAY, AREA 'E'					
PARTICIPANTS: Greenwood, Midway, Electoral Area 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 55,632	\$ 67,812	\$ 67,842	\$ 67,873	\$ 67,904
Previous Year's Surplus	12,151	-	-	-	-
Federal Grant In Lieu	-	-	-	-	-
Total Revenue	\$ 67,783	\$ 67,812	\$ 67,842	\$ 67,873	\$ 67,904
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Other Programs	20,100	20,100	20,100	20,100	20,100
Grants to Other Recs	10,000	10,000	10,000	10,000	10,000
Midway Arena Grant	23,287	23,287	23,287	23,287	23,287
Greenwood Pool Grant	12,934	12,934	12,934	12,934	12,934
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 67,783	\$ 67,812	\$ 67,842	\$ 67,873	\$ 67,904

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 023					
RECREATION COMMISSION					
CHRISTINA LAKE					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 52,672	\$ 60,979	\$ 62,013	\$ 63,066	\$ 64,141
Federal Grant In Lieu	200	200	200	200	200
Adult Programs	13,160	13,323	13,490	13,659	13,833
Youth Programs	3,060	3,121	3,184	3,247	3,312
Miscellaneous Revenue	1,500	1,500	1,500	1,500	1,500
Previous Year's Surplus	15,179	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 85,771	\$ 79,123	\$ 80,386	\$ 81,673	\$ 82,986
EXPENDITURE					
Wages - Full Time	\$ -	\$ -	\$ -	\$ -	\$ -
Wages - Part Time	7,173	7,317	7,463	7,612	7,765
Contract Wages	12,000	12,000	12,000	12,000	12,000
Board Fee	1,463	1,492	1,522	1,553	1,584
Staff Training & Education	500	510	520	531	541
Commission Expenses	1,592	1,624	1,656	1,689	1,723
Vehicle Operating	-	-	-	-	-
Office Supplies	1,836	1,873	1,910	1,948	1,987
Program Expenses	15,300	15,606	15,918	16,236	16,561
Contribution to Reserve	11,886	4,000	4,000	4,000	4,000
Contracted Services	34,021	34,702	35,396	36,103	36,825
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 85,771	\$ 79,123	\$ 80,386	\$ 81,673	\$ 82,986



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 024					
RECREATION FACILITIES					
CHRISTINA LAKE					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Requisition (Parcel Tax)	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Federal Grant in Lieu	-	-	-	-	-
From General Capital Fund	-	-	-	-	-
Previous Year's Surplus	14,304	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 54,304	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Insurance	925	944	962	982	1,001
Vehicle Operating	-	-	-	-	-
Contribution to Reserve	3,500	3,500	3,500	3,500	3,500
Debt Interest	-	-	-	-	-
Debt Principal	-	-	-	-	-
Capital/Amortization	-	-	-	-	-
Grants Local Organizations	48,416	34,064	34,016	33,966	33,915
Total Expenditure	\$ 54,304	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 025					
GRAND FORKS COMMUNITY CENTRE					
PARTICIPANT: Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ -	\$ -	\$ -	\$ -	\$ -
Grant In Lieu	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURE					
Board Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Contracts	-	-	-	-	-
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 026					
BOUNDARY MUSEUM SERVICE					
PARTICIPANTS: Electoral Areas 'C' & 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 29,928	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Federal Grant In Lieu	-	-	-	-	-
Previous Year's Surplus	72	-	-	-	-
Total Revenue	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
EXPENDITURE					
Board Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Contracts	30,000	30,000	30,000	30,000	30,000
Contingencies	-	-	-	-	-
Total Expenditure	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 027					
AREA "C" REGIONAL PARKS AND TRAILS					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 306,998	\$ 313,643	\$ 305,169	\$ 306,724	\$ 308,311
Federal Grant In Lieu	972	972	972	972	972
Provincial Grants	1,628,000	-	-	-	-
Transfer From Reserves	140,000	50,000	-	-	-
Miscellaneous Revenue	240,000	-	-	-	-
Previous Year's Surplus	35,182	-	-	-	-
From General Capital Fund	-	-	-	-	-
Total Revenue	\$ 2,351,152	\$ 364,615	\$ 306,141	\$ 307,696	\$ 309,283
EXPENDITURE					
Salaries & Wages	\$ 47,139	\$ 47,717	\$ 48,582	\$ 49,463	\$ 50,362
Board Fee	7,884	8,042	8,203	8,367	8,534
Insurance	2,070	2,111	2,154	2,197	2,241
Vehicle Operating	6,913	7,069	7,192	7,317	7,445
Commission Expenses	-	-	-	-	-
Maintenance & Repairs	8,000	8,000	8,000	8,000	8,000
Capital	1,943,000	-	-	-	-
Equipment Replacement	2,500	2,500	2,500	2,500	2,500
Grants To Local Organizations	48,500	48,500	48,500	48,500	48,500
Contribution to Reserve	18,799	-	-	-	-
Stewardship Society	36,928	37,257	37,592	37,934	38,282
Park Security	20,000	20,000	20,000	20,000	20,000
Parks & Trails	105,300	96,800	71,800	71,800	71,800
C.L. Solar Aquatic System	20,000	17,500	17,500	17,500	17,500
Contracted Services	84,119	69,119	34,119	34,119	34,119
Interest Expense - Short Term	-	-	-	-	-
Debt - Principal	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 2,351,152	\$ 364,615	\$ 306,141	\$ 307,696	\$ 309,283

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 028					
BEAVERDELL RECREATION SERVICES - SPECIFIED AREA 'E'					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950
Total Revenue	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950
EXPENDITURE					
Grants to Local Organizations	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950
Total Expenditure	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 030					
GRAND FORKS ARENA					
PARTICIPANTS: Grand Forks & Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 477,705	\$ 501,937	\$ 519,640	\$ 537,596	\$ 556,610
Federal Grant In Lieu	1,300	1,300	1,300	1,300	1,300
Admissions Arena	16,785	17,121	17,463	17,812	18,169
Facility Rental Arena	100,310	102,210	104,254	106,339	108,466
Miscellaneous Revenue	3,500	3,500	3,500	3,500	3,500
Previous Year's Surplus	31,175	-	-	-	-
From General Capital Fund	-	-	-	-	-
Transfer From Reserves	80,132	30,000	35,000	-	-
Total Revenue	\$ 710,907	\$ 656,068	\$ 681,157	\$ 666,548	\$ 688,045
EXPENDITURE					
Salaries - Full Time	\$ 57,460	\$ 58,609	\$ 59,781	\$ 60,977	\$ 62,197
Wages - Full Time	192,063	195,905	199,823	203,819	207,896
Wages - Administration	52,897	53,955	55,034	56,134	57,257
Wages - Part Time	20,798	21,214	21,638	22,071	22,512
Radio Licence	-	-	-	-	-
Board Fee	12,080	12,322	12,568	12,819	13,076
Contracted Services	37,000	17,000	17,000	17,000	17,000
Insurance	14,705	14,999	15,299	15,605	15,918
Occ Health & Safety	8,356	8,356	8,422	8,588	8,655
Building Maintenance	27,850	28,227	28,611	29,004	29,404
Janitorial Supplies	5,950	6,069	6,190	6,314	6,440
Utilities - Water & Sewer	1,224	1,248	1,273	1,299	1,325
Utilities - Fuel	8,500	8,670	8,843	9,020	9,201
Utilities - Electricity	74,460	75,949	77,468	79,018	80,598
Utilities - Refuse	3,000	3,060	3,121	3,184	3,247
Grounds Maintenance	18,282	8,448	28,617	20,789	22,965
Capital/Amortization	128,667	100,000	110,000	90,000	98,000
Equipment Replacement	19,000	20,500	5,500	5,500	5,500
Zamboni Operation	9,690	9,884	10,081	10,283	10,489
Maintenance Refrigeration Plant	18,924	11,652	11,886	12,123	12,366
Interest Expense - Short Term	-	-	-	-	-
MFA Principal - LUA	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Reserve Account	-	-	-	3,000	4,000
Total Expenditure	\$ 710,907	\$ 656,068	\$ 681,157	\$ 666,548	\$ 688,045

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 031					
GRAND FORKS CURLING RINK					
PARTICIPANTS: Grand Forks, Electoral Areas 'C' & 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 43,750	\$ 43,750	\$ 43,750	\$ 54,688	\$ 54,688
Grant In Lieu	137	100	100	100	100
Miscellaneous Revenue	-	-	-	-	-
GF Curling Rink Rental	2,500	2,500	2,500	2,500	2,500
From General Capital Fund	-	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 46,387	\$ 46,350	\$ 46,350	\$ 57,288	\$ 57,288
EXPENDITURE					
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Board Fee	2,320	2,366	2,414	2,462	2,511
Insurance	6,664	6,664	6,664	6,664	6,664
Building Maintenance	12,916	23,880	21,080	25,480	21,980
Capital/Amortization	-	-	-	-	-
Reserves	891	1,287	4,251	15,648	19,117
Interest Expense - Short	749	353	141	34	15
Debt Interest	-	-	-	-	-
Debt Principal	19,800	11,800	11,800	7,000	7,000
Previous Year's Deficit	3,047	-	-	-	-
Contingencies	-	-	0	0	0
Total Expenditure	\$ 46,387	\$ 46,350	\$ 46,350	\$ 57,288	\$ 57,288

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 040					
GRAND FORKS AQUATIC CENTRE					
PARTICIPANT: Grand Forks, Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 741,630	\$ 749,548	\$ 758,320	\$ 766,819	\$ 785,054
Federal Grant In Lieu	2,000	2,000	2,000	2,000	2,000
Admissions Aquatic Centre	130,573	130,960	132,270	133,593	134,929
Facility Rental Aquatic Centre	28,053	28,333	28,617	28,903	29,192
Retail Sales Aquatic Centre	7,075	7,216	7,361	7,508	7,658
From General Capital Fund	-	-	-	-	-
Transferred From Reserves	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Previous Year's Surplus	70,785	-	-	-	-
Total Revenue	\$ 980,116	\$ 918,058	\$ 928,567	\$ 938,822	\$ 958,832
EXPENDITURE					
Salaries & Benefits	\$ 19,154	\$ 19,548	\$ 19,946	\$ 20,349	\$ 20,761
Wages Full-Time	418,903	426,247	433,738	441,378	449,171
Wages - Administration	27,324	27,307	27,839	28,381	28,934
Wages Part-time	-	-	-	-	-
Board Fee	16,206	16,530	16,861	17,198	17,542
Contracted Building Maintenance	33,782	21,148	21,521	21,902	22,290
Insurance	7,228	7,372	7,520	7,670	7,824
Occ Health & Safety	4,111	4,132	4,154	4,176	4,199
Building Maintenance	27,739	38,197	28,664	29,140	29,626
Janitorial Supplies	4,500	4,590	4,682	4,775	4,871
Pool Chemicals	12,750	13,005	13,265	13,530	13,801
Retail Supplies	2,122	2,165	2,208	2,252	2,297
Clothing Allowance	3,850	3,850	3,850	3,850	3,850
Utilities - Water & Sewer	3,200	3,264	3,329	3,396	3,464
Utilities - Fuel	40,055	40,857	41,674	42,507	43,357
Utilities - Electricity	68,000	69,360	70,747	72,162	73,605
Utilities - Refuse	1,040	1,061	1,082	1,104	1,126
Grounds Maintenance	2,081	2,122	2,165	2,208	2,252
Capital/Amortization	116,667	55,000	40,000	36,000	44,500
Equipment Replacement	8,500	5,000	7,500	2,500	2,500
Contribution to Reserve	-	8,000	30,000	38,000	38,000
Interest Expense - Short Term	7,030	5,430	3,950	2,470	990
Debt Interest	43,500	43,500	43,500	43,500	43,500
Debt Principal	112,373	100,373	100,373	100,373	100,373
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 980,116	\$ 918,058	\$ 928,567	\$ 938,822	\$ 958,832



FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 045					
ELECTORAL AREA 'D' - REGIONAL PARKS & TRAILS SERVICE					
PARTICIPANT: Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 46,122	\$ 61,277	\$ 62,366	\$ 63,487	\$ 64,641
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Revenue	82,500	30,000	-	-	-
From General Capital Fund	-	-	-	-	-
Revenue From Reserves	50,000	-	-	-	-
Previous Year's Surplus	27,099	-	-	-	-
Total Revenue	\$ 205,721	\$ 91,277	\$ 62,366	\$ 63,487	\$ 64,641
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,507	\$ 1,552	\$ 1,599	\$ 1,647
Insurance	798	822	846	872	898
Operating Contracts	32,960	33,949	34,967	36,016	37,097
Capital	120,000	30,000	-	-	-
Grants to Other Organizations	10,000	10,000	10,000	10,000	10,000
Contribution To Reserves	18,000	5,000	5,000	5,000	5,000
Interest Expense - Short Term	-	-	-	-	-
Debt Principal	-	-	-	-	-
Contingencies	22,500	10,000	10,000	10,000	10,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 205,721	\$ 91,277	\$ 62,366	\$ 63,487	\$ 64,641

FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 047					
HERITAGE CONSERVATION - AREA 'D'					
PARTICIPANT: Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 5,294	\$ 10,314	\$ 10,400	\$ 10,488	\$ 10,578
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Revenue From Reserves	-	-	-	-	-
Previous Year's Surplus	4,935	-	-	-	-
Total Revenue	\$ 10,229	\$ 10,314	\$ 10,400	\$ 10,488	\$ 10,578
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Property Insurance	1,484	1,514	1,544	1,575	1,606
Operating Contracts	5,000	5,000	5,000	5,000	5,000
Utilities	1,282	1,308	1,334	1,361	1,388
Capital	-	-	-	-	-
Contribution To Reserves	-	-	-	-	-
Contingencies	1,000	1,000	1,000	1,000	1,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 10,229	\$ 10,314	\$ 10,400	\$ 10,488	\$ 10,578

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 050					
REGIONALIZED FIRE PROTECTION - EAST END					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas 'A' & 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,681,262	\$ 3,733,142	\$ 3,742,765	\$ 3,864,611	\$ 4,246,957
Federal Grant In Lieu	8,086	8,086	8,086	8,086	8,086
Miscellaneous Revenue	7,765	1,198	1,221	1,246	1,271
Transfer From 9-1-1	-	-	-	-	-
Transfer From Emergency Preparedness	-	-	-	-	-
Ambulance Services Rent	12,900	14,448	15,480	15,480	15,480
Ross Spur Protection Agreement	16,028	16,349	16,676	17,009	17,350
Hydro Generation Grant in Lieu	500,000	500,000	500,000	500,000	500,000
From Reserve	51,976	275,000	-	-	-
Previous Year's Surplus	378,662	-	-	-	-
From General Capital Fund	70,000	300,000	-	125,000	2,000,000
Total Revenue	\$ 4,726,679	\$ 4,848,222	\$ 4,284,228	\$ 4,531,432	\$ 6,789,143
EXPENDITURE					
Salaries - Chief, Asst. Chief, Dispatcher	\$ 298,402	\$ 301,840	\$ 309,360	\$ 317,068	\$ 324,967
Task OT Wages - Career	-	-	-	-	-
Task Wages - Paid on Call	-	-	-	-	-
Salaries - Career	2,408,274	2,454,208	2,515,503	2,578,331	2,642,729
Wages - Paid On Call	54,034	55,384	56,769	58,188	59,643
Training/Seminars/Visual Aids	253,182	236,454	233,072	249,303	238,349
District Fire Chiefs & Asst. Chiefs	10,705	10,705	10,705	10,705	10,705
Uniform/Clothing Allowance	33,550	34,021	34,501	34,991	35,491
Medicals	8,000	4,600	8,300	4,800	8,600
Office Supplies	5,280	5,386	5,493	5,603	5,715
Subscriptions	1,553	1,585	1,616	1,649	1,682
Shop Supplies	14,737	15,032	15,333	15,640	15,952
Paid On-Call Benefits & Insurance	28,119	28,681	29,255	29,840	30,437
Insurance - Building	13,356	13,623	13,895	14,173	14,457
Insurance Vehicle	31,637	32,171	32,814	33,471	34,140
Board Fee	120,583	122,995	125,455	127,964	130,523
Telephone - Companies	48,458	49,307	50,173	51,057	51,958
Utilities - Water & Sewer	2,243	2,288	2,333	2,380	2,428
Utilities - Heating Fuel	19,603	19,995	20,395	20,803	21,219
Utilities - Electricity	26,980	27,520	28,070	28,632	29,204
Memberships	6,442	6,571	6,703	6,837	6,973
Fire Prevention	14,892	15,190	15,494	15,804	16,120
Safety Equipment Replacement & Rep.	17,800	18,156	18,519	18,890	19,267
Safety Equipment	34,721	31,552	29,983	31,423	31,871
Communication Equipment R & M	19,930	16,198	16,472	16,752	17,037
Equipment Replacement	103,400	105,468	107,577	109,729	111,923
SCBA Tests and Repairs	12,048	8,449	8,541	8,634	12,480
Building Maintenance	81,447	82,682	84,242	85,526	86,837
First Responder Supplies	17,187	17,531	17,881	18,239	18,604
Fire Extinguisher Agents	4,955	5,054	5,155	5,258	5,363
Janitorial Supplies	7,344	7,491	7,641	7,794	7,949
Fire Hose	13,260	13,525	13,796	14,072	14,353
Vehicle Financing	-	-	-	-	-
Vehicle Maintenance	81,364	67,691	69,045	70,426	71,834
Hydrant Maintenance Fees	-	-	-	-	-
Professional Fees	5,000	-	-	-	-
Conventions	5,202	5,306	5,412	5,520	5,631
Travel/Mileage	3,871	3,948	4,027	4,108	4,190
Contingencies	10,000	10,000	10,000	10,000	10,000
Capital/Amortization	121,976	610,000	-	125,000	2,000,000
Equipment and General Reserve	359,870	10,000	10,000	10,000	10,000
Debt - Interest	30,217	28,749	20,107	14,478	51,395
Debt - Principal	397,058	368,868	340,591	368,349	629,117
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 4,726,679	\$ 4,848,222	\$ 4,284,228	\$ 4,531,432	\$ 6,789,143

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 051					
FIRE PROTECTION AREA 'C' - CHRISTINA LAKE					
PARTICIPANT: Christina Lake Fire Protection Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 538,506	\$ 562,969	\$ 583,873	\$ 628,647	\$ 639,507
Federal Grant In Lieu	900	900	900	900	900
Miscellaneous Revenue	100	100	100	100	100
From General Capital Fund	200,000	-	450,000	-	-
Contribution From Reserve	100,000	-	50,000	-	-
Previous Year's Surplus	12,200	-	-	-	-
Total Revenue	\$ 851,706	\$ 563,969	\$ 1,084,873	\$ 629,647	\$ 640,507
EXPENDITURE					
Salaries - Chief	\$ 110,130	\$ 112,333	\$ 114,579	\$ 114,579	\$ 119,208
Insurance	37,212	37,956	38,715	39,489	40,279
Office Supplies	11,118	11,340	11,567	11,799	12,034
Wages Volunteers	81,172	83,061	84,683	86,336	88,023
Uniform Allowance	25,560	19,384	19,572	9,763	9,958
Travel	15,340	15,647	15,960	16,279	16,605
Board Fee	14,723	15,017	15,318	15,624	15,937
Training/Seminars	30,994	26,284	26,810	27,346	27,893
Membership & Ref. Material	1,530	1,561	1,592	1,624	1,656
Contribution To Reserve	10,000	15,000	15,000	15,000	15,000
Debt - Interest	14,306	15,946	20,373	23,052	19,825
Debt - Principal	36,702	56,690	100,925	146,909	150,136
Vehicle Financing	-	-	-	-	-
Contingencies	10,200	10,404	10,612	10,824	11,041
Telephone	6,324	6,450	6,579	6,711	6,845
Building Maintenance	13,236	12,093	12,335	12,582	12,833
Building Maintenance - grounds	1,079	1,101	1,123	1,145	1,168
Utilities - Heating Fuel	6,000	6,120	6,242	6,367	6,495
Utilities - Electricity	3,557	3,628	3,701	3,775	3,850
Capital/Amortization	324,000	36,000	500,000	-	-
Communication Equipment R&M	10,560	10,771	10,987	11,206	11,431
Vehicle Operating	46,127	50,010	50,685	51,370	52,066
Shop Supplies	41,836	17,173	17,516	17,866	18,224
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 851,706	\$ 563,969	\$ 1,084,873	\$ 629,647	\$ 640,507

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 053					
FIRE PROTECTION AREA 'E' - BEAVERDELL					
PARTICIPANTS: Beaverdell Fire Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 61,573	\$ 77,859	\$ 77,889	\$ 77,920	\$ 77,951
Miscellaneous Revenue	-	-	-	-	-
Revenue From Equipment Reserve	-	-	-	-	-
Previous Year's Surplus	18,257	-	-	-	-
Total Revenue	\$ 79,830	\$ 77,859	\$ 77,889	\$ 77,920	\$ 77,951
EXPENDITURE					
Volunteer Honoraria & Benefits	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Travel & Vehicles	3,500	3,500	3,500	3,500	3,500
Communications	5,000	5,000	5,000	5,000	5,000
Memberships, Professional Fees	900	900	900	900	900
Board Fee	1,463	1,492	1,522	1,553	1,584
Training	7,000	7,000	7,000	7,000	7,000
Insurance	6,629	6,629	6,629	6,629	6,629
Volunteer Recognition/Awards	500	500	500	500	500
Building Maintenance	4,000	4,000	4,000	4,000	4,000
Firefighting Equipment & Safety	7,000	7,000	7,000	7,000	7,000
Dry Hydrant	1,000	1,000	1,000	1,000	1,000
Office Supply & Expense	1,000	1,000	1,000	1,000	1,000
Vehicle/Equipment Maintenance	16,000	19,000	19,000	19,000	19,000
Capital / Amortization	-	-	-	-	-
Contribution To Equipment Reserve	10,000	5,000	5,000	5,000	5,000
Debt - Interest	9,675	9,675	9,675	9,675	9,675
Debt - Principal	5,163	5,163	5,163	5,163	5,163
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 79,830	\$ 77,859	\$ 77,889	\$ 77,920	\$ 77,951

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 054					
FIRE PROTECTION AREA 'E' - BIG WHITE					
PARTICIPANT: Big White Fire Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,285,426	\$ 1,701,886	\$ 1,514,435	\$ 1,512,483	\$ 1,856,041
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Revenue	7,000	7,000	7,000	7,000	7,000
Fuel Recoveries	5,000	5,000	5,000	5,000	5,000
Previous Year's Surplus	222,633	-	-	-	-
Revenue From Capital Fund	651,100	-	-	-	-
From Equipment Reserve	-	-	-	-	400,000
Total Revenue	\$ 2,171,159	\$ 1,713,886	\$ 1,526,435	\$ 1,524,483	\$ 2,268,041
EXPENDITURE					
Salaries - Officers	\$ 404,886	\$ 412,984	\$ 421,243	\$ 429,668	\$ 438,262
Wages & Benefits - Volunteers	120,069	127,471	130,020	132,621	135,273
Work Experience Program	37,760	38,516	39,286	40,072	40,873
Uniform Allowance	11,500	11,500	11,500	11,500	11,500
First Responder Program	17,475	17,825	18,181	18,545	18,916
Training/Seminars	39,975	40,715	41,469	42,238	43,023
Fire Prevention	7,650	7,803	7,959	8,118	8,281
Office Supplies	13,410	13,632	13,859	14,091	14,326
Membership & Reference Materials	2,040	2,081	2,122	2,165	2,208
Shop Supplies	6,120	6,242	6,367	6,495	6,624
Telephone	11,526	11,757	11,992	12,231	12,476
Utilities - Water & Sewer	4,000	4,080	4,162	4,245	4,330
Utilities - Electricity	38,760	39,535	40,326	41,132	41,955
SCBA Tests and Repairs	18,282	18,648	19,021	19,401	19,789
Building Maintenance	32,416	33,044	33,685	34,339	35,006
Communication Equipment R&M	10,251	10,456	10,665	10,878	11,096
Insurance	4,658	4,752	4,847	4,943	5,042
Board Fees	13,912	14,190	14,474	14,764	15,059
Safety Equipment	34,170	34,853	35,550	36,261	36,987
Vehicle Maintenance	90,391	92,199	94,043	95,924	97,842
Contracted Services	2,538	2,576	2,614	2,653	2,693
Hydrant Maintenance Fees	97,404	100,326	103,336	106,436	109,629
Travel/Mileage	8,416	8,534	8,655	8,778	8,904
Meetings	13,085	13,698	14,341	15,014	15,720
Contingencies	12,129	12,371	12,619	12,871	13,129
Debt - Interest	27,518	24,661	18,517	12,219	5,785
Debt - Principal	139,718	244,437	250,582	256,880	263,314
Vehicle Financing	-	-	-	-	-
Capital/Amortization	921,100	265,000	25,000	-	750,000
Contribution To Reserve	30,000	100,000	130,000	130,000	100,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 2,171,159	\$ 1,713,886	\$ 1,526,435	\$ 1,524,483	\$ 2,268,041

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 055					
MIDWAY & BEAVERDELL EMERGENCY RESPONSE SERVICE					
PARTICIPANTS: City of Greenwood, Village of Midway, Electoral Area 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 0		\$ -	\$ -	\$ -
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 0	\$ -	\$ -	\$ -	\$ -
EXPENDITURE					
Operating Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year's Deficit	0	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 0	\$ -	\$ -	\$ -	\$ -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 056					
FIRE PROTECTION - GREENWOOD FIRE EXPANSION SERVICE					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 23,463	\$ 23,492	\$ 23,522	\$ 23,553	\$ 23,584
Miscellaneous Revenue	-	-	-	-	-
Revenue From Equipment Reserve	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 23,463	\$ 23,492	\$ 23,522	\$ 23,553	\$ 23,584
EXPENDITURE					
Contracted Fire Service	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Board Fee	1,463	1,492	1,522	1,553	1,584
Transfer To Reserves	-	-	-	-	-
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 23,463	\$ 23,492	\$ 23,522	\$ 23,553	\$ 23,584



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 057					
FIRE PROTECTION - GRAND FORKS RURAL FIRE SERVICE					
PARTICIPANT: Electoral Area 'D' Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Tax - EA 'D' / Rural Grand Forks	\$ 467,046	\$ 487,828	\$ 515,438	\$ 522,348	\$ 529,396
Federal Grant in Lieu	-	-	-	-	-
Interest Earned on Investments	-	-	-	-	-
Province of BC - Misc. Revenue	-	-	-	-	-
From General Capital Fund	863,000	195,000	-	-	-
Transfer From Reserves	377,000	325,000	-	-	-
Previous Year's Surplus	6,700	-	-	-	-
Total Revenue	\$ 1,713,746	\$ 1,007,828	\$ 515,438	\$ 522,348	\$ 529,396
EXPENDITURE					
Board Fee	\$ 14,680	\$ 14,974	\$ 15,273	\$ 15,579	\$ 15,890
Insurance	14,478	14,768	15,063	15,365	15,672
Capital	1,231,900	520,000	-	-	-
Contribution To Reserves	92,000	50,000	47,000	47,000	47,000
Contracted Fire Service	302,940	308,999	315,179	321,482	327,912
MFA Interest Expense	21,403	30,205	37,030	37,030	37,030
MFA Principal	26,346	58,883	75,893	75,893	75,893
Vehicle Financing	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingency	10,000	10,000	10,000	10,000	10,000
Total Expenditure	\$ 1,713,746	\$ 1,007,828	\$ 515,438	\$ 522,348	\$ 529,396

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 058					
KETTLE VALLEY FIRE PROTECTION					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Tax - EA 'E' / Rock Creek	\$ 155,728	\$ 153,987	\$ 155,981	\$ 158,014	\$ 160,088
Federal Grant in Lieu	-	-	-	-	-
Interest Earned on Investments	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Province of BC - Misc. Revenue	-	-	-	-	-
From General Capital Fund	-	-	-	-	-
Transfer From Reserves	-	-	-	-	-
Previous Year's Surplus	27,305	-	-	-	-
Total Revenue	\$ 183,033	\$ 153,987	\$ 155,981	\$ 158,014	\$ 160,088
EXPENDITURE					
Board Fee	\$ 5,306	\$ 5,412	\$ 5,520	\$ 5,631	\$ 5,743
Insurance	2,312	2,358	2,405	2,454	2,503
Capital	20,000	-	-	-	-
Contribution To Reserves	16,000	5,000	5,000	5,000	5,000
Contracted Fire Service	95,110	96,912	98,750	100,625	102,538
Debt - Interest	18,165	18,165	18,165	18,165	18,165
Debt - Principal	23,140	23,140	23,140	23,140	23,140
Previous Year's Deficit	-	-	-	-	-
Contingency	3,000	3,000	3,000	3,000	3,000
Total Expenditure	\$ 183,033	\$ 153,987	\$ 155,981	\$ 158,014	\$ 160,088

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 064					
REFUSE DISPOSAL - SPECIFIED AREA 'E'					
BIG WHITE					
PARTICIPANT: Big White Refuse Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 271,055	\$ 271,491	\$ 278,816	\$ 281,187	\$ 283,606
Miscellaneous Revenue	-	-	-	-	-
Previous Year's Surplus	28,376	-	-	-	-
From General Capital Fund	-	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 299,431	\$ 271,491	\$ 278,816	\$ 281,187	\$ 283,606
EXPENDITURE					
Wages & Benefits	\$ 7,933	\$ 8,062	\$ 8,223	\$ 8,387	\$ 8,555
Travel	250	250	250	250	250
Insurance	789	805	821	838	855
Board Fee	5,665	5,778	5,894	6,012	6,132
Consultant Fees	-	-	-	-	-
Site Maintenance	18,360	18,727	19,102	19,484	19,873
Operating Contracts (Transfer)	146,000	150,000	155,000	155,000	155,000
Tipping Fees - Kelowna	79,000	80,580	82,192	83,835	85,512
Utilities	2,040	2,081	2,122	2,165	2,208
Capital/Amortization - Transfer St.	24,000	-	-	-	-
Contribution to Reserve	5,000	5,000	5,000	5,000	5,000
Interest Expense - Short Term	189	-	-	-	-
Debt Principal	10,000	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	204	208	212	216	221
Total Expenditure	\$ 299,431	\$ 271,491	\$ 278,816	\$ 281,187	\$ 283,606

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 065					
ELECTORAL AREA 'E' - REGIONAL PARKS & TRAILS SERVICE					
PARTICIPANTS: Electoral Area 'E' - Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 81,462	\$ 81,292	\$ 81,322	\$ 81,353	\$ 81,384
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Revenue From Reserves	-	-	-	-	-
Previous Year's Surplus	5,001	-	-	-	-
Total Revenue	\$ 86,463	\$ 81,292	\$ 81,322	\$ 81,353	\$ 81,384
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Operating Contracts	35,000	29,800	29,800	29,800	29,800
Contribution To Reserves	50,000	50,000	50,000	50,000	50,000
Contingencies	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 86,463	\$ 81,292	\$ 81,322	\$ 81,353	\$ 81,384

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 070					
ANIMAL CONTROL - EAST END					
CONTRACTS: Trail, Fruitvale, Montrose					
PARTICIPANTS: Electoral Areas 'A' & 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition - Electoral	\$ 23,320	\$ 23,669	\$ 24,142	\$ 24,625	\$ 25,118
Property Tax Requisition - Municipality	69,959	71,006	72,427	73,875	75,352
Licenses & Fines	1,821	1,857	1,894	1,932	1,971
Federal Grant In Lieu	158	161	164	168	171
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 95,258	\$ 96,693	\$ 98,627	\$ 100,600	\$ 102,612
EXPENDITURE					
Board Fee	\$ 4,409	\$ 4,497	\$ 4,587	\$ 4,679	\$ 4,772
Insurance	-	-	-	-	-
Operating Contracts	89,244	91,029	92,849	94,706	96,601
Office Supplies	312	318	325	331	338
Previous Year's Deficit	460	-	-	-	-
Contingencies	832	849	866	883	901
Total Expenditure	\$ 95,258	\$ 96,693	\$ 98,627	\$ 100,600	\$ 102,612

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 071					
ANIMAL CONTROL - WEST END					
PARTICIPANTS: Grand Forks, Greenwood, Electoral Areas 'C' & 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 145,346	\$ 134,914	\$ 115,100	\$ 117,957	\$ 120,886
Federal Grant In Lieu	106	108	110	113	115
Licenses & Fines	10,911	11,129	11,352	11,579	11,810
Miscellaneous Revenue	3,000	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 159,363	\$ 146,152	\$ 126,562	\$ 129,649	\$ 132,811
EXPENDITURE					
Board Fee	\$ 4,409	\$ 4,497	\$ 4,587	\$ 4,679	\$ 4,772
Insurance	1,558	1,589	1,620	1,653	1,686
Operating Contracts	105,780	108,425	111,135	113,913	116,761
Office Supplies	2,081	2,122	2,165	2,208	2,252
Debt - Principal	24,841	21,598	-	-	-
Debt - Interest	2,160	1,005	-	-	-
Maintenance & Repair	6,780	6,916	7,054	7,195	7,339
Contingencies	3,000	-	-	-	-
Previous Year's Deficit	8,755	-	-	-	-
Total Expenditure	\$ 159,363	\$ 146,152	\$ 126,562	\$ 129,649	\$ 132,811

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 074					
BIG WHITE SECURITY SERVICE					
PARTICIPANTS: Big White Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 220,367	\$ 233,711	\$ 233,809	\$ 233,910	\$ 234,012
Federal Grant In Lieu	106	108	110	113	115
Previous Year's Surplus	13,248	-	-	-	-
Total Revenue	\$ 233,721	\$ 233,819	\$ 233,920	\$ 234,022	\$ 234,126
EXPENDITURE					
Board Fee	\$ 4,919	\$ 5,017	\$ 5,118	\$ 5,220	\$ 5,324
Security Accommodation	3,000	3,000	3,000	3,000	3,000
Operating Contracts	216,802	216,802	216,802	216,802	216,802
Contingencies	9,000	9,000	9,000	9,000	9,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 233,721	\$ 233,819	\$ 233,920	\$ 234,022	\$ 234,126

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 075					
BIG WHITE NOISE CONTROL SERVICE					
PARTICIPANTS: Electoral Area 'E' - Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Miscellaneous Income	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Transfer From Reserves	-	-	-	-	-
Total Revenue	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Operating Contracts	-	-	-	-	-
Transfer To Reserves	-	-	-	-	-
Contingencies	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 077					
AREA 'C' ECONOMIC DEVELOPMENT					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 79,776	\$ 147,492	\$ 147,522	\$ 147,553	\$ 147,584
Federal Grant in Lieu	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Revenue From Reserves	-	-	-	-	-
Previous Year's Surplus	70,687	-	-	-	-
Total Revenue	\$ 150,463	\$ 147,492	\$ 147,522	\$ 147,553	\$ 147,584
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Operating Contracts	91,000	88,000	88,000	88,000	88,000
Contribution To Reserves	-	-	-	-	-
Contingencies	58,000	58,000	58,000	58,000	58,000
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 150,463	\$ 147,492	\$ 147,522	\$ 147,553	\$ 147,584

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 078					
GRAND FORKS & AREA 'D' ECONOMIC DEVELOPMENT					
PARTICIPANT: Grand Forks & Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 10,088	\$ 31,492	\$ 51,522	\$ 51,553	\$ 51,584
Federal Grant In Lieu	-	-	-	-	-
Government/Agency Grants	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Previous Year's Surplus	46,375	-	-	-	-
Revenue From Reserve	-	-	-	-	-
Total Revenue	\$ 56,463	\$ 31,492	\$ 51,522	\$ 51,553	\$ 51,584
EXPENDITURE					
Travel & Conference & Admin	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	10,000	10,000	30,000	30,000	30,000
E.D.C. Projects	20,000	20,000	20,000	20,000	20,000
Board Fee	1,463	1,492	1,522	1,553	1,584
Memberships	-	-	-	-	-
Community Tourism Prgm Projects	-	-	-	-	-
Contribution To Reserve	25,000	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 56,463	\$ 31,492	\$ 51,522	\$ 51,553	\$ 51,584

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 079					
AREA 'E' ECONOMIC DEVELOPMENT					
PARTICIPANT: Electoral Area 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 36,812	\$ 31,492	\$ 31,522	\$ 31,553	\$ 31,584
Federal Grant In Lieu	-	-	-	-	-
Government/Agency Grants	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Previous Year's Surplus	4,651	-	-	-	-
Revenue From Reserve	-	-	-	-	-
Total Revenue	\$ 41,463	\$ 31,492	\$ 31,522	\$ 31,553	\$ 31,584
EXPENDITURE					
Travel & Conference & Admin	\$ -	\$ -	\$ -	\$ -	\$ -
Contracted Services	40,000	30,000	30,000	30,000	30,000
E.D.C. Projects	-	-	-	-	-
Board Fee	1,463	1,492	1,522	1,553	1,584
Memberships	-	-	-	-	-
Community Tourism Prgm Projects	-	-	-	-	-
Contribution To Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 41,463	\$ 31,492	\$ 31,522	\$ 31,553	\$ 31,584

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 080					
MOSQUITO CONTROL - GRAND FORKS & AREA 'D'					
PARTICIPANTS: Grand Forks & Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 66,872	\$ 79,990	\$ 77,229	\$ 82,475	\$ 86,723
Federal Grant in Lieu	-	-	-	-	-
Provincial Grant - WNV	-	-	-	-	-
Transfer From Reserve	22,889	10,000	10,000	5,000	1,000
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 89,761	\$ 89,990	\$ 87,229	\$ 87,475	\$ 87,723
EXPENDITURE					
Salaries & Wages	\$ 8,221	\$ 8,386	\$ 8,554	\$ 8,725	\$ 8,899
Board Fee	3,331	3,398	3,466	3,535	3,606
Pest Control contract	78,000	78,000	75,000	75,000	75,000
Contracted Services - WNV	-	-	-	-	-
Contribution to Reserve	-	-	-	-	-
Previous Year's Deficit	6	-	-	-	-
Contingencies	203	206	210	215	219
Total Expenditure	\$ 89,761	\$ 89,990	\$ 87,229	\$ 87,475	\$ 87,723

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 081					
MOSQUITO CONTROL - CHRISTINA LAKE SPECIFIED AREA					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 22,299	\$ 27,833	\$ 25,924	\$ 26,019	\$ 28,113
Federal Grant in Lieu	-	-	-	-	-
Previous Year's Surplus	4,453	-	-	-	-
Transfer From Reserve	3,000	2,000	2,000	2,000	-
Total Revenue	\$ 29,752	\$ 29,833	\$ 27,924	\$ 28,019	\$ 28,113
EXPENDITURE					
Salaries & Wages	\$ 1,423	\$ 1,459	\$ 1,502	\$ 1,547	\$ 1,594
Board Fee	2,075	2,117	2,159	2,202	2,246
Pest Control Contract	26,000	26,000	24,000	24,000	24,000
Contribution to Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	254	258	263	269	273
Total Expenditure	\$ 29,752	\$ 29,833	\$ 27,924	\$ 28,019	\$ 28,113

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 090					
NOXIOUS WEED CONTROL - AREA 'A'					
COLUMBIA GARDENS					
PARTICIPANT: Columbia Gardens Weed Control - Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 24,437	\$ 25,574	\$ 26,734	\$ 27,947	\$ 29,215
Federal Grant In Lieu	25	25	25	25	25
Prov of BC Weed Control Grant	3,000	3,000	3,000	3,000	3,000
Ministry of Transport Weed	-	-	-	-	-
Other Agency Weed Control	-	-	-	-	-
Previous Year's Surplus	208	-	-	-	-
Total Revenue	\$ 27,670	\$ 28,599	\$ 29,759	\$ 30,972	\$ 32,240
EXPENDITURE					
Salaries & Wages	\$ 1,107	\$ 1,134	\$ 1,168	\$ 1,203	\$ 1,240
Board Fee	1,463	1,492	1,522	1,553	1,584
Operating Contracts	25,100	25,972	27,069	28,216	29,417
Contingencies	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 27,670	\$ 28,599	\$ 29,759	\$ 30,972	\$ 32,240

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 091					
NOXIOUS WEED CONTROL AREA 'C'					
CHRISTINA LAKE MILFOIL					
PARTICIPANT: Christina Lake Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 296,549	\$ 307,989	\$ 313,755	\$ 309,942	\$ 316,098
Federal Grant In Lieu	75	75	75	75	75
Miscellaneous Revenue	7,550	2,601	2,653	2,706	2,760
Provincial Grant	-	-	-	-	-
From General Capital Fund	-	-	-	-	-
Transfer From Reserve	25,000	5,000	5,000	-	-
Previous Year's Surplus	31,639	-	-	-	-
Total Revenue	\$ 360,812	\$ 315,665	\$ 321,483	\$ 312,723	\$ 318,933
EXPENDITURE					
Salaries & Benefits	248,445	253,414	258,482	263,651	268,925
Travel & Training	3,060	3,121	3,184	3,247	3,312
Communication Equipment	2,107	2,127	2,147	2,168	2,190
Board Fee	1,991	2,031	2,071	2,113	2,155
Diver Medicals	1,000	1,020	1,040	1,061	1,082
Dive Equipment Repairs	3,050	3,101	3,153	3,206	3,260
Boat Operating Costs	15,810	16,126	16,449	16,778	17,113
Scuba Tank Refills	6,630	6,763	6,898	7,036	7,177
Capital	46,000	-	-	-	-
Vehicle Operating	5,490	5,600	5,712	5,826	5,943
Dive Equipment Rental	7,130	7,263	7,398	7,536	7,677
Contribution to Reserve	5,000	-	-	-	-
Interest Expense - Short Term	-	-	-	-	-
Debt - Interest	918	559	195	-	-
Debt - Principal	14,082	14,441	14,654	-	-
Vehicle/Equipment Financing	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	100	100	100	100	100
Total Expenditure	\$ 360,812	\$ 315,665	\$ 321,483	\$ 312,723	\$ 318,933

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 092					
NOXIOUS WEED CONTROL AREA 'D' & 'E'					
PARTICIPANTS: Electoral Areas 'D' & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 79,622	\$ 95,297	\$ 97,216	\$ 97,901	\$ 98,599
Grant In Lieu	20	20	20	20	20
Federal Govt Weed Grant	-	-	-	-	-
Miscellaneous Income	50	50	50	50	50
Prov of BC Weed Control Grant	14,500	14,500	14,500	14,500	14,500
Ministry of Transport	70,000	70,000	70,000	70,000	70,000
Other Provincial Agency	39,500	38,500	38,500	38,500	38,500
Industry Partners	26,500	25,000	25,000	25,000	25,000
Province of BC - JOP Grant	-	-	-	-	-
Transfer From Reserve	-	2,000	2,000	2,000	2,000
Previous Year's Surplus	35,938	-	-	-	-
Total Revenue	\$ 266,131	\$ 245,367	\$ 247,286	\$ 247,971	\$ 248,669
EXPENDITURE					
Salaries & Wages	\$ 6,324	\$ 6,451	\$ 6,580	\$ 6,711	\$ 6,845
Board Fee	1,463	1,492	1,522	1,553	1,584
Operating Contracts	256,643	235,924	237,684	238,207	238,739
Contribution to Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	1,700	1,500	1,500	1,500	1,500
Total Expenditure	\$ 266,131	\$ 245,367	\$ 247,286	\$ 247,971	\$ 248,669



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 101					
STREET LIGHTING - BIG WHITE					
PARTICIPANT: Big White Street Lighting Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 26,444	\$ 22,725	\$ 23,407	\$ 24,109	\$ 24,832
Revenue From Reserves	-	-	-	-	-
Previous Year's Surplus	4,757	-	-	-	-
Total Revenue	\$ 31,201	\$ 22,725	\$ 23,407	\$ 24,109	\$ 24,832
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,507	\$ 1,552	\$ 1,599	\$ 1,647
Utilities	20,600	21,218	21,855	22,510	23,185
Capital/Amortization	-	-	-	-	-
Contribution to Reserve	9,138	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 31,201	\$ 22,725	\$ 23,407	\$ 24,109	\$ 24,832

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 103					
BEAVERDELL STREET LIGHTING					
PARTICIPANTS: Electoral Area 'E' - Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 2,854	\$ 1,910	\$ 1,967	\$ 2,026	\$ 2,087
Miscellaneous Revenue	-	-	-	-	-
Revenue From Reserves	-	-	-	-	-
Previous Year's Surplus	309	-	-	-	-
Total Revenue	\$ 3,163	\$ 1,910	\$ 1,967	\$ 2,026	\$ 2,087
EXPENDITURE					
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	1,854	1,910	1,967	2,026	2,087
Contribution To Reserves	1,309	-	-	-	-
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 3,163	\$ 1,910	\$ 1,967	\$ 2,026	\$ 2,087

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 120					
HOUSE NUMBERING - AREA 'A' & 'C'					
PARTICIPANTS: Electoral Areas 'A' & 'C'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 5,988	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Federal Grant in Lieu	-	-	-	-	-
Prior Year Surplus	12	-	-	-	-
Total Revenue	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
EXPENDITURE					
Consultant Fees	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Contingencies	1,500	1,500	1,500	1,500	1,500
Total Expenditure	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 121					
HOUSE NUMBERING AREA 'D'					
PARTICIPANT : Electoral Area 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 2,994	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Federal Grant in Lieu	-	-	-	-	-
Prior Year Surplus	6	-	-	-	-
Total Revenue	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Contingencies	750	750	750	750	750
Total Expenditure	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 122					
HOUSE NUMBERING AREA 'B'					
PARTICIPANT : Electoral Area 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 2,995	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Federal Grant in Lieu	-	-	-	-	-
Previous Year's Surplus	5	-	-	-	-
Total Revenue	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Previous Year's Deficit	-	-	-	-	-
Contingencies	750	750	750	750	750
Total Expenditure	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 123					
HOUSE NUMBERING AREA 'E'					
PARTICIPANT : Electoral Area 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Federal Grant in Lieu	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Previous Year's Deficit	0	-	-	-	-
Contingencies	750	750	750	750	750
Total Expenditure	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 140					
REGIONAL LIBRARY SERVICES - WEST END					
Participants: Grand Forks, Electoral Areas 'C' & 'D'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 416,164	\$ 424,981	\$ 433,500	\$ 442,190	\$ 451,054
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Previous Year's Surplus	464	-	-	-	-
Total Revenue	\$ 417,628	\$ 425,981	\$ 434,500	\$ 443,190	\$ 452,054
EXPENDITURE					
Board Fee	\$ 4,022	\$ 4,102	\$ 4,184	\$ 4,268	\$ 4,354
Operating Contracts	413,606	421,878	430,316	438,922	447,700
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 417,628	\$ 425,981	\$ 434,500	\$ 443,190	\$ 452,054

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 141					
LIBRARY - SPECIFIED AREA 'E'					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
Total Revenue	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
EXPENDITURE					
Grants to Local Organizations	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
Total Expenditure	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 145					
GREENWOOD, AREA 'E' CEMETERY SERVICE					
PARTICIPANTS: City of Greenwood, Electoral Area 'E' - Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 20,363	\$ 8,992	\$ 9,022	\$ 9,053	\$ 9,084
Federal Grant in Lieu	-	-	-	-	-
Revenue From Reserve	10,000	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 30,363	\$ 8,992	\$ 9,022	\$ 9,053	\$ 9,084
EXPENDITURE					
Board Fee	\$ 1,463	\$ 1,492	\$ 1,522	\$ 1,553	\$ 1,584
Operating Contracts	28,900	7,500	7,500	7,500	7,500
Contribution To Reserves	-	-	-	-	-
Previous Year's Defecit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ 30,363	\$ 8,992	\$ 9,022	\$ 9,053	\$ 9,084

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 150					
CEMETERIES - EAST END					
PARTICIPANTS: Rossland, Trail, Fruitvale, Warfield, Montrose, Electoral Areas 'A' & 'B'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 592,760	\$ 438,714	\$ 428,398	\$ 433,109	\$ 432,937
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Previous Year's Surplus	360	-	-	-	-
Transfer From Reserves	-	-	-	-	-
Total Revenue	\$ 594,120	\$ 439,714	\$ 429,398	\$ 434,109	\$ 433,937
EXPENDITURE					
Cemetery Contract Fruitvale	\$ 21,340	\$ 22,930	\$ 23,509	\$ 24,112	\$ 24,730
Board Fee	5,180	5,284	5,389	5,497	5,607
Cemetery Contract Rossland	12,500	12,700	13,000	13,200	13,400
Grant - Cemetery Capital	285,000	125,000	110,000	110,000	105,000
Cemetery Contract Trail	270,100	273,800	277,500	281,300	285,200
Contribution to Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 594,120	\$ 439,714	\$ 429,398	\$ 434,109	\$ 433,937

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 170					
BOUNDARY INTEGRATED WATERSHED					
PARTICIPANTS: Grand Forks, Greenwood, Midway, Electoral Areas 'C', 'D', & 'E'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 152,522	\$ 155,020	\$ 157,469	\$ 157,967	\$ 160,515
Federal Grant In Lieu	-	-	-	-	-
Miscellaneous Revenue	120,000	600,000	360,000	360,000	360,000
Previous Year's Surplus	56,219	-	-	-	-
Transfer From Reserve	-	-	-	-	-
Total Revenue	\$ 328,741	\$ 755,020	\$ 517,469	\$ 517,967	\$ 520,515
EXPENDITURE					
Salaries and Benefits	\$ 113,733	\$ 107,698	\$ 109,827	\$ 111,999	\$ 114,214
Travel Expense	3,060	3,121	3,184	3,247	3,312
Public Participation Program	6,000	6,000	6,000	6,000	6,000
Board Fee	1,463	1,492	1,522	1,553	1,584
Library & Research	625	625	625	625	625
Operating Contract	145,000	622,000	380,000	380,000	380,000
Office Building Expense	8,160	8,323	8,490	8,659	8,833
Office Equipment	2,000	1,000	3,000	1,000	1,000
Office Supplies	700	700	700	700	700
Vehicle Operation	3,000	3,060	3,121	3,184	3,247
Capital/Amortization	-	-	-	-	-
Contribution To Reserve	44,000	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	1,000	1,000	1,000	1,000	1,000
Total Expenditure	\$ 328,741	\$ 755,020	\$ 517,469	\$ 517,967	\$ 520,515

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 500					
BEAVER VALLEY WATER SUPPLY UTILITY					
PARTICIPANTS: Fruitvale, Specified Area 'A'					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Users Fees	\$ 339,354	\$ 349,535	\$ 360,021	\$ 370,822	\$ 381,946
Fire Hydrant Maintenance Fee	-	-	-	-	-
Miscellaneous Revenue	1,350,500	1,350,500	500	500	500
Federal Grant In Lieu	463	463	463	463	463
Parcel Tax Village of Fruitvale	342,000	342,000	342,000	342,000	342,000
Parcel Tax Electoral Area 'A'	137,700	137,700	137,700	137,700	137,700
Transfer from Reserves	203,436	215,035	-	-	-
Transfer from Capital Fund	-	-	-	-	-
Previous Year's Surplus	234,237	-	-	-	-
Total Revenue	\$ 2,607,691	\$ 2,395,233	\$ 840,684	\$ 851,485	\$ 862,609
EXPENDITURE					
Purification & Treatment	\$ 238,494	\$ 245,649	\$ 253,019	\$ 260,609	\$ 268,428
Operating Contracts	22,519	23,195	23,891	24,608	25,346
Transmission & Distribution	40,978	42,207	43,474	44,778	46,121
Pumping	27,227	28,044	28,885	29,752	30,644
Salaries & Benefits	48,175	49,620	51,109	52,642	54,221
Other Water Supply	16,078	16,560	17,057	17,569	18,096
Hydrant Maintenance	17,930	18,468	19,022	19,593	20,181
Billing & Collections	8,000	8,240	8,487	8,742	9,004
Telephone	3,170	3,265	3,363	3,464	3,568
Board Fee	26,370	27,161	27,976	28,815	29,680
Insurance	11,614	11,963	12,322	12,691	13,072
Office Supply	-	-	-	-	-
Water Licence	2,300	2,300	2,300	2,300	2,300
Utilities - Electricity	-	-	-	-	-
Vehicle Operating	1,820	1,875	1,931	2,008	2,088
Salaries & Benefits - Admin	11,839	12,076	12,317	12,564	12,815
Contingencies	14,300	14,609	14,927	15,255	15,593
Previous Year's Deficit	-	-	-	-	-
Debt Interest	-	-	-	-	-
Debt Principal	-	-	-	-	-
Capital/Amortization	2,033,000	1,890,000	40,000	40,000	40,000
Contribution to Reserve	83,875	0	280,604	276,095	271,453
Total Expenditure	\$ 2,607,691	\$ 2,395,233	\$ 840,684	\$ 851,485	\$ 862,609

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 550					
CHRISTINA LAKE WATER UTILITY					
PARTICIPANTS: Christina Lake Waterworks District					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Requisition (Parcel Tax)	\$ 204,400	\$ 204,400	\$ 204,400	\$ 204,400	\$ 204,400
User Fees - Water Toll	165,000	169,950	175,049	180,300	185,709
Fire Hydrant Agreement	-	-	-	-	-
Miscellaneous Income	8,000	8,000	8,000	8,000	8,000
Federal Grants	-	-	-	-	-
Provincial Water Grant	37,942	379,417	-	-	-
Transfer From Reserve	14,033	140,333	-	-	-
Capital Revenue	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ 429,375	\$ 902,100	\$ 387,449	\$ 392,700	\$ 398,109
EXPENDITURE					
Telephone	\$ 4,000	\$ 4,120	\$ 4,244	\$ 4,371	\$ 4,502
Board Fee	8,079	8,241	8,405	8,573	8,745
Insurance	3,833	3,948	4,066	4,188	4,314
Debt - Interest	20,433	20,433	20,433	20,433	20,433
Debt - Principal	63,655	63,655	63,655	63,655	63,655
Professional Fees	-	-	-	-	-
Repairs & Maintenance	16,480	16,974	17,484	18,008	18,548
Utilities	20,000	20,600	21,218	21,855	22,510
Training & Development	5,150	5,305	5,464	5,628	5,796
Salaries & Benefits - Admin	18,493	18,863	19,240	19,625	20,018
Salaries & Benefits	73,039	73,888	74,754	75,638	76,539
Other Operating Expenses	15,100	15,553	16,020	16,500	16,995
Vehicle Operating	4,020	4,141	4,265	4,393	4,525
Small Tools	-	-	-	-	-
Capital	71,975	519,750	-	-	-
Contribution To Reserve	105,039	126,630	128,201	129,834	131,529
Previous Year's Deficit	79	-	-	-	-
Total Expenditure	\$ 429,375	\$ 902,100	\$ 387,449	\$ 392,700	\$ 398,109

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 600					
COLUMBIA GARDENS WATER SUPPLY UTILITY					
PARTICIPANTS: Fruitvale, Specified Area "A"					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 12,706	\$ 24,030	\$ 26,427	\$ 26,799	\$ 27,177
Miscellaneous Income	10,000	10,000	10,000	10,000	10,000
Provincial Water Grant	10,000	-	-	-	-
Federal Grants	5,050	50	50	50	50
Fire Hydrant Agreement	-	-	-	-	-
Users Fees	5,314	5,473	5,638	5,807	5,981
Transfer From Reserve	6,064	-	-	-	-
Capital Revenue	-	-	-	-	-
Previous Year's Surplus	4,899	-	-	-	-
Total Revenue	\$ 54,033	\$ 39,554	\$ 42,114	\$ 42,656	\$ 43,208
EXPENDITURE					
Telephone	\$ 1,248	\$ 1,273	\$ 1,299	\$ 1,325	\$ 1,351
Board Fee	2,264	2,309	2,355	2,403	2,451
Insurance	8,671	8,844	9,021	9,202	9,386
Repairs & Maintenance	7,283	7,428	7,577	7,729	7,883
Operating Contracts	13,012	13,012	13,012	13,012	13,012
Professional Fees	15,000	-	-	-	-
Utilities- Electricity	6,555	6,686	6,819	6,956	7,095
Other Operating Expenses	-	-	2,030	2,030	2,030
Capital	-	-	-	-	-
Contribution To Reserve	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 54,033	\$ 39,554	\$ 42,114	\$ 42,656	\$ 43,208

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 650					
RIVERVALE WATER & STREET LIGHTING UTILITY					
PARTICIPANTS: Rivervale Water Improvement District					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
User Fees - Water Toll	88,500	91,155	93,890	96,706	99,608
Fire Hydrant Agreement	-	-	-	-	-
Contract - Warfield Water	85,546	87,257	89,002	90,782	92,598
Miscellaneous Income	-	-	-	-	-
Federal Grants	-	-	-	-	-
Provincial Water Grant	-	-	-	-	-
Transfer From Reserve	13,617	853	-	-	-
Capital Revenue	-	-	-	-	-
Previous Year's Surplus	42,033	-	-	-	-
Total Revenue	\$ 229,696	\$ 179,264	\$ 182,892	\$ 187,489	\$ 192,205
EXPENDITURE					
Discounts	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
Board Fee	8,075	8,237	8,401	8,569	8,741
Insurance	843	859	877	894	912
Debt - Interest	220	44	-	-	-
Debt - Prinicipal	7,211	4,869	-	-	-
Vehicle Financing	-	-	-	-	-
Professional Fees	2,500	2,500	2,500	2,500	2,500
Repairs & Maintenance	17,100	22,967	17,200	17,200	17,200
Utilities- Electricity	1,486	1,515	1,546	1,577	1,608
Street Lighting	2,040	2,081	2,122	2,166	2,209
Salaries & Benefits - Admin	12,328	12,575	12,826	13,083	13,344
Salaries & Benefits - Rivervale	35,802	36,778	37,774	38,790	39,826
Salaries & Benefits - Warfield	64,334	65,621	66,934	68,272	69,638
Other Operating Expenses	4,850	5,249	5,702	500	500
Vehicle Operating	7,775	7,870	7,968	8,067	8,168
Small Tools	1,000	1,000	1,000	1,000	1,000
Capital	15,000	-	-	-	-
Contribution To Reserve	42,033	-	10,943	17,771	19,459
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 229,696	\$ 179,264	\$ 182,892	\$ 187,489	\$ 192,205

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Trail, Rossland, Warfield					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,626,538	\$ 1,880,592	\$ 2,025,834	\$ 3,140,369	\$ 3,495,282
Contingencies	25,750	26,523	27,318	28,138	28,982
Space Rental	-	-	-	-	-
Federal Grant In Lieu	4,000	4,000	4,000	4,000	4,000
Towns For Tomorrow Grant	-	366,667	22,733,333	23,000,000	-
PEP Grants / EMBC Program	-	-	-	-	-
Transfer From Reserve Fund	240,890	-	-	-	-
Transfer from Oasis/Rivervale	15,524	15,990	16,470	16,964	17,473
Contribution from Capital Fund	-	133,333	8,266,667	8,500,000	-
Previous Year's Surplus	302,629	-	-	-	-
Total Revenue	\$ 2,215,331	\$ 2,427,104	\$ 33,073,622	\$ 34,689,470	\$ 3,545,737
EXPENDITURE					
Salaries & Benefits WWTP Admin	\$ 100,042	\$ 101,445	\$ 103,474	\$ 105,543	\$ 107,654
Administration Vehicle Operations	33,302	3,328	3,355	3,382	3,409
Board Fee	47,999	48,959	49,938	50,937	51,956
Training & Development	18,500	19,055	19,627	20,215	20,822
Building Insurance	21,710	22,392	23,094	23,816	24,561
Consultant fees	50,000	25,000	25,000	25,000	25,000
Other Administrative Costs	23,764	24,477	10,150	10,150	10,150
Land Leases	-	-	-	-	-
Capital/Amortization	350,000	600,000	31,100,000	31,600,000	100,000
Equipment Replacement	-	-	-	-	-
Contribution To Reserve	116,000	100,000	100,000	206,000	206,000
Debt- Interest	187,200	187,200	314,700	569,700	697,200
Debt- Principal	184,854	184,854	184,854	378,464	572,074
Provincial Emergency Program	15,000	15,000	15,000	15,000	15,000
Lift Station Labour	37,974	38,733	39,508	40,298	41,104
Collection System Labour	14,240	14,525	14,815	15,112	15,414
R&M - Collections	36,050	37,132	38,245	39,393	40,575
Collection Line Flow Metering	44,290	45,619	46,987	48,397	49,849
Utilities - Glenmerry Lft Stn	36,771	37,874	39,010	40,181	41,386
R&M - Glenmerry Lift Stn	36,050	37,132	38,245	39,393	40,575
Utilities - Murray Park Lift Stn	42,024	43,285	44,583	45,921	47,298
R&M - Murray Park Lift Stn	35,000	36,050	37,132	38,245	39,393
Utilities - Sunningdale Lift Stn	-	-	-	-	-
R&M - Sunningdale Lift Stn	-	-	-	-	-
Utilities - Robertson Lift Stn	-	-	-	-	-
R&M - Robertson Lift Stn	-	-	-	-	-
Labour - Sewer Treatment Plant	314,015	320,385	326,704	345,147	351,716
Small Tools	5,150	5,305	5,464	5,628	5,796
Operations	133,900	137,917	142,055	571,316	575,706
Digestion / Methane Collection	23,690	24,401	25,133	25,887	26,663
Chlorine / Disinfection	58,710	60,471	62,285	64,154	66,079
Solids Handling	60,873	62,699	64,580	103,518	105,513
Lab Testing	36,627	37,726	38,857	40,023	41,224
Disposal Permit	18,540	19,096	19,669	20,259	20,867
Vehicle Operating RDKB	23,339	24,039	24,761	25,503	26,269
Telephone	12,793	13,176	13,572	13,979	14,398
Building HVAC	1,545	1,591	1,639	1,688	1,739
Other Supplies	13,390	13,792	14,205	14,632	15,071
Utilities - Water/Sewer	618	637	656	675	696
Utilities - Electricity	57,680	59,410	61,193	116,028	117,919
Utilities - Natural Gas	20,600	21,218	21,855	22,510	23,185
Refuse Collection	-	-	-	-	-
Grounds Maintenance	3,090	3,183	3,278	3,377	3,478
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 2,215,331	\$ 2,427,104	\$ 33,073,622	\$ 34,689,470	\$ 3,545,737



REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700-101					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Trail					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ -	\$ -	\$ -	\$ -	\$ -
Contingencies	-	-	-	-	-
Federal Grant In Lieu	-	-	-	-	-
Grants Programs	-	-	-	-	-
Transfer From Reserve Fund	-	-	-	-	-
Contribution from Capital Fund	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURE					
Building Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant fees	-	-	-	-	-
Land Leases	-	-	-	-	-
Capital/Amortization	-	-	-	-	-
Equipment Replacement	-	-	-	-	-
Contribution To Reserve	-	-	-	-	-
Debt- Interest	-	-	-	-	-
Debt- Principal	-	-	-	-	-
Provincial Emergency Program	-	-	-	-	-
Lift Station Labour	-	-	-	-	-
Collection System Labour	-	-	-	-	-
R&M - Collections	-	-	-	-	-
Utilities - Sunningdale Lift Stn	-	-	-	-	-
R&M - Sunningdale Lift Stn	-	-	-	-	-
Utilities - Robertson Lift Stn	-	-	-	-	-
R&M - Robertson Lift Stn	-	-	-	-	-
Small Tools	-	-	-	-	-
Vehicle Operating RDKB	-	-	-	-	-
Other Supplies	-	-	-	-	-
Utilities - Water/Sewer	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700-102					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Rossland					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ (0)	\$ -	\$ -	\$ -	\$ -
Contingencies	-	-	-	-	-
Federal Grant In Lieu	-	-	-	-	-
Grants Program	-	-	-	-	-
Transfer From Reserve Fund	-	-	-	-	-
Contribution from Capital Fund	-	-	-	-	-
Previous Year's Surplus	0	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURE					
Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant fees	-	-	-	-	-
Land Leases	-	-	-	-	-
Capital/Amortization	-	-	-	-	-
Contribution To Reserve	-	-	-	-	-
Debt- Interest	-	-	-	-	-
Debt- Principal	-	-	-	-	-
Provincial Emergency Program	-	-	-	-	-
Collection System Labour	-	-	-	-	-
R&M - Collections	-	-	-	-	-
Vehicle Operating RDKB	-	-	-	-	-
Other Supplies	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700-103					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Rossland & Warfield					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 13,763	\$ 11,989	\$ 12,318	\$ 12,658	\$ 13,008
Contingencies	-	-	-	-	-
Federal Grant In Lieu	-	-	-	-	-
Grant Programs	-	-	-	-	-
Transfer From Reserve Fund	-	-	-	-	-
Contribution from Capital Fund	-	-	-	-	-
Previous Year's Surplus	2,906	-	-	-	-
Total Revenue	\$ 16,669	\$ 11,989	\$ 12,318	\$ 12,658	\$ 13,008
EXPENDITURE					
Property Insurance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Consultant fees	-	-	-	-	-
Land Leases	-	-	-	-	-
Capital/Amortization	-	-	-	-	-
Contribution To Reserve	5,000	-	-	-	-
Debt- Interest	-	-	-	-	-
Debt- Principal	-	-	-	-	-
Provincial Emergency Program	-	-	-	-	-
Collection System Labour	4,770	4,913	5,060	5,212	5,368
R&M - Collections	2,575	2,652	2,732	2,814	2,898
Vehicle Operating RDKB	1,172	1,207	1,243	1,281	1,319
Other Supplies	2,152	2,216	2,283	2,351	2,422
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 16,669	\$ 11,989	\$ 12,318	\$ 12,658	\$ 13,008

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 800					
OASIS-RIVERVALE SEWER UTILITY					
PARTICIPANTS: Oasis/Rivervale Sewer Specified Area					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
r Columbia/Old Glory Parcel Tax	\$ 30,535	\$ 29,996	\$ 30,100	\$ 30,203	\$ 30,305
Users Fees	30,144	31,048	31,980	32,939	33,927
Penalty Revenue	374	381	389	396	404
Sewage Facil. Assist Grant	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Transfer From Reserve	2,974	-	-	-	-
Previous Year's Surplus	11,358	-	-	-	-
Sewer Capital Revenue Fund	-	-	-	-	-
Total Revenue	\$ 75,384	\$ 61,426	\$ 62,468	\$ 63,539	\$ 64,637
EXPENDITURE					
Consultant Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Discounts	2,563	2,627	2,666	2,706	2,747
Board Fee	5,376	5,484	5,593	5,705	5,819
Property Insurance	1,668	1,701	1,735	1,770	1,805
Contribution to Reserve	-	-	-	-	-
Capital/Amortization	15,000	-	-	-	-
Debt - Interest	-	-	-	-	-
Debt - Principal	-	-	-	-	-
Labour - Callouts	9,286	9,471	9,661	9,854	10,051
Collection Line	3,300	3,300	3,300	3,300	3,300
Telemetry	1,500	1,500	1,500	1,500	1,500
Utilities - Electricity	6,168	6,353	6,544	6,740	6,942
Pumping Station R&M	15,000	15,000	15,000	15,000	15,000
Treatment and Disposal (Transfer)	15,524	15,990	16,470	16,964	17,473
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 75,384	\$ 61,426	\$ 62,468	\$ 63,539	\$ 64,637

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 900					
EAST END TRANSIT					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas "A" & " B"					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,139,644	\$ 1,226,585	\$ 1,284,769	\$ 1,318,617	\$ 1,353,140
Miscellaneous Revenue	523	536	544	552	560
IHA Fee For Service Contract	89,475	89,475	89,475	89,475	89,475
Farebox Revenue	317,816	317,596	317,596	317,596	317,596
Federal Grant In Lieu	2,800	2,800	2,800	2,800	2,800
Previous Year's Surplus	115,395	-	-	-	-
Transfer From Reserves	111,884	25,000	-	-	-
Total Revenue	\$ 1,777,536	\$ 1,661,991	\$ 1,695,184	\$ 1,729,039	\$ 1,763,571
EXPENDITURE					
Board Fee	\$ 52,111	\$ 53,153	\$ 54,216	\$ 55,301	\$ 56,407
Utilities - Electricity	1,505	1,694	1,728	1,762	1,797
Contribution to Reserves	-	-	-	-	-
Operating Contracts	1,627,678	1,597,671	1,629,624	1,662,217	1,695,461
Contingencies	96,242	9,473	9,616	9,760	9,906
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ 1,777,536	\$ 1,661,991	\$ 1,695,184	\$ 1,729,039	\$ 1,763,571

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 950					
WEST END TRANSIT					
PARTICIPANTS: Grand Forks, Greenwood, Area 'D', and Electoral Area 'E' Specified Area.					
DESCRIPTION	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE					
Property Tax Requisition	\$ 43,577	\$ 49,099	\$ 52,613	\$ 56,266	\$ 60,063
Farebox Revenue	10,140	10,140	10,140	10,140	10,140
Federal Grant In Lieu	100	100	100	100	100
Previous Year's Surplus	6,486	-	-	-	-
Transfer From Reserves	-	-	-	-	-
Miscellaneous Revenue	30,500	30,500	30,500	30,500	30,500
Total Revenue	\$ 90,803	\$ 89,839	\$ 93,353	\$ 97,006	\$ 100,803
EXPENDITURE					
Board Fee	\$ 1,565	\$ 1,596	\$ 1,628	\$ 1,661	\$ 1,694
Contribution to Reserves	-	-	-	-	-
Operating Contracts	85,738	84,673	88,083	91,631	95,320
Previous Year's Deficit	-	-	-	-	-
Contingencies	3,500	3,570	3,641	3,714	3,789
Total Expenditure	\$ 90,803	\$ 89,839	\$ 93,353	\$ 97,006	\$ 100,803